



*City Council Meeting
Agenda Packet*

February 6, 2018

7 p.m.

City Council Meeting Agenda

February 6, 2018 7 p.m.



- 1. Pledge of Allegiance
- 2. Roll Call
- p. 5 3. Approval of Minutes: City Council Meeting of January 16, 2018; Special City Council Meeting of January 24, 2018

BID OPENINGS

- p. 14 1. 2018 Uniform Bid
- p. 15 2. 2018 Fuel Bid
- p. 16 3. Sale of Municipal Property—538 Pilot Butte

APPOINTMENTS

- p. 18 1. Planning & Zoning Commission—Keaton West, 1st term

PRESENTATIONS AND PROCLAMATIONS

- 1. URA—2017 Annual Report

PUBLIC HEARING

- HA 1. A public hearing with the Rock Springs Housing Authority to discuss the flat rental
- p. 21 amount for each public housing unit that complies with the requirement that all flat rents be set at no less than 80 percent of the applicable Fair Market Rent adjusted, if necessary, to account for reasonable utility costs (Resolution 2018 -11)
- p. 22 2. A public hearing on the completion of the Rock Springs Community Visitors Complex located at 1897 Dewar Drive, Rock Springs, Wyoming

PETITIONS

COUNCIL COMMITTEE AND BOARD REPORTS

- p. 25 1. Main Street Board meeting minutes of January 8, 2018
- p. 27 2. Parks and Recreation Advisory Board meeting minutes of December 14, 2017
- p. 29 3. Rock Springs Historical Museum Board meeting minutes of November 8, 2017

BILLS AND CLAIMS

- p. 32 1. Bills and Claims for February 6, 2018
- p. 53 2. Salaries for January 22, 2018

NEW BUSINESS

- HA 1. Request from the Rock Springs Housing Authority for permission to bid replacement
- p. 55 equipment and vehicle

- p. 57 2. Request from the Department of Engineering & Operations to fill a vacant Streets Maintenance Worker I position
- p. 58 3. Recommendation from the Parks and Recreation Advisory Board to fix an oversight in pricing and better align the cost of the Senior Punch Pass from \$150 to \$100
- p. 60 4. Request from the Police Department for permission to apply for the 2018 State Homeland Security Program (SHSP) Grant
- p. 61 5. Request from Black Rock, Inc. for five malt beverage permits for the Jenkins Music Pool Tournament April 11, 2018, through April 15, 2018, from 7 a.m. – midnight each day at the Sweetwater Events Complex

RESOLUTIONS

- HA 1. 2018-11 A Resolution approving a revision to the Authority’s Flat Rent Schedule for units in its HUD assisted public housing program
- p. 66
- p. 69 2. 2018-12 A Resolution accepting and approving an addendum to the 2016-2018 Collective Labor Agreement between the City of Rock Springs and the Firefighters Local 1499 I.A.F.F.
- p. 74 3. 2018-13 A Resolution accepting and approving modifications to the current part time and seasonal employee wage scale
- p. 78 4. 2018-14 A Resolution accepting and approving a job description for the position of City Clerk Administrative Assistant at a pay grade 44
- p. 83 5. 2018-15 A Resolution accepting and approving a job description for the position of Accountant at pay grade 57
- p. 88 6. 2018-16 A Resolution accepting and approving a job description for the position of Senior Accountant at pay grade 62
- p. 93 7. 2018-17 A Resolution accepting and approving a Stop Loss Proposal with HM Life Insurance Company to be effective March 1, 2018 through February 28, 2019

ORDINANCES

- p. 99 1. 2018-01 *3rd Reading:* An Ordinance creating Article 11-9, “Union Telephone Company Franchise” within Chapter XI, Franchises and Right of Ways, of the Ordinances of the City of Rock Springs, Wyoming
- p. 103 2. 2018-02 *2nd Reading:* An Ordinance amending the Official Zoning Map of the City of Rock Springs for a tract of land from Light Industrial (I-1) to Central Business (B-3), One Tract of 0.27 Acres located in the NE1/4 of Section 35, Township 19 North, Range 105 West of the Sixth Principal Meridian in the City of Rock Springs
- p. 111 3. 2018-03 *2nd Reading:* An Ordinance amending Article 7-1, entitled “Building Code” of the Ordinances of the City of Rock Springs

EXECUTIVE SESSION - Litigation

ADJOURNMENT



City Council Agenda

Minutes

City of Rock Springs)
County of Sweetwater)
State of Wyoming)

City Council met in regular session on January 16, 2018. Mayor Demshar called the meeting to order at 7 p.m. Members present included Councilors Tim Savage, Rose Mosbey, Billy Shalata, David Tate, David Halter, and Rob Zotti. Councilors Jason Armstrong and Glennise Wendorf were absent from the meeting. Department Heads present included, Richard Beckwith, Jim Wamsley, Dave Lansang, Paul Kauchich, Kara Beech, and Matt McBurnett. Police Commander Matt Keslar and Acting City Planner Steve Horton were also present. The pledge of allegiance was recited.

Approval of Revised Agenda

Moved by Councilor Tate, seconded by Councilor Mosbey to approve the revised agenda. Motion carried unanimously.

Approval of Minutes

Moved by Councilor Tate, seconded by Councilor Halter to approve the City Council Meeting minutes of January 2, 2018, and the Special City Council Meeting minutes of January 9, 2018. Motion carried unanimously.

BID OPENINGS

Reliance Transmission Line Crossing

Contractor	Address	Bid Amount
1. Longhorn Construction, Inc.	PO Box 1420 Green River WY 82935	\$435,918.20
2. Whitaker Construction Company, Inc.	PO Box 430 Brigham City UT 84302	\$559,747.00

APPOINTMENTS

2018 Council Standing Committees

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve the 2018 Council Standing Committees. Motion carried unanimously.

PUBLIC HEARING

Public hearing on a request from High Desert Investments, LLC to amend the Official Zoning Map of the City of Rock Springs from Light Industrial (I-1) to Central Business (B-3) for 0.27 acres of unplatted land located in the NE1/4 of Section 35, Township 19 North, Range 105 West of the Six Principal Meridian

Cooper Palmer stated that he would be the tenant of the location being considered and would like to move his business Iron Cowboy Cross Fit to the downtown area.

PETITIONS – None.

OFFICER AND STAFF REPORTS

Health Insurance Fund Recap—December 2017; Financial Report Summary—December 2017; Animal Control Report—December 2017

Moved by Councilor Tate, seconded by Councilor Zotti to approve the Officer and Staff Reports and place them on file. Motion carried unanimously.

COUNCIL COMMITTEE AND BOARD REPORTS

Councilor Savage stated that he recently attended the Sweetwater Ambulance Board meeting and learned about a new protocol to increase survival rates for victims of heart attacks and flat lining.

Moved by Councilor Tate, seconded by Councilor Zotti to approve the Council Committee and Board Report and place it on file. Motion carried unanimously.

BILLS AND CLAIMS

Bills and Claims for January 16, 2018

Flexshare Benefits	Administration	250.00
Payment Remittance Center	Expenses	1,599.80
Reese, Lee	Reimbursement	25.14
WY Dept. of Revenue & Tax	Sales tax	700.56
A-G Plumbing	Services	200.00
Ace Hardware	Supplies	1,334.18
Advanced Tele Systems	Telephone	40.00
Airgas Intermountain	Gases	218.43
All West Communications	Cable service	255.85
Alpine Pure Bottled Water	Water/cooler	38.00
ASCAP	License	348.00
Auto Parts Unlimited	Parts	390.44
Autozone	Parts	1,038.25
Battery Systems	Batteries	97.18
Baxter's Frame Works & Badge Frame	Plaque	145.43
Bennett Paint and Glass	Glass	185.32
Best Practice Consulting, LLC	Services	750.00
Bloedorn Lumber Company	Supplies	364.55
Bookcliff Sales, Inc.	Boots	165.00
Carrington Pointe Apartments	Housing assistance	327.00
Castle Cleaning	Services	2,050.00
CDW Government	Printer	598.55
Center Street Service	Towing	207.00
Century Equipment Company, Inc.	Parts	948.74
Centurylink	Telephone	1,668.43
City Auto	Parts	1,188.27
CJ Signs	Signs	225.00
Copier & Supply Co., Inc.	Maintenance	191.18
Crum Electric Supply Co., Inc.	Lighting	148.45
Delbridge, Edward	Performance	150.00
Dominion Energy	Utilities	136.98
DXP Enterprises, Inc.	Cabinet	1,843.72
Energy Laboratories, Inc.	Analysis	2,803.00
Energy Management	Parts	530.20
Environmental Resource Associates	Analysis	3,465.95
Equifax Credit Information Services	Membership	80.00
ERC Wiping Products, Inc.	Wipes	2,088.00
Falcon Environmental Corp.	Filters	340.70
Fastenal Company	Parts	65.71
FBI National Academy Assoc., Inc.	Membership	300.00
Fish, Jeffrey	Reimbursement	98.00
Guilford, Mercedes	Utility reimbursement	38.00
Harper, Eric	Utility reimbursement	52.00
High Desert Construction, Inc.	Repairs	5,047.50
High Security Lock & Alarm	Services	6,435.61
Homax Oil Sales, Inc.	Fuel	14,471.99
Home Depot Credit Services	Supplies	8,403.96
Hose & Rubber Supply	Parts	229.15
Hotsy Equipment of Wyoming, Inc.	Services	763.60
Howard Supply Co., LLC	Links	22.67
Hoxsey, Misty	Utility reimbursement	31.00
Intermountain Electric Services, Inc.	Repairs	1,859.00
Int'l Assoc. Chiefs of Police	Dues	170.00
Jack's Truck & Equipment	Parts	31.32
JM Electrical Services	Repairs	899.77

JME Fire Protection, Inc.	Inspections	1,074.48
Joint Powers Telecom Board	Internet	2,280.00
Joint Powers Water Board	Water usage	162,434.80
Kaman Industrial Technologies	Parts	76.36
Kipp Brothers	Merchandise	104.95
Logiudice, Natalie	Utility reimbursement	52.00
Lord, Ivy	Refund	450.00
Callas, Lorna	Utility refund	138.22
Luna, Cristy	Utility reimbursement	52.00
Lynxpm, LLC	Maintenance	2,599.50
Macy's Truck Repair, Inc.	Parts	103.36
McCracken, Paul	Services	2,750.00
McFadden Wholesale Co., Inc.	Supplies	3,400.47
Barbeau, Michel	Utility refund	108.73
Mountainland Supply Company	Parts	787.22
NAPARS	Membership	65.00
National Main Street Center	Registration	100.00
Nelson Engineering	Contract	10,645.15
Neopost USA, Inc.	Meter rental	384.52
New England Sports Sales, Inc.	Grinding stones	297.54
Nu-Tech Specialties, Inc.	Supplies	2,748.08
O'Reilly Auto Parts	Parts	1,049.78
OHD, LLLP	Maintenance	860.00
Old Dominion Brush Co., Inc.	Supplies	1,450.00
One Call of Wyoming	Tickets	166.50
Parker, LaTiecha	Utility reimbursement	12.00
Payment Remittance Center	Expenses	2,713.82
Pilot Butte Broadcasting, LLC	Advertising	200.00
Pineda, Bobby	Alternate judge	150.00
Precor, Inc.	Belts	87.36
Ramaker & Associates, Inc.	Services	700.00
Real Kleen, Inc.	Supplies	333.35
Reeves Co., Inc.	Pins	37.87
Respond First Aid Systems	Supplies	289.64
RMT Equipment	Filters	45.15
RS Chamber of Commerce	Allocations	16,156.44
Rock Springs Municipal Utility	Water/Sewer	28,355.02
Rock Springs Newspapers	Advertising	3,506.47
Rock Springs Pet Hospital, LLC	Services	1,787.25
Rock Springs Renewal Fund	Reimbursements	524.76
Rock Springs Winlectric	Lighting	1,100.38
Rock Springs Winnelson Co.	Parts	365.96
Rocky Mountain Survey, Inc.	Professional services	4,237.50
Rocky Mountain Climate Control	Heater	2,450.00
Ron's Ace Rental & Equipment Sales	Parts	523.70
Royal Flush Advertising	Panels	486.00
Saltus Technologies, LLC	Hardware/software	5,064.00
Semedo, Edna	Utility reimbursement	31.00
Sesac, LLC	Fees	417.00
Shell, Misty	Utility reimbursement	38.00
McGuire, Shelly	Utility refund	125.25
Six States Distributors	Beacon	148.44
Skaggs Companies, Inc.	Uniforms	814.40
Skips Tire	Alignment	130.00
Smith Power Products	Services/parts	1,392.73
Smyth Printing, Inc.	Envelopes	220.59
Southwest WY Wool Warehouse	Ice melt	215.60
Springview Manor Apts.	Housing assistance	229.00
SST Testing +, Inc.	Testing	410.00
Stephenson, Monica	Utility reimbursement	31.00
Saedi, Steve	Utility refund	158.48

Sweetwater County School District #1	Printing	47.99
Sweetwater County Sheriff's Office	Prisoner boarding	8,415.00
Sweetwater Dirt Racing Alliance	Sponsorship	500.00
Thatcher Company	Chemicals	6,492.56
The Radio Network	Advertising	333.33
The UPS Store	Foam board	29.99
Thomson Reuters – West Pay. Center	Publications	2,065.31
Tire Den, Inc.	Tires	2,485.00
Turf Equipment & Irrigation	Oil seal	38.07
United Site Services	Services	559.95
UPS	Shipping	95.24
Vaughn's Plumbing	Heater	336.00
Watchguard Video	Camera	898.00
Water Environment Federation	Publication	246.00
Waxie	Supplies	150.27
Webb, Regina	Utility reimbursement	31.00
Western Wyoming Beverage	Pop	85.00
Whisler Chevrolet Co.	Parts	317.69
Whitaker Construction Co., Inc.	Contract	36,549.86
Willdan Lighting & Electric, Inc.	Agreement	474.10
WY Dept. of Transportation	ID cards	189.89
Wyoming Business Council	Registration	300.00
Wyoming Machinery	Parts	34.17
Wyoming Raised Band	Performance	150.00
Wyoming Taxpayers Association	Membership	195.00
Wyoming Waste Systems	Services	5,545.73
Wyoming Weed Association	Registration	90.00
Wyoming Work Warehouse	Boots	1,080.82
Wyoming.com	DSL service	75.95
Wyoradio Group	Advertising	540.00
	Total	\$402,075.32

Report Checks for January 8, 2018

AFLAC Insurance New Group	Employee premiums	5,652.59
Sun Life Assurance Co.	Employee premiums	1,679.60
Equitable Life	Employee deferred	137.50
ICMA Retirement Corp	Employee deferred	3,489.96
Great-West Life & Annuity	Employee deferred	7,352.50
Great-West Life & Annuity	Post tax	200.00
Nationwide Retirement Solutions	Employee deferred	370.00
Waddell & Reed Financial Services	Employee deferred	925.00
Wyoming Child Support Enforcement	Child support payments	3,570.00
RS Firefighter Assn #1499	Employee dues	2,224.80
Sweetwater County Circuit Court	Employee garnishments	348.10
RS City Treasurer	Employee BCBS reimburse	59,764.89
Flexshare-BCBS	Employee BCBS flexshare	7,003.32
496 & 872 NCPERS Group Life	Group life employee deduct	864.00
RS Police Protective Association	Employee dues	570.00
UMWA/OAW Local #4893	Employee dues	1,808.40
United Way of SW Wyoming	Employee deductions	1,397.08
Waddell & Reed Financial Services	Section 529 plan	825.00
Wyoming Retirement System	Fire benefit city/employee	55,675.21
Wyoming Workers Compensation	Employee benefits	51,747.21
Wyoming Workers Compensation	Work restitution workers	144.00
Wyoming Retirement System	Employee benefits	111,766.90
Wyoming Retirement System	Law enforcement	51,031.66
Sweetwater Federal Credit Union	Employee deductions	3,050.00
Internal Revenue Service	Electronic fund transfer	143,956.58
	Total	\$515,554.30

Moved by Councilor Mosbey, seconded by Councilor Halter to approve the bills and claims for January 16, 2018. Motion carried unanimously.

Salaries for January 8, 2018: \$686,615.41

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve the salaries for January 8, 2018. Motion carried unanimously.

NEW BUSINESS

Request from the Department of Engineering & Operations for permission to bid the 2018 Gasoline and Diesel Fuel Contract and the 2018 Uniform Contract

Moved by Councilor Zotti, seconded by Councilor Halter to approve the request. Motion carried unanimously.

Request from the Fire Department to fill a vacant Fire Captain position (internal promotion) and a Firefighter position

Moved by Councilor Shalata, seconded by Councilor Mosbey to approve the request. Motion carried unanimously.

Recommendation from the Parks and Recreation Advisory Board to reduce the price for ice skate rentals for birthday parties where a reservation has been made in advance

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve the recommendation. Motion carried unanimously.

Request from Black Rock, Inc. for a liquor catering permit for the Rocky Mountain Elk Foundation Banquet on February 10, 2018, from 5 p.m. – 11 p.m. at the Sweetwater Events Complex

Moved by Councilor Shalata, seconded by Councilor Tate to approve the request. Motion carried unanimously.

Request from Ponderosa Bar for a liquor catering permit for the Red Tie Gala on February 3, 2018, from 4 p.m. – midnight at the Sweetwater Events Complex (also requires approval from the Green River City Council)

Moved by Councilor Mosbey, seconded by Councilor Savage to approve the request. Motion carried unanimously.

Request from Chad Moeller for three malt beverage permits for the Bud Cup Hockey Tournament March 9, 2018, from 5 p.m. – 11 p.m.; March 10, 2018, from 11 a.m. – 11 p.m.; and March 11, 2018, from 10 a.m. – 4 p.m. at the Rock Springs Family Recreation Center

Moved by Councilor Zotti, seconded by Councilor Tate to approve the request. Motion carried unanimously.

RESOLUTIONS

Resolution 2018-04 A RESOLUTION ACCEPTING AND APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN WYOMING BUSINESS COUNCIL AND THE CITY OF ROCK SPRINGS ON BEHALF OF ROCK SPRINGS URA/MAIN STREET, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID MEMORANDUM OF UNDERSTANDING ON BEHALF OF SAID CITY, was read by title.

Moved by Councilor Tate, seconded by Councilor Mosbey to approve Resolution 2018-04. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Tate, Zotti, Shalata, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-05 A RESOLUTION ACCEPTING AND APPROVING AN ADVERTISING AGREEMENT BETWEEN ROYAL FLUSH ADVERTISING AND THE

CITY OF ROCK SPRINGS, WYOMING, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Savage, seconded by Councilor Shalata to approve Resolution 2018-05. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-06 A RESOLUTION ACCEPTING AND APPROVING A CONTRACT FOR SALE OF REAL PROPERTY LOCATED AT 716 CENTER STREET TO SMART DWELLINGS LLC, AND AUTHORIZING CARL R. DEMSHAR, AS MAYOR OF THE CITY OF ROCK SPRINGS TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Mosbey, seconded by Councilor Tate to approve Resolution 2018-06. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-07 A RESOLUTION AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE AN AGREEMENT FOR DISBURSEMENT, RECEIPT AND USE OF GRANT FUNDS WITH THE SWEETWATER COUNTY JOINT TRAVEL AND TOURISM BOARD, was read by title.

Moved by Councilor Tate, seconded by Councilor Zotti to approve Resolution 2018-07. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-08 A RESOLUTION AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE AN AGREEMENT FOR DISBURSEMENT, RECEIPT AND USE OF GRANT FUNDS WITH THE SWEETWATER COUNTY JOINT TRAVEL AND TOURISM BOARD, was read by title.

Moved by Councilor Savage, seconded by Councilor Mosbey to approve Resolution 2018-08. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-09 A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF ROCK SPRINGS HISTORICAL MUSEUM EXHIBIT TECHNICIAN AT PAY GRADE 36, FOR THE CITY OF ROCK SPRINGS, WYOMING, was read by title.

Moved by Councilor Mosbey, seconded by Councilor Savage to approve Resolution 2018-09. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

ORDINANCES

Ordinance 2018-01 AN ORDINANCE CREATING ARTICLE 11-9, "UNION TELEPHONE COMPANY FRANCHISE" WITHIN CHAPTER XI, FRANCHISES AND RIGHT OF WAYS, OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, was read by title on second reading.

City Attorney Richard Beckwith proposed several changes to the ordinance upon staff recommendations. These changes have been reviewed by Union Telephone and given their approval.

Moved by Councilor Halter, seconded by Councilor Zotti to amend the ordinance as presented by the City Attorney. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Ordinance 2018-02 AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ROCK SPRINGS FOR A TRACT OF LAND FROM LIGHT INDUSTRIAL (I-1) TO CENTRAL BUSINESS (B-3), ONE (1) TRACT OF 0.27 ACRES

**AND LOCATED AS HEREBY DESCRIBED IN THE NE ¼ OF SECTION 35,
TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN
IN THE CITY OF ROCK SPRINGS, COUNTY OF SWEETWATER, STATE OF WYOMING,**
was read by title on first reading.

**Ordinance 2018-03 AN ORDINANCE AMENDING ARTICLE 7-1, ENTITLED
"BUILDING CODE," OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS,
WYOMING,** was read by title on first reading.

EXECUTIVE SESSION

Moved by Councilor Mosbey, seconded by Councilor Halter to move into executive session at
7:35 p.m. Motion carried unanimously.

RECONVENE

Moved by Councilor Shalata, seconded by Councilor Halter to reconvene at 8:05 p.m. Motion
carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:05 p.m.

By: _____
Council President

ATTEST:

City Clerk

Mayor

City of Rock Springs)
County of Sweetwater)
State of Wyoming)

City Council met in special session on January 24, 2018. Mayor Carl Demshar called the meeting to order at 5:30 p.m. Members present included Councilors Rob Zotti, Glennise Wendorf, Rose Mosbey, Jason Armstrong, David Halter, Tim Savage, and Billy Shalata. Councilor David Tate was absent from the meeting. Department heads present included Dwane Pacheco, Richard Beckwith, Jim Wamsley, Paul Kauchich, Dave Lansang, Kara Beech, and Matt McBurnett. The pledge of allegiance was recited.

RESOLUTIONS

Resolution 2018-10 A RESOLUTION ACCEPTING AND APPROVING A FORM OF AGREEMENT (CONTRACT) BETWEEN THE CITY OF ROCK SPRINGS, WYOMING, AND LONGHORN CONSTRUCTION, INC., IN THE AMOUNT OF \$435,918.20, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Halter, seconded by Councilor Wendorf to approve Resolution 2018-10. Upon roll call the following voted in favor: Councilors Armstrong, Mosbey, Shalata, Wendorf, Halter, Savage, and Mayor Demshar. Motion carried with Councilor Zotti abstaining.

NEW BUSINESS

Collective bargaining between the city of Rock Springs and the Rock Springs Fire Fighters IAFF Local 1499 to amend the Collective Labor Agreement for the term of July 1, 2016, through June 30, 2018

Mayor Demshar stated that the trial period for the new 48/96 schedule proved to be cost neutral and beneficial to the firefighters.

Fire Chief Jim Wamsley stated that the tracked overtime and time off hours showed below normal for the past seven year average. He stated that the schedule has proved to be positive for morale and productivity.

Director of Administrative Services Matt McBurnett stated that the front end additional cost to implement the change was less than anticipated and only cost \$2,100.

Dom Erramouspe, President of the IAFF 1499 stated that a poll of the firefighters after the trial period showed 100% satisfaction with the new schedule. He stated that they are happy with the results and glad it has been successful.

Councilor Zotti cautioned that while the numbers appeared great during the trial period, they will probably fluctuate over the years. He felt that the new schedule was beneficial both to the city and the firefighters.

Moved by Councilor Shalata, seconded by Councilor Mosbey to approve the amendment to the Collective Labor Agreement for the term of July 2, 2016, through June 30, 2018. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:43 p.m.

By: _____
Council President

ATTEST:

City Clerk

Mayor



City Council Agenda

Bid Openings

A. CALL FOR BIDS
Page 1.

CALL FOR BIDS

Notice is hereby given that the City of Rock Springs, Wyoming, does hereby call for bids for a general contract to consist of:

Supply uniforms, coveralls, floor mats, and miscellaneous items for the City of Rock Springs.

Specifications are on file at the Rock Springs City Hall, 212 'D' Street, Rock Springs WY 82901.

Sealed bids will be received until 5:00 pm on Tuesday, the 6th of February 2018. All bids shall be filed with the City Clerk, City Hall, Rock Springs, Wyoming.

All bids shall be opened by the City Council at 7:00 pm on the 6th of February 2018 and the contract, if awarded, shall be awarded to the bidder who in the opinion of the City Council is the lowest and the most responsible bidder for the supply of the item(s) required in the bid proposal, subject to the resident bidder preference described below.

In accordance with Section 16-6-105, Wyoming Statutes, 1977 Rep. Ed., the contract shall be let to the most responsible resident bidder making the lowest bid if such resident's bid is not more than five percent (5%) higher than that of the lowest most responsible non-resident bidder.

All bids shall be marked on the exterior:

2018 UNIFORM BID

CONTRACTOR: _____

The City Council shall have the power to reject any and all bids or waive any informality in same. No bidder will be allowed to withdraw his bid for a period of thirty (30) days or until the successful bidder has entered into a contract with the City of Rock Springs, Wyoming, Carl Demshar, Jr., Mayor.

PUBLISH: January 24th and 30th, 2018

A. CALL FOR BIDS
Page 1.

CALL FOR BIDS:

Notice is hereby given that the City of Rock Springs, Wyoming, does hereby call for bids for a general contract to supply:

- 1. Unleaded Gasoline**
- 2. Blended Diesel (see Specifications)**
- 3. No. 2 Diesel**

Specifications are on file at The Mayor's Office, 212 'D' Street, Rock Springs, Wyoming 82901.

The price for the various grades of fuel shall be based on February 1, 2018; Rack price quote (Rack price-variable), plus tax, plus overhead/mark-up (Fixed). A copy of the February 1, 2018 Rack price quote for each grade of fuel shall accompany the Bid Proposal.

The fuel prices shall be adjusted twice each month, on the first and fifteenth; to reflect any change in the Rack price (increase or decrease) with the current tax and overhead/mark-up remaining fixed, as bid, for the term of the contract. Taxes may need to be adjusted if there is a change by the Wyoming State Legislature on July 1, 2018. Documentation of the changes in the Rack pricing shall be submitted to City Clerk's office by the twentieth of each month.

The term of this contract shall be a minimum of twelve months with the option to extend the term for an additional twelve months.

The City reserves the right to purchase supplemental supplies of fuel from other sources should the contractor's ability to supply the required quantities is diminished due to a fuel shortage or National Emergency.

Sealed bids will be received until 5:00 pm on Tuesday, the 6th of February 2018. All bids shall be filed with the City Clerk, City Hall, Rock Springs, Wyoming.

All bids shall be opened by the City Council at 7:00 pm on the 6th of February 2018; and the contract, if awarded, shall be awarded to the bidder who in the opinion of the City Council is the lowest and the most responsible bidder for the supply of the item(s) required in the bid proposal, subject to the resident bidder preference described below.

All bids shall be marked on the exterior:

2018 FUEL BID
CONTRACTOR: _____

The City Council shall have the power to reject any and all bids or waive any informality in same. No bidder will be allowed to withdraw his bid for a period of thirty (30) days or until the successful bidder has entered into a contract with the City of Rock Springs, Wyoming, Carl Demshar Jr., Mayor.

PUBLISH: January 24th and 30th, 2018

NOTICE OF SALE – Municipal Property
538 Pilot Butte, Rock Springs, WY

The City of Rock Springs is advertising for sale, by sealed bid, the following described city property located at 538 Pilot Butte, Rock Springs, Sweetwater County, Wyoming, and more particularly described as follows:

Commencing at the most easterly corner of said Block 5 – North Addition;
Thence on the southeasterly boundary of said Block 5 - S 32° 12' 00" W for a distance of 65.00 feet to the southwesterly corner thereof;
Thence continuing S 32° 12' 00" W for a distance of 65.42 feet;
Thence N 80° 42' 22" W for a distance of 76.28 feet;
Thence N 58° 04' 26" W for a distance of 12.81 feet;
Thence N 27° 27' 16" W for a distance of 37.00 feet to a point on the southeasterly boundary of Lot 1, Block 5 – North Addition to the City of Rock Springs lying 67.52 feet northeasterly from the most southerly corner of said Lot 1;
Thence continuing N 27° 27' 16" W for a distance of 19.31 feet;
Thence N 33° 10' 54" E for a distance of 7.03 feet;
Thence N 24° 39' 43" W for a distance of 30.46 feet;
Thence N 65° 20' 16" E for a distance of 27.37 feet;
Thence N 62° 51' 29" E for a distance of 12.04 feet;
Thence parallel to and 20.00 feet distant southeasterly from the northwesterly boundary of said Block 5, North Addition - N 32° 12' 00" E for a distance of 74.76 feet to the northeasterly boundary thereof;
Thence on the northeasterly boundary of said Block 5, North Addition - S 57° 48' 11" E (Record: S57° 48' 00" E) for a distance of 135.95 feet to the Point of Beginning.

Said parcel contains an area of 20,367.2 sq ft or 0.468 Acres, more or less.

Sealed bids are being accepted by the Rock Springs City Clerk's office located at 212 D Street, Rock Springs, Wyoming, 82901 until 5 p.m. February 6, 2018. All bids shall be in a sealed envelope marked "Sale of Municipal Property - 538 Pilot Butte," and shall include the name, address, and phone number of the bidder. A certified check or bid bond in the sum of five percent (5%) of the amount of any bid must be filed with said bid, to be forfeited to the City of Rock Springs as liquidated damages if the bidder is awarded the bid and fails to enter into a real estate purchase and sale contract within 30 days from the award date and/or fails to finalize and complete closing of the sale 60 days after the award.

Bids will be opened at the regularly scheduled City Council Meeting of February 6, 2018. The City of Rock Springs reserves the right to reject all bids and/or to waive any abnormalities in the bidding process. Questions can be forwarded to Paul Kauchich, Director of Engineering & Operations, by calling 307-352-1541, until 5 p.m. on February 6, 2018.

This notice is made pursuant to Wyoming Statute 15-1-112(a).

Matthew L. McBurnett
City Clerk

Publish: January 13, 20, and 27, 2018



City Council Agenda

Appointments



TO: Carl R. Demshar, Jr., Mayor
and City Council Members

FROM: Kristyn Muniz, Administrative Assistant for Mayor and Council

DATE: February 6, 2018

RE: 2018 Boards and Commissions Appointments/Reappointments

I am pleased to submit the following person(s) for appointment or reappointment to our City Boards and Commissions:

PLANNING & ZONING COMMISSION

Reappointment: Keaton West – 1st Term (Unexpired Term Expired on February 4, 2018)



City Council Agenda

Presentations and Proclamations



City Council Agenda

Public Hearings

PUBLIC HEARING

The Rock Springs Housing Authority will hold a Public Hearing on February 6, 2018, at 7:00 P.M. at the City Council Chambers, 212 D Street, Rock Springs, Wyoming. The purpose of the hearing is to discuss the flat rental amount for each public housing unit that complies with the requirement that all flat rents be set at no less than 80 percent of the applicable Fair Market Rent (FMR) adjusted, if necessary, to account for reasonable utility costs. The new flat rent amounts will apply to all new program admissions effective February 15, 2018. For current program participants that pay the flat rental amount, the new flat rental amount will be offered, as well as the income based rental amount, at their next annual reexamination. The Rock Springs Housing Authority has promulgated changes to conform to the Department of Housing and Urban Development regulations. The new policy will be available for inspection by the public at the Rock Springs Housing Authority, 233 C Street between the hours of 8:00 A.M. and 5:00 P.M.

April Thompson/Supervisor
Rock Springs Housing Authority

PUBLISH: December 14, 2017, January 3, 2018, January 27, 2018

Notice of Public Hearing
Completion of Visitor Complex ADA project

The City Council of Rock Springs, Wyoming will hold a public hearing on the completion of the Rock Springs Community Visitors Complex located at 1897 Dewar Drive, Rock Springs, Wyoming. The project was financed through the Community Enhancement Grant under the Business Ready Community Grant & Loan Program available through the Wyoming Business Council in the amount of \$500,000.00 with a 50% match from the City. The purpose of the public hearing is to gather public view and comments on the completed project. The public hearing will be held on February 6, 2018, at 7 p.m. on the City Hall Council Chambers, 212 D Street, Rock Springs, Wyoming, 82901. Interested persons are invited to attend and comment on the accomplishments. Comments may be submitted in writing prior to the meeting. Send comments to Matthew McBurnett, City Clerk, 212 D Street, Rock Springs, Wyoming, 82901.

Publish: January 25 & February 1, 2018



City Council Agenda

Petitions



City Council Agenda

Council Committee and Board Reports



Meeting Minutes

Committee	Main Street Board
Date	January 8, 2018
Time	5:00 p.m.
Board President	Maria Mortensen- Maria was absent, Stacy Jones filled in for her
Meeting Attendees	Devon Brubaker, Glennise Wendorff, Kevin Harper, Stacy Jones, Chad Banks, Sue Lozier, Gloria Hutton.

Call to Order - Stacy Called meeting at 5:02 PM

Roll Call - Devon Brubaker, Glennise Wendorff, Kevin Harper, Stacy Jones, Chad Banks, Sue Lozier, Gloria Hutton. **Absent** - Maria Mortensen

Approve Minutes - Devon Brubaker moved for approval, Sue Lozier Second, Passed unanimously.

Guests - N/A

Committee Reports

PROMOTIONS/ORG

Christmas/Small Bus Saturday - Really good turnout downtown. Everything went great for the holidays.

Kentucky Derby - Dropped the Kentucky Derby this year. Might regroup on this one.

Salsa Stroll - Cinco De Mayo? - Do a stroll near Cinco De Mayo, and another one in September. Chad will check with those who participated last year and ask if they would like to do it on Cinco De Mayo or another weekend.

Orient Express - Chad and Paula Wonnacutt discussed possible doing an Orient Express (Murder Mystery) as a fund raiser.

ARTini - Stacy Jones will chair, will have a meeting in a few weeks.

Rods and Rails Car Show - Get started on this- Chad will ask American Legion. (Leonard Merrill)

Hopefully they will take it over. Meeting will be towards the end of the month.

DESIGN/ER

Façade Grants - For Emily Lopez bought Dr. Dowds building. She is buying High Country Realty. She is asking \$5470.00 for the Façade. **Devon Brubaker motioned for approval Gloria Hutton 2nd - Passed unanimously.**

Murals - Raised the money and will have a meeting soon.

Community Garden Space - Still trying to find someone to bid on it. Will ask Dominion.

5th Street Plaza - It's pretty much done. The enclosure for the Dumpster will be done soon. Working on the holes for golf and will be installed around April.

Art Underground? - Home depot donated new lumber. Calling artist and asking what they would like to do with their pieces and possible donate for auction and put new out in the spring. Existing artist have first choice.

Broadway Theater Update - Taxes has been paid, Live in the Lobby begins Thursday the 11th. Foreign Films in February, Dinner & a Movie - 4th Thursday of each month, spend \$5 downtown and get in free - Movies are: Dances with wolves, Ferris Buelers Day Off, Jumaji and ET.

Rock Springs Historical Museum - Going good, Hiring a Part Time position. Board Mixer will be Wednesday at 5:15

GAMSA - March trip? - March 22nd thru 29th. Chad, Mayor and David Tate going. Stacy and Sue are interested in going. Award will be presented on the 26th.

Transformation Strategies meeting - Have all committees and Volunteers come to the **Community Meeting and Refresh - January 24 - 5:15pm** and talk about reorganizing the committees into - Promotions, Art & Culture and Business Development. Have people discuss what each committee can work on and have people sign up for committees. Hopefully this will re-energize the volunteers and committees. Everybody invite friends.

2017 Self Evaluation - National Main Street re-accreditation. (How many volunteers, board meetings, committee meetings, etc.). Will get back on track with work plans for committees after community meeting. Board needs to sign.

Adjourn Public Meeting - 5:33PM

Call RSRF Meeting to Order - Stacy called meeting to order at 5:33 PM	
Approve Minutes	
Approve Financials - Gloria Hutton moved for approval, Devon Brubaker Second, Passed unanimously.	
Approve Bills & Deposits	
Social Club Liquor License - 200 + Letters went out over the holidays. Getting some back slowly.	
Other Business/Open Forum - Board Mixer – 1/10/18 @ 5:15pm at the Museum.	
M Street is mostly cleaned up.	
Zoobecks - Can we do something about this?	
Piece of land off Center - bids were opened by City and a bid was accepted for \$10,000.	
Adjourn RSRF Meeting at 5:50 pm	
Next Meeting – Monday, Feb 12	

City of Rock Springs Parks & Recreation Advisory Board
Minutes for December 14, 2017
7 PM – City Hall Council Chambers

- I. Call to Order
 - a. The meeting was called to order at 7:03 p.m.
- II. Roll Call
 - a. Ron Cheese, Joe Lison, Larron Moretti, Bill Legerski and Sydney Shannon were present.
- III. Approval of Minutes From November 9, 2017 Meeting
 - a. The minutes were approved.
- IV. Correspondence
 - a. Attendance Numbers for Recent Events
 - i. Dave Lansang, Director of the Parks & Recreation Department, told members that 4,250 people were in attendance at the December Dunk event. This is the first year the event was held in December and 40 teams attended. In the past, the average was around 24 teams for a first year date change tourney.
 - ii. As a result, Civic Center Programs decided to keep the event in December.
- V. Petitions
 - a. None
- VI. Committee Reports
 - a. None
- VII. Outdoor Recreation
 - a. New Business
 - i. Holiday sales at White Mountain Golf Course - it will open from 10 am to 6 pm, December 18 to 22, 2017.
 - b. Old Business
 - i. Continued discussion on fee changes/park reservations
 - 1. Dave gave board members an overview of some of the fees/changes the Parks Division would like to see for reservations, such as fees to provide gate access and sprinkler locates.
 - 2. In addition, a three tier fee schedule, based on attendance, was suggested; but no action was taken regarding parks reservation fee changes.
 - 3. The management at the Family Recreation Center has suggested reducing skate rental charges for birthday party reservations. If their recommendation is approved, the fee would be \$1 per person instead of \$3. This would be for birthday party reservations of 15 or more people only.

4. Bill made a motion to approve this suggestion, Ron seconded; the motion was approved. Ron will write a letter to City Council informing them that the Board approves of the change and would like to have it approved.
- ii. Golf Car Bid Accepted
 1. Dave informed the board that most of the trade cars have been picked up and the new ones should begin arriving in March.
 2. Bill asked Dave if any progress has been made regarding the purchase of a handicapped golf car that a patron was interested in purchasing and storing at the course.
 3. Dave said the City Attorney would prefer the City purchase a handicapped golf car, rather than having a patron do so. Dave told Board members the patron has been asking questions about this. As a result, Dave will attempt to purchase this in April 2018.

VIII. Indoor Recreation

a. New Business

i. Mixed Martial Arts Training Center/Batting Cage Installation at FRC

1. Dave said the martial arts training area is currently being utilized in court #8 and the batting cage should hopefully be up and running by January 18 on court #4 of the gymnasium.

b. Old Business

i. Update on Fireworks Fundraising for 2018

1. Letters were sent to over 100 local businesses informing them of the campaign.
2. Sydney said she would speak to the Rock Springs High School Student Council advisor to see if perhaps a fundraising challenge could take place between classes to help earn funds.

IX. Miscellaneous Business

a. Holiday Closings for Indoor Facilities/Upcoming Events

- i. Members were given information about closings and events.

b. October 2017 Attendance & Revenue Reports

- i. The report was given to board members.

c. RS Gymnastics

- i. The club is no longer renting the FRC gym for their classes. They have moved to a new location on Wilkins Peak Drive.

X. Adjournment

- a. The meeting was adjourned at 7:42 p.m.

**Rock Springs Historical Museum Board
Meeting Minutes
Wednesday November 8, 2017 5:30 P.M.
Rock Springs Historical Museum
201 B. Street
Rock Springs, WY. 82901
(307) 362-3138**

Board Members:

Present: Sharon Gray, Liz Strannigan, Lynne Shalata, RJ Pieper, Joe Barbuto, Angela Thatcher and Mandy Camphouse

Absent: (None)

Others Present: Jennifer Messer, Museum Director and Rose Mosbey, City of Rock Springs Liaison

Proceedings:

Meeting called to order at 5:31pm

Introductions:

Sharon Gray and has attended her first board meeting.

Correspondence:

Regular mail came in but nothing of great importance to the board.

Treasurer's Report:

\$1,475.77 is how much amount is remaining on our line items for board projects. That money is available for the current fiscal year which ends in July 2018. \$160 was spent for cocoa and cookies for the Christmas Parade. \$30 was spent on cups but that is on a different line item. The bill for cookies from Wendy was received for the cookies for the Cemetery Walking Tour reception for 75 cookies total.

Council Liaison's Report:

Rose has nothing to report since it's a slow time. This is typical for things to settle down at this time of year.

Museum Report:

Two reports given. The first for two schools brought kids in as well as the boy scouts. The second is for small business Saturday (the day after "Black Friday". \$325 in sales done. Sold lots of ornaments.

An Archeologist donated blue bottles. Some had belonged to the donator.

Old Business:

Christmas parade recap: We need to get better organized as a board. We plan to utilize the coffee pots instead of the water coolers. Joe asked if we could purchase the coffee pots. Four are located at the museum and Anadarko will donate some.

Rock Springs Historical Museum Board
Meeting Minutes
Wednesday November 8, 2017 5:30 P.M.
Rock Springs Historical Museum
201 B. Street
Rock Springs, WY. 82901
(307) 362-3138

Members need to show up earlier. We should place a donation box/jar for cash next year. Angela put together a checklist for next year. 500 cookies were purchased this year and 460 were handed out. We should possibly increase that amount for next year. Lynne suggested that we dress the theme of the parade for next year.

New Business:

Angela wants to revisit the bylaws for next year. There will be a workshop in January. Chad to organize the mixer. We need to develop a strategic plan, long term goals and short terms goals. In 2011, City Hall stopped receiving the museum board meeting minutes. Liz to bring past meeting minutes so we can scan and copy them for our use and send to the city.

We need to digitize the by-laws. Mandy Camphouse will do that for the next meeting. We will need to fill vice-chairman for the board. New board elections in January. Please bring policy recommendations then. Joe likes the agenda, meeting minutes and body of email with information. Policy for using the museum for events/personal use. Rose to check since building belongs to the city and not to the board.

Jennifer has been researching a penny smasher to create more revenue. Purchase the machine to squire the coins. Hand crank is popular with the public. "Reasonable" place in Colorado has the available. Jennifer suggested the board pays for half and the museum to pay for the other half. It was clarified that the pressed pennies are not being "mutilated" and that having that machine will not be in violation of federal laws. Liz made a motion for Jennifer to research into the cost of procuring a penny smasher for the museum. Lynne 2nd the motion. The motion passed unanimously. Email information out for electronic voting is the route the board will move towards. All were in favor and motion carried.

Announcements:

Upcoming events: Museum will be closed Friday December 22, 2017 through December 25, 2017 as well as closed for December 29, 2017 through January 1st, 2018. McKinnon schools to bring their kids to the museum. This year will mark 150 years of the Transcontinental Railroad.

Angela's appointment is up and she has decided that she needs to focus on other projects. She was filling Darcy Lyon's term.

RJ is resigning from the board. He has not been able to attend due to work. His term is up in 2020. RJ has served the board since 2013.

Adjournment:

Meeting adjourned at 6:25pm

Meeting minutes submitted by Secretary, Mandy Camphouse



City Council Agenda

Bills and Claims

**City of Rock Springs
Open Item Listing**

Run Date: 02/01/2018 User: sandy_mcjunkin

Status: POSTED Due Date: 02/06/2018
Bank Account: RSNB Bank-Health Insurance Checking
Invoice Type: All Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 23 : BLUE CROSS-BLUE SHIELD	February2018	118-002880	18-002109	02/06/2018	1	BCBS Administration Fees - February 2018	113-18-1801-403135	\$ 61,056.02
[VENDOR] 22557 : FLEXSHARE BENEFITS	January2018	118-002881	18-002069	02/06/2018	1	Administration of Flexshare Benefits for January 2018	113-18-1801-403135	\$ 391.50
GRAND TOTAL :							\$	61,447.52

City of Rock Springs Open Item Listing

Run Date: 02/01/2018 User: sandy_mcjunker

Status: POSTED Due Date: 02/01/2018
Bank Account: RSNB Bank-General Fund Checking
Invoice Type: All Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 63 : WELLS FARGO REMITTANCE CENTER	8959-Dec2017	I18-002987	18-002190	02/01/2018	1	Wyo Board of PE & PLS - Application Renewal for R. Schmidt	110-13-1301-403220	\$ 90.00
	8959-Dec2017	I18-002987	18-002190	02/01/2018	2	Travel Expense - J. Tuttle - Hotel Deposit	110-19-1902-405801	\$ 52.11
	1962-Dec2017	I18-002988	18-002190	02/01/2018	1	Fees - Per Venus @ Wells Fargo, these charges will be credited on next months statement	110-11-1105-405801	\$ 40.40
	5059-Dec2017	I18-002989	18-002190	02/01/2018	1	Fees - Per Venus @ Wells Fargo, these charges will be credited on next statment	110-11-1102-405801	\$ 40.00
	8714-Dec2017	I18-002990	18-002190	02/01/2018	1	Travel Expenses - C. Robinson/B. Erspamer to Phoenix, AZ for Forensic Evidence Training from 12/10/17 to 12/15/2017	110-12-1201-405801	\$ 975.63
	8714-Dec2017	I18-002990	18-002190	02/01/2018	2	Fees - Per Venus @ Wells Fargo, these fees will be credited on next months statement.	110-12-1201-405801	\$ 46.14
	0999-Dec2017	I18-002991	18-002190	02/01/2018	1	Dave's Appliance - Dryer Parts	110-12-1205-404310	\$ 83.00
	0999-Dec2017	I18-002991	18-002190	02/01/2018	2	Fees - Per Venus @ Wells Fargo, these charges will be credited on next months statement	110-12-1205-405801	\$ 40.09
	9011-Dec2017	I18-002992	18-002190	02/01/2018	1	APA - Advertising - Job Posting	110-11-1101-405410	\$ 295.00
	GRAND TDAL :						\$	1,662.37

City of Rock Springs Open Item Listing

Run Date: 02/02/2018 User: sandy_mcjunkin

Status: POSTED Due Date: 02/06/2018
Bank Account: RSNB Bank-General Fund Checking
Invoice Type: All Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 24325 : 3M COMPANY 2318.28	TP12198/TP12199	118-002957	18-001999	02/06/2018	1	1175C BLU EC FILM NP 36 IN X 50 YD	110-13-1303-406130	\$ 1,058.00
	TP12198/TP12199	118-002957	18-001999	02/06/2018	2	7725-114 TRANSP 36 IN X 50 YD	110-13-1303-406130	\$ 1,260.28
[VENDOR] 23808 : ABI WINTERHAWK RECOVERY LLC 998.00	HAP-Feb2018	118-002882	18-002127	02/06/2018	1	ORTEGA FEB HAP	295-35-3508-404010	\$ 361.00
	HAP-Feb2018	118-002882	18-002127	02/06/2018	2	HAWORTH FEB HAP	295-35-3508-404010	\$ 308.00
	HAP-Feb2018	118-002882	18-002127	02/06/2018	3	SHAW FEB HAP	295-35-3508-404010	\$ 329.00
[VENDOR] 9000.2046 : ADRIANA PEREZ	6756552	118-002810		02/06/2018	1	UB CR REFUND-141684	170-00-0000-202000	\$ 21.19
[VENDOR] 9000.2047 : AMANDA GILL	6756553	118-002811		02/06/2018	1	UB CR REFUND-96425	170-00-0000-202000	\$ 23.77
[VENDOR] 9000.2066 : AMANDA GILL	6796806	118-002981		02/06/2018	1	UB CR REFUND-96425	170-00-0000-202000	\$ 12.21
[VENDOR] 19339 : AMERICAN ALLIANCE OF MUSEUMS	9806-2018	118-002993	18-002174	02/06/2018	1	American Alliance of Museums Membership	110-34-3401-403220	\$ 150.00
[VENDOR] 23164 : AMERICAN RED CROSS-HEALTH & SAFETY	22072427	118-002883	18-002034	02/06/2018	1	Water Safety Instructor course fees City of Rock Springs Parks & Recreation Dept. 0513	110-14-1404-406130	\$ 35.00
[VENDOR] 24493 : ASCENTIA REAL ESTATE HOLDING COMPANY, LLC	0030321-Feb2018	118-002884	18-002126	02/06/2018	1	EVANS FEB HAP VASH	295-35-3508-404009	\$ 136.00
[VENDOR] 24482 : ATLANTIC CITY HISTORICAL SOCIETY, INC.	Jan2018	118-002885	18-002018	02/06/2018	1	Atlantic City Historical Book	110-34-3401-406133	\$ 168.00
[VENDOR] 22263 : BATTERY SYSTEMS	4296150	118-002958	18-002098	02/06/2018	1	Battery	110-14-1401-406120	\$ 45.94
[VENDOR] 24446 : BEST VALUE RENTALS, LLC	HAP-Feb2018	118-002886	18-002121	02/06/2018	1	VELASQUEZ FEB HAP	295-35-3508-404010	\$ 739.00
[VENDOR] 332 : BLOEDORN LUMBER COMPANY-RS 125.31	187766-Jan2018	118-003042	18-002199	02/06/2018	1	Rough Cut 2x10/Wood Glue, Inv. #4078434	110-14-1401-406120	\$ 112.49
	187766-Jan2018	118-003042	18-002199	02/06/2018	2	Grout, Inv. #4052792	130-16-1601-406120	\$ 12.82
[VENDOR] 24235 : BLR	18149141	118-002887	18-002066	02/06/2018	1	Renewal-Fair Labor Standards Handbook for Public Employers. Customer No. 5376820.	110-11-1102-403220	\$ 536.99
[VENDOR] 21385 : BOTTOM LINE MARKETING 2086.45	18004	118-002994	18-002016	02/06/2018	1	4 - garbage pail covers	110-11-1106-406140	\$ 159.65
	18006	118-003043	18-002014	02/06/2018	1	280 Roll up stadium blankets for prizes for upcoming hockey tournaments. This entire amount will be reimbursed with a grant we are receiving from the Sweetwater Travel & Tourism Board!	110-14-1405-406130	\$ 1,927.00
[VENDOR] 18678 : CARRIER CORPORATION	B002610196	118-002888	18-002083	02/06/2018	1	Replace the following items in (1) Carrier 5 ton RTU:  (1) Blower assembly  (1) Blower motor  (1)	110-14-1404-404310	\$ 1,810.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
						Blower Pulley  (1) Motor sheave (adjustable pulley)  (1) Belt This proposal includes standard ground shipping 10-17 days.		
[VENDOR] 22708 : CARRINGTON POINTE APARTMENTS	HAP-February2018	118-002889	18-002129	02/06/2018	1	TOLAR FEB HAP	295-35-3508-404010	\$ 577.00
	HAP-February2018	118-002889	18-002129	02/06/2018	2	MILLS FEB HAP	295-35-3508-404010	\$ 469.00
	HAP-February2018	118-002889	18-002129	02/06/2018	3	MAXFIELD FEB HAP	295-35-3508-404010	\$ 513.00
	HAP-February2018	118-002889	18-002129	02/06/2018	4	HERNANDEZ FEB HAP	295-35-3508-404010	\$ 236.00
	HAP-February2018	118-002889	18-002129	02/06/2018	5	HANSON FEB HAP	295-35-3508-404010	\$ 495.00
	HAP-February2018	118-002889	18-002129	02/06/2018	6	HYMAN FEB HAP	295-35-3508-404010	\$ 276.00
	HAP-February2018	118-002889	18-002129	02/06/2018	7	WILLITS FEB HAP	295-35-3508-404010	\$ 628.00
	HAP-February2018	118-002889	18-002129	02/06/2018	8	JACKSON FEB HAP	295-35-3508-404010	\$ 741.00
	HAP-February2018	118-002889	18-002129	02/06/2018	9	MARTIN FEB HAP VASH	295-35-3508-404009	\$ 764.00
	HAP-February2018	118-002889	18-002129	02/06/2018	10	POLITI FEB HAP	295-35-3508-404010	\$ 421.00
	HAP-February2018	118-002889	18-002129	02/06/2018	11	BATTY FEB HAP	295-35-3508-404010	\$ 553.00
	HAP-February2018	118-002889	18-002129	02/06/2018	12	QUESADA FEB HAP	295-35-3508-404010	\$ 513.00
	HAP-February2018	118-002889	18-002129	02/06/2018	13	PARKER FEB HAP	295-35-3508-404010	\$ 780.00
	HAP-February2018	118-002889	18-002129	02/06/2018	14	MILLER FEB HAP	295-35-3508-404010	\$ 489.00
	HAP-February2018	118-002889	18-002129	02/06/2018	15	BENNETT FEB HAP	295-35-3508-404010	\$ 459.00
	HAP-February2018	118-002889	18-002129	02/06/2018	16	HUNT FEB HAP	295-35-3508-404010	\$ 391.00
	HAP-February2018	118-002889	18-002129	02/06/2018	17	HERBIN FEB HAP	295-35-3508-404010	\$ 187.00
	HAP-February2018	118-002889	18-002129	02/06/2018	18	ROLLINS FEB HAP	295-35-3508-404010	\$ 317.00
[VENDOR] 9000.2058 : CARTUS C/O MARDAN SETTLEMENT SERVICES	6772589	118-002891		02/06/2018	1	UB CR REFUND-98450	170-00-0000-202000	\$ 12.80
[VENDOR] 23651 : CASTLE CLEANING	6608	118-003044	18-002195	02/06/2018	1	Cleaning services	110-11-1104-404310	\$ 1,900.00
[VENDOR] 23322 : CDM CONSTRUCTORS INC.	PayApplic#9	118-002836	17-001981	02/06/2018	1	Design/Build Bitter Creek Lift Station & WRF Improvements	130-16-1601-507029	\$ 609,347.88
	216943-18-001753	118-002959	18-001753	02/06/2018	1	Extra work on water line that was out of the contract-approved by Mike G.	130-16-1601-404310	\$ 16,141.00
[VENDOR] 21101 : CDW GOVERNMENT	LKD3443	118-002837	18-001998	02/06/2018	1	Lexmark toner 521H	110-11-1103-406001	\$ 366.72
	LKD3443	118-002837	18-001998	02/06/2018	2	Lexmark fuser kit for MS810dn printer	110-11-1103-406130	\$ 241.63
	LKD3443	118-002837	18-001998	02/06/2018	3	Lexmark imaging kit for MS810 printer	110-11-1103-406130	\$ 47.38
	LKS4532	118-002838	18-002006	02/06/2018	1	Imaging unit for Water Admin Lexmark printer MX611de	130-16-1108-406130	\$ 22.00
	LKS4532	118-002838	18-002006	02/06/2018	1	Imaging unit for Water Admin Lexmark printer MX611de	150-33-1108-406130	\$ 22.00
	LJR5131/LJP9687	118-002898	18-001974	02/06/2018	1	Black Toner - Detective's Assistant	110-12-1201-406001	\$ 10.00
	LJR5131/LJP9687	118-002898	18-001974	02/06/2018	2	AC/DC power converter	110-12-1201-406125	\$ 100.00
	LJR5131/LJP9687	118-002898	18-001974	02/06/2018	3	Detectives - Black Toner	110-12-1201-406001	\$ 140.00
	LJR5131/LJP9687	118-002898	18-001974	02/06/2018	4	Detectives - Cyan Toner	110-12-1201-406001	\$ 185.00
	LJR5131/LJP9687	118-002898	18-001974	02/06/2018	5	Hallway - Black Toner	110-12-1201-406001	\$ 130.00
	LJR5131/LJP9687	118-002898	18-001974	02/06/2018	6	Hallway - Cyan Toner	110-12-1201-406001	\$ 135.00
	LJR5131/LJP9687	118-002898	18-001974	02/06/2018	7	shipping	110-12-1201-406101	\$ 0.00
	LLQ8830	118-002960	18-002026	02/06/2018	1	48U Frame Rack Cabinet	110-11-1107-407415	\$ 500.00
[VENDOR] 19418 : CENTENNIAL SALES INC	55715	118-002899	18-002037	02/06/2018	1	tape	110-14-1405-406133	\$ 254.88

8809.00

564554.09

1809.73

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[VENDOR] 23060 : CENTURYLINK 4767.5	Dec2017#2	118-003056	18-002206	02/06/2018	1	Mayor/Council	110-11-1101-405301	\$ 114.08
	Dec2017#2	118-003056	18-002206	02/06/2018	2	Human Resources	110-11-1109-405301	\$ 28.52
	Dec2017#2	118-003056	18-002206	02/06/2018	3	Attorney	110-11-1102-405301	\$ 85.56
	Dec2017#2	118-003056	18-002206	02/06/2018	4	Finance	110-11-1103-405301	\$ 142.60
	Dec2017#2	118-003056	18-002206	02/06/2018	5	City Buildings	110-11-1104-405301	\$ 91.99
	Dec2017#2	118-003056	18-002206	02/06/2018	6	Municipal Court	110-11-1105-405301	\$ 142.60
	Dec2017#2	118-003056	18-002206	02/06/2018	7	Police Department	110-12-1201-405301	\$ 684.24
	Dec2017#2	118-003056	18-002206	02/06/2018	8	Animal Control	110-12-1202-405301	\$ 57.04
	Dec2017#2	118-003056	18-002206	02/06/2018	9	Fire Department	110-12-1205-405301	\$ 902.13
	Dec2017#2	118-003056	18-002206	02/06/2018	10	Engineering	110-13-1301-405301	\$ 57.02
	Dec2017#2	118-003056	18-002206	02/06/2018	11	Public Services	110-19-1901-405301	\$ 85.53
	Dec2017#2	118-003056	18-002206	02/06/2018	12	Building Department	110-19-1902-405301	\$ 28.52
	Dec2017#2	118-003056	18-002206	02/06/2018	13	Streets	110-13-1303-405301	\$ 122.56
	Dec2017#2	118-003056	18-002206	02/06/2018	14	Shop	110-19-1903-405301	\$ 57.02
	Dec2017#2	118-003056	18-002206	02/06/2018	15	Cemetery	110-13-1304-405301	\$ 85.53
	Dec2017#2	118-003056	18-002206	02/06/2018	16	Parks	110-14-1401-405301	\$ 256.59
	Dec2017#2	118-003056	18-002206	02/06/2018	17	Golf Course	110-14-1402-405301	\$ 256.59
	Dec2017#2	118-003056	18-002206	02/06/2018	18	Civic Center	110-14-1404-405301	\$ 85.53
	Dec2017#2	118-003056	18-002206	02/06/2018	19	Family Rec Center	110-14-1405-405301	\$ 285.10
	Dec2017#2	118-003056	18-002206	02/06/2018	20	WWTP	130-16-1601-405301	\$ 274.22
	Dec2017#2	118-003056	18-002206	02/06/2018	21	Water Operations	150-33-3302-405301	\$ 308.99
	Dec2017#2	118-003056	18-002206	02/06/2018	22	Water/Sewer Admin	150-33-1108-405301	\$ 71.27
	Dec2017#2	118-003056	18-002206	02/06/2018	23	Water/Sewer Admin	130-16-1108-405301	\$ 71.28
	Dec2017#2	118-003056	18-002206	02/06/2018	24	Museum	110-34-3401-405301	\$ 85.53
	Dec2017#2	118-003056	18-002206	02/06/2018	25	Housing	250-35-3501-405301	\$ 114.04
	Dec2017#2	118-003056	18-002206	02/06/2018	26	Data Processing	110-11-1107-405301	\$ 114.04
	Dec2017#2	118-003056	18-002206	02/06/2018	27	URA	110-11-1106-405301	\$ 159.03
[VENDOR] 327 : CHEMSEARCH 287.31	2969474	118-002995	18-001743	02/06/2018	1	10064498 GRENADIER PLUS, 2 X 2.5 GL, US CM	110-14-1404-406120	\$ 206.75
	2969474	118-002995	18-001743	02/06/2018	2	Shipping	110-14-1404-406120	\$ 80.56
[VENDOR] 3487 : CITY OF ROCK SPRINGS 312422.96	February2018	118-002900	18-002111	02/06/2018	1	MAYOR/COUNCIL	110-11-1101-402011	\$ 4,288.03
	February2018	118-002900	18-002111	02/06/2018	2	ATTORNEY	110-11-1102-402011	\$ 4,862.51
	February2018	118-002900	18-002111	02/06/2018	3	FINANCE/ADMIN	110-11-1103-402011	\$ 5,313.87
	February2018	118-002900	18-002111	02/06/2018	4	CITY BUILDINGS	110-11-1104-402011	\$ 2,051.69
	February2018	118-002900	18-002111	02/06/2018	5	MUNICIPAL COURT	110-11-1105-402011	\$ 1,477.20
	February2018	118-002900	18-002111	02/06/2018	6	URA	110-11-1106-402011	\$ 1,313.08
	February2018	118-002900	18-002111	02/06/2018	7	IT	110-11-1107-402011	\$ 2,790.29
	February2018	118-002900	18-002111	02/06/2018	8	SEWER ADMIN	130-16-1108-402011	\$ 738.60
	February2018	118-002900	18-002111	02/06/2018	9	WATER ADMIN	150-33-1108-402011	\$ 738.60
	February2018	118-002900	18-002111	02/06/2018	10	POLICE DEPT	110-12-1201-402011	\$ 76,651.07
	February2018	118-002900	18-002111	02/06/2018	11	ANIMAL CONTROL	110-12-1202-402011	\$ 2,236.34
	February2018	118-002900	18-002111	02/06/2018	12	FIRE DEPARTMENT	110-12-1205-402011	\$ 54,082.51
	February2018	118-002900	18-002111	02/06/2018	13	ENGINEERING	110-13-1301-402011	\$ 6,155.07
	February2018	118-002900	18-002111	02/06/2018	14	STREETS	110-13-1303-402011	\$ 15,674.91
	February2018	118-002900	18-002111	02/06/2018	15	CEMETERY	110-13-1304-402011	\$ 2,051.69
	February2018	118-002900	18-002111	02/06/2018	16	PARKS	110-14-1401-402011	\$ 7,098.86

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	February 2018	118-002900	18-002111	02/06/2018	17	GOLF COURSE	110-14-1402-402011	\$ 12,494.79
	February 2018	118-002900	18-002111	02/06/2018	18	CIVIC CENTER	110-14-1404-402011	\$ 13,418.04
	February 2018	118-002900	18-002111	02/06/2018	19	FAMILY REC CNTR	110-14-1405-402011	\$ 19,757.74
	February 2018	118-002900	18-002111	02/06/2018	20	WRF	130-16-1601-402011	\$ 21,460.66
	February 2018	118-002900	18-002111	02/06/2018	21	PUBLIC SERVICES	110-19-1901-402011	\$ 3,364.77
	February 2018	118-002900	18-002111	02/06/2018	22	BUILDING INSP	110-19-1902-402011	\$ 6,155.07
	February 2018	118-002900	18-002111	02/06/2018	23	VEHICLE MAINTENANCE	110-19-1903-402011	\$ 9,519.84
	February 2018	118-002900	18-002111	02/06/2018	24	WATER OPS	150-33-3302-402011	\$ 13,643.73
	February 2018	118-002900	18-002111	02/06/2018	25	MUSEUM	110-34-3401-402011	\$ 2,051.69
	February 2018	118-002900	18-002111	02/06/2018	26	PUBLIC HOUSING	250-35-3501-402011	\$ 3,077.54
	February 2018	118-002900	18-002111	02/06/2018	27	PUBLIC HSG MNTC	250-35-3502-402011	\$ 3,549.42
	February 2018	118-002900	18-002111	02/06/2018	28	NON-DEPT	110-15-1501-402011	\$ 16,405.35
[VENDOR] 22148 : CJ SIGNS	7069	118-002996	18-002180	02/06/2018	1	Car Numbers	110-12-1201-406125	\$ 65.00
80.00	7069	118-002996	18-002180	02/06/2018	2	K-9 Names	110-12-1201-406125	\$ 15.00
[VENDOR] 9000.2053 : CLINTON OR LACY NATIONS	6756559	118-002817		02/06/2018	1	UB CR REFUND-97164	170-00-0000-202000	\$ 60.08
[VENDOR] 22710 : CML RENTALS	HAP-Feb 2018	118-002901	18-002132	02/06/2018	1	GARCIA FEB HAP	295-35-3508-404010	\$ 383.00
1039.00	HAP-Feb 2018	118-002901	18-002132	02/06/2018	2	GOLD FEB HAP VASH	295-35-3508-404009	\$ 656.00
[VENDOR] 22467 : CODALE ELECTRIC SUPPLY INC	S6216029.001/002	118-002839	18-001672	02/06/2018	1	lights	110-14-1405-406120	\$ 932.94
[VENDOR] 20198 : COMMUNICATION TECHNOLOGIES	16367	118-002840	18-001358	02/06/2018	1	PMNN 4454AR Motorola XTS 2500 Battery	110-12-1205-406130	\$ 1,716.00
2425.50	16367	118-002840	18-001358	02/06/2018	2	Minitor V Pager Battery	110-12-1205-406130	\$ 709.50
[VENDOR] 45 : COPIER & SUPPLY CO. INC. OF RS	AR16522	118-002841	18-002015	02/06/2018	1	Magenta print cartridge.	110-14-1405-405500	\$ 190.81
[VENDOR] 19520 : CRUM ELECTRIC SUPPLY CO INC	3096-Jan 2018	118-003045	18-002203	02/06/2018	1	Contactors, Inv. #1943170-00	110-13-1303-406130	\$ 107.01
2645.7	3096-Jan 2018	118-003045	18-002203	02/06/2018	2	Bulbs, Inv. #1945405-00	110-13-1303-406130	\$ 157.56
[VENDOR] 9000.2069 : DALE BROWER	6825956	118-002984		02/06/2018	1	UB CR REFUND-100413	170-00-0000-202000	\$ 80.11
[VENDOR] 9000.2048 : DANIEL BURGESS	6756554	118-002812		02/06/2018	1	UB CR REFUND-99982	170-00-0000-202000	\$ 24.75
[VENDOR] 18684 : DEBERNARDI CONSTRUCTION CO. INC	Retainage-Jan 2018	118-002842	17-003188	02/06/2018	1	Retainage	110-00-0000-206000	\$ 31,249.00
[VENDOR] 3555 : DESERT VIEW ANIMAL HOSPITAL	46634/46637/46908	118-002902	18-002038	02/06/2018	1	17-01399 Voucher Canine Spay	110-12-1202-404704	\$ 135.00
	46634/46637/46908	118-002902	18-002038	02/06/2018	2	17-01409, 17-01408 Voucher Feline Neuter	110-12-1202-404704	\$ 116.75
	46634/46637/46908	118-002902	18-002038	02/06/2018	3	17-0845 Voucher Canine Neuter	110-12-1202-404704	\$ 122.25
	46634/46637/46908	118-002902	18-002038	02/06/2018	4	17-944 Voucher Feline Spay	110-12-1202-404704	\$ 106.50
	47368	118-002903	18-002060	02/06/2018	1	Voucher - Feline Neuter and vaccinations 17-01313	110-12-1202-404704	\$ 46.50
	47368	118-002903	18-002060	02/06/2018	2	Voucher - Feline spay and vaccinations 17-912	110-12-1202-404704	\$ 106.50
	47064	118-002997	18-002188	02/06/2018	1	17-01253 Feline Neuter and Vaccinations	110-12-1202-404704	\$ 46.50
	47377/47109/47476	118-002998	18-002178	02/06/2018	1	Dog food for Max	110-12-1201-403410	\$ 61.93
	47377/47109/47476	118-002998	18-002178	02/06/2018	2	Allergy Testing & Canine for Akina	110-12-1201-403410	\$ 281.65
	47377/47109/47476	118-002998	18-002178	02/06/2018	3	Food for Fin	110-12-1201-403410	\$ 61.93

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[VENDOR] 24402 : DOMINION ENERGY	Dec2017#2	I18-003057	18-002207	02/06/2018	1	CITY BUILDINGS	110-11-1104-406201	\$ 4,232.57
	Dec2017#2	I18-003057	18-002207	02/06/2018	2	MUSEUM	110-34-3401-406201	\$ 1,529.56
	Dec2017#2	I18-003057	18-002207	02/06/2018	3	ANIMAL CONTROL	110-12-1202-406201	\$ 679.71
	Dec2017#2	I18-003057	18-002207	02/06/2018	4	FIRE DEPARTMENT	110-12-1205-406201	\$ 1,673.83
	Dec2017#2	I18-003057	18-002207	02/06/2018	5	STREETS DEPT	110-13-1303-406201	\$ 1,720.81
	Dec2017#2	I18-003057	18-002207	02/06/2018	6	CEMETERY	110-13-1304-406201	\$ 389.10
	Dec2017#2	I18-003057	18-002207	02/06/2018	7	WWTP	130-16-1601-406201	\$ 3,717.95
	Dec2017#2	I18-003057	18-002207	02/06/2018	8	PARKS	110-14-1401-406201	\$ 2,951.04
	Dec2017#2	I18-003057	18-002207	02/06/2018	9	CIVIC CENTER	110-14-1404-406201	\$ 4,151.22
	Dec2017#2	I18-003057	18-002207	02/06/2018	10	SENIOR CITIZENS	110-15-1501-404801	\$ 694.96
	Dec2017#2	I18-003057	18-002207	02/06/2018	11	GOLF COURSE	110-14-1402-406201	\$ 2,138.74
	Dec2017#2	I18-003057	18-002207	02/06/2018	12	FRC	110-14-1405-406201	\$ 16,432.24
	Dec2017#2	I18-003057	18-002207	02/06/2018	13	WATER DEPT	150-33-3302-406201	\$ 1,106.74
	Dec2017#2	I18-003057	18-002207	02/06/2018	14	HOUSING	250-35-3501-406201	\$ 1,824.13
	Dec2017#2	I18-003057	18-002207	02/06/2018	15	URA	110-11-1106-406201	\$ 2,457.42
[VENDOR] 21328 : ENVIRONMENTAL EXPRESS INC	1000492915	I18-002843	18-001898	02/06/2018	1	#MMTEC12 e-coli plates	130-16-1601-406130	\$ 218.10
	1000492915	I18-002843	18-001898	02/06/2018	2	Shipping	130-16-1601-406130	\$ 37.71
[VENDOR] 9000.2060 : ERIC BOTKIN	6772591	I18-002893		02/06/2018	1	UB CR REFUND-134066	170-00-0000-202000	\$ 35.98
[VENDOR] 23653 : FIRST ADVANTAGE LNS SCREENING SOLUTIONS, INC	5516621712	I18-002844	18-002028	02/06/2018	1	Fingerprint Payment	250-35-3501-406501	\$ 122.65
[VENDOR] 22427 : FIRST CHOICE FORD	330767	I18-002904	18-002045	02/06/2018	1	Originally going to add plow to 3/4 Ford however it is not rated to have any kind of plow on it so i am proposing to rebuild the plow that we have on the current truck.	110-13-1304-407410	\$ 2,599.00
	F3001-Jan2018	I18-002999	18-002183	02/06/2018	1	Weather Stripping, Inv. #330837	130-16-1601-406120	\$ 43.20
	F3001-Jan2018	I18-002999	18-002183	02/06/2018	2	Tested/Programmed Keys, Inv. #232234	110-12-1201-406125	\$ 177.75
[VENDOR] 24298 : FOSSEN Michele	HAP-Feb2018	I18-002905	18-002123	02/06/2018	1	CRUZ FEB HAP	295-35-3508-404010	\$ 686.00
[VENDOR] 9000.2061 : FRANK LAKE	6772592	I18-002894		02/06/2018	1	UB CR REFUND-107059	170-00-0000-202000	\$ 50.98
[VENDOR] 295 : GRAINGER, INC	9679118738/966902175	I18-003000	18-002141	02/06/2018	1	Tool Rest	110-19-1903-406120	\$ 136.16
	9679118738/966902175	I18-003000	18-002141	02/06/2018	2	Plow lights	110-13-1303-406120	\$ 223.66
	9679118738/966902175	I18-003000	18-002141	02/06/2018	3	Lights	110-13-1303-406120	\$ 223.66
[VENDOR] 24449 : GUILFORD Mercedes	UtilReimb-Feb2018	I18-002906	18-002101	02/06/2018	1	GUILFORD FEB URP	250-00-0000-115000	\$ 38.00
[VENDOR] 9000.2070 : H & R RENTALS	6825957	I18-002985		02/06/2018	1	UB CR REFUND-101861	170-00-0000-202000	\$ 195.55
[VENDOR] 77 : HACH CHEMICAL	10799686	I18-002961	18-002146	02/06/2018	1	Chlorine reagent	150-33-3302-406130	\$ 835.62
[VENDOR] 24241 : HANSEN ALLEN & LUCE, INC.	37676	I18-002962	18-000929	02/06/2018	1	Bitter Creek Sewer Crossing Reconstruction DEQ Grant	130-16-1601-403310	\$ 2,062.50
[VENDOR] 24176 : HARPER Eric	UtilReimb-Feb2018	I18-002907	18-002103	02/06/2018	1	HARPER FEB URP	250-00-0000-115000	\$ 24.00

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[VENDOR] 22257 : HARRINGTON & COMPANY	RS00347887-001	118-002908	18-002040	02/06/2018	1	snow melt	110-14-1405-406120	\$ 339.36
[VENDOR] 9000.2051 : HELEN KORITNIK	6756557	118-002815		02/06/2018	1	UB CR REFUND-100791	170-00-0000-202000	\$ 45.98
[VENDOR] 21153 : HOMAX OIL SALES, INC	0397366/0396267	118-003046	18-002198	02/06/2018	1	Transmission Fluid, Inv. #0397366-IN	110-12-1205-406120	\$ 140.32
	0397366/0396267	118-003046	18-002198	02/06/2018	1	Transmission Fluid, Inv. #0397366-IN	110-13-1303-406120	\$ 140.31
	0397366/0396267	118-003046	18-002198	02/06/2018	1	Transmission Fluid, Inv. #0397366-IN	130-16-1601-406120	\$ 140.31
	0397366/0396267	118-003046	18-002198	02/06/2018	1	Transmission Fluid, Inv. #0397366-IN	150-33-3302-406120	\$ 140.31
	0397366/0396267	118-003046	18-002198	02/06/2018	2	Oil, Inv. #0396267-IN	110-12-1201-406125	\$ 170.09
	0397366/0396267	118-003046	18-002198	02/06/2018	2	Oil, Inv. #0396267-IN	110-14-1401-406120	\$ 170.08
	0397366/0396267	118-003046	18-002198	02/06/2018	2	Oil, Inv. #0396267-IN	110-19-1903-406123	\$ 170.08
[VENDOR] 21603 : HOSE & RUBBER SUPPLY	CI067-Jan2018	118-003047	18-002201	02/06/2018	1	Hydraulic Hose, Inv. #D55318-001	110-13-1303-406120	\$ 53.80
	CI067-Jan2018	118-003047	18-002201	02/06/2018	2	PVC/Bolt, Inv. #D54362-001	110-13-1303-406120	\$ 37.52
	CI067-Jan2018	118-003047	18-002201	02/06/2018	3	Swivels, Inv. #D54749-001	150-33-3302-406120	\$ 64.03
	CI067-Jan2018	118-003047	18-002201	02/06/2018	4	Hose/Camlock/Insert, Inv. #D55015-001	150-33-3302-406120	\$ 189.87
	CI067-Jan2018	118-003047	18-002201	02/06/2018	5	Hydraulic Hose/Fittings, Inv. #D56128-001	110-13-1303-406120	\$ 260.11
	CI067-Jan2018	118-003047	18-002201	02/06/2018	6	Hydraulic Hose, Inv. #D56764-001	110-13-1303-406120	\$ 79.74
	CI067-Jan2018	118-003047	18-002201	02/06/2018	7	Hydraulic Hose Assy, Inv. #D57639-001	110-13-1303-406120	\$ 91.14
[VENDOR] 24469 : HOXSEY	UtilReim-Feb2018	118-002909	18-002105	02/06/2018	1	HOXSEY FEB URP	250-00-0000-115000	\$ 31.00
[VENDOR] 24484 : ID SOLUTIONS LLC	CO-RSPD	118-002845	18-002010	02/06/2018	1	Registration fees for Shane Welter to attend Cellular & Wi-Fi Analysis Training	110-12-1201-403210	\$ 795.00
[VENDOR] 21252 : INFINITY POWER & CONTROLS	34516	118-002910	18-002073	02/06/2018	1	H2S detector and sensor	130-16-1601-406120	\$ 1,649.78
[VENDOR] 19034 : INSULATION INC	A17030	118-002846	18-001439	02/06/2018	1	Asbestos sampling and analysis on various properties	110-13-1303-507145	\$ 5,105.00
	A17030	118-002846	18-001439	02/06/2018	2	Additional split count tests	110-13-1303-507145	\$ 527.00
[VENDOR] 24474 : J. WILCOX SALES COMPANY	21091	118-002847	18-001761	02/06/2018	1	To replace Electronic Board for city Hall Boiler. We have been having problems with commutation for some time and the problem seems to be getting more frequent. Therefor we thought it best to have a back up board on hand to replace the problem board, to avoid any boiler down time during the cold winter months. The price is \$690.00 for the board and approximately \$30.00 dollars for the shipping and handling.	110-11-1104-404310	\$ 713.61
[VENDOR] 21410 : JACK'S TRUCK & EQUIPMENT	X303001575	118-002963	18-002124	02/06/2018	1	Headlight Assy	110-13-1303-406120	\$ 156.08
	X303001462	118-002964	18-002081	02/06/2018	1	Heater pipe	150-33-3302-406120	\$ 330.86
[VENDOR] 9000.2055 : JEANETTE KIMSEY	6756561	118-002819		02/06/2018	1	UB CR REFUND-95831	170-00-0000-202000	\$ 280.22
[VENDOR] 9000.2072 : JEFFREY AKERS	6850706	118-003039		02/06/2018	1	UB CR REFUND-101523	170-00-0000-202000	\$ 105.33
[VENDOR] 9000.2045 : JESSICA EDD	6756551	118-002809		02/06/2018	1	UB CR REFUND-96632	170-00-0000-202000	\$ 19.75

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[VENDOR] 9000.2049 : JIM OR JENNIFER RUBECK	6756555	118-002813		02/06/2018	1	UB CR REFUND-95011	170-00-0000-202000	\$ 25.01
[VENDOR] 18793 : JIM'S UPHOLSTERY	9970	118-002911	18-002063	02/06/2018	1	Repair Turnouts for Jake Hunt	110-12-1205-406130	\$ 75.00
[VENDOR] 21578 : JM ELECTRICAL SERVICES	13898/13230/13785	118-002848	18-001948	02/06/2018	1	invoices	110-14-1405-406120	\$ 372.00
	13221/13244	118-002849	18-002024	02/06/2018	1	Change control box and rewire for new pumps at city hall and install an auto dialer for city hall lift station.	110-11-1104-407202	\$ 1,198.86
1570.84 [VENDOR] 9000.2068 : JOHN OR TESSIE PYLES	6796808	118-002983		02/06/2018	1	UB CR REFUND-96405	170-00-0000-202000	\$ 65.98
[VENDOR] 9000.2064 : KALLIE MIKKELSEN	6772595	118-002897		02/06/2018	1	UB CR REFUND-107055	170-00-0000-202000	\$ 172.91
[VENDOR] 9000.2054 : KARL OR BARBARA BOGATAJ	6756560	118-002818		02/06/2018	1	UB CR REFUND-142327	170-00-0000-202000	\$ 120.98
[VENDOR] 9000.2052 : KASON OR ROCHELLE TWOMEY	6756558	118-002816		02/06/2018	1	UB CR REFUND-98169	170-00-0000-202000	\$ 57.47
[VENDOR] 9000.2065 : KLYDE OR NIKKI DODD	6781272	118-002980		02/06/2018	1	UB CR REFUND-98077	170-00-0000-202000	\$ 206.04
[VENDOR] 104 : L.N. CURTIS & SONS	INV154917	118-002965	18-001710	02/06/2018	1	#440511 CMC RESCUE SYSTEM-PAC	110-12-1205-407401	\$ 642.00
[VENDOR] 9000.2056 : LARRY LLOYD	6765482	118-002879		02/06/2018	1	UB CR REFUND-95977	170-00-0000-202000	\$ 118.96
[VENDOR] 9000.2071 : LARRY OR JESSICA TOUPS	6850705	118-003038		02/06/2018	1	UB CR REFUND-99088	170-00-0000-202000	\$ 84.57
[VENDOR] 23104 : LEGACY EQUIPMENT COMPANY	83618	118-002966	18-002082	02/06/2018	1	Sensor	110-13-1303-406120	\$ 231.54
[VENDOR] 23392.147 : LOCKHART RENTALS LLC	CD-000303	118-002979		02/06/2018	1	ComDev Refund	110-00-0000-229000	\$ 2,035.00
[VENDOR] 24098 : LOGIUDICE <i>Natalie</i>	UtilReimb-Feb2018	118-002912	18-002104	02/06/2018	1	LOGIUDICE FEB URP	250-00-0000-115000	\$ 52.00
[VENDOR] 20573 : LONG BUILDING TECHNOLOGIES, INC	SRVCE0087846	118-003001	18-002144	02/06/2018	1	building automation system repairs	110-14-1405-406120	\$ 707.15
[VENDOR] 24494 : LOREDO <i>Kathleen</i>	UtilReimb-Feb2018	118-002913	18-002138	02/06/2018	1	LOREDO FEB URP	250-00-0000-115000	\$ 52.00
[VENDOR] 9000.2062 : LOWELL HOSEY	6772593	118-002895		02/06/2018	1	UB CR REFUND-96111	170-00-0000-202000	\$ 53.57
[VENDOR] 24409 : LUNA <i>Cristy</i>	UtilReimb-Feb2018	118-002914	18-002099	02/06/2018	1	LUNA FEB URP	250-00-0000-115000	\$ 52.00
[VENDOR] 23436 : LYON <i>Mark</i> 536.00	12528/9510-2018	118-003002	18-002088	02/06/2018	1	Pesticide Course Re-imbursement	110-14-1401-403210	\$ 180.00
	Jan2018	118-003003	18-002087	02/06/2018	1	Pesticide Lodging Re-imbursement	110-14-1401-405801	\$ 356.00
[VENDOR] 24339 : M & H PROPERTIES, LLC	HAP-Feb2018	118-002915	18-002115	02/06/2018	1	CHESNEY FEB HAP VASH	295-35-3508-404009	\$ 161.00
[VENDOR] 111 : MACY'S TRUCK REPAIR INC <i>6097.00</i>	P62410	118-003004	18-002143	02/06/2018	1	Diesel Particulate Filter	110-13-1303-406120	\$ 6,396.41
	P62410	118-003004	18-002143	02/06/2018	2	Gasket	110-13-1303-406120	\$ 113.10
	P62410	118-003004	18-002143	02/06/2018	3	Freight	110-13-1303-406120	\$ 387.56
[VENDOR] 9000.2057 : MAINLINE CONSTRUCTION	6772588	118-002890		02/06/2018	1	UB CR REFUND-150919	170-00-0000-202000	\$ 8.54

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[VENDOR] 9000.2067 : MARY M COLLINS	6796807	I18-002982		02/06/2018	1	UB CR REFUND-100048	170-00-0000-202000	\$ 45.98
[VENDOR] 24180 : MCCracken, PAUL	01192018	I18-002916	18-002095	02/06/2018	1	Haul the remainder of the 2016 sludge to 14 Mile Ranch	130-16-1601-407007	\$ 5,212.50
[VENDOR] 59 : MCFADDEN WHOLESALE CO INC	ROC HOU-Jan2018	I18-003048	18-002204	02/06/2018	1	Paper Towels, Inv. #345877	250-35-3501-406001	\$ 37.35
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	1	Concession Stand Supplies, Inv. #344978	110-14-1405-406135	\$ 441.80
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	2	Concession Stand Supplies, Inv. #345100	110-14-1405-406135	\$ 41.03
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	3	Hand Sanitizer, Inv. #345325	110-14-1404-406120	\$ 88.50
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	4	Janitorial, Inv. #345406	130-16-1601-406120	\$ 135.30
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	5	Coffee, Inv. #345410	110-14-1402-406130	\$ 62.35
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	6	Hand Sanitizer/Cups, Inv. #345460	110-12-1201-406130	\$ 220.59
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	7	Concession Stand Supplies, Inv. #345462	110-14-1405-406135	\$ 401.53
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	8	Janitorial, Inv. #345676	110-14-1405-406120	\$ 2,211.38
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	9	Concession Stand Supplies, Inv. #346072	110-14-1405-406135	\$ 364.85
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	10	Station Supplies, Inv. #345745, 345744	110-12-1205-406130	\$ 383.39
	CIT RSG-Jan2018	I18-003049	18-002204	02/06/2018	11	Concession Stand Supplies, Inv. #345755	110-14-1405-406135	\$ 348.10
	URB REN-Jan2018	I18-003050	18-002204	02/06/2018	1	Cleaning Supplies, Inv. #345905	110-11-1106-406120	\$ 424.00
[VENDOR] 23787.45 : MISS SWEETWATER COUNTY ORGANIZATION	R2017-12-18-01412	I18-002805		02/06/2018	1	Refund of Broadway Theater rental fee, event cancelled	110-00-0000-363025	\$ 250.00
[VENDOR] 129 : MOUNTAINEER ANIMAL CLINIC	532893/533071	I18-002917	18-002058	02/06/2018	1	Voucher - 17-960 Feline neuter and vaccinations	110-12-1202-404704	\$ 43.35
	532893/533071	I18-002917	18-002058	02/06/2018	2	Voucher 17-939 Feline spay and vaccinations	110-12-1202-404704	\$ 71.40
	532893/533071	I18-002917	18-002058	02/06/2018	3	18-00038 Feline neuter and vaccinations	110-12-1202-404704	\$ 64.60
	532893/533071	I18-002917	18-002058	02/06/2018	4	18-00039 Feline neuter and vaccinations	110-12-1202-404704	\$ 64.60
	532893/533071	I18-002917	18-002058	02/06/2018	5	18-00044 Feline spay and vaccinations	110-12-1202-404704	\$ 92.65
	532893/533071	I18-002917	18-002058	02/06/2018	6	18-00035 Feline neuter and vaccinations	110-12-1202-404704	\$ 64.60
	532893/533071	I18-002917	18-002058	02/06/2018	7	18-00043 Feline neuter and vaccinations	110-12-1202-404704	\$ 64.60
[VENDOR] 20041 : MPH INDUSTRIES INC	6002905	I18-002850	18-001887	02/06/2018	1	Radar Unit for New Vehicle	110-12-1201-407420	\$ 1,749.00
	6002905	I18-002850	18-001887	02/06/2018	2	Shipping	110-12-1201-406101	\$ 17.75
[VENDOR] 24497 : MRI SOFTWARE LLC	565404/565413/565614	I18-003005	18-002168	02/06/2018	1	Tenmast Software - Onsite Training	250-35-3501-407410	\$ 9,750.00
[VENDOR] 24486 : NATIONAL ENTERTAINMENT TECHNOLOGIES, INC.	180119007	I18-002918	18-002031	02/06/2018	1	NET Inc. 7,000 Easter Eggs to fill for the Easter egg Hunt in Bunning Park	110-14-1404-406132	\$ 455.00
[VENDOR] 24495 : NATIONAL GOLF COURSE OWNERS ASSOCIATION	2018	I18-003006	18-002153	02/06/2018	1	annual membership	110-14-1402-403220	\$ 550.00
[VENDOR] 22702 : NATIONAL GYM SUPPLY	SI-8307240	I18-003007	18-001871	02/06/2018	1	cables	110-14-1405-406120	\$ 208.87
[VENDOR] 18714 : NATIONAL REC & PARKS ASSOC	161166-2018	I18-003008	18-002086	02/06/2018	1	Annual Membership	110-14-1401-403220	\$ 170.00
[VENDOR] 131 : NEW STUDIO	12076	I18-003009	18-002079	02/06/2018	1	Photo of K9 Max for Wall	110-12-1201-406130	\$ 20.00
[VENDOR] 21356 : ORKIN EXTERMINATING	165268661	I18-003010	18-001744	02/06/2018	1	3 months of pest control service	110-14-1404-404310	\$ 154.56

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[VENDOR] 24399 : OVERY <i>Ray</i>	HAP-Feb2018	I18-002919	18-002119	02/06/2018	1	CISNEROS FEB HAP VASH	295-35-3508-404009	\$ 680.00
[VENDOR] 3461 : PAETEC	69673262	I18-002851	18-002047	02/06/2018	1	Mayor/Council	110-11-1101-405301	\$ 4.18
	69673262	I18-002851	18-002047	02/06/2018	2	Human Resources	110-11-1109-405301	\$ 4.18
	69673262	I18-002851	18-002047	02/06/2018	3	Attorney	110-11-1102-405301	\$ 5.65
	69673262	I18-002851	18-002047	02/06/2018	4	Finance	110-11-1103-405301	\$ 21.79
	69673262	I18-002851	18-002047	02/06/2018	5	Municipal Court	110-11-1105-405301	\$ 3.46
	69673262	I18-002851	18-002047	02/06/2018	6	Police Department	110-12-1201-405301	\$ 20.41
	69673262	I18-002851	18-002047	02/06/2018	7	Animal Control	110-12-1202-405301	\$ 0.90
	69673262	I18-002851	18-002047	02/06/2018	8	Fire Department	110-12-1205-405301	\$ 3.78
	69673262	I18-002851	18-002047	02/06/2018	9	Engineering	110-13-1301-405301	\$ 1.79
	69673262	I18-002851	18-002047	02/06/2018	10	Public Services	110-19-1901-405301	\$ 2.84
	69673262	I18-002851	18-002047	02/06/2018	11	Building Department	110-19-1902-405301	\$ 1.99
	69673262	I18-002851	18-002047	02/06/2018	12	Shop	110-19-1903-405301	\$ 0.23
	69673262	I18-002851	18-002047	02/06/2018	13	Cemetery	110-13-1304-405301	\$ 0.74
	69673262	I18-002851	18-002047	02/06/2018	14	Family Rec Center	110-14-1405-405301	\$ 10.56
	69673262	I18-002851	18-002047	02/06/2018	15	WWTP	130-16-1601-405301	\$ 0.13
	69673262	I18-002851	18-002047	02/06/2018	16	Water Operations	150-33-3302-405301	\$ 2.05
	69673262	I18-002851	18-002047	02/06/2018	17	Water Admin	150-33-1108-405301	\$ 1.51
	69673262	I18-002851	18-002047	02/06/2018	18	Sewer Admin	130-16-1108-405301	\$ 1.51
	69673262	I18-002851	18-002047	02/06/2018	19	Museum	110-34-3401-405301	\$ 4.25
	69673262	I18-002851	18-002047	02/06/2018	20	Housing	250-35-3501-405301	\$ 1.59
	69673262	I18-002851	18-002047	02/06/2018	21	Data Processing	110-11-1107-405301	\$ 0.60
[VENDOR] 9000.2044 : PALMER CONSTRUCTION	6756550	I18-002808		02/06/2018	1	UB CR REFUND-151362	170-00-0000-202000	\$ 14.30
[VENDOR] 24354 : PANDA RENTALS	HAP-Feb2018	I18-002920	18-002122	02/06/2018	1	ELESPURU FEB HAP	295-35-3508-404010	\$ 454.00
[VENDOR] 19093 : PAPER DIRECT	9080527	I18-003011	18-001973	02/06/2018	1	blank business cards	110-12-1201-406001	\$ 110.94
	9080527	I18-003011	18-001973	02/06/2018	2	shipping & handling	110-12-1201-406101	\$ 18.99
[VENDOR] 24478 : PARKER <i>Latiecha</i>	UtilReimb-Feb2018	I18-002921	18-002107	02/06/2018	1	PARKER FEB URP	295-35-3508-404011	\$ 12.00
[VENDOR] 9000.2063 : PATRICIA LEE	6772594	I18-002896		02/06/2018	1	UB CR REFUND-96354	170-00-0000-202000	\$ 169.82
[VENDOR] 22618 : PAYMENT REMITTANCE CENTER	2814-Jan2018	I18-003012	18-002191	02/06/2018	1	Registration Fee - C. Doak - 2018 Pesticide Training	110-13-1304-403210	\$ 90.00
	2814-Jan2018	I18-003012	18-002191	02/06/2018	2	Travel Expenses - C. Doak to Casper, WY for Pesticide Training from 1/16/18 to 1/18/2018	110-13-1304-405801	\$ 268.10
	2814-Jan2018	I18-003012	18-002191	02/06/2018	3	Travel Expenses - N. Seals to Casper, WY for Pesticide Training from 1/16/2018 to 1/18/2018	130-16-1601-405801	\$ 253.24
	2814-Jan2018	I18-003012	18-002191	02/06/2018	4	Travel Expenses - Airline Tickets, G. Scott Nelson to Washington DC for Training and CLE	110-11-1105-405801	\$ 536.60
[VENDOR] 24260 : PENOFF <i>David</i>	HAP-Feb2018	I18-002922	18-002117	02/06/2018	1	CORDOVA FEB HAP	295-35-3508-404010	\$ 260.00
[VENDOR] 21255 : PERFORMANCE OVERHEAD DOOR INC	15444	I18-002967	18-002091	02/06/2018	1	LIMIT SWITCH	110-13-1303-404310	\$ 12.00

94.14

129.93

1145.94

457.00

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	15444	I18-002967	18-002091	02/06/2018	2	MULTI CODE (2) BUTTON TRANSMITTERS	110-13-1303-404310	\$ 270.00
	15444	I18-002967	18-002091	02/06/2018	3	(2) MAN COMMERCIAL LABOR TO REWIRE RADIO RECEIVER, REPLACE LIMIT SWITCH, ADJUST COMMERCIAL OVERHEAD DOOR	110-13-1303-404310	\$ 375.00
[VENDOR] 22102 : PIONEER GASKET OF WYOMING, INC	2-38803/2-38770	I18-002968	18-002148	02/06/2018	1	Gaskets for windriver pumphouse	150-33-3302-406130	\$ 63.20
[VENDOR] 23786 : POLYDYNE INC.	1206616	I18-002969	18-002136	02/06/2018	1	GBT polymer and centrifuge polymer	130-16-1601-406130	\$ 8,556.00
[VENDOR] 23425 : PORTER <i>Doug</i>	ResMgr-Jan2018	I18-002852	18-002052	02/06/2018	1	January Resident Manager	250-35-3501-403308	\$ 50.00
[VENDOR] 23918 : POWER ENGINEERING CO.	0205760-IN	I18-002923	18-000229	02/06/2018	1	chiller service	110-14-1405-406120	\$ 291.67
[VENDOR] 22433 : PRO FORCE LAW ENFORCEMENT	334699	I18-003013	18-001169	02/06/2018	1	Shotgun Replacement	110-12-1201-407410	\$ 578.28
[VENDOR] 20632 : PUBLIC AGENCY TRAINING COUNCIL	225264	I18-003014	18-002179	02/06/2018	1	Registration fees for Welter to attend Investigative Techniques Using Social Networking Sites	110-12-1201-403210	\$ 325.00
[VENDOR] 24385 : RAY LOVATO RECYCLING CENTER	FY2018-3rd Qtr	I18-002853	18-000267	02/06/2018	1	FY18 Funding Service Agreement	110-15-1501-404807	\$ 10,580.63
[VENDOR] 19522 : RINK SYSTEMS	072240	I18-003015	18-001834	02/06/2018	1	dasher board supplies	110-14-1405-406120	\$ 1,055.00
[VENDOR] 23031 : RMI	224023	I18-002970	18-002150	02/06/2018	1	Tag out lock out kits for the pumphouses	150-33-3302-406130	\$ 282.81
[VENDOR] 9000.2050 : ROBERT WALLENDORFF	6756556	I18-002814		02/06/2018	1	UB CR REFUND-101067	170-00-0000-202000	\$ 25.98
[VENDOR] 24492 : ROBERTSON <i>Samantha</i>	UtilReimb-Feb2018	I18-002924	18-002137	02/06/2018	1	ROBERTSON FEB URP	250-00-0000-115000	\$ 38.00
[VENDOR] 158 : ROCK SPRINGS CHAMBER OF COMMERCE	368	I18-002925	18-002044	02/06/2018	1	January through May 1st Place Chamber Certificates for Singles and Doubles Tournament Winners	110-14-1404-406130	\$ 150.00
	368	I18-002925	18-002044	02/06/2018	2	Fee on each check	110-14-1404-406130	\$ 7.50
[VENDOR] 23637 : ROCK SPRINGS CREEKSIDE APTS.	HAP-Feb2018	I18-002926	18-002130	02/06/2018	1	HORNER FEB HAP	295-35-3508-404010	\$ 611.00
	HAP-Feb2018	I18-002926	18-002130	02/06/2018	2	PRATER FEB HAP	295-35-3508-404010	\$ 474.00
	HAP-Feb2018	I18-002926	18-002130	02/06/2018	3	CASPER FEB HAP	295-35-3508-404010	\$ 120.00
	HAP-Feb2018	I18-002926	18-002130	02/06/2018	4	CREA FEB HAP	295-35-3508-404010	\$ 291.00
	HAP-Feb2018	I18-002926	18-002130	02/06/2018	5	GARDNER FEB HAP	295-35-3508-404010	\$ 704.00
	HAP-Feb2018	I18-002926	18-002130	02/06/2018	6	BEEN FEB HAP	295-35-3508-404010	\$ 672.00
	HAP-Feb2018	I18-002926	18-002130	02/06/2018	7	BERTOT FEB HAP	295-35-3508-404010	\$ 432.00
[VENDOR] 21577 : ROCK SPRINGS IV CENTER	12151-1/14154-1	I18-002854	18-002021	02/06/2018	1	Medications for EMS	110-12-1205-406130	\$ 205.24
[VENDOR] 338 : ROCK SPRINGS MUNICIPAL UTILITY	January2018	I18-003016	18-002182	02/06/2018	1	Streets	110-13-1303-404111	\$ 145.30
	January2018	I18-003016	18-002182	02/06/2018	2	Streets	110-13-1303-404112	\$ 57.12
	January2018	I18-003016	18-002182	02/06/2018	3	Parks	110-14-1401-404111	\$ 39.55
	January2018	I18-003016	18-002182	02/06/2018	4	Parks	110-14-1401-404112	\$ 52.34
	January2018	I18-003016	18-002182	02/06/2018	5	Golf Course	110-14-1402-404111	\$ 397.30
	January2018	I18-003016	18-002182	02/06/2018	6	Golf Course	110-14-1402-404112	\$ 292.80

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	January2018	118-003016	18-002182	02/06/2018	7	Civic Center	110-14-1404-404111	\$ 328.32
	January2018	118-003016	18-002182	02/06/2018	8	Civic Center	110-14-1404-404112	\$ 414.42
	January2018	118-003016	18-002182	02/06/2018	9	Cemetery	110-13-1304-404111	\$ 56.84
	January2018	118-003016	18-002182	02/06/2018	10	Cemetery	110-13-1304-404112	\$ 14.76
	January2018	118-003016	18-002182	02/06/2018	11	Animal Control	110-12-1202-404111	\$ 52.16
	January2018	118-003016	18-002182	02/06/2018	12	Animal Control	110-12-1202-404112	\$ 72.20
	January2018	118-003016	18-002182	02/06/2018	13	Fire Department	110-12-1205-404111	\$ 141.41
	January2018	118-003016	18-002182	02/06/2018	14	Fire Department	110-12-1205-404112	\$ 106.27
	January2018	118-003016	18-002182	02/06/2018	15	Wastewater	130-16-1601-404111	\$ 132.21
	January2018	118-003016	18-002182	02/06/2018	16	Wastewater	130-16-1601-404112	\$ 8,209.29
	January2018	118-003016	18-002182	02/06/2018	17	City Buildings	110-11-1104-404111	\$ 229.58
	January2018	118-003016	18-002182	02/06/2018	18	City Buildings	110-11-1104-404112	\$ 675.56
	January2018	118-003016	18-002182	02/06/2018	19	Museum	110-34-3401-404111	\$ 28.30
	January2018	118-003016	18-002182	02/06/2018	20	Museum	110-34-3401-404112	\$ 12.21
	January2018	118-003016	18-002182	02/06/2018	21	Senior Citizens Center	110-15-1501-404801	\$ 1,371.99
	January2018	118-003016	18-002182	02/06/2018	22	Family Rec Center	110-14-1405-404111	\$ 1,401.35
	January2018	118-003016	18-002182	02/06/2018	23	Family Rec Center	110-14-1405-404112	\$ 7,172.76
	January2018	118-003016	18-002182	02/06/2018	24	Public Housing	250-35-3501-404111	\$ 2,426.05
	January2018	118-003016	18-002182	02/06/2018	25	Public Housing	250-35-3501-404112	\$ 2,098.45
	January2018	118-003016	18-002182	02/06/2018	26	URA	110-11-1106-404111	\$ 65.20
	January2018	118-003016	18-002182	02/06/2018	27	URA	110-11-1106-404112	\$ 29.11
[VENDOR] 164 : ROCK SPRINGS NEWSPAPERS	8573-Mar17	118-003017	18-002170	02/06/2018	1	Advert 31 March 2017	110-34-3401-405403	\$ 600.00
	8573-Oct17	118-003018	18-002171	02/06/2018	1	Advert 31 Oct 2017	110-34-3401-405403	\$ 275.00
	106329-2018	118-003019	18-002193	02/06/2018	1	Yearly Subscription	110-12-1201-403220	\$ 117.00
	19080-Dec2017	118-003020	18-002156	02/06/2018	1	downtown christmas ads	110-11-1106-405402	\$ 164.00
[VENDOR] 24332 : ROCK SPRINGS PET HOSPITAL, LLC	3484	118-002927	18-002041	02/06/2018	1	17-1380 (Penny) Canine spay and vaccinations	110-12-1202-404704	\$ 130.00
	3495/3496/3501/3507	118-002928	18-002059	02/06/2018	1	18-000024 Canine vaccinations	110-12-1202-404704	\$ 39.00
	3495/3496/3501/3507	118-002928	18-002059	02/06/2018	2	18-00026 Feline vaccinations	110-12-1202-404704	\$ 39.25
	3495/3496/3501/3507	118-002928	18-002059	02/06/2018	3	18-000025 Canine neuter and vaccinations	110-12-1202-404704	\$ 115.00
	3495/3496/3501/3507	118-002928	18-002059	02/06/2018	4	18-00033 Canine spay and vaccinations	110-12-1202-404704	\$ 130.00
	3495/3496/3501/3507	118-002928	18-002059	02/06/2018	5	18-00042 Canine neuter and vaccinations	110-12-1202-404704	\$ 115.00
	3495/3496/3501/3507	118-002928	18-002059	02/06/2018	6	Animal Control house call	110-12-1202-404704	\$ 38.50
	3495/3496/3501/3507	118-002928	18-002059	02/06/2018	7	18-00028 Canine spay and vaccinations	110-12-1202-404704	\$ 130.00
	3495/3496/3501/3507	118-002928	18-002059	02/06/2018	8	18-00040 Canine spay and vaccinations	110-12-1202-404704	\$ 99.00
	3519/3524	118-003021	18-002189	02/06/2018	1	18-00048 Feline Neuter and Vaccinations	110-12-1202-404704	\$ 50.00
	3519/3524	118-003021	18-002189	02/06/2018	2	18-00059 Feline Neuter and Vaccinations	110-12-1202-404704	\$ 50.00
	3519/3524	118-003021	18-002189	02/06/2018	3	17-01365 Feline vaccinations	110-12-1202-404704	\$ 39.00
[VENDOR] 22518 : ROCK SPRINGS RENEWAL FUND	205MStreet	118-002855	18-002025	02/06/2018	1	Reimbursement for Cleanup Costs - 205 M Street	110-11-1101-405410	\$ 600.00
	130449	118-002929	18-002078	02/06/2018	1	Penny Machine	110-34-3401-407120	\$ 3,465.00
	Jan2018	118-003022	18-002157	02/06/2018	1	fiverr - design brochure & posters for Cinco De Mayo	110-11-1106-406130	\$ 11.00
	Jan2018	118-003022	18-002157	02/06/2018	2	swank - movies for theater	110-11-1106-406141	\$ 673.00
[VENDOR] 305 : ROCK SPRINGS WINLECTRIC	00378-000054/Jan2018	118-002971	18-002167	02/06/2018	1	Ballasts/Light Plugs, Inv. #035680-00	110-11-1104-406120	\$ 282.34

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	00378-000054/Jan2018	118-002971	18-002167	02/06/2018	2	Fuses, Inv. #035563-00	130-16-1601-406120	\$ 13.06
	00378-000054/Jan2018	118-002971	18-002167	02/06/2018	3	Conduit, Inv. #035606-00	130-16-1601-406120	\$ 6.00
	00378-000054/Jan2018	118-002971	18-002167	02/06/2018	4	Ballasts/Bulbs, Inv. #035352-00	110-14-1404-406120	\$ 355.55
	00378-000054/Jan2018	118-002971	18-002167	02/06/2018	5	Control Boards/Repair, Inv. #035046-01	150-33-3302-406130	\$ 1,682.36
[VENDOR] 24430 : ROCKY MOUNTAIN AIR SOLUTIONS	6660772	118-002972	18-002093	02/06/2018	1	27 4-1/2X1/4X5/8-11 A30S GRIND	110-13-1303-406130	\$ 4.56
[VENDOR] 137 : ROCKY MOUNTAIN POWER	Dec2017#2	118-003058	18-002208	02/06/2018	1	Streets	110-13-1303-406202	\$ 1,348.92
	Dec2017#2	118-003058	18-002208	02/06/2018	2	Shop	110-19-1903-406202	\$ 266.31
	Dec2017#2	118-003058	18-002208	02/06/2018	3	Parks	110-14-1401-406202	\$ 2,215.10
	Dec2017#2	118-003058	18-002208	02/06/2018	4	Golf Course	110-14-1402-406202	\$ 5,378.10
	Dec2017#2	118-003058	18-002208	02/06/2018	5	Civic Center	110-14-1404-406202	\$ 4,461.16
	Dec2017#2	118-003058	18-002208	02/06/2018	6	Cemetery	110-13-1304-406202	\$ 672.22
	Dec2017#2	118-003058	18-002208	02/06/2018	7	Animal Control	110-12-1202-406202	\$ 201.86
	Dec2017#2	118-003058	18-002208	02/06/2018	8	Fire Department	110-12-1205-406202	\$ 1,525.98
	Dec2017#2	118-003058	18-002208	02/06/2018	9	WWTP	130-16-1601-406202	\$ 43,699.60
	Dec2017#2	118-003058	18-002208	02/06/2018	10	City Buildings	110-11-1104-406202	\$ 3,907.65
	Dec2017#2	118-003058	18-002208	02/06/2018	11	Museum	110-34-3401-406202	\$ 582.80
	Dec2017#2	118-003058	18-002208	02/06/2018	12	Senior Citizens	110-15-1501-404801	\$ 7,778.11
	Dec2017#2	118-003058	18-002208	02/06/2018	13	Civil Defense	110-12-1204-406202	\$ 134.84
	Dec2017#2	118-003058	18-002208	02/06/2018	14	Street Lighting	110-13-1303-406204	\$ 28,667.47
	Dec2017#2	118-003058	18-002208	02/06/2018	15	FRC	110-14-1405-406202	\$ 36,584.59
	Dec2017#2	118-003058	18-002208	02/06/2018	16	Water Department	150-33-3302-406202	\$ 15,128.85
	Dec2017#2	118-003058	18-002208	02/06/2018	17	Housing	250-35-3501-406202	\$ 1,406.55
	Dec2017#2	118-003058	18-002208	02/06/2018	18	URA	110-11-1106-406202	\$ 1,202.73
[VENDOR] 165 : ROCKY MOUNTAIN SERVICE BUREAU	Dec2017	118-002856	18-002043	02/06/2018	1	Collection Cost - Delgadillo(\$60) Cantillo(\$20) Rutherford(\$117.88) Sisneros(216.75)	250-35-3501-403120	\$ 414.63
[VENDOR] 1 : RON'S ACE RENTAL & EQUIP. SALES INC	CEMETER-Jan2018	118-003052	18-002202	02/06/2018	1	Tires, Inv. #192649	110-13-1304-406120	\$ 357.35
	GOLF-Jan2018	118-003053	18-002202	02/06/2018	1	Weed Eater Cable, Inv. #192795	110-14-1402-406120	\$ 53.14
	GOLF-Jan2018	118-003053	18-002202	02/06/2018	2	Weed Eater Parts, Inv. #180888	110-14-1402-406120	\$ 119.82
	3521471-Jan2018	118-003054	18-002202	02/06/2018	1	Sewer Snake, Inv. #192895	250-35-3502-406120	\$ 160.16
	PARKS-Jan2018	118-003055	18-002202	02/06/2018	1	Auger Parts, Inv. #192678	110-14-1401-406120	\$ 88.00
[VENDOR] 22714 : RS APARTMENTS LLC	HAP-Feb2018	118-002930	18-002128	02/06/2018	1	LANDEROZ FEB HAP	295-35-3508-404010	\$ 233.00
[VENDOR] 22046 : RS REFRIGERATION	SR26704/SR26583	118-002931	18-002108	02/06/2018	1	Blower Assy/Run Capacitor, Inv. #SR26704	130-16-1601-406120	\$ 350.46
	SR26704/SR26583	118-002931	18-002108	02/06/2018	2	Filters, Inv. #SR26583	110-11-1104-406120	\$ 420.26
[VENDOR] 20197 : RS SWEETWATER CTY AIRPORT	FY2018-2ndHalf	118-002857	18-002000	02/06/2018	1	FY2018 Allocation - 2nd half	110-15-1501-404701	\$ 117,281.00
[VENDOR] 321 : SAFETY SUPPLY & SIGN CO	162379/C162602	118-002973	18-002094	02/06/2018	1	36X8 ALUM,WHITE,1SIDE,3/4"RADIUS,SPECIAL HOLE PATTERN	110-13-1303-406130	\$ 697.20
	162379/C162602	118-002973	18-002094	02/06/2018	2	ALUM,BLANK,3/4"RADIUS,SPCL.HOLES	110-13-1303-406130	\$ 59.20
	162379/C162602	118-002973	18-002094	02/06/2018	3	FREIGHT	110-13-1303-406130	\$ 113.63
	162379/C162602	118-002973	18-002094	02/06/2018	4	CREDIT	110-13-1303-406130	\$ -342.00

155142.84

178.41

770.72

528.03

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[VENDOR] 24115 : SANCHEZ <i>Jeremy</i>	ResMngr-Jan2018	118-002858	18-002051	02/06/2018	1	January Resident Manager	250-35-3501-403308	\$ 175.00
[VENDOR] 3541 : SEALS <i>Hick</i>	Remb-Jan2018	118-002932	18-002097	02/06/2018	1	Education Tuition Reimbursement	130-16-1108-403210	\$ 235.88
[VENDOR] 23602 : SELF <i>Tim</i>	HAP-Feb2018	118-002933	18-002110	02/06/2018	1	STROZZI FEB HAP	295-35-3508-404010	\$ 476.00
[VENDOR] 23938 : SHELL <i>Misty</i>	UtilReimb-Feb2018	118-002934	18-002100	02/06/2018	1	SHELL FEB URP	250-00-0000-115000	\$ 38.00
[VENDOR] 9000.2043 : SHIRLEY SIMPSON	6756549	118-002807		02/06/2018	1	UB CR REFUND-100617	170-00-0000-202000	\$ 11.96
[VENDOR] 9000.2059 : SHIRLEY SIMPSON	6772590	118-002892		02/06/2018	1	UB CR REFUND-100617	170-00-0000-202000	\$ 14.02
[VENDOR] 176 : SIRCHIE LABORATORIES <i>832.85</i>	0332389-IN	118-002935	18-002001	02/06/2018	1	Cap Shure Sterile Swabs	110-12-1201-406134	\$ 462.00
	0332389-IN	118-002935	18-002001	02/06/2018	2	Twist Tubes 4 x 7	110-12-1201-406134	\$ 106.25
	0332389-IN	118-002935	18-002001	02/06/2018	3	Twist Tubes 13 x 24	110-12-1201-406134	\$ 102.60
	0332389-IN	118-002935	18-002001	02/06/2018	4	Shipping	110-12-1201-406101	\$ 27.35
	0333379-IN	118-003023	18-002053	02/06/2018	1	Spatter Blood	110-12-1201-403401	\$ 67.35
	0333379-IN	118-003023	18-002053	02/06/2018	2	Synthetic Blood	110-12-1201-403401	\$ 17.50
	0333379-IN	118-003023	18-002053	02/06/2018	3	Shipping	110-12-1201-406101	\$ 49.80
[VENDOR] 20540 : SKAGGS COMPANIES, INC. <i>175.00</i>	3013291 RI	118-002859	17-003107	02/06/2018	1	Uniforms for Firefighters	110-12-1205-402101	\$ 130.00
	3015274 RI	118-003024	18-002077	02/06/2018	1	Baton Holder for Joseph Porter	110-12-1201-402101	\$ 24.00
	3015274 RI	118-003024	18-002077	02/06/2018	2	Flashlight Holder for Joseph Porter	110-12-1201-402101	\$ 11.00
	3015274 RI	118-003024	18-002077	02/06/2018	3	Belt Keepers for Joseph Porter	110-12-1201-402101	\$ 10.00
[VENDOR] 20614 : SKAGGS PUBLIC SAFETY UNIFORMS <i>1286.90</i>	3010400 RI	118-002860	18-001719	02/06/2018	1	Short Sleeve Polo, Navy Blue ELBK5134, SizeXL, David Rhodes, Fire Inspector	110-12-1205-402101	\$ 76.00
	3010400 RI	118-002860	18-001719	02/06/2018	2	shipping polo shirts	110-12-1205-402101	\$ 9.95
	3009295/3019548/3017	118-003025	18-002009	02/06/2018	1	L/S Shirts for New Officer	110-12-1201-402101	\$ 112.00
	3009295/3019548/3017	118-003025	18-002009	02/06/2018	2	Holster for New Officer	110-12-1201-402101	\$ 102.00
	3009295/3019548/3017	118-003025	18-002009	02/06/2018	3	Body Armor for J. Porter	110-12-1201-402101	\$ 895.00
	3009295/3019548/3017	118-003025	18-002009	02/06/2018	4	Plate	110-12-1201-402101	\$ 82.00
	3009295/3019548/3017	118-003025	18-002009	02/06/2018	5	Shipping	110-12-1201-406101	\$ 9.95
[VENDOR] 23260 : SOLARWINDS	in359227	118-002861	18-001769	02/06/2018	1	Network Mapper Annual Maintenance 12/18/17 - 12/18/18	110-11-1107-404301	\$ 409.00
[VENDOR] 22717 : SOUTHWEST REAL ESTATE	HAP-Feb2018	118-002936	18-002120	02/06/2018	1	REYNOLDS,C FEB HAP VASH	295-35-3508-404009	\$ 671.00
[VENDOR] 23298 : SPRINGVIEW MANOR APTS <i>3461.00</i>	HAP-Feb2018	118-002937	18-002133	02/06/2018	1	MACE FEB HAP TPT	295-35-3508-404008	\$ 469.00
	HAP-Feb2018	118-002937	18-002133	02/06/2018	2	PETERSON FEB HAP VASH	295-35-3508-404009	\$ 540.00
	HAP-Feb2018	118-002937	18-002133	02/06/2018	3	FLETCHER FEB HAP	295-35-3508-404010	\$ 229.00
	HAP-Feb2018	118-002937	18-002133	02/06/2018	4	MOREY FEB HAP VASH	295-35-3508-404009	\$ 645.00
	HAP-Feb2018	118-002937	18-002133	02/06/2018	5	GUNYAN FEB HAP	295-35-3508-404010	\$ 645.00
	HAP-Feb2018	118-002937	18-002133	02/06/2018	6	SUTPHIN FEB HAP TPT	295-35-3508-404008	\$ 323.00
	HAP-Feb2018	118-002937	18-002133	02/06/2018	7	CRANFORD FEB HAP	295-35-3508-404010	\$ 216.00
	HAP-Feb2018	118-002937	18-002133	02/06/2018	8	HUANG FEB HAP	295-35-3508-404010	\$ 310.00
	HAP-Feb2018	118-002937	18-002133	02/06/2018	9	MARCINEK FEB HAP VASH	295-35-3508-404009	\$ 284.00

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[VENDOR] 22089 : STAPLES	5229-331/Dec17-Jan18	I18-002862	18-002055	02/06/2018	1	Office Supplies - Human Resources Inv. #1987643561	110-11-1109-406001	\$ 95.79
	5229-331/Dec17-Jan18	I18-002862	18-002055	02/06/2018	2	Office Supplies - Court Inv. #1976376831	110-11-1105-406001	\$ 179.57
	5229-331/Dec17-Jan18	I18-002862	18-002055	02/06/2018	3	Office Supplies - Court Inv. #1971799681, 1971975371	110-11-1105-406001	\$ 62.02
	5229-331/Dec17-Jan18	I18-002862	18-002055	02/06/2018	4	Office Supplies - WRF Inv. #50355	130-16-1601-406001	\$ 111.95
	5229-331/Dec17-Jan18	I18-002862	18-002055	02/06/2018	5	Office Supplies - FRC Inv. #53700	110-14-1405-406001	\$ 86.92
	5229-331/Dec17-Jan18	I18-002862	18-002055	02/06/2018	6	Office Supplies - Museum Inv. #49538	110-34-3401-405500	\$ 16.99
	5229-331/Dec17-Jan18	I18-002862	18-002055	02/06/2018	7	Office Supplies - Cemetery Inv. #49995	110-13-1304-404310	\$ 80.56
	5229-331/Dec17-Jan18	I18-002862	18-002055	02/06/2018	8	Office Supplies - Fire Inv. #29175	110-12-1205-406001	\$ 33.77
[VENDOR] 22639 : STAPLES ADVANTAGE	LA@368565-Dec2017	I18-002863	18-002054	02/06/2018	1	Office Supplies - Police Inv. #'s 3361034283, 3361034275, 3361034280	110-12-1201-406001	\$ 277.15
	LA@368565-Dec2017	I18-002863	18-002054	02/06/2018	2	Office Supplies - Engineering/Bldg Inspection Inv. # 336232250	110-13-1301-406001	\$ 59.37
	LA@368565-Dec2017	I18-002863	18-002054	02/06/2018	2	Office Supplies - Engineering/Bldg Inspection Inv. # 336232250	110-19-1902-406001	\$ 23.96
	LA@368565-Dec2017	I18-002863	18-002054	02/06/2018	3	Office Supplies - Police Inv. #'s 3362332252, 3362332253	110-12-1201-406001	\$ 164.42
[VENDOR] 22929 : STATE FIRE DC SPECIALTIES	0000799	I18-003026	18-002057	02/06/2018	1	3 month fire/security monitoring	110-14-1402-404310	\$ 144.00
[VENDOR] 24335 : STEPHENSON <i>Monica</i>	UtilReimb-Feb2018	I18-002938	18-002102	02/06/2018	1	STEPHENSON FEB URP	250-00-0000-115000	\$ 31.00
[VENDOR] 23658 : STOTZ EQUIPMENT	ROCKS004-Dec2017	I18-003051	18-002200	02/06/2018	1	Bushings/Bearings/Hose/Tines/Misc. Inv. #P38179	110-14-1402-406120	\$ 2,362.89
	ROCKS004-Dec2017	I18-003051	18-002200	02/06/2018	2	Roller/Grommet, Inv. #P38430	110-14-1402-406120	\$ 577.16
	ROCKS004-Dec2017	I18-003051	18-002200	02/06/2018	3	Repair parts for Equipment, Inv. #P38523	110-14-1402-406120	\$ 2,823.66
[VENDOR] 3533 : SUN LIFE FINANCIAL	Feb2018	I18-002939	18-002118	02/06/2018	1	MAYOR/COUNCIL	110-11-1101-402010	\$ 58.15
	Feb2018	I18-002939	18-002118	02/06/2018	2	ATTORNEY	110-11-1102-402010	\$ 19.53
	Feb2018	I18-002939	18-002118	02/06/2018	3	FINANCE/ADMIN	110-11-1103-402010	\$ 39.46
	Feb2018	I18-002939	18-002118	02/06/2018	4	CITY BUILDINGS	110-11-1104-402010	\$ 6.51
	Feb2018	I18-002939	18-002118	02/06/2018	5	MUNICIPAL COURT	110-11-1105-402010	\$ 11.79
	Feb2018	I18-002939	18-002118	02/06/2018	6	URA	110-11-1106-402010	\$ 6.51
	Feb2018	I18-002939	18-002118	02/06/2018	7	IT	110-11-1107-402010	\$ 11.79
	Feb2018	I18-002939	18-002118	02/06/2018	8	HUMAN RESOURCES	110-11-1109-402010	\$ 6.51
	Feb2018	I18-002939	18-002118	02/06/2018	9	POLICE	110-12-1201-402010	\$ 339.24
	Feb2018	I18-002939	18-002118	02/06/2018	10	ANIMAL CONTROL	110-12-1202-402010	\$ 11.79
	Feb2018	I18-002939	18-002118	02/06/2018	11	FIRE DEPARTMENT	110-12-1205-402010	\$ 213.96
	Feb2018	I18-002939	18-002118	02/06/2018	12	ENGINEERING	110-13-1301-402010	\$ 19.53
	Feb2018	I18-002939	18-002118	02/06/2018	13	STREETS	110-13-1303-402010	\$ 67.30
	Feb2018	I18-002939	18-002118	02/06/2018	14	CEMETERY	110-13-1304-402010	\$ 13.02
	Feb2018	I18-002939	18-002118	02/06/2018	15	PARKS	110-14-1401-402010	\$ 26.04
	Feb2018	I18-002939	18-002118	02/06/2018	16	GOLF COURSE	110-14-1402-402010	\$ 44.34
	Feb2018	I18-002939	18-002118	02/06/2018	17	CIVIC CENTER	110-14-1404-402010	\$ 53.05
	Feb2018	I18-002939	18-002118	02/06/2018	18	FAMILY REC CNTR	110-14-1405-402010	\$ 98.01
	Feb2018	I18-002939	18-002118	02/06/2018	19	WRF	130-16-1601-402010	\$ 87.45
	Feb2018	I18-002939	18-002118	02/06/2018	20	PUBLIC SERVICES	110-19-1901-402010	\$ 19.53
	Feb2018	I18-002939	18-002118	02/06/2018	21	BLDG INSP	110-19-1902-402010	\$ 19.53
	Feb2018	I18-002939	18-002118	02/06/2018	22	SHOP	110-19-1903-402010	\$ 32.55

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	Feb2018	118-002939	18-002118	02/06/2018	23	SEWER ADMIN	130-16-1108-402010	\$ 8.54
	Feb2018	118-002939	18-002118	02/06/2018	24	WATER ADMIN	150-33-1108-402010	\$ 8.53
	Feb2018	118-002939	18-002118	02/06/2018	25	WATER OPS	150-33-3302-402010	\$ 57.36
	Feb2018	118-002939	18-002118	02/06/2018	26	MUSEUM	110-34-3401-402010	\$ 6.51
	Feb2018	118-002939	18-002118	02/06/2018	27	PUBLIC HOUSING	250-35-3501-402010	\$ 13.86
	Feb2018	118-002939	18-002118	02/06/2018	28	PUB HSG MNTC	250-35-3502-402010	\$ 18.30
	Feb2018	118-002939	18-002118	02/06/2018	29	SECTION 8	295-35-3508-402010	\$ 2.81
[VENDOR] 406 : SURFACES INC.	68797	118-002864	18-002029	02/06/2018	1	Mohawk carpet for 1410-04	250-35-3502-404515	\$ 299.53
[VENDOR] 191 : SWEETWATER COUNTY CLERK	01112018	118-002865	18-002002	02/06/2018	1	1/3 of expenses for Communities Protecting the Green River; 4th quarter 2017 RS Chamber Dues	110-11-1101-403303	\$ 75.00
[VENDOR] 20247 : SWEETWATER COUNTY SCHOOL DIST #1	68/67	118-003027	18-002158	02/06/2018	1	kenny/chancey posters - theater	110-11-1106-405500	\$ 21.13
	68/67	118-003027	18-002158	02/06/2018	2	kenny/chancey posters - theater	110-11-1106-405500	\$ 32.00
	73-b	118-003028	18-002184	02/06/2018	1	printing & binding - annual report	110-11-1106-405500	\$ 49.20
[VENDOR] 3434 : SWEETWATER HEIGHTS	HAP-Feb2018	118-002940	18-002131	02/06/2018	1	REYNOLDS FEB HAP VASH	295-35-3508-404009	\$ 609.00
	HAP-Feb2018	118-002940	18-002131	02/06/2018	2	LLOYD FEB HAP VASH	295-35-3508-404009	\$ 454.00
	HAP/VASH-Feb2018	118-003029	18-002187	02/06/2018	1	BORCHERT FEB HAP VASH	295-35-3508-404009	\$ 611.00
[VENDOR] 21608 : TAYLOR MADE GOLF CO., INC.	31966230	118-003030	18-002186	02/06/2018	1	Special order Driver	110-14-1402-406133	\$ 285.71
[VENDOR] 23978 : TETON COUNTY SHERIFF'S OFFICE	K9Tmg-2018	118-003031	18-002177	02/06/2018	1	Registration fees for Register, Kolb & Soto to attend K9 Training	110-12-1201-403210	\$ 660.00
[VENDOR] 19611 : THATCHER COMPANY	1432919/1432917	118-002974	18-002147	02/06/2018	1	Sodium Hypochlorite	150-33-3302-406130	\$ 2,068.62
[VENDOR] 24431 : THE UPS STORE	9044/002	118-002866	18-002056	02/06/2018	1	Notary Stamp - C. Knezovich	110-11-1103-406001	\$ 24.50
[VENDOR] 221 : THOMSON REUTERS - WEST PMNT CENTER	837519659	118-002941	18-002067	02/06/2018	1	Library Plan Charges 12/5/17-1/4/18, Inv. 837519659.	110-11-1102-403220	\$ 899.03
	837565136	118-002942	18-002072	02/06/2018	1	National Bulletin on Domestic Violence Prevention Renewal	110-12-1201-403220	\$ 408.00
[VENDOR] 24107 : TOPP PUBLISHING	8925	118-002867	18-002012	02/06/2018	1	1/4 page ad in Spring Hometown Magazine.	110-14-1404-405403	\$ 147.50
	8925	118-002867	18-002012	02/06/2018	1	1/4 page ad in Spring Hometown Magazine.	110-14-1405-405403	\$ 147.50
	8916	118-003032	18-002172	02/06/2018	1	Hometown Magazine Spring Advert.	110-34-3401-405403	\$ 235.00
[VENDOR] 22746 : TURNKEY PROPERTIES INC.	HAP-Feb2018	118-002943	18-002116	02/06/2018	1	SHERWOOD FEB HAP	295-35-3508-404010	\$ 579.00
[VENDOR] 21755 : ULINE	3850463	118-003033	18-002185	02/06/2018	1	2' x 4' anti fatigue mats - theater	110-11-1106-406140	\$ 62.02
[VENDOR] 22500 : UNITED SITE SERVICES	114-6298209/6298187	118-003034	18-002175	02/06/2018	1	Portable Restroom Service (Blairtown)	110-14-1401-406130	\$ 228.00
	114-6298209/6298187	118-003034	18-002175	02/06/2018	2	Portable Restroom Service (Dog Park)	110-14-1401-406130	\$ 134.00
[VENDOR] 20380 : UPS	65XW67018	118-003035	18-002011	02/06/2018	1	Shipping Fees	110-12-1201-406101	\$ 55.88
	65XW67028/65XW67038	118-003036	18-002070	02/06/2018	1	Shipping Fees	110-12-1201-406101	\$ 138.73

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
	65XW67028/65XW67038	118-003036	18-002070	02/06/2018	2	Shipping Fees	110-12-1201-406101	\$ 45.46
	65XW67028/65XW67038	118-003036	18-002070	02/06/2018	3	Family Rec Center Shipping Fee	110-14-1405-406101	\$ 10.56
[VENDOR] 3549 : USPS-HASLER	JAN2018	118-002868	18-002003	02/06/2018	1	Mayor	110-11-1101-406101	\$ 91.77
	JAN2018	118-002868	18-002003	02/06/2018	2	Human Resources	110-11-1109-406101	\$ 6.16
	JAN2018	118-002868	18-002003	02/06/2018	3	Attorney	110-11-1102-406101	\$ 70.99
	JAN2018	118-002868	18-002003	02/06/2018	4	Finance	110-11-1103-406101	\$ 799.47
	JAN2018	118-002868	18-002003	02/06/2018	5	Court	110-11-1105-406101	\$ 142.26
	JAN2018	118-002868	18-002003	02/06/2018	6	Police	110-12-1201-406101	\$ 110.56
	JAN2018	118-002868	18-002003	02/06/2018	7	Animal Control	110-12-1202-406101	\$ 8.45
	JAN2018	118-002868	18-002003	02/06/2018	8	Fire Dept	110-12-1205-406101	\$ 176.18
	JAN2018	118-002868	18-002003	02/06/2018	9	Civic	110-14-1404-406101	\$ 16.31
	JAN2018	118-002868	18-002003	02/06/2018	10	Family Recreation	110-14-1405-406101	\$ 18.72
	JAN2018	118-002868	18-002003	02/06/2018	11	Public Services	110-19-1901-406101	\$ 30.67
	JAN2018	118-002868	18-002003	02/06/2018	12	Building Dept	110-19-1902-406101	\$ 56.02
	JAN2018	118-002868	18-002003	02/06/2018	13	Sewer Admin	130-16-1108-406101	\$ 229.10
	JAN2018	118-002868	18-002003	02/06/2018	14	Water Admin	150-33-1108-406101	\$ 229.10
	JAN2018	118-002868	18-002003	02/06/2018	15	Housing	250-35-3501-406101	\$ 14.24
[VENDOR] 214 : VAUGHN'S PLUMBING	24094	118-002944	18-002090	02/06/2018	1	Labor Bill 3102-24	250-35-3502-404515	\$ 90.00
	24089	118-002975	18-002139	02/06/2018	1	Maintenance Supplies 3102-24	250-35-3502-406120	\$ 18.00
[VENDOR] 623 : VERIZON WIRELESS	9799917943	118-002869	18-002046	02/06/2018	1	Animal Control	110-12-1202-405302	\$ 118.86
	9799917943	118-002869	18-002046	02/06/2018	2	Cemetery	110-13-1304-405302	\$ 63.56
	9799917943	118-002869	18-002046	02/06/2018	3	City Buildings	110-11-1104-405302	\$ 36.33
	9799917943	118-002869	18-002046	02/06/2018	4	Civic Center	110-14-1404-405302	\$ 315.78
	9799917943	118-002869	18-002046	02/06/2018	5	Engineering	110-13-1301-405302	\$ 108.99
	9799917943	118-002869	18-002046	02/06/2018	6	Emergency Mngmt	110-12-1204-405302	\$ 36.33
	9799917943	118-002869	18-002046	02/06/2018	7	Fire Department	110-12-1205-405302	\$ 138.99
	9799917943	118-002869	18-002046	02/06/2018	8	FRC	110-14-1405-405302	\$ 163.45
	9799917943	118-002869	18-002046	02/06/2018	9	Golf	110-14-1402-405302	\$ 95.34
	9799917943	118-002869	18-002046	02/06/2018	10	Housing	250-35-3502-405302	\$ 95.34
	9799917943	118-002869	18-002046	02/06/2018	11	Parks	110-14-1401-405302	\$ 133.68
	9799917943	118-002869	18-002046	02/06/2018	12	Police	110-12-1201-405302	\$ 2,500.42
	9799917943	118-002869	18-002046	02/06/2018	13	Public Services	110-19-1901-405302	\$ 36.33
	9799917943	118-002869	18-002046	02/06/2018	14	Shop	110-19-1903-405302	\$ 31.78
	9799917943	118-002869	18-002046	02/06/2018	15	Streets	110-13-1303-405302	\$ 68.11
	9799917943	118-002869	18-002046	02/06/2018	16	Water Ops	150-33-3302-405302	\$ 290.57
	9799917943	118-002869	18-002046	02/06/2018	17	WRF	130-16-1601-405302	\$ 132.47
[VENDOR] 24226 : VESCO	HAP-Feb2018	118-002945	18-002114	02/06/2018	1	MCDONALD FEB HAP	295-35-3508-404010	\$ 425.00
[VENDOR] 24487 : VOLUNTEERS OF AMERICA NORTHERN ROCKIES	SecDep-Jackson	118-002870	18-002042	02/06/2018	1	Security Deposit Refund	250-00-0000-115000	\$ 290.00
[VENDOR] 24101 : VONAGE BUSINESS	1588109/1588108	118-002976	18-002140	02/06/2018	1	Telephone - Golf	110-14-1402-405301	\$ 69.98
	1588109/1588108	118-002976	18-002140	02/06/2018	2	Telephone - URA	110-11-1106-405301	\$ 73.38
	1586967	118-002977	18-002140	02/06/2018	1	Telephone - Civic	110-14-1404-405301	\$ 268.54

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 24490 : WAHA	Wamsley/Erramouspe18	118-002946	18-002064	02/06/2018	1	Membership Dues for Jim Wamsley and Dominis Erramouspe	110-12-1205-403220	\$ 50.00
[VENDOR] 553 : WALMART COMMUNITY BRC	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	1	Misc. Supplies - Animal Control	110-12-1202-406130	\$ 418.07
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	2	Misc. Supplies - Cemetery	110-13-1304-406130	\$ 9.98
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	3	Misc. Supplies - Civic Center	110-14-1404-406001	\$ 30.66
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	3	Misc. Supplies - Civic Center	110-14-1404-406130	\$ 20.21
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	3	Misc. Supplies - Civic Center	110-14-1404-406132	\$ 79.67
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	4	Misc. Supplies - FRC	110-14-1405-406120	\$ 17.94
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	4	Misc. Supplies - FRC	110-14-1405-406130	\$ 396.01
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	5	Misc. Supplies - Fire Dept	110-12-1205-406130	\$ 363.71
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	6	Misc. Supplies - Museum	110-34-3401-406130	\$ 27.93
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	7	Misc. Supplies - Police	110-12-1201-406130	\$ 151.00
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	8	Misc. Supplies - URA	110-11-1106-406130	\$ 119.75
	2258-Dec/Jan17-18	118-002871	18-002049	02/06/2018	9	Misc. Supplies - Water Ops	150-33-3302-406120	\$ 55.10
[VENDOR] 22797 : WARE <i>Ted</i>	HAP-Feb2018	118-002947	18-002134	02/06/2018	1	WELCH FEB HAP	295-35-3508-404010	\$ 595.00
	HAP-Feb2018	118-002947	18-002134	02/06/2018	2	DURAN FEB HAP	295-35-3508-404010	\$ 711.00
[VENDOR] 21221 : WEBB <i>Regina</i>	ResMngr-Jan2018	118-002872	18-002050	02/06/2018	1	January Resident Manager	250-35-3501-403308	\$ 175.00
[VENDOR] 18757 : WESTERN WYOMING BEVERAGE	1086284	118-002873	18-002005	02/06/2018	1	CO2	110-14-1405-406135	\$ 103.00
[VENDOR] 225 : WESTERN WYOMING COMM COLLEGE	01252018	118-003037	18-002181	02/06/2018	1	Career Fair Fees	110-12-1201-403201	\$ 50.00
[VENDOR] 24039 : WHITAKER CONSTRUCTION CO., INC.	21443	118-002948	18-002084	02/06/2018	1	72 inch manhole	130-16-1601-407210	\$ 2,979.36
[VENDOR] 24483 : WILD HORSE BOOKS	343381	118-002949	18-002017	02/06/2018	1	Wild Horse Books	110-34-3401-406133	\$ 26.91
	343381	118-002949	18-002017	02/06/2018	2	Wild Horse books II	110-34-3401-406133	\$ 17.91
[VENDOR] 24027 : WILLIAM H. SMITH AND ASSOCIATES, INC.	31973	118-002874	17-003194	02/06/2018	1	Reliance Transmission Water Line Crossing Killpecker Creek	150-33-3302-403310	\$ 4,742.50
	31972	118-002875	15-003989	02/06/2018	1	2013 Misc. Sewer Rehabilitation	130-16-1601-507205	\$ 11,572.80
[VENDOR] 21220 : WILLIAMS <i>Penny</i>	ResMngr-Jan2018	118-002876	18-002048	02/06/2018	1	January Resident Manager	250-35-3501-403308	\$ 175.00
[VENDOR] 24245 : WILLOW STREET RENTALS	HAP-Feb2018	118-002950	18-002125	02/06/2018	1	WELLES-ALLEN FEB HAP	295-35-3508-404010	\$ 444.00
[VENDOR] 24485 : WITTSTRUCK, II <i>Clifford</i>	01122018	118-003040	18-002159	02/06/2018	1	Live in the Lobby Performance - Theater	110-11-1106-406141	\$ 150.00
[VENDOR] 24368 : WOODARD <i>Steven</i>	HAP-Feb2018	118-002951	18-002113	02/06/2018	1	YOUNGBLOOD FEB HAP VASH	295-35-3508-404009	\$ 102.00
[VENDOR] 24227 : WOSTREL <i>Aaron</i>	HAP-Feb2018	118-002952	18-002112	02/06/2018	1	SHINE FEB HAP	295-35-3508-404010	\$ 935.00
[VENDOR] 19307 : WWQ & PCA	2011-1984 A	118-002953	18-002074	02/06/2018	1	Yearly membership fees for Mike Gaviotis, Scott Lapp, Paula Ortega, Steve Rech, Nick Seals, Dusty Ledbetter, Jay Jordan, Jeffrey Fish, Kimberly Kumer	130-16-1601-403220	\$ 300.00
[VENDOR] 20138 : WY STATE HISTORICAL SOCIETY	01082018	118-003041	18-002173	02/06/2018	1	Wyoming State Historical Society/WWCC	110-34-3401-403220	\$ 68.00

CITY OF ROCK SPRINGS
January 22, 2018

EMPLOYEE GARNISHMENTS	Employee deductions	\$	391.65
INTERNAL REVENUE SERVICE	Electronic fund transfer	\$	137,460.28
AXA - EQUITABLE	Employee deferred	\$	137.50
ICMA	Electronic fund transfer	\$	2,898.56
NATIONWIDE INSURANCE	Employee deferred	\$	370.00
WADDELL AND REED	Employee deferred	\$	925.00
WADDELL AND REED	Section 529 Plan	\$	825.00
GREAT WEST RETIREMENT	Employee deferred	\$	7,352.50
GREAT WEST RETIREMENT	Post Tax	\$	200.00
SWEETWATER FEDERAL CREDIT UNION	Employee deductions	\$	3,050.00
FLEXIBLE SPENDING ACCOUNT/BCBS	Employee BCBS flexshare	\$	7,003.32
WYOMING CHILD SUPPORT	Child Support payments	\$	3,570.00
TOTAL CHECKS		\$	164,183.81

City of Rock Springs

Payroll Authorization
for January 22, 2018

Gross Payroll - \$638,770.67



City Council Agenda

New Business

Rock Springs Housing Authority
233 C Street
Rock Springs, WY 82901
307-352-1471
307-352-1474(fax)



January 12, 2018

MEMO

To: Honorable Mayor Carl R. Demshar, Jr. and City Councilors
From: April Thompson, Supervisor, Rock Springs Housing Authority
Re: Permission to Bid Replacements – Equipment & Vehicle

At this time, I am requesting permission to seek bids for a replacement vehicle. The Rock Springs Housing Authority would like to replace the 1995 Dodge Van that is used by the maintenance department. The van has over 120000 miles, is constantly in need of repair and if the weather is bad cannot be driven. Replacing this vehicle with a new 4-wheel drive truck that has a covered utility bed will allow the department to be more efficient and continue to provide services to our tenants. I have attached a picture of an example for your reference.

This purchase is budgeted within the current FY17-18 budget. If you have any questions or concerns regarding this request, please contact me at any time.

Thank you in advance for your consideration.

April Thompson

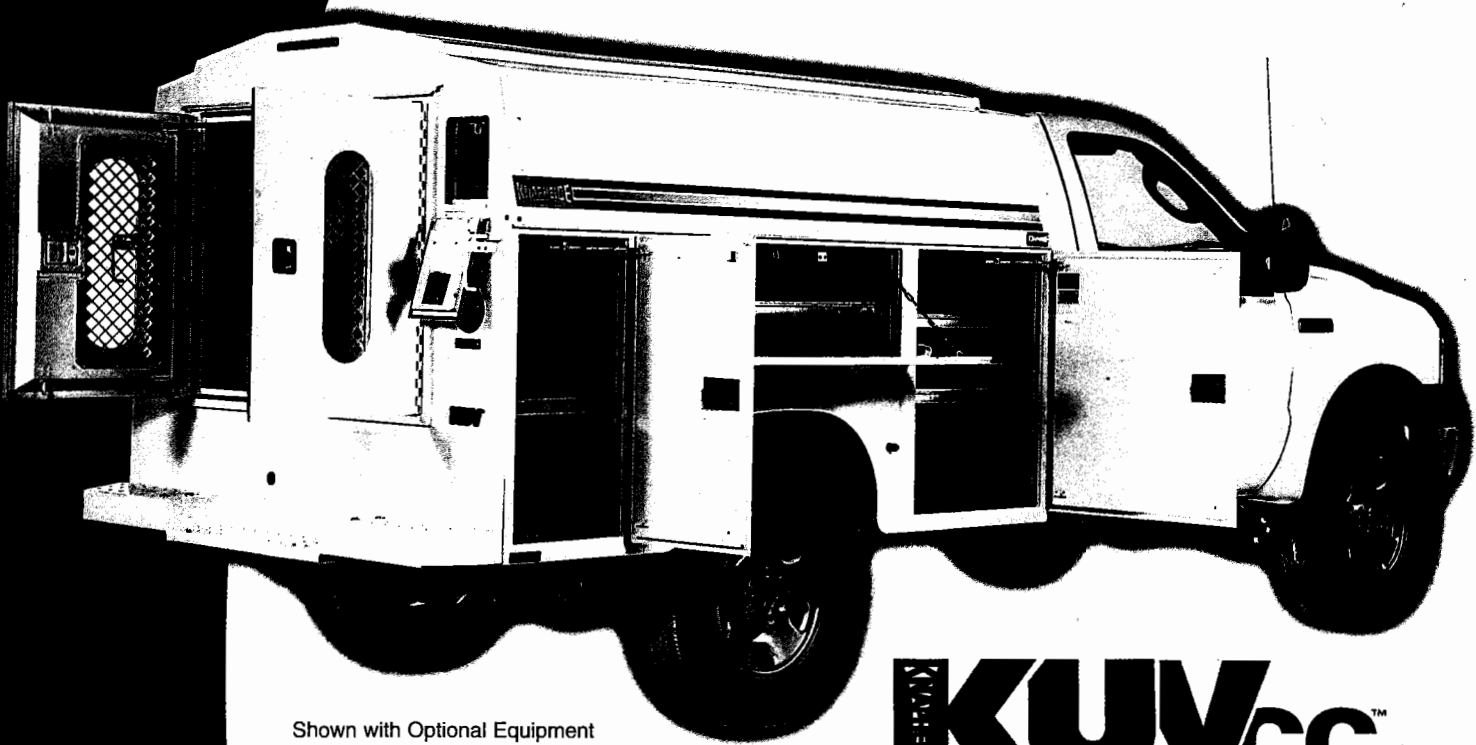


Housing Supervisor
Rock Springs Housing Authority



KUV[®]

Cab Chassis Line



Shown with Optional Equipment

KUV^{cc}[™]

www.kuvcc.com

City of Rock Springs
212 D Street
Rock Springs, WY 82901
307-352-1500
307-352-1516 (fax)



Position Request Form
(Must be completed prior to posting position.)

Position Requested by: Jon Lesko

Date: 1/26/2018

Department Director Approval: Paul D. Kauchich

Date: 1/26/2018

Department: Engineering & Operations - Streets

Position Requested: Streets Maintenance Worker I

☒ Replace ☐ Add

If replacement, state previous employee name and date of termination:

Lawrence Lux, 1/26/2018

Position Status:

☒ Full-time ☐ Part-time ☐ Temporary ☐ Seasonal _____ months # hours/week 40

☒ Days ☒ Evenings ☒ Nights ☒ Weekends ☒ Various

Specific time of shift: (i.e. 7:00am – 3:30pm) 7am - 3:30pm

Position Qualifications

☒ High School Grad/GED ☐ Associates Degree
☐ Driver's License ☐ Bachelor's Degree
☒ Commercial Driver's License ☐ Master's Degree
☐ Certifications _____

Brief Description of Duties: See Job Description

Position Begin Date: 3/1/2018

Budget Approval: Matthew P. M. [Signature]

Non-Budget Approval: _____

Approved: Billy D. [Signature]

Mayor

Not Approved: _____

Mayor

Advertising Request

☐ Post In-House Only
☒ Rocket Miner
☐ Green River Star
☐ Regional/National Paper _____
☐ State Association _____
☐ National Association _____

January 29, 2018

Dear Mayor Carl Demshar and Members of the Rock Springs City Council,

As the President of the Parks and Recreation Advisory Board, I am writing you on behalf of the Board. Personnel working for the Rock Springs Parks and Recreation department identified that the last time our Board reviewed and made recommendations to reduce senior fees at the Family Recreation and Civic centers, we failed to correct the Senior Punch Pass to tie to the reductions in prices. After learning of the error we are recommending that this be corrected and that the Senior Punch Pass for the Family Recreation and Civic Centers be changed from \$150.00 per punch pass to \$100.00. This will correct the error and make it fair for all. We apologize for the oversight and will work to ensure that it does not happen again.

Thank you very much for your consideration. We thank you for your service.

Sincerely,

Ronald L. Cheese

Ronald L. Cheese

President – Parks and Recreation Advisory Board

January 11, 2018

Park & Recreation Advisory Board Members:

Upon staff's discovery of a discrepancy in our current Fee Schedule, please consider supporting the following addition/modification to our current Fee Schedule:

50 Punch Pass – Senior \$100.

This addition would (consistently) provide a slight reduction for quantity punch purchases. The cost would become \$2.00 per visit for a senior ~ if they choose to purchase a 50-Punch Pass. Currently, if a senior purchases a 50 Punch Pass, the per-visit cost is \$3.00...an increase from the senior daily door fee of \$2.50. Please see the charts below:

Current Chart:

PUNCH PASS

50 Punch Pass	\$150.00
Per visit: Adult – 2; Student, child & Senior – 1 punch	
10 Punch Pass Youth	\$ 40.00
10 Punch Pass Adult	\$ 70.00
10 Punch Pass Senior	\$ 25.00

Proposed Chart:

PUNCH PASS

50 Punch Pass - Adult/Youth/Student	\$150.00
Per visit: Adult 2 punches; Youth/Student 1 punch	
50 Punch Pass - Senior	\$100.00
Per visit: 1 punch	
10 Punch Pass Adult	\$ 70.00
10 Punch Pass Youth/Student	\$ 40.00
10 Punch Pass Senior	\$ 25.00

Your support for this change is appreciated.

Best Regards,



City of Rock Springs
Police Department
221 C Street
Rock Springs, WY 82901
www.rswy.net
rspd@rswy.net

Phone 307-352-1581
Fax 307-352-1580

January 29, 2018

To: Honorable Mayor Carl Demshar and Members of the Council
From: Chief Dwane J. Pacheco
Re: 2018 SHSP Grant

The Wyoming Office of Homeland Security has announced the release of the project application for the 2018 State Homeland Security Program grant. The SHSP supports the core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response and Recovery based on allowable costs.

This memo serves as a request to apply for this grant. At this time, it is anticipated that a cost share or match will not be required.

Thank you for your time and consideration in this matter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dwane J. Pacheco", is written over the printed name and title.

Dwane J. Pacheco
Chief of Police

375⁰⁰ - cash in vault



APPLICATION FOR 24 HR MALT BEVERAGE OR LIQUOR CATERING PERMIT

Permit Time: 7a-12a

Name of Event: Jenkins music Pool Tournament

Permit Date(s): 4/11/18 to 4/15/18 Times of Event: 7Am to 12Am

No. of Days Permitted: 5 Fee per day: \$75.00 Total Fee: \$375.00

Applicant: Black Rock, Inc. D/B/A: 24 Hour C-STORE

Contact Person: Tim Self Phone: (307) 389-6186

Company Location: 1704 ELK ST City: Rock Springs State: WY Zip: 82901

Mailing Address: P.O. BOX 1304 City: R.S State: WY Zip: 82902

Business Phone: (307) 362-8711 Email address: tself@wyoming.com

Location of Event/Sales: S.W. CO. EVENTS COMPLEX

**Applicants that are receiving anything of value (i.e. money, goods and/or services)
From any industry representative must answer the following:**

As an applicant for a 24 hour malt beverage or catering permit, you are:

A nonprofit corporation organized under the laws of this state: YES ☐ NO ☒

Qualified as a tax exempt organization under the Internal Revenue Code: YES ☐ NO ☒

And have been in continuous operation for not less than two (2) years. YES ☒ NO ☐

FILING AS: ☐ Individual ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP

NOTE: Individual and Partnership filers must be domiciled residents of Wyoming for at least one year and not claimed residence in any other state in the last twelve months.

If a corporation, LLC, or LLP list the full names and residence address of all the officers and directors and of all shareholders owning jointly or severally ten percent (10%) or more of the stock of the corporation, LLC, or LLP. Use back of form if additional space is needed.

For Corp, LLC, LLP Applicants Legal Name	Date of Birth	DO NOT LIST PO BOXES Residence Address St., City, State, Zip	Residence Phone Number	No. of yrs. in Corp. or LLC	% of Stock Held	Have you been convicted of a Felony Violation - YES or NO	Have you been convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages? YES or NO
Susan Fellbaum	11-8-52	903 Wilamette Rock Springs WY	362-6141	25	36 2/3 %	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Tim Self	6-29-58	470 Yellowstone Rock Springs, WY	389-6186	10	36 2/3 %	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Kam Ghia Chan	3-12-67	829 Ferdinand PL Scottsbluff, NE	308-631-3961	9	13 1/3 %	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Yin Chene Yim	11-11-69	1674 Sunset Rock Springs, WY	389-2206	9	13 1/3 %	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

By filing this application, I agree to operate in Wyoming under the requirements of W.S.12-4-502 and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for Black Rock Inc (Business Name) that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by an owner, partner, corporate office, or LLC/LLP member.

VERIFICATION OF APPLICATION

(Requires signatures by ALL individuals, ALL Partners, ONW (1) LLC Member, TWO (2) Corporate Officers/Directors, or TWO (2) Club Officers. W.S.12-4-102(b))

Dated this 26th day of Jan, 2018

Tom Self
Applicant Signature

Applicant Signature

A Temporary Food Permit may be required for your event, by the Department of Agriculture. Please contact the Sweetwater County Health Officer at 333 Broadway, Suite 10, Rock Springs, or call (307) 352-6709 for further information.

Signature of Licensing Authority Official

Date

[Signature]
Law Enforcement Review Signature

1/30/18
Date

Comments: I.D. SCANNERS ARE AVAILABLE THROUGH COMMERCIAL KESLER AT
NO COST

Malt Beverage/Liquor Catering Permits for events at city facilities are reviewed by the Mayor and may require evidence of security for the event and liquor liability insurance in the amount of \$1,000,000.00 with the city of Rock Springs named as an additional insured.

Security Required? ☐ Yes ☐ No

Liquor Liability Insurance Required? ☐ Yes ☐ No



CERTIFICATE OF LIABILITY INSURANCE

BLAC-16 OP ID: ALK

DATE (MM/DD/YYYY)

06/20/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Tegeler & Associates-PIN PO Box 829 Pinedale, WY 82941 Trey Wilkinson		CONTACT NAME: Tegeler and Associates PHONE (A/C, No, Ext): 307-367-2154 FAX (A/C, No): 307-367-2632 E-MAIL ADDRESS: akelly@tegelerinsurance.com	
		INSURER(S) AFFORDING COVERAGE INSURER A: United States Liability	NAIC # 25895
INSURED Black Rock, Inc. dba Twenty Four Hour C Store 1704 Elk St. Rock Springs, WY 82901		INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CL2681669	07/10/2017	07/10/2018	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (PER ACCIDENT) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> OED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Liquor liability coverage

CERTIFICATE HOLDER

CANCELLATION

Proof of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Date: 1/26/2018

To: Rock Springs City Council

From: Mike Kiggins

Ref: Security for Pool Tournament

Honorable Mayor and Council

I, Mike Kiggins, with Kiggins Safety & Security will be providing security for the pool tournament at the Sweetwater Events Complex on April 11th thru April 15th. I have been providing security for the pool tournament every year that this event has took place at the Events Complex.

If you have any questions or concerns please feel free to call me at 371-7199

Thank you

Michael Kiggins



City Council Agenda

Resolutions

Handwritten:
RUB
11/8/17

HOUSING RESOLUTION NO. 2018- 11

A RESOLUTION AUTHORIZING CARL R. DEMSHAR JR. MAYOR, ACTING IN HIS CAPACITY AS CHAIRMAN OF THE ROCK SPRINGS HOUSING BOARD TO APPROVING A REVISION TO THE AUTHORITY'S FLAT RENT SCHEDULE FOR UNITS IN ITS HUD ASSISTED PUBLIC HOUSING PRORAM.

WHEREAS, the Rock Springs Housing Authority maintains a Schedule of Flat Rents for units in its HUD Assisted Public Housing Program; and,

WHEREAS, the Rock Springs Housing Authority is required, pursuant to {24 CFR 963.253 (b)}, to annually review flat rents and adjust them if necessary to ensure that flat rents continue to be at or above 80% of the fair market rent set by HUD; and,

WHEREAS, the Rock Springs Housing Authority held a Public Hearing on February 6, 2018; and,

WHEREAS, the Housing Board has given said Flat Rents careful review and consideration, and it is in the best interest of the City to adopt said policies.

NOW, THEREFORE, BE IT RESOLVED BY THE HOUSING BOARD OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING.

Section 1. That the attached Flat Rent Schedule, be accepted and approved by the Governing Body, acting in its capacity as the Board for the Housing Authority.

PASSED AND APPROVED this 6th day of February 2018.

President of the Council/Board

Chairman/Mayor

Attest:

City Clerk

THE STATE OF WYOMING)
COUNTY OF SWEETWATER) ss
CITY OF ROCK SPRINGS)

I, Carl R. Demshar, Jr., acting as Chairman of the Board for the City of Rock Springs Housing Authority, do hereby proclaim that the foregoing Resolution of the City of Rock Springs, was, on the date thereof, duly and regularly passed and approved by the City Council, acting in its capacity as the City of Rock Springs Housing Board, and by the Mayor, acting in his capacity as the Chairman of the Housing Authority Board, as attested by the Clerk of said City, and I do hereby proclaim the same to be in full force and effect from and after the date of its passage.

Mayor/Chairman of the Board

THE STATE OF WYOMING)
COUNTY OF SWEETWATER) ss.
CITY OF ROCK SPRINGS)

I, Mathew L McBurnett, Director of Administrative Services of the City of Rock Springs, Wyoming, do hereby certify that on the 6th day of February, 2018 the foregoing Resolution of the City of Rock Springs was proclaimed by the Mayor, acting in his capacity as Chairman of the Board for the City of Rock Springs Housing Authority, to be in full force and effect from and after the passage thereof as set forth in said Resolution, and that the same was posted by me in the office of the City Clerk as directed by the City Council, acting in its capacity as the City of Rock Springs Housing Authority Board on the 6th day of February, 2018 at 7:00 p.m. on said day.

City Clerk

	2018 FMR and HAP				
	2018 FMR (HUD)	80%	Utility Allowance	Current Flat Rent	New Flat Rent
1 Bedroom	\$696	\$557	\$0	\$531	\$557
2 Bedroom	\$854	\$683	\$81	\$609	\$602
3 Bedroom	\$1,152	\$922	\$88	\$804	\$834
4 Bedroom	\$1,504	\$1,203	\$102	\$1,113	\$1,101
5 Bedroom	\$1,730	\$1,384	\$118	\$1,279	\$1,266

CUB
1/9/17

RESOLUTION 2018- 12

A RESOLUTION ACCEPTING AND APPROVING AN ADDENDUM TO THE 2016-2018 COLLECTIVE LABOR AGREEMENT BETWEEN THE CITY OF ROCK SPRINGS, WYOMING AND THE FIREFIGHTERS LOCAL 1499 I.A.F.F.

WHEREAS, the City and Firefighters negotiated and entered into a Collective Labor Agreement, passed and approved by the City pursuant to Resolution No. 2016-44 and dated the 19th day of April, 2016; and,

WHEREAS, pursuant to Article IV of the Agreement, the parties agreed to evaluate the cost neutrality of a proposed 24-day, 48/96 hour work schedule, including a trial implementation period to begin on January 1, 2017 and continue through December 31, 2017; and,

WHEREAS, the trial implementation period has ended and the City has concluded that implementation of the 48/96 schedule during the trial period has been cost neutral; and,

WHEREAS the parties agree that certain provisions of the Collective Labor Agreement must be modified for and during the implementation period; and,

WHEREAS, the parties have prepared an Addendum to the 2016-2018 Collective Labor Agreement to memorialize the implementation of the 48/96 hour work schedule; and,

WHEREAS, the Governing Body of the City of Rock Springs has said Addendum before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the Addendum to the Collective Labor Agreement, passed and approved by the City pursuant to Resolution No. 2016-44 and dated the 19th day of April, 2016, attached hereto and incorporated herein by this reference, is hereby accepted and approved by the City of Rock Springs, State of Wyoming.

Section 2. That the Mayor of said City be, and he is hereby authorized, empowered and directed to execute said Addendum on behalf of said City; and that the City Clerk of said City is hereby authorized and directed to attest said Addendum and to attach to each duplicate original a certified copy of this Resolution.

PASSED AND APPROVED this _____ day of January, 2018.

President of the Council

Mayor

Attest:

City Clerk

ADDENDUM TO THE 2016-2018 COLLECTIVE LABOR AGREEMENT WITH THE FIREFIGHTERS LOCAL I.A.F.F.

This addendum is entered into this 24th day of January, 2018, by and between the City of Rock Springs, Wyoming (hereinafter referred to as "City") and the Firefighters Local 1499, I.A.F.F. (hereinafter referred to as "Firefighters").

WHEREAS, the City and Firefighters negotiated and entered into a Collective Labor Agreement, passed and approved by the City pursuant to Resolution No. 2016-44 and dated the 19th day of April, 2016; and,

WHEREAS, pursuant to Article IV of the Agreement, the parties agreed to evaluate the cost neutrality of a proposed 24-day, 182 hour, 48/96 hour work schedule, including a trial implementation period to begin on January 1, 2017 and continuing through December 31, 2017; and,

WHEREAS, it was intended by the parties that all references to the 204 hour, 27 day work schedule contained in the language of the current Agreement were to be modified to refer to a 182 hour, 24 day work schedule during the trial period; and,

WHEREAS, the trial period has come to an end, and the City has concluded that implementation of the 48/96 hour work schedule during the trial period has been cost neutral; and,

WHEREAS, the parties agree that the 48/96 schedule should be incorporated into the 2016-2018 Collective Labor Agreement, and that said Collective Labor Agreement should be amended as more specifically set forth below.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND AGREEMENTS CONTAINED HEREIN AS WELL AS THOSE CONTAINED IN THE ORIGINAL COLLECTIVE LABOR AGREEMENT REFERRED TO HEREINABOVE, THE CITY AND FIREFIGHTERS AGREE AS FOLLOWS:

Section 1. That the current Collective Labor Agreement, dated April 19, 2016, referred to hereinabove, shall be modified as follows:

ARTICLE III – COMPENSATION, SECTION 5. COMPENSATORY TIME

SECTION 5. COMPENSATORY TIME. Firefighters shall be eligible for compensatory time for time worked in addition to their regularly scheduled shifts. Compensatory time shall be accumulated at one and one half (1½) times regular rate (except where otherwise provided in Article III, Section 2, Holiday Pay), for additional hours worked beyond 182 hours as set forth in Article IV, Section 1., Shift Employees. Sick leave shall not be considered as hours worked. Compensatory time will be allowed to accumulate to a maximum of 240 hours with no limit of hours that can be turned in for payment. Any time over 240 hours must be used within 30 days of being earned or monetary pay in lieu of compensatory time shall be given.

ARTICLE IV – HOURS OF WORK, SECTION 1. SHIFT EMPLOYEES

SECTION 1. SHIFT EMPLOYEES. The work period established in this section is recognized as being in conformance with the Fair Labor Standards Act, and to utilize those standards allowed within Section 7(k) of the Act. The work period for employees assigned to shift duty shall be one hundred eighty-two (182) regular hours and ten (10) FLSA scheduled overtime

hours within a twenty-four (24) consecutive day period and shall be served in two consecutive twenty-four (24) hour shifts. For purposes of initiating this work schedule the following dates shall be used:

Platoon A	January 1, 2017
Platoon C	January 3, 2017
Platoon B	January 5, 2017

It is further recognized that the needs of the City will require that overtime hours be scheduled in addition to regular hours on an on-going basis.

During the transition to the new work schedule, hours worked between the end of the previous 27-day duty cycle and the beginning of the new 24-day duty cycle shall be paid at the regular rate of pay or holiday rate of pay, as applicable.

ARTICLE IV – HOURS OF WORK, SECTION 5. OFF-DUTY TRAINING

SECTION 5. OFF-DUTY TRAINING. When a firefighter is called in for mandatory training, he shall be compensated in the usual manner, receive straight time pay for every hour actually worked or spent in training during the 24 consecutive day work period, up to 182 hours. Each firefighter shall receive time and one-half (1 1/2) pay for every hour actually worked or spent in training in excess of 182 hours during the 24 consecutive day work period, except where otherwise provided in this contract. In the event any firefighter is called in for mandatory training during a 24 day work period for which he had vacation time scheduled pursuant to Article V, Section 3, the firefighter shall receive 1½ times regular pay for such training, provided that the vacation time was scheduled prior to the time when the mandatory training was scheduled.

ARTICLE IV – HOURS OF WORK, SECTION 6. TRANSFERABILITY

SECTION 6. Transferability. In the event that a vacancy exists in a day personnel position, that is forty (40) hours per week on a basis of eight (8) hours per day, then shift employees within the same rank as the vacancy, shall be given the opportunity to fill the day position. Priority shall be on the basis of seniority within the rank.

In the event that a vacancy exists in a shift employee position, that is one hundred eighty-two (182) hours within a twenty-four consecutive day period and shall be served in twenty-four (24) hour shifts, then day personnel within the same rank as the vacancy, shall be given the opportunity to fill the shift work position. Priority shall be on the basis of seniority within the rank.

ARTICLE V – VACATION AND FLOATING DAYS OFF, SECTION 3. VACATION SCHEDULING

SECTION 3. VACATION SCHEDULING. To maximize scheduling opportunities, vacations should be chosen in increments of two (2) consecutive 24 hour regularly assigned tours of duty during any six (6) day period for shift employees. However, an employee may choose to use a priority pick for less than two (2) days of that tour of duty. Example: preference would be for an employee to choose scheduled work days – January 1st and 2nd for one priority pick. Option for one priority pick would be to choose only one of those shifts. Any vacation time not used as a priority pick shall have the same preference as compensatory time and floating days, and shall be granted on a first come first granted basis. Single shift vacation time not chosen as part of the seniority selection process will have the same preference as compensatory time and floating days.

Vacation hours taken shall be deducted on an hour for hour basis from the employee's scheduled work period, without differentiation as to regular or overtime scheduled hours of work. Two Firefighters can be scheduled to take vacation at the same time; however, only one may be an officer. The Fire Chief shall have authority to "block out" days for the purpose of scheduling training and to address anticipated manpower shortages during which vacations may not be scheduled. The Fire Chief shall not "block out" days for the purpose of scheduling training until after March 15th of the calendar year.

The Union and the City will develop and mutually agree to a plan for vacation scheduling to be implemented and administered by the Fire Chief.

Vacations requested after April 1st will not have priority over floating days, compensatory time or single shift vacation days. Granting of floating days, compensatory time or vacation days will be on a first asked, first granted basis.

Cancellation. The employee shall notify their shift officer in charge at least five (5) days prior to the date of the scheduled vacation.

Exceptions. Emergencies, i.e. illness, funeral leave, etc., will be reviewed by the Fire Chief. Cancellation of a vacation later than five (5) days prior to the scheduled date shall be at the Fire Chief's discretion.

Allocation: The selection of vacation will be based upon seniority, crew by crew. The employee with the most seniority shall have preference for each choice. However, a first choice vacation by a less senior employee shall be given priority over a second choice by an employee with more seniority, etc. Vacation requests after deadlines shall not be given preference and shall be granted on a first asked, first granted basis.

Shift employees will get a priority pick according to years of service. The number of priority picks shall be calculated as: the whole number component of the employee's calendar-year total annual vacation accrual, divided by forty-eight (48).

Months of continuous service:

(1) through (60)	3 Priority Picks
(61) through (120)	4 or 5 Priority Picks
(121) through (180)	6 Priority Picks
(181) through (276)	7 or 8 Priority Picks
(277) and up	9 Priority Picks

ARTICLE VI – SICK LEAVE, SECTION 2. TIME KEEPING

SECTION 2. TIME KEEPING. Sick leave shall be charged on an hour for hour basis when granted. An employee who is absent from the job for illness or non-occupational injury shall be compensated by sick pay from the first moment of absence, but none of the hours of absence will be considered time worked for FLSA purposes. This will result in a reduction of one-half time pay for the first 10 hours of absence.

ARTICLE VI – SICK LEAVE, SECTION 8.10. SICK LEAVE TRANSFER

10. Transferred sick leave shall not exceed 182 hours per 24 day work cycle per request.

ARTICLE XXVII – ADDITIONAL LEAVE

SECTION 1. Paid Funeral Leave. A 24-hour employee of the Fire Department may be granted up to two (2) tours of duty in each such case, or an 8-hour employee of the Fire Department may be granted up to five (5) working days in each such case, to attend the funeral of immediate family as approved by the Fire Chief. Requests for funeral leave to attend the funeral of others of a close personal relationship to an employee may be approved by the Fire Chief. The Fire Chief may grant in excess of two (2) tours of duty for 24-hour employees, or five (5) working days for 8-hour employees, if in his judgment, the circumstances warrant it.

In Witness whereof, the parties hereto affix their authorized signatures.

THE CITY OF ROCK SPRINGS, WYOMING

FIREFIGHTERS LOCAL 1499 I.A.F.F.

Mayor


Local President

Attest:

Attest:

City Clerk


Local Secretary

11/29/18

RESOLUTION NO. 2018- 13

A RESOLUTION ACCEPTING AND APPROVING MODIFICATIONS TO THE CURRENT
PART-TIME AND SEASONAL EMPLOYEE WAGE SCALE.

WHEREAS, the City of Rock Springs desires to support modifications to the current Part-Time and Seasonal Employee Wage Scale; and,

WHEREAS, the Governing Body of the City of Rock Springs has said modifications to the current Part-Time and Seasonal Employee Wage Scale before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the modifications to the current Part-Time and Seasonal Employee Wage Scale, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

PASSED AND APPROVED this _____ day of _____, 2018.

President of the Council

Mayor

Attest:

City Clerk

City of Rock Springs
212 D Street
Rock Springs, WY 82901
307-352-1500
307-352-1516 (fax)



January 30, 2018

P & R - #18-10

Honorable Mayor and City Councilors,

We are requesting your consideration in supporting modifications to the current Part-Time and Seasonal Employee Wage Scale. We believe that we have developed a method which better utilizes our current funding for non full-time employees. While this will affect several departments, the majority of the impact will be seen in Parks and Recreation. As reality has it, 76% of the employees within that division are in the category of "non full-time and non-benefitted". These employees all earn far less than even the lowest full-time employee in the city and yet all serve an important purpose in providing quality of life opportunities to the citizens of our community.

The Current Wage scale determines only a starting wage for each position listed. In the chart attached, we have added the column to the right (Proposed Wage) which depicts a sliding scale. In our recent years of a down economy, we have continued to employ part-time and seasonal employees year after year without any ability to recognize their longevity, experience or added responsibilities with a wage adjustment. Part time employees who remain with us for years, along with seasonal employees who return to work for us (another year) have greater value to us than re-training a new employee. We believe they should be compensated when possible.

We propose to recreate the scale utilizing a sliding scale which will start new employees at a slightly lower hourly wage and utilize the cost savings thru the new employee hiring to recognize current or returning employees with a slight wage adjustment. Ultimately, the plan is cost-neutral. It will reward our current or returning employees for longevity, experience and added responsibilities and will better utilize the available monies within each departmental budget.

For example, for every new employee we hire this spring at one dollar less per hour than last year's starting wage, we have the opportunity within our budget to reward current and returning employees with a modest wage adjustment. All recommendations to adjust an employee's wage (when possible) will require justification and acknowledgment from the Department Head, along with approval from Human Resources and the Mayor at a minimum. The justification would include previous attendance and safety record within the department. Regardless, the only wage

City of Rock Springs
212 D Street
Rock Springs, WY 82901
307-352-1500
307-352-1516 (fax)



adjustments that will be made will come as a result of employing new seasonal and part-time employees at a lower wage.

Thank you in advance for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "David M. Lansang".

David M. Lansang, Director of Parks & Recreation

A handwritten signature in black ink, appearing to read "Paul D. Kauchich".

Paul D. Kauchich, Director of Engineering & Operations

A handwritten signature in black ink, appearing to read "Kara Beech".

Kara Beech, Director of Human Resources

Enclosure: Part Time and Seasonal Employee Pay Scale

City of Rock Springs
 212 D Street
 Rock Springs, WY 82901
 307-352-1500
 307-352-1516 (fax)



Part Time and Seasonal Employee Pay Scale

Title	Current Wage	Proposed Wage
Summer Intern	\$ 10.00	\$ 9.00 to \$ 11.00
Receptionist - PT	\$ 10.00	\$ 9.00 to \$ 11.00
Museum Technician - PT	\$ 10.00	\$ 9.00 to \$ 11.00
Pro Shop Attendant	\$ 10.00	\$ 9.00 to \$ 11.00
Laborer - Summer	\$ 10.00	\$ 9.00 to \$ 11.00
Driving Range Attendant	\$ 10.00	\$ 9.00 to \$ 11.00
Camp Counselor	\$ 10.00	\$ 9.00 to \$ 11.00
Ice Arena Worker	\$ 10.00	\$ 9.00 to \$ 11.00
Ice Arena Instructor	\$ 10.00	\$ 9.00 to \$ 11.00
Day Care Attendant	\$ 10.00	\$ 9.00 to \$ 11.00
Custodian - PT	\$ 10.25	\$ 9.25 to \$ 11.25
Arts & Crafts Attendant	\$ 10.25	\$ 9.25 to \$ 11.25
Instructors - i.e. Climbing Wall	\$ 10.50	\$ 9.50 to \$ 11.50
Adult Supervisor	\$ 10.50	\$ 9.50 to \$ 11.50
Gym Supervisor - PT	\$ 10.50	\$ 9.50 to \$ 11.50
Laborer - Seasonal	\$ 10.75	\$ 9.50 to \$ 12.00
Lifeguard	\$ 10.50	\$ 10.00 to \$ 11.00
Lifeguard Instructor (WSI)	\$ 11.00	\$ 10.50 to \$ 11.50
Average	\$ 10.24	\$ 9.28 to \$ 11.19
Average of Range		\$ 10.24

RESOLUTION NO. 2018 - 14

A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF CITY CLERK ADMINISTRATIVE ASSISTANT AT PAY GRADE 44, FOR THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, the City of Rock Springs wishes to create and update a job description for the City Clerk Administrative Assistant position at pay grade 44; and,

WHEREAS, the Governing Body of the City of Rock Springs has said job description before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the job description for the City Clerk Administrative Assistant position for pay grade 44, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

PASSED AND APPROVED this _____ day of _____, 2018.

President of the Council

Mayor

Attest:

City Clerk

City of Rock Springs
Job Description

POSITION TITLE: City Clerk Administrative Assistant

DEPARTMENT: Finance

SUPERVISOR: Director of Administrative Services

GENERAL:

The employee will support the City of Rock Springs mission *"To provide all individuals, through the combined efforts of city government and the people it serves, an effective, efficient and productive form of government, while promoting an enhanced quality of life, open communications and economic growth."*

The employee will demonstrate the ability to manage time, maintain a safe and clean environment, practice confidentiality; treat all persons with respect and professional courtesy, accept change, accept and provide constructive feedback and work as a team player. The employee must also demonstrate the competencies for their position and adhere to policies and procedures of their department and the City of Rock Springs.

JOB SUMMARY:

Under general direction, to plan, direct, manage and oversee City Clerk functions, activities and operations including public information, City Council support, and records management; to coordinate assigned activities with other City departments and outside agencies;

ESSENTIAL DUTIES AND RESPONSIBILITIES

Performs a variety of duties including, but not limited to:

1. Assume full management responsibility for all City Clerk functions, services, and activities; recommend and administer policies and procedures.
2. Manage the development and implementation of City Clerk's goals, objectives, policies, and priorities for each assigned service area; establish, within City policy, appropriate service and staffing levels; allocate resources accordingly.
3. Continuously monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; assess and monitor work load, administrative and support systems, and internal reporting relationships; identify opportunities for improvement; direct the implementation of changes.
4. Coordinate City Clerk's functions and activities with those of other departments and outside agencies and organizations; provide staff assistance to the Mayor and City Council; prepare and present staff reports and other necessary correspondence.
5. Attend City Council meetings and oversee the recording of all official proceedings; oversee the preparation of minutes and other documents; direct the publication, filing, indexing and safekeeping of all proceedings of the City Council.
6. Maintain custody of official records and archives of the City including ordinances, resolutions, contracts, agreements, deeds, and minutes; certify copies as required; oversee the indexing, filing, and scheduling of documents for microfilming; execute official City documents; maintain custody of City Seal.

7. Provide official notification to the public regarding public hearings including legal advertising of notices.
8. Prepare cost analysis of all City infrastructure from date City was incorporated.
9. Complete paperwork on economic development loans approved by City Council; prepare documents for UCC filing in County office; renew lien as necessary; release lien.
10. Process insurance claims; submit claim, City supervisor's report, police investigator report, and estimates to insurance agent; receipt reimbursement.
11. Maintain insurance policies including liability, fire, boiler, automobile, and inland marine; delete and add items as necessary; pay premiums.
12. Maintain tickler file to monitor expiration dates on contracts, insurance policies, leases, franchises, UCC filings, landscaping bonds, liquor licenses, and other items.
13. Accept sealed bids, number consecutively, and prepare bidders' recap sheet; return bidders' bid bonds.
14. Perform codification of Ordinance book and ensure electronic recording on city website, and update hard copies and distribute changes.
15. Respond to and resolve difficult and sensitive citizen inquiries and complaints.
16. Research and prepare data for City Council, staff members, other governmental agencies, citizens, and news media; answer questions and give out information on the telephone, by correspondence, and in person.
17. Participate on a variety of boards and commissions; attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of municipal government.
18. Perform related duties and responsibilities as assigned.

ABILITIES AND REQUIREMENTS

Has the knowledge, skills and ability to:

1. Research pertinent Federal, State, and local laws, codes, and regulations and provide information and organize material in compliance with laws, regulations, and policies.
2. Understand the organization and function of municipal government.
3. Perform organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs.
4. Perform modern and complex principles and practices of program development and administration.

5. Perform advanced principles and practices of accounting and municipal budget preparation and administration.
6. Ensure that principles and practices of records management including records retention destruction laws are followed
7. Utilize proper English, spelling, vocabulary, grammar, and punctuation.
8. Perform practices used in minute taking and preparation.
9. Perform modern office procedures, and utilize computer equipment efficiently.
10. Apply the principles of lead supervision to assigned staff.
11. Operate a motor vehicle safely.
12. Plan and organize work to meet schedules and deadlines.
13. Identify and respond to community, Mayor, and City Council issues, concerns, and needs.
14. Develop, implement, and administer goals, objectives, and procedures for providing effective and efficient City Clerk functions and services.
15. Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
16. Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
17. Oversee the preparation of official minutes, resolutions, and ordinances.
Prepare and maintain accurate and complete records.
18. Communicate clearly and concisely, both orally and in writing.
19. Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING:

Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Experience:

Five years of experience with administrative assistant, office management, legal secretary or related experience. City Clerk experience preferred.

Training:

Equivalent to an Associate's degree from an accredited college with major course work in public or business administration, accounting, communications, paralegal or a related field.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid driver's license.
Certification as a Notary Public.

Special Requirements:

Essential duties require the following physical skills and work environment:

Ability to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 50 lbs.,
exposure to cold, heat, noise, outdoors, chemicals, mechanical hazards, and electrical
hazards; ability to travel to different sites and locations.

ACKNOWLEDGEMENT:

I certify I have received, read, and understand my job description and am aware that my
performance evaluation is based on carrying out the requirements of this job description.

Signature of Employee

Date

Signature of Supervisor

Date

Effective Date: November 1, 2000

RESOLUTION NO. 2018 - 15

A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF ACCOUNTANT AT PAY GRADE 57, FOR THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, the City of Rock Springs wishes to create and update a job description for the Accountant position at pay grade 57; and,

WHEREAS, the Governing Body of the City of Rock Springs has said job description before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the job description for the Accountant position for pay grade 57, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

PASSED AND APPROVED this _____ day of _____, 2018.

President of the Council

Mayor

Attest:

City Clerk

AKB
11/3/18

City of Rock Springs Job Description

POSITION TITLE: Accountant

DEPARTMENT: Finance

SUPERVISOR: Director of Administrative Services

GENERAL:

The employee will support the City of Rock Springs mission *"To provide all individuals, through the combined efforts of city government and the people it serves, an effective, efficient and productive form of government, while promoting an enhanced quality of life, open communications and economic growth."*

The employee will demonstrate the ability to manage time, maintain a safe and clean environment; practice confidentiality; treat all persons with respect and professional courtesy; accept change, accept and provide constructive feedback and work as a team player. The employee must also demonstrate the competencies for their position, and adhere to policies and procedures of their department and the City of Rock Springs.

JOB SUMMARY:

Under general direction, to supervise, plan, and coordinate the activities and operations of the Water/Sewer Administration Division within the Department of Administrative Services; to exercise direct supervision over technical and clerical accounting staff; to perform advanced accounting, recording and reporting of financial transactions involved in comprehensive annual financial report, cost allocation plan, annual audit, and grant financial reporting; to review accounting records for accuracy; and to prepare financial reports, statements and special financial analyses for State and Federal reports.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Performs a variety of duties including, but not limited to:

1. Prepare pertinent documentation for the annual budgeting process; coordinate all departmental budget requests.
2. Prepare salary proposals and cost projections for collective bargaining and budgetary purposes.
3. Perform analyses of enterprise funds for annual water and sewer rate determinations.
4. Prepare monthly financial statements according to standard prescribed methods for use by the governing body, Department Heads, and other outside users.
5. Reconcile all City bank accounts at month end and monitor all reconciliations for outlying departments.
6. Prepare and post daily cash reports; audit all cash receipts for accuracy and completeness; maintain cash records in compliance with Wyoming State Statutes; Maintains records of accounts on a GAAP basis and acts as lead in preparation of financial and compliance report.
7. Monitor depository collateral of all City funds and test for compliance with the statutorily

- required investment policy; prepare weekly cash, investment, and pledging reports to monitor and enhance City cash flows.
8. Prepare disbursement summaries and appropriate documentation for banking transfers including payroll, accounts payable, pension, and investments.
 9. Request bids on investments from all qualified financial institutions; prepare recap reports for internal and external use.
 10. Prepare documentation for annual audit; work with auditors during the course of the engagement and throughout the year.
 11. Prepare Federal tax reporting for City vendors and bond transactions; assist in balancing W-2's to Form 941's for the City.
 12. Prepare annual State required financial reports and annual Federal reports as required.
 13. Works with the director in planning, scheduling and supervising external audits.
 14. Prepare special fuels refund for the City; remit appropriate reports to the State.
 15. Establishes internal control for financial activities throughout the City and performs limited scope internal audits of city financial operations.
 16. Prepare monthly State sales tax reports for the City.
 17. Monitor financial reports throughout the year for budget amendments.
 18. Serve as Deputy City Treasurer and Deputy City Clerk.
 19. Supervise, plan, and coordinate the activities and operations of the Finance and Water/Sewer Administration Division within the Department of Administrative Services and other divisions within the department, as needed.
 20. Assist with accounting, reporting, and setting policy for federal, state, and local grants.
 21. Perform related duties and responsibilities as assigned.

ABILITIES AND REQUIREMENTS

Has the knowledge, skills, and ability to:

1. Perform operations, services, and activities of a treasury, cashiering, investments, and accounting program.
2. Implement organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs.
3. Strong current working knowledge of generally accepted accounting principles as applied to local government accounting and budgeting.

4. Apply the principles and practices of financial administration including budgeting and reporting, program analysis, revenue forecasting, and investing.
5. Represents finance department in the research, development and maintenance of automated financial systems
6. Apply modern and complex principles and practices of program development and administration.
7. Apply the principles of supervision, training, and performance evaluation.
8. Research and apply pertinent federal, state, and local laws, codes, and regulations pertaining to public finance, investment, and accounting.
9. Maintains records of accounts on a GAAP basis and acts as lead in preparation of financial and compliance report. Works with finance director in planning, scheduling and supervising external audits.
10. Operate modern office equipment including computer equipment.
11. Recommend and implement goals, objectives, and practices for providing effective and efficient investment and accounting services.
12. Recommend and implement goals, objectives, and practices for providing effective and efficient financial services.
13. Select, supervise, train, and evaluate staff.
14. Identify and respond to community and Administrative Services issues, concerns, and needs.
15. Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
16. Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
17. Analyze and compile complex technical and statistical data.
18. Perform complex financial, investment and accounting work.
19. Prepare and administer budgets.
20. Prepare clear, concise, and comprehensive administrative and financial reports.
21. Interpret and apply the policies, procedures, laws, codes, and regulations pertaining to assigned programs and functions.
22. Communicate clearly and concisely, both orally and in writing.
23. Establish, maintain, and foster positive and harmonious working relationships with those

contacted in the course of work.

EXPERIENCE AND TRAINING

Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Experience:

Three years of professional governmental accounting and auditing experience.

Training:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in accounting.

Special Requirements:

Essential duties require the following physical skills and work environment:

Ability to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 50 lbs., exposure to cold, heat, noise, outdoors, chemicals, mechanical hazards, and electrical hazards; ability to travel to different sites and locations.

ACKNOWLEDGEMENT:

I certify I have received, read, and understand my job description and am aware that my performance evaluation is based on carrying out the requirements of this job description.

Signature of Employee

Date

Signature of Supervisor

Date

Effective Date: November 1, 2000

Revised: August 19, 2003 (Res. 03-129)

RESOLUTION NO. 2018 - 16

A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF SENIOR ACCOUNTANT AT PAY GRADE 62, FOR THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, the City of Rock Springs wishes to create and update a job description for the Senior Accountant position at pay grade 62; and,

WHEREAS, the Governing Body of the City of Rock Springs has said job description before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the job description for the Senior Accountant position for pay grade 62, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

PASSED AND APPROVED this _____ day of _____, 2018.

President of the Council

Mayor

Attest:

City Clerk

Sub
1/3/18

City of Rock Springs Job Description

POSITION TITLE: Senior Accountant

DEPARTMENT: Finance

SUPERVISOR: Director of Administrative Services

GENERAL:

The employee will support the City of Rock Springs mission *"To provide all individuals, through the combined efforts of city government and the people it serves, an effective, efficient and productive form of government, while promoting an enhanced quality of life, open communications and economic growth."*

The employee will demonstrate the ability to manage time, maintain a safe and clean environment; practice confidentiality; treat all persons with respect and professional courtesy; accept change, accept and provide constructive feedback and work as a team player. The employee must also demonstrate the competencies for their position, and adhere to policies and procedures of their department and the City of Rock Springs.

JOB SUMMARY:

Under general direction, to supervise, plan, and coordinate the activities and operations of the Water/Sewer Administration Division within the Department of Administrative Services; to exercise direct supervision over technical and clerical accounting staff; to perform advanced accounting, recording and reporting of financial transactions involved in comprehensive annual financial report, cost allocation plan, annual audit, and grant financial reporting; to review accounting records for accuracy; and to prepare financial reports, statements and special financial analyses for State and Federal reports.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Performs a variety of duties including, but not limited to:

1. Prepare pertinent documentation for the annual budgeting process; coordinate all departmental budget requests.
2. Prepare salary proposals and cost projections for collective bargaining and budgetary purposes.
3. Perform analyses of enterprise funds for annual water and sewer rate determinations.
4. Prepare monthly financial statements according to standard prescribed methods for use by the governing body, Department Heads, and other outside users.
5. Reconcile all City bank accounts at month end and monitor all reconciliations for outlying departments.
6. Prepare and post daily cash reports; audit all cash receipts for accuracy and completeness; maintain cash records in compliance with Wyoming State Statutes; Maintains records of accounts on a GAAP basis and acts as lead in preparation of financial and compliance report
7. Monitor depository collateral of all City funds and test for compliance with the statutory

- required investment policy; prepare weekly cash, investment, and pledging reports to monitor and enhance City cash flows.
8. Prepare disbursement summaries and appropriate documentation for banking transfers including payroll, accounts payable, pension, and investments.
 9. Request bids on investments from all qualified financial institutions; prepare recap reports for internal and external use.
 10. Prepare documentation for annual audit; work with auditors during the course of the engagement and throughout the year.
 11. Prepare Federal tax reporting for City vendors and bond transactions; assist in balancing W-2's to Form 941's for the City.
 12. Prepare annual State required financial reports and annual Federal reports as required.
 13. Works with the director in planning, scheduling and supervising external audits
 14. Prepare special fuels refund for the City; remit appropriate reports to the State.
 15. Establishes internal control for financial activities throughout the City and performs limited scope internal audits of city financial operations.
 16. Prepare monthly State sales tax reports for the City.
 17. Monitor financial reports throughout the year for budget amendments.
 18. Serve as Deputy City Treasurer and Deputy City Clerk.
 19. Supervise, plan, and coordinate the activities and operations of the Finance and Water/Sewer Administration Division within the Department of Administrative Services and other divisions within the department, as needed.
 20. Assist with accounting, reporting, and setting policy for federal, state, and local grants.
 21. Perform related duties and responsibilities as assigned.

ABILITIES AND REQUIREMENTS

Has the knowledge, skills, and ability to:

1. Perform operations, services, and activities of a treasury, cashiering, investments, and accounting program.
2. Implement organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs.
3. Strong current working knowledge of generally accepted accounting principles as applied to local government accounting and budgeting.

4. Apply the principles and practices of financial administration including budgeting and reporting, program analysis, revenue forecasting, and investing.
5. Represents finance department in the research, development and maintenance of automated financial systems
6. Apply modern and complex principles and practices of program development and administration.
7. Apply the principles of supervision, training, and performance evaluation.
8. Research and apply pertinent federal, state, and local laws, codes, and regulations pertaining to public finance, investment, and accounting.
9. Maintains records of accounts on a GAAP basis and acts as lead in preparation of financial and compliance report. Works with finance director in planning, scheduling and supervising external audits.
10. Operate modern office equipment including computer equipment.
11. Recommend and implement goals, objectives, and practices for providing effective and efficient investment and accounting services.
12. Recommend and implement goals, objectives, and practices for providing effective and efficient financial services.
13. Select, supervise, train, and evaluate staff.
14. Identify and respond to community and Administrative Services issues, concerns, and needs.
15. Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
16. Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
17. Analyze and compile complex technical and statistical data.
18. Perform complex financial, investment and accounting work.
19. Prepare and administer budgets.
20. Prepare clear, concise, and comprehensive administrative and financial reports.
21. Interpret and apply the policies, procedures, laws, codes, and regulations pertaining to assigned programs and functions.
22. Communicate clearly and concisely, both orally and in writing.

23. Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING

Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Experience:

Six years of professional governmental accounting and auditing experience.

Training:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in accounting.

License or Certificate:

Possession of a CPA license.

Special Requirements:

Essential duties require the following physical skills and work environment:

Ability to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 50 lbs., exposure to cold, heat, noise, outdoors, chemicals, mechanical hazards, and electrical hazards; ability to travel to different sites and locations.

ACKNOWLEDGEMENT:

I certify I have received, read, and understand my job description and am aware that my performance evaluation is based on carrying out the requirements of this job description.

Signature of Employee

Date

Signature of Supervisor

Date

Effective Date: November 1, 2000
Revised: August 19, 2003 (Res. 03-129)

2/2/18

RESOLUTION NO. 2018- 17

A RESOLUTION ACCEPTING AND APPROVING A STOP LOSS PROPOSAL WITH HM LIFE INSURANCE COMPANY, TO BE EFFECTIVE MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, AND AUTHORIZING AND DIRECTING CARL R. DEMSHAR AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING TO EXECUTE CONTRACT DOCUMENTS ON BEHALF OF THE CITY WHEN THEY ARE RECEIVED.

WHEREAS, HM Life Insurance Company has submitted to the City of Rock Springs a Stop Loss Proposal, to serve as a Stop Loss Carrier for medical insurance for the period of March 1, 2018 through February 28, 2019; and,

WHEREAS, the Governing Body of the City of Rock Springs has said proposal before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the Stop Loss Proposal with HM Life Insurance Company, to serve as the Stop Loss Carrier for medical insurance, to provide administrative services for the period of March 1, 2018 to February 28, 2019, attached hereto and by this reference specifically made a part hereof, is hereby accepted and approved by the Governing Body of the City of Rock Springs, Wyoming.

Section 2. That the Mayor of said City be, and he is hereby, authorized, empowered and directed to accept the Stop Loss Proposal with HM Life Insurance Company on behalf of said City, and to execute a contract memorializing said proposal upon its receipt by the City; and that the City Clerk of said City, be and he is hereby, authorized and directed to attach to said contract a certified copy of this resolution.

PASSED AND APPROVED this _____ day of _____, 2018.

President of the Council

Mayor

Attest:

City Clerk

Sales Representative: Erik Stjernberg
Broker: Blue Cross Blue Shield of Wyoming
TPA: Blue Cross Blue Shield of Wyoming

Effective Date: 03/01/2018
Through Date: 02/28/2019

Provider Network(s): Blue Cross Blue Shield of Wyoming
Utilization Review Vendor(s): Blue Cross Blue Shield of Wyoming

Specific: (Check one)	Lives	Current	<input checked="" type="checkbox"/> Renewal	<input type="checkbox"/> Option 1	<input type="checkbox"/> Option 2
Specific Deductible (per Covered Individual)		\$65,000	\$65,000	\$70,000	\$75,000
Policy Year Maximum Specific Benefit		Inforce	Unlimited	Unlimited	Unlimited
Lifetime Maximum Specific Benefit		Inforce	Unlimited	Unlimited	Unlimited
Covered Benefits		Med, Rx Card	Med, Rx Card	Med, Rx Card	Med, Rx Card
Specific Premium					
Single Rate	60	\$120.65	\$147.12	\$139.75	\$132.92
Family Rate	156	\$279.49	\$337.70	\$322.89	\$309.23
Total Lives	216				
Estimated Contract Specific Premium		\$610,073	\$738,101	\$705,070	\$674,581
Contract Basis		132/12	144/12	144/12	144/12
Commission		5.00%	5.00%	5.00%	5.00%
Aggregate: (Include? <input type="checkbox"/> Yes <input type="checkbox"/> No)					
Covered Benefits		Med, Rx Card	Med, Rx Card	Med, Rx Card	Med, Rx Card
Policy Year Maximum		\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Aggregate Factors					
Single Med, Rx Card Factor	60	\$724.74	\$761.62	\$770.76	\$779.90
Family Med, Rx Card Factor	156	\$1,782.57	\$1,827.89	\$1,849.82	\$1,871.76
Estimated Contract Attachment Point	216	\$3,858,784	\$3,970,176	\$4,017,810	\$4,065,463
Estimated Contract Minimum Attachment Point (100%)		\$3,858,784	\$3,970,176	\$4,017,810	\$4,065,463
Aggregate Corridor		125%	125%	125%	125%
Contract Basis		132/12	144/12	144/12	144/12
Aggregate Premium					
Composite Rate	216	\$7.94	\$8.25	\$8.45	\$8.64
Estimated Contract Aggregate Premium	216	\$20,580	\$21,384	\$21,902	\$22,395
Commission		5.00%	5.00%	5.00%	5.00%
Total Combined Estimated Contract Premium		\$630,654	\$759,485	\$726,972	\$696,976

Note: This proposal is not complete unless accompanied by the proposal notes and the basis of offer noted on the following pages.

Individual Special Requirements:

PROPOSAL NOTES

- The rates and factors in this proposal are firm. Please provide a signed proposal.
- Large claim data must be submitted for any claims that are at or have the likelihood to exceed 50% of the group specific deductible. Large claim data must include: age, sex, diagnosis, prognosis, treatment plan, case management notes (if applicable), Pre-Cert and paid/pending claims.
- Human Organ Transplant benefits are payable in accordance with the underlying plan and are subject to the proposed Lifetime Maximum Specific Benefit offered within this proposal.
- Work related claims are covered for self-employed participants who are not mandated by state law to have Workers Compensation and who choose not to purchase it for that self-employment only.

PROPOSAL ACCEPTANCE

Please acknowledge acceptance of the terms in this proposal by signing and returning by 02/13/2018 (no signed proposal will be accepted after the effective date). Please also indicate which option is chosen and whether Aggregate is to be included, by checking the appropriate boxes on the previous page. Failure to remit the signed agreement within the same period will result in updated large claim disclosure (and claims) being required for our review. All payments after the effective date of this policy, found on the previous page, must use the rates selected. Any deviation from the rates specified could result in an underpayment leading to a possible policy cancellation.

Signature: _____ Title: _____

Accepted on the _____ day of _____, 20_____

initials: _____ date: _____

BASIS OF OFFER

Assumptions

- Aggregate coverage is only available when purchased with Specific coverage.
- This proposal is subject to revision if there is a change in effective or renewal dates, or a change in the plan of benefits.
- This proposal is based on the utilization of the Provider Network(s) and the Utilization Review Vendor(s) listed on this proposal.
- This proposal assumes a minimum participation level of 75% applies for all eligible enrollees under a contributory plan, and 100% under a non-contributory plan.
- This proposal assumes the plan of benefits includes a pre-certification, utilization review and large case management program.
- This proposal is based on a description of the employee benefit plan(s) provided and approved by HMIG, employee and dependent census data, submission of any requested claim information, plus any other information relevant to the underwriting risk. If any of the information was incorrect or changes the risk involved, the rates and factors will be modified, and the specific and aggregate claims will be adjusted accordingly.
- Surcharges (including the bad debt and charity surcharge portion of the New York Reform Act applicable to services are rendered in New York State), pool charges, and/or covered lives assessments may be covered under the stop loss policy if such charges are considered a claim cost. HM is not responsible for the filing, and/or payment of any assessment for which HM is not directly liable including but not limited to the New Hampshire Vaccine Assessment as modified by NH HB 664.
- All standard Policy provisions apply. The laws of the state where the policy is issued will apply. Certain exclusions and limitations may apply.
- Only Medicare eligible retirees are included in the stop loss coverage.
- This proposal will expire on the proposed effective date.
- The dollar value of the minimum attachment point shown above is representative. The actual value of the minimum attachment point will be calculated according to the terms of the stop loss policy.
- Unless otherwise limited or excluded by the stop loss policy or under the Individual Special Requirements, eligible claim expenses under the stop loss policy will follow the covered underlying plan, up to the proposed Specific Benefit Maximum.
- The Agent is properly licensed and appointed by HMIG.
- The initial rates are guaranteed for the proposed policy period unless otherwise noted.
- There are not more than 15% COBRA participants.

Qualifications

- Any stop loss insurance requested and requested effective date of that coverage must be approved by us under our current rules and practices.
- Both the premium rates and the aggregate factors are subject to change should the number of employees change by 10% or more, either in total and/or by single/family mix.
- If the descriptions of the benefits or plan provisions differ from what was initially utilized to underwrite the risk, an updated Plan Document or other acceptable plan description is required within 30 days of the proposed effective date, and the premium rates and aggregate factors may be subject to re-rating, retro-active to the effective date.
- Quote assumes the Plan Document will include traditional industry provisions and definitions including, but not limited to the following: eligibility, HIPAA, termination provisions, extension for leave of absence or disability, FMLA, subrogation, transplants, COB, exclusions for job related injuries, experimental and cosmetic treatment, usual and customary charges, war, not medically necessary, traveling outside of the U.S. solely for the purpose of receiving medical care. In the event that a Plan Document is not available within 30 days from the proposed effective date, we reserve the right to issue the Policy assuming standard exclusions will apply.

Coverage is underwritten by HM Life Insurance Company, Pittsburgh, PA, in all states except New York under policy form series HL601. In New York, coverage is underwritten by HM Life Insurance Company of New York, New York, NY, under policy form series HL601. In Pennsylvania, coverage may be underwritten by Highmark Casualty Insurance Company under policy form series HC601. The coverage requested may not be available in all states.

- HIPAA Privacy rules permit the release of Protected Health Information (PHI) for the purpose of evaluating and accepting risk associated with the Plan Sponsor as part of "Health care operations". HMIG will use this information solely for the purpose of evaluating and accepting the risk and will not disclose any PHI collected except to perform this risk evaluation.
- The rates and factors in this proposal are based on the disclosure of all individuals considered a special enrollee due to having previously satisfied the plan's lifetime maximum. Written acceptance by HM must be acknowledged before terms of coverage for such individuals are included under HM's stop loss policy.
- Any stop loss policy issued by us may be rescinded or re-underwritten if any information requested in connection with this proposal was intentionally concealed or misrepresented by or on behalf of the Applicant and/or the Applicant's Agent, or if the Applicant and/or the Applicant's Agent commits fraud.
- As used above: An "Agent" is the Applicant's representative, including but not limited to, the agent, producer or broker of record, or Claims Administrator. The "Applicant" is the entity, or that entity's authorized representative, that has contracted with us to provide stop loss coverage. A "Claims Administrator" is a third party administrator (TPA) designated by the Applicant and approved by us. "Claim Information" consists of Complete Details of the data requested by us in connection with this proposal following a Diligent Review; such information includes but is not limited to Known or potential catastrophic claims, large claims and/or shock losses. "Complete Details" includes the name, social security number (or unique identifier), date of birth, diagnosis, prognosis (unless prognosis cannot be obtained due to reasons beyond your or your Claims Administrator's control) of the plan's participants and the name of the provider providing treatment to any such participant covered by or eligible for coverage. A "Diligent Review" consists of a complete review by you, and/or your Claims Administrator and/or your Agent prior to the date Known or potential catastrophic claims, large claims and/or shock losses are requested by us in connection with this proposal. "Disclosure" consists of Complete Details and any other documentation requested by us in connection with this proposal following a Diligent Review including but not limited to census information and Claim Information. We consider information in connection with this proposal "Known" if, prior to the date or dates we request such information (including but not limited to Disclosure and Claim Information) a reasonable person can assume that you, and/or your Claims Administrator and/or your Agent had knowledge of any information that affects or may affect the administration or underwriting of any coverage issued following acceptance of coverage by us.

Coverage is underwritten by HM Life Insurance Company, Pittsburgh, PA, in all states except New York under policy form series HL601. In New York, coverage is underwritten by HM Life Insurance Company of New York, New York, NY, under policy form series HL601. In Pennsylvania, coverage may be underwritten by Highmark Casualty Insurance Company under policy form series HC601. The coverage requested may not be available in all states.



City Council Agenda

Ordinances

11/17/18

ORDINANCE NO. 2018-01

AN ORDINANCE CREATING ARTICLE 11-9, "UNION TELEPHONE COMPANY FRANCHISE" WITHIN CHAPTER XI, FRANCHISES AND RIGHT OF WAYS, OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, Union Telephone Company (d/b/a "Union Wireless"), desires to construct, erect, renew, repair, maintain and operate in, upon, along, across, under and over the streets, alleys, and all other public rights-of-way the City of Rock Springs; and,

WHEREAS, Article 13, §4 of the Wyoming Constitution states that no street passenger railway, telegraph, telephone or electric light line shall be constructed within the limits of any municipal organization without the consent of its local authorities; and,

WHEREAS, the City of Rock Springs desires to grant to Union Telephone Company, its successors and assigns, a Franchise to construct, erect, renew, repair, maintain and operate in, upon, along, across, under and over the streets, alleys, and all other public rights-of-way within the corporate limits of the City of Rock Springs, a system for transmission of telecommunications services, and to provide for compensation to the City of Rock Springs for management of its rights-of-way in connection.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That Article 11-9, UNION TELEPHONE COMPANY, within Chapter XI, Franchises and Right of Ways, of the Ordinances of the City of Rock Springs, is hereby created as follows:

Article 11-9

UNION TELEPHONE COMPANY

11-901. Scope.

All capitalized terms not otherwise defined herein are defined pursuant to 47 U.S.C. §153 ("Definitions").

11-902. Grant of Authority.

(a) This ordinance grants to Union Telephone Company (d/b/a "Union Wireless")(herein referred to as "Company"), a corporation created and existing under and by virtue of the laws of the State of Wyoming, upon the terms and subject to the conditions of this Franchise and its enacting Ordinance, a non-exclusive right to construct, erect, renew, repair, maintain and operate in, upon, along, across, under and over the streets, alleys and all other public rights-of-way of the City of Rock Springs for a period of Ten (10) years from and after its acceptance by Company (and thereafter until terminated by at least six (6) months written notice either by the City of Rock Springs to the Company or by the Company to the City of Rock Springs), a Telecommunications System, including but not limited to lines, poles, anchors, wires, cable, conduit, vaults, hand holds, laterals and other fixtures and equipment (the "Facilities"), and to use said System for the transmission of sound, signals, data, or other means of Telecommunications.

(b) In the event at least six (6) months' written notice shall be given by the City of Rock Springs to the Company, or by the Company to the City of Rock Springs of its desire to terminate the permission and authority granted by this Franchise, the permission and authority granted by this Franchise shall thereupon expire in accordance with such notice. Whereupon, this ordinance shall be null and void and of no effect whatsoever and all rights and privileges granted by this Franchise shall be at an end.

11-903. Location of Facilities.

(a) The location of Company's Facilities and the Telecommunications System, and the construction thereof, or any change or extension (or the removal thereof), in case said removal shall necessitate the substantial disturbance of any street, alley, or other public right-of-way, shall be subject to the approval of the Governing Body of the City of Rock Springs and the Department of Engineering, which approval shall not be unreasonably denied, conditioned or delayed. Any street, alley, or other public right-of-way so disturbed shall be returned as closely as possible to its original state.

(b) The Company shall place on file with the Clerk plans showing the location and character of each pole and each conduit to be erected or laid, and the number of ducts in each conduit and the location of manholes, handholds, vaults, or other openings to gain access to said conduit; and no portion of the Telecommunications System or associated Facilities shall be erected, constructed, or laid upon, under or over any street, alley, or other public right-of-way, until a permit therefore has issued, subject to the approval of the Department of Engineering and Operations, which shall indicate the time, manner and place of laying, constructing or erecting the said Telecommunications System.

(c) In any instance (except as hereinafter expressly otherwise provided) where the City of Rock Springs requires construction in the public right-of-way for purposes of repair, widening, repaving, regrading or any other relevant purpose where Company's Telecommunications System and associated Facilities are installed, the Company shall, as soon as reasonably possible, upon written notice from the City of Rock Springs, remove or relocate its Facilities to conform with the City of Rock Springs's written notice. The Relocation of Facilities by Company shall be at no cost to the City if (i) such request is for the protection of the public health, safety and welfare pursuant to lawful authority delegated to the City; (ii) the Facilities have been installed pursuant to this or any other Company franchise and not pursuant to a property or other similar right, including, but not limited to, a right-of-way, grant, permit, or license from a state, federal, municipal or private entity; and (iii) the City provides a new location for the Facilities. Otherwise, a Relocation required by the City pursuant to such written notice shall be at the City's expense. Following Relocation of any Facilities, Company may maintain and operate such Facilities in a new location within City limits without additional payment. If a City project is funded by federal or state monies that include an amount allocated to defray the expenses of Relocation of Facilities, then the City shall compensate Company up to the extent of such amount for any Relocation costs mandated by the project to the extent that the City actually receives or is otherwise authorized to direct or approve payment of such federal or state funds; however, the City shall ensure that receipt of compensation from federal or state sources shall not restrict or otherwise obligate Company's ownership of the Facilities in any way.

(d) Notwithstanding the preceding paragraph, Company shall not be responsible for any costs associated with an authorized City project that are not attributable to Company's Facilities in the City right of way. Further, all such costs shall be allocated among all utilities or other persons whose facilities or property are subject to Relocation due to an authorized City project.

(e) Any portion of public right-of-way disturbed by Company's removal or relocation of its Telecommunications System and associated Facilities, shall either be restored by Company to the condition existing prior to Company's construction, or as specified by any permit issued by the City. Company shall, upon receipt of written notice from the City of Rock Springs, for a period of eighteen (18) months following Company's removal, relocation, and restoration of public rights-of-way subject to this sub-section, repair any damaged, uneven, or settled sections of right-of-way caused by Company's removal or relocation of its Facilities.

11-904. Compensation.

Federal law confirms "the authority of a State or local government to manage the public rights-of-way [and] to require fair and reasonable compensation from telecommunications providers, on a competitively neutral and nondiscriminatory basis, for use of public rights-of-way on a nondiscriminatory basis, if the compensation required is publicly disclosed by such government." 47 U.S.C. §253(c). Therefore, consistent with the provisions of Chapter 9, Article 2, Section 3 of these ordinances, as consideration for costs incurred by the City of Rock Springs for managing the public rights-of-way occasioned by Company's use and occupancy of public rights-of-way for provision of telecommunications services, Company shall pay to the City of Rock Springs two per cent (2%) of the gross revenue received for telephone or telecommunications services rendered to persons within the corporate limits of the City Rock Springs. Said sum shall be due at the end of each calendar quarter, and shall be paid within forty-five (45) days from the end of said quarter. Company and the City of Rock Springs mutually acknowledge the foregoing sum to be a fair and reasonable compensation for management of Company's use and occupancy of the public rights-of-way.

11-905. Compliance with Existing Law.

This Franchise is contingent for its existence and continuance upon Company's continued compliance with all relevant state and federal statutes and regulations, including rules and regulations promulgated by the Wyoming Public Service Commission.

11-906. Indemnification.

(a) The Company shall, at its own expense, indemnify and save harmless the City of Rock Springs from any and all damages, judgment, costs and expenses of every kind, which may arise or result by reason of or in consequence of the intentional acts or negligence of the Company, its agents or servants.

(b) The Company hereby expressly waives and releases any and all claims which it now has or may hereafter acquire against the City of Rock Springs arising from or growing out of any damages to the property of the Company resulting from any act or omission of the City of Rock Springs, its agents and employees, occurring prior to the date of the passage and acceptance of this Ordinance.

11-907. Default/Severability.

(a) In the event that the Company shall default in the observance or performance of any one or more of the agreements, duties or obligations imposed upon it by any of the provisions and conditions of this Franchise, and if any such default or defaults shall continue for a period of six (6) months (exclusive of all times during which the Company may be delayed or interfered with, without its connivance, by unavoidable accidents, acts of God, labor strikes, or the orders or judgment of any commission or court entered in any suit or proceeding brought without its connivance) after written notice thereof to the Company from the City of Rock Springs is received by Company, stating the alleged default on the part of the Company, then and

in each and every such case, the City of Rock Springs, in addition to all other rights and remedies allowed by law, shall be entitled to terminate the grant made to the Company in and by this Ordinance and Franchise, and all rights and privileges of the Company under this Franchise shall thereupon be at an end.

(b) If any section, sentence, clause or phrase of this Franchise is for any reason declared to be illegal, invalid, unconstitutional or void, all other sections thereof not so held shall be and remain in full force and effect.

11-908. Effective Date.

This Franchise and its enacting Ordinance shall be in full force and from and after the date of its publication. All the rights and privileges granted to the Company hereunder may pass to its legal successor or successors organized under the laws of the state or by assignment of any corporation organized under the laws of the state acquiring all or substantially all of the assets or equity of the Company, or that part thereof located in the City of Rock Springs, subject to all the terms and conditions of this Franchise, and provided that said successor or successors or said assignee shall have filed with the Clerk its acceptance of said terms and conditions.

11-909. Repeal of conflicting Legislation.

All Ordinances or parts of Ordinances in conflict with this Franchise and its enacting Ordinance are hereby repealed, if any such Ordinances do in fact exist.

11-910 Acceptance.

Within sixty (60) days after the passage of this ordinance, Company shall file with the City an unconditional written acceptance of the Franchise declaring its acceptance of the Franchise and its intention to be bound by the terms and conditions of the Franchise.

PASSED AND APPROVED this _____ day of _____, 2018.

President of the Council

Mayor

Attest:

City Clerk

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

11/4/17

ORDINANCE NO. 2018- 02

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ROCK SPRINGS FOR A TRACT OF LAND FROM LIGHT INDUSTRIAL (I-1) TO CENTRAL BUSINESS (B-3), ONE (1) TRACT OF 0.27 ACRES AND LOCATED AS HEREBY DESCRIBED IN NE ¼ OF SECTION 35, TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN IN THE CITY OF ROCK SPRINGS, COUNTY OF SWEETWATER, STATE OF WYOMING.

WHEREAS, after a due and proper public hearing held before the Planning and Zoning Commission of the City of Rock Springs, Sweetwater County, Wyoming on December 13, 2017, the Commission recommended to the Governing Body approval of the request to amend the official Zoning Map of the City of Rock Springs for the following property:

A 0.27 acre of unplatted land situated within the corporate limits of the city of Rock Springs, Sweetwater County, Wyoming, and located in the Northeast Quarter (NE 1/4) of Section 35, T 19 N, R 105 W of the 6th p.m., more particularly described as follows:

A parcel of land situate in the NE 1/4 of Section 35, Township 19 North, Range 105 West of the sixth principal Meridian, city of Rock Springs, Sweetwater county, state of Wyoming, more particularly described as follows:

Commencing at a point on the northwesterly extension of the southwesterly boundary of a Block 16, Original Town of Rock Springs, that is 60.0 feet (tie) northwesterly from the most westerly corner of Lot 6 of said Block 16, as said lot and block are shown on duly recorded plat thereof; thence northeasterly along the northwesterly line of second street, a distance of 120.00 feet (tie) to the true point of beginning; thence n 15° 30' 15" e, 120.00 feet; thence n 66° 01' 45" w, 48.88 feet to a point on the southerly right of way line of Union Pacific Railroad Company's Sweetwater Branch No. 2 as now constructed and operated, said point also being on a non-tangent curve concave westerly, the center of which bears n 67° 23' 23" w, 762.80 feet; thence southerly along said right of way and along said curve, through a central angle of 15° 33' 16", an arc distance of 207.08 feet to a point on the northerly line of that certain parcel of land heretofore conveyed by union pacific coal company to the city of Rock Springs by quitclaim deed dated January 6, 1953, as recorded in Book 185, Pages 25 to 28 in the office of the county, clerk and recorder, Sweetwater county dated January 28, 1953; said point also being the beginning of a non-tangent curve, concave northerly, the center of which bears n 53° 12' 04" e, 34.04 feet; thence easterly along said curve and along said northerly line, through a central angle of 88° 41' 49", an arc distance of 52.70 feet to a point on the northwesterly line of said Second Street; thence along the northwesterly line of said Second Street, N 54° 30' 15" E, a distance of 85.96 feet, more or less, to the true point of beginning.

WHEREAS, after notice given as prescribed by law, a hearing on the Zoning Map Amendment request was held before the governing body of the City of Rock Springs January 16th, 2018 and;

WHEREAS, the Governing Body of the City of Rock Springs has determined to accept the Planning and Zoning Commission's recommendation and approve said Zoning Map Amendment to amend the Official Zoning Map of the City of Rock Springs for one (1) tract of land from Light Industrial (I-1) to Central Business (B-3).

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the Official Zoning Map of the City of Rock Springs be, and the same is hereby amended, to reflect a zoning change for the above-described tract of land from I-1, Light Industrial, to Central Business (B-3).

Section 2. That the City Engineer be, and is hereby, directed to forthwith amend the Zoning Map of the City of Rock Springs accordingly.

PASSED AND APPROVED this _____ day of _____, 2018.

President of the Council

Mayor

ATTEST:

City Clerk

1st Reading: _____

2nd Reading: _____

3rd Reading: _____



Planning & Zoning Commission Staff Report

Project Name: High Desert Investments Rezone (I-1 to B-3)

Project Number: PZ-17-00197

Report Date: December 8, 2017

Meeting Date: December 13, 2017

Property Owner

High Desert Investments, LLC
505 Ashley Street
Rock Springs, WY 82901

Applicant

Dave Palmer/Palmer Construction, Inc.
1355 East Teton Boulevard
Green River, WY 82935

Engineer

Andy Hooten
WHS
404 N. Street, Suite 201
Rock Springs, WY 82901

Project Location

701 2nd Street

Existing Zoning

I-1 (Light Industrial)

Public Notification

- Public Hearing Notice – published 11/28/17
- Mailed to owners in 200' radius on 11/29/17

Ordinance References

- §13-809, §13-810

Staff Representative

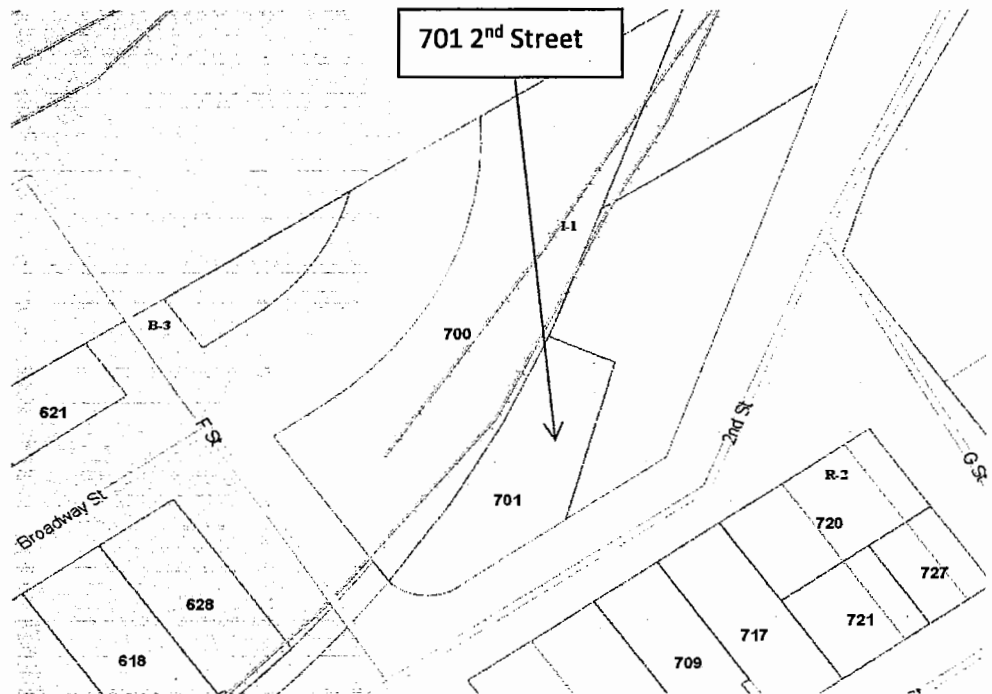
Amy M. Allen, PE
Acting City Planner

Attachments

- Application
- Public Hearing Notice
- Property Owner Notification Letters and Mailing List
- Rezone Map

Request

Petition for a Rezone from I-1 (Light Industrial) to B-3 (Central Business) for 701 2nd Street.



Background Information

On November 10, 2017, Dave Palmer of Palmer Construction, Inc. submitted an application for rezone of property at 701 2nd Street from I-1 to B-3.

The purpose of this request is to allow for the proposed new use – Fitness/Crossfit to become a part of the downtown urban renewal business area. Previous use was a warehouse.

Size and Location

A 0.27 acre of unplatted land situated within the corporate limits of the city of Rock Springs, Sweetwater County, Wyoming, and located in the Northeast Quarter (NE 1/4) of Section 35, T 19 N, R 105 W of the 6th p.m., more particularly described as follows:

A parcel of land situate in the NE 1/4 of Section 35, Township 19 North, Range 105 West of the sixth principal Meridian, city of Rock Springs, Sweetwater county, state of Wyoming, more particularly described as follows:

Commencing at a point on the northwesterly extension of the southwesterly boundary of a Block 16, Original Town of Rock Springs, that is 60.0 feet (tie) northwesterly from the most westerly corner of Lot 6 of said Block 16, as said lot and block are shown on duly recorded plat thereof; thence northeasterly along the northwesterly line of second street, a distance

Project Name:
High Desert Investments Rezone

Project Number:
PZ-17-00197

of 120.00 feet (tie) to the true point of beginning; thence n 15° 30' 15" e, 120.00 feet; thence n 66° 01' 45" w, 48.88 feet to a point on the southerly right of way line of Union Pacific Railroad Company's Sweetwater Branch No. 2 as now constructed and operated, said point also being on a non-tangent curve concave westerly, the center of which bears n 67° 23' 23" w, 762.80 feet; thence southerly along said right of way and along said curve, through a central angle of 15° 33' 16", an arc distance of 207.08 feet to a point on the northerly line of that certain parcel of land heretofore conveyed by union pacific coal company to the city of Rock Springs by quitclaim deed dated January 6, 1953, as recorded in Book 185, Pages 25 to 28 in the office of the county, clerk and recorder, Sweetwater county dated January 28, 1953; said point also being the beginning of a non-tangent curve, concave northerly, the center of which bears n 53° 12' 04" e, 34.04 feet; thence easterly along said curve and along said northerly line, through a central angle of 88° 41' 49", an arc distance of 52.70 feet to a point on the northwesterly line of said Second Street; thence along the northwesterly line of said Second Street, N 54° 30' 15" E, a distance of 85.96 feet, more or less, to the true point of beginning.

Surrounding Land Use

North -	I-1 City Leased property from UPRR
South -	R-2 Old Town Rock Springs Plat
East -	I-1 UPRR Land
West -	B-3 Central Business Zoning

EXISTING Zoning - I-1 Zoning Districts - §13-810:

The purpose of the Light Industrial Zone (I-1) is to provide for the development of industrial, warehousing, and office facilities in a manner which does not cause adverse off-site environmental impacts. Uses allowed in the I-1 Zone are those whose activities (including storage) take place entirely within enclosed buildings, which have little or no emission of noise, smoke, dust, odor, vibration, or glare, and which pose little or no danger to the public health and safety.

PROPOSED Zoning – B-3 Zoning Districts - §13-809:

The purpose of the B-3 is to allow the development of commercial retail and service establishments with carefully integrated multiple-family residential, entertainment, and public parking facilities in the "downtown" sector of the City. The Zone encourages development to take place in an intensive fashion to facilitate pedestrian circulation and to maximize the use of valuable locations.

Utility Review

Approval will be based on all utility review conditions being met.

Analysis

The proposed use is consistent with the B-3 zoning district.

Public Hearing Notification

A Public Hearing Notice was duly published in the Rock Springs *Rocket Miner* on November 28, 2017 and notices were also mailed to property owners located within 200 feet of the boundaries of the subject property on November 29, 2017. To date, no comments have been received. Staff will advise the Commission of any comments received after the date of this report.

Staff Recommendation

Page 3 of 3

Project Name:
High Desert Investments Rezone

Project Number:
PZ-17-00197

Staff will provide a recommendation following the Public Hearing on this item.

Next Steps

Following Commission action, this item will be advertised for Public Hearing before the City Council and will be considered for first reading on January 2, 2017. The Rezone request will be decided by Ordinance.

**PLANNING AND ZONING
COMMISSION MINUTES
December 13, 2017
Wednesday, 7:00 p.m.
City Hall, Rock Springs, Wyoming**

Commissioners Present:	Vice-Chairman Mike Shaw Keaton West Mark Erickson	Sue Lozier Matthew Jackman Gabe Bustos Tim Sheehan
Commissioners Absent:	Joe Drnas Lauren Schoenfeld	
Staff Present:	Amy Cox, Planning Technician Amy M. Allen, Director of Public Services Cathy Greene, Sr. Admin. Assist.	

CALL TO ORDER

Vice-Chairman Shaw called the meeting to order at 7:00 p.m.

ROLL CALL

After roll call it was determined that a quorum was present to proceed.

APPROVAL OF MINUTES

Vice-Chairman Shaw asked the Commission for any corrections or additions to the Minutes from the November 8, 2017, Planning and Zoning Commission Meeting.

With no corrections or additions, Vice-Chairman Shaw asked for a motion to accept the Minutes as presented.

Commissioner Jackman: Motion to approve the Minutes as presented.

Commissioner Lozier: Second.

Vote: All in favor. Motion carried unanimously.

ACCEPTANCE OF STAFF REPORTS AND CORRESPONDENCE

Vice-Chairman Shaw asked for a motion to accept all correspondence and Staff Reports into the record.

Commissioner Jackman: Motion to accept all correspondence and Staff Reports into the record.

Commissioner Erickson: Second.

Vote: All in favor. Motion carried unanimously.

CHANGES TO THE AGENDA

There were none.

PUBLIC HEARINGS

- 1. Petition for a Rezone from Light Industrial (I-1) to Central Business (B-3) property located at 701 2nd Street, submitted by Dave Palmer, petitioner, property owner is High Desert Investment, LLC, Heather Anderson. (Project #: PZ-17-00197, Staff Representative: Amy Allen, PE, Acting City Planner)**

Staff Report

Ms. Allen presented the Staff Report dated December 8, 2017, to the Commission. Ms. Allen added that the developer will repave the parking lot across from Broadway Burger on the City leased property from the Union Pacific Railroad and the City will then maintain it, as discussed and agreed to during Utility Review.

Vice-Chairman Shaw asked the applicant or a representative for the project to come forward. Heather Anderson, the property owner and Dave Palmer, the contractor came forward to answer questions.

Commissioner Jackman asked based off the attached site plan how many parking spots were required. Ms. Allen said the B-3 wouldn't require onsite parking; however there will be 12 spaces in the lot they are repaving. The applicant stated Ms. Allen and the Mayor were both in agreement that the 12 spaces would be sufficient. Commissioner Jackman's concern was that the proposed high school couldn't get built do to the parking requirements.

Commissioner Erickson asked what sort of timeframe they were proposing; the applicant said it will be about 4 months, he has submitted the plans to Matt Bider in the building department and they are all set, he just needed to get the zoning approval.

The applicant stated the final paving will be pushed off until school is out and a sewer line project and curb and sidewalk replacement projects are completed by the City.

Vice-Chairman Shaw asked if the entrance was off 2nd Street; Ms. Allen explained where the entrance will be located referring to the site plan.

Commissioner Jackman asked how many clients they anticipated at a time; Cooper Palmer came forward and said approximately 16 to 25 for each class, with a couple of big gatherings a year.

The applicant added that there was additional parking in the City lot across Broadway.

Commissioner West said parking is tight as it is there, with Broadway Burger at lunch time as an example and there is no street parking in the vicinity, so that would be his concern.

Public Hearing

Vice-Chairman Shaw opened the Public Hearing and asked for any in favor of the proposal to come forward. There were none.

Vice-Chairman Shaw asked for any opposed to the proposal to come forward. There were none.

Vice-Chairman Shaw then closed the Public Hearing and asked for a staff recommendation.

Staff Recommendation

Ms. Allen recommended approval.

Commission Vote

Commissioner West: Motion to approve with staff recommendations.

Commissioner Sheehan: Second.

Vote: All in favor. Motion carried unanimously.

- 2. Petition for an Exemption for the Memorial Hospital of Sweetwater County Foundation, submitted by Tiffany Marshall, to operate in an R-2 Zoning District which is not an accepted use in an R-2. Project location at 305 College Lane. (Project #: PZ-17-00189, Staff Representative, Amy Allen, PE, Acting City Planner)**

Staff Report

Ms. Allen presented the Staff Report dated December 8, 2017, to the Commission.

Vice-Chairman Shaw asked the applicant or a representative for the project to come forward. Tiffany Marshall, Executive Director of the Foundation came forward.

Commissioner West asked why this was a request for an exemption instead of a conditional use permit. Ms. Allen stated that this use was not allowed in the R-2 and a conditional use permit would require it to be listed as an allowed use.

Commissioner Lozier asked if there was a house manager 24 hours a day; the applicant said the house manager is as needed, they check in on guests in the morning and in the evening and are available on call. If no one is occupying the home they check on it a couple times a week.

Commissioner Sheehan asked about the 27 visitors since it opened and what the parking has been like. The applicant stated that they do have a three car driveway and the most vehicles they have had at once has been three.

Commissioner Jackman asked what the maximum number of residents is; the applicant said they limit it to two families, one upstairs and one downstairs, if non-family situations they allow up to three patients as they have 5 bedrooms. In March they had 4 out of the 5 rooms occupied and that was the busiest they have ever been.

Public Hearing

Vice-Chairman Shaw opened the Public Hearing and asked for any in favor of the proposal to come forward. There were none.

Vice-Chairman Shaw asked for any opposed to the proposal to come forward. There were none.

Vice-Chairman Shaw then closed the Public Hearing and asked for a staff recommendation.

11/8/17

ORDINANCE NO. 2018- 03

AN ORDINANCE AMENDING ARTICLE 7-1, ENTITLED "BUILDING CODE", OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, the Governing Body of the City of Rock Springs desires to modify Section 7-108.4 of the Ordinances of the City of Rock Springs.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That Section 7-108.4 of the Ordinances of the City of Rock Springs, is hereby amended to read as follows:

Article 7-1

BUILDING CODE

7-108.4 Adoption by Reference of the 2015 Edition of the National and International Codes.

The following international codes and their appendices as listed, are adopted by reference, subject to the amendments in (a), (b) (c) and (d) below.

International Building Code, 2015 Edition, subject only to the amended portions in (a) below, including the following Appendices: Appendix E Appendix I and Appendix J; excluding Chapter 27. The International Mechanical Code 2015 Edition subject only to the amended portion in Section (c) below; International Plumbing Code, 2015 edition, subject only to the amended portion in (c) below, published by the International Code Council with the following appendix: Appendix D, Degree day and design temperatures for Cities in the United States, Appendix E, Sizing of Water Pipe Systems, Appendix F, Structural Safety, and the National Electric Code, ~~2014~~2017 Edition, published by the National Fire Protection Association. International Fuel Gas Code, 2015 Edition, including the following Appendices: Appendix A, Appendix B and Appendix C. International Residential Code, 2015 Edition, subject only to the amended portion in (d) below, including the following appendices: Appendix A, Appendix B, Appendix C and Appendix H; excluding R-313, P2904.3.1.1, Section R-403.3, Section R-403.3.1, Section R-403.3.2, Section R-403.3.3, Section 403.3.4, Table R-403.3(1), Figure R-403.3(1), Figure R-403.1.4.1.2, Figure R-403.1.4.1.3, and Figure R-403.3(2). International existing building code 2015 Edition.

Amendment (a). The International Building Code 2015 Edition, is amended as follows:

105.2.14. Detached membrane structures with floor area not exceeding 250 square feet that meet the following conditions:

- a. The structure complies with all current zoning requirements and a Zoning Permit has been obtained.
- b. No more than one membrane structure per residential lot will be allowed.
- c. Membrane structures must be factory manufactured units.
- d. Membrane structures used for vehicle parking or storage shall be placed on and secured to a minimum 3-1/2" thick concrete slab, the method of attachment and thickness of concrete at attachment locations shall be as recommended by the manufacturer.
- e. Membrane structures not used for vehicle parking or storage shall be anchored as recommended by the manufacturer.

105.5. Expiration. Shall be amended to add the following exception:

Exception 1. Building Permits issued for the demolition of any structure shall expire 45 days after issuance. A demolition permit may be renewed or extended for an additional 45 days.

Ultimate Design wind speed is 115 mph with an exposure rating of (c) (Amended Ord. 2012-10, 12-18-12; Amended Ord. 2016-01, 4-19-16)

1507.2.8.2 Ice Barrier. In areas where there has been a history of ice forming along the eaves causing a backup of water, an ice barrier that consists of at least two layers of underlayment cemented together or of a self-adhering polymer modified bitumen sheet shall be used in lieu of normal underlayment and extend from the lowest edges of all roof surfaces to a point at least 24 inches (610mm) inside all exterior wall lines of the building. (Amended Ord. 2012-10, 12-18-12)

1803.7. All new residential construction and commercial construction that is not deemed as needing a full soils report by the Building Official, that does not exceed 5000 square feet shall be required to have an open hole soil inspection performed by a Wyoming Licensed Engineer for the purpose of soils classification and foundation recommendations." Commercial Construction over 5000 square feet requires a complete soils report.

R-403.1. General. Footings and foundations shall be constructed of masonry, concrete or treated wood in conformance with AFPA Technical Report #7 and shall extend below the frost line of 42 inches below finished grade. Footings of concrete and masonry shall be of solid material. Foundations supporting wood shall extend at least 6 inches above the adjacent finish grade. Footings shall have a minimum depth as indicated in Table No. R-403.1 unless another depth is recommended by a foundation investigation.

The provisions of this section do not apply to building and foundation systems in those areas subject to scour and water pressure by wind and wave action. Buildings and foundations subject to such loads shall be designed in accordance with approved national standards.

Properties identified as being located in subsidence-prone areas of the City shall have foundations constructed according to the University of Wyoming Specifications and Recommendations for Residential Construction Subject to Ground Movements Related to Mine Subsidence, 1988 printing."

Table R-403.1. Shall be amended to read as follows:

"FOUNDATIONS FOR STUD BEARING
WALL - MINIMUM REQUIREMENTS^{1 2}

Number of Floors Supported by the Foundation	Thickness of Foundation Wall (Inches)		Width of Footings (inches)	Thick-ness of Footing (inches)	Depth Below Un-disturbed Ground Surface (inches)
	Con-crete	Mason-ry			
1	8	8	15	8	12
2	8	8	15	8	18
3	10	10	18	8	24

¹The ground under the floor may be excavated to the elevation of the top of the footing.

²Foundations may support a roof in addition to the stipulated number of floors. Foundations supporting roofs only shall be as required for supporting one floor.

R-403-1.3.1. For undesigned residential foundations, the minimum vertical and horizontal

reinforcement shall be the same as the slight subsidence requirements listed in the University of Wyoming Specifications and Recommendations for Residential Construction Subject to Ground Movements Related to Mine Subsidence, 1988 printing.

The minimum footing size and reinforcement for undesignated residential footings complying with R-403 shall be the same as the slight subsidence requirements as listed in the University of Wyoming Specifications and Recommendations for Residential Construction Subject to Ground Movements Related to Mine Subsidence, 1988 printing, and all interior basement footings must be poured isolated and at the same elevation as the top of the basement concrete slab. (Amended Ord. 2012-10, 12-18-12)

R-403.1.3.3 Shall be amended by adding the following exception:

1. One-story detached residential wood framed buildings not used for human occupancy between 400 and 1200 square feet in floor area may be constructed with a monolithic foundation slab as required by the Building Official. One story detached wood framed buildings not used for human occupancy under 400 square feet has no foundation requirements. (Amended Ord. 2012-10, 12-18-12)

P2904.3.1 Shall be amended to read as follows: Nonmetallic pipe and tubing. Nonmetallic pipe and tubing, such as CPVC, PEX, and PE-RT shall comply with Table P2906.5. (Amended Ord. 2016-01, 4-19-16)

R-905.1.2 Ice Barrier. In areas where there has been a history of ice forming along the eaves causing a backup of water as designated in Table R301.2(1), an ice barrier shall be installed for asphalt shingles, metal roof shingles, mineral-surfaced roll roofing, slate and slate-type shingles, wood shingles and wood shakes. The ice barrier shall consist of not fewer than two layers of underlayment cemented together, or a self-adhering polymer-modified bitumen sheet shall be used in place of normal underlayment and extend from the lowest edges of all roof surfaces to a point not less than 24 inches (610 mm) inside all exterior wall lines of the building. On roofs with slope equal to or greater than 8 units vertical in 12 units horizontal, the ice barrier shall also be applied not less than 36 inches (914 mm) measured along the roof slope from the eave edge of the building.

Exception: Detached accessory structures not containing conditioned floor area. (Amended Ord. 2012-10, 12-18-12; Amended Ord. 2016-01, 4-19-16)

Amendment (b). The 2015 International Plumbing Code is amended to read as follows:

Section 101.1. Insert (Name of Jurisdiction) City of Rock Springs.

Section 106.6.2 Insert (Appropriate Schedule).

Section 106.6.3 Insert (Percentages two locations) 80%.

Section 108.4. Insert (Offense, Dollar Amount, Number of Days) General Ordinance Violation.

Section 108.5. Insert (Dollar Amount in Two Locations) Per Section 7-105(c) City of Rock Springs Ordinance.

Section 308.5 HANGER SPACING. Amend table as follows:

Unless otherwise required by the manufacturer, PVC and ABS pipe shall be supported 6 foot on center horizontally and 8 foot on center vertically. Balance of Table 308.5 is unchanged.

Section 312.1. Test. Tests shall be conducted in the presence of the Administrative Authority or his duly appointed representative. Tests shall be required for moved buildings only, or where specifically required by construction plans.

Section 403. Minimum Plumbing Facilities. Delete.

Section 405.3.1. Add the following subsection:

Section 405.3.1.1. Water Closets. A water closet may be installed 12 inches from center line to a wall or vanity to avoid cutting a structural member.

Section 602.1 Separate Water Connection. Every building having plumbing fixtures installed and intended for human habitation, occupancy or use on premises abutting on a street, alley or easement in which there is a public water shall have a separate connection with the Public water. Where located on the same lot, multiple buildings shall not be prohibited from connecting to a common building water system that connects to the public water system and be buried at least 6' deep for frost protection. (Amended Ord. 2012-10, 12-18-12)

Section 606.1. Item 3. Amend as follows: The water supply shall enter the building at the location of the water meter. A full open valve shall be located on the supply side of the water meter and an approved check valve shall be located on the house side of the water meter. Unless approved by the authority having jurisdiction the water meter shall be installed horizontally and within 24 inches of the water supply entering the building.

Section 608.15.4.1. Deck-mounted and integral vacuum breakers. Delete.

Section 903.1. Insert (Number of Inches) 6".

Section 904.2. Frost Closure. Add the following subsection:

Section 918.3. Amend – Air admittance values may only be used for island fixtures and in remodels of existing structures and such installations must meet code requirements for the installation.

Section 1002.8. Recess for trap connection. Delete.

(Ord. No. 75-3, 2-18-75; Ord. No. 77-42, 11-1-77; Rev. Ord. 1979; Ord. No. 79-53, 1-2-80; Rev. Ord. 1982; Ord. No. 83-1, 1-18-83; Ord. No. 85-17, 9-17-85; Ord. No. 88-14, 11-1-88; Ord. No. 91-16, 10-1-91; Ord. No. 92-07, 4-21-92; Ord. No. 94-19, 6-21-94, Ord. No. 2006-13, 5-16-06; Amended Ord. 2012-10, 12-18-12; Amended Ord. 2016-01, 4-19-16).

Amendment (c) The International Mechanical Code 2015 Edition, is amended as follows:

Amendment (d). The International Residential Code 2015 Edition is amended as follows:

Section 309.1- Garage floor surfaces shall be concrete or asphalt. (Amended Ord. 2012-10, 12-18-12)

Section 311.7.5.1 – Exception to read: The maximum riser height shall be 8 inches Section 311.5.3.2 - the minimum tread depth shall be 9 inches.

Table R301.2(1) to be filled in the following manner:

CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

TABLE R301.2(1)

GROUND SNOW LOAD	30 lb
WIND DESIGN Speed (d) (mph) Topographic effects (k) Special wind region (l) Wind-borne debris zone (m)	115 No No No
SEISMIC DESIGN CATEGORY (l)	B
SUBJECT TO DAMAGE FROM Weathering (a) Frost Line Depth (b) Termite (c)	Severe 42" Slight
WINTER DESIGN TEMP (e)	-5
ICE BARRIER UNDERLAYMENT REQUIRED (h)	Yes
FLOOD HAZARDS (g)	
AIR FREEZING INDEX (i)	No
MEAN ANNUAL TEMP (j)	44.1

For S1: 1 pound per square foot = 0.0479 kPa, 1 mile per hour = 0.447 m/s.

(a) Weathering may require a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code. The weathering column shall be filled in with the weathering index "negligible," "moderate" or "severe" for concrete as determined from the Weathering Probability Map [Figure R301.2(3)]. The grade of masonry units shall be determined from ASTM C 34, C 55, C 62, C 73, C 90, C 129, C 145, C 216 or C 652.

(b) The frost line depth may require deeper footings than indicated in Figure R403.1(1). The jurisdiction shall fill in the frost line depth column with the minimum depth of footing below finish grade.

(c) The jurisdiction shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.

(d) The jurisdiction shall fill in this part of the table with the wind speed from the basic wind speed map (Figure R301.2(4)A).

(e) The outdoor design dry-bulb temperature shall be selected from the columns of 97 ½ percent values for winter from Appendix D of the International Plumbing Code. Deviations from the Appendix D temperatures shall be permitted to reflect local climates or local weather experience as determined by the building official.

(f) The jurisdiction shall fill in this part of the table with the seismic design category determined from Section R301.2.2.1.

(g) The jurisdiction shall fill in this part of the table with (a) the date of the jurisdiction's entry into the National Flood Insurance Program (date of adoption of the first code or ordinance for management of flood hazard areas), (b) the date(s) of the Flood Insurance Study and (c) the panel numbers and dates of the currently effective FIRMs and FBFMs or other flood hazard map adopted by the authority having jurisdiction, as amended.

(h) In accordance with Sections R905.1.2, R905.4.3.1, R905.4.3.1, R5.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall fill in this part of the table with NO."

(i) The jurisdiction shall fill in this part of the table with the 100-year return period air freezing index (BF-days) from Figure R403.3(2) or from the 100-year (99 percent) value on the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)."

(j) The jurisdiction shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)."

(k) In accordance with Section R301.2.1.5, where there is local historical data documenting structural damage to buildings due to topographic wind speed-up effects, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall indicate "NO" in this part of the table.

(l) In accordance with Figure R301.2(4)A, where there is local historical data documenting unusual wind conditions, the jurisdiction shall fill in

this part of the table with "YES" and identify and specific requirements. Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
(m) In accordance with Section R301.2.1.2.1, the jurisdiction shall indicate the wind-borne debris wind zone(s). Otherwise, the jurisdiction shall indicate "NO" in this part of the table.

(Amended Ord. 2016-01, 4-19-16)

Amendment (e) The National Electric Code, 2014 Edition, is amended as follows:

334.15. Exposed Work.

(C) In Unfinished Basements and Crawl Spaces. Where cable is run at angles with joists in crawl spaces, it shall be permissible to secure cables not smaller than two 6 AWG or three 8 AWG conductors directly to the lower edges of the joists. In unfinished basements it shall be permissible to secure cables not smaller than #4 AWG directly to the lower edges of the joist. Smaller cables shall be run through bored holes, in joists. NM cable installed on the wall of an unfinished basement shall be permitted to be installed in a listed conduit or tubing or shall be protected in accordance with 300.4. Conduit or tubing shall be provided with a suitable insulating bushing or adapter at the point the cable enters the raceway. The NM cable sheath shall extend through the conduit or tubing and into the outlet or device box not less than 6mm (¼ in.). The cable shall be secured within 300 mm (12 in.) of the point where the cable enters the conduit or tubing. Metal conduit, tubing, and metal outlet boxes shall be connected to an equipment grounding conductor.

(Ord. No. 2003-06, 3-18-2003; Ord. No. 2006-13, 5-16-06, Ord. No 2010-06, 4-20-2010; Ord. 2015-01, 2-3-15; Ord. 2016-01, 4-19-16).

This ordinance shall take effect immediately after it has been posted or published as required by law.

1st Reading _____

2nd Reading _____

3rd Reading _____

PASSED AND APPROVED this _____ of _____, 2018.

President of the Council

Mayor

Attest:

City Clerk



City Council Agenda

Executive Session
