

City of Rock Springs)
County of Sweetwater)
State of Wyoming)

City Council met in regular session on February 20, 2018. Mayor Demshar called the meeting to order at 7 p.m. Members present included Councilors Rose Mosbey, Billy Shalata, David Tate, David Halter, Tim Savage, and Glennise Wendorf. Councilors Jason Armstrong and Rob Zotti were absent from the meeting. Department Heads present included Dwane Pacheco, Richard Beckwith, Jim Wamsley, Dave Lansang, Paul Kauchich, Kara Beech, and Matt McBurnett. Acting City Planner Steve Horton was also present. The pledge of allegiance was recited.

Approval of Minutes

Moved by Councilor Shalata, seconded by Councilor Mosbey to approve the City Council Meeting minutes of February 6, 2018. Motion carried unanimously.

APPOINTMENTS

Joint Powers Water Board

Moved by Councilor Mosbey, seconded by Councilor Halter to appoint John Eddins to a 2nd term on the Joint Powers Water Board. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, and Halter. Motion carried unanimously.

Joint Travel and Tourism Board

Moved by Councilor Mosbey, seconded by Councilor Halter to appoint Greg Bailey to a 3rd term on the Joint Travel and Tourism Board. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, and Halter. Motion carried unanimously.

Police Civil Service Commission

Moved by Councilor Mosbey, seconded by Councilor Halter to appoint Jack Adams to a 1st term on the Police Civil Service Commission. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, and Halter. Motion carried unanimously.

Rock Springs Transportation Committee

Moved by Councilor Mosbey, seconded by Councilor Halter to appoint Joe Manatos to a 5th term on the Rock Springs Transportation Committee. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, and Halter. Motion carried unanimously.

PRESENTATIONS AND PROCLAMATIONS

Sweetwater Economic Development Coalition

Kayla McDonald presented updates on leads and programs of the coalition. Mayor Demshar stated that great headway has been made through partnering with Sweetwater County and the City of Green River.

Joint Travel and Tourism Board

Jenissa Meredith presented the 2017 Annual Report for the Joint Travel and Tourism Board. She reviewed the usage of the lodging tax through advertising, grants, events, and beautification. She also stated that 2018 is an election year and the lodging tax will be up for renewal.

STAR Transit

July Owens requested additional funding for STAR in the amount of \$9,655.36. This would bring the city's allocation to the amount they received in FY 2016-2017. STAR is currently short \$51,356 in matching funds for their FTA funding.

Steve Shea emphasized the service that STAR brings to our community and thanked the city for its continued support.

PUBLIC HEARING

Public hearing on the applications for renewal of Microbrewery, Winery, Restaurant, Retail, Limited, Bar & Grill, and Resort Liquor Licenses for the period of April 1, 2018, through March 31, 2019

No comments were received.

PETITIONS - None

OFFICER AND STAFF REPORTS

Health Insurance Fund Recap—January 2018; Financial Report Summary—January 2018; 2017 Animal Control Report and January 2018 Monthly Report; Rock Springs Renewal Fund Financial Statements—December 2017

Moved by Councilor Tate, seconded by Councilor Halter to approve the Officer and Staff Reports and place them on file. Motion carried unanimously.

CORRESPONDENCE

Mayor Demshar acknowledged the receipt of a letter from STAR Transit requesting additional funding in the amount of \$9,655.36, which will be addressed under Resolution 2018-24.

Moved by Councilor Mosbey, seconded by Councilor Halter to approve the correspondence and place it on file. Motion carried unanimously.

BILLS AND CLAIMS

Bills and Claims for February 20, 2018

A-G Plumbing	Services	222.50
Ace Hardware	Supplies	1,807.35
Adamson Police Products	Handguns	6,000.00
Perez, Adriana	Utility refund	14.79
Advanced Tele Systems	Maintenance	40.00
AED Superstore	Supplies	84.00
Airgas Intermountain	Gases	407.68
All West Communications	Cable	255.85
Alpine Pure Bottled Water	Water/cooler	38.00
Amerigas	Propane	506.92
Auto Parts Unlimited	Parts	972.38
Autozone	Parts	719.33
Babcock Laboratories, Inc.	Testing	805.00
Battery Systems	Batteries	162.98
Bentley Systems, Inc.	License and maintenance	9,899.00
Best Practice Consulting, LLC	Services	2,700.00
Bottom Line Marketing	Beanies	4,812.60
Boulder Hockey Shield Co., LLC	Equipment	396.00
C.E.M. Aquatics	Parts	1,472.19
Calibre Press, Inc.	Registration	417.00
Castle Cleaning	Services	445.00
CDM Constructors, Inc.	Services	539,749.98
CDW Government	Computers	554.13
Center Street Service	Towing	69.00
Century Equipment Company, Inc.	Parts	1,502.32
Centurylink	Telephone	4,946.28
Chubb, Brandi	Performance	200.00
City Auto	Parts	1,256.07
COP Wyoming, LLC	Contract	421,286.04
Copier & Supply Co., Inc.	Maintenance	1,080.44
Cowboy Supply House	Vacuums	1,829.45
Dan Hart Patrol Service, LLC	Utility refund	1,519.01

Dell	Computers	6,830.49
Desert Snow	Registration	1,198.00
DLT Solutions	Subscription	2,045.18
Dominion Energy	Utilities	19,554.84
DXP Enterprises, Inc.	Hard hats	71.14
E2 Electrical Contractor, Inc.	Repairs	262.50
Electrical Connections, Inc.	Services	234.00
Equifax Credit Information Services	Membership	80.00
Everett Baxter Jr. Forensics, LLC	Tuition	1,090.00
Fastenal Company	Parts	275.63
Fedex	Shipping	29.88
First Advantage LNS Screening Sol.	Fingerprints	98.12
First Choice Ford	Vehicles	94,209.72
Gard, Gary	Utility refund	19.75
Gopher Sports	Basketballs/hoops	705.33
Great Basin Industrial	Inspection	190.50
Green River Star	Advertising	337.50
Harris Enterprise Resource Planning	HR implementation	375.00
Ortega, Hector	Refund	50.00
High Security Lock & Alarm	Monitoring	1,465.70
Holiday Inn	Accommodations	100.00
Homax Oil Sales, Inc.	Fuel	17,325.19
Home Depot Credit Services	Supplies	2,002.31
Honnen Equipment co.	Filter	28.69
Howard Supply Co., LLC	Parts	633.15
IMLA	Membership	625.00
Infosend	Bulk mailing	8,044.10
Innolytics, LLC	Bait/feeder	4,114.91
International Code Council, Inc.	Code books	612.30
Iron Horse Creative, LLC	Designs	530.00
Gollaher, Jason	Utility refund	73.35
Lemon, Jeremiah	Utility refund	73.77
Reynolds, Jeremy	Utility refund	90.73
JM Electrical Services	Overloads	1,062.96
Joint Powers Telecom Board	Internet	2,280.00
Joint Powers Water Board	Water	163,604.95
Kaman Industrial Technologies	Parts	261.91
Jackman, Karl	Utility refund	252.78
Kellerstrass	Oil	423.10
Brown, Kevin	Utility refund	11.43
Malo, Kim	Utility refund	68.34
L & S Fencing	Fencing	300.00
Legacy Equipment Company	Parts	234.61
Macy's Truck Repair, Inc.	Parts	818.72
Martin, Michael	Utility refund	143.28
Model Signs	Stickers	31.75
Monsen Engineering, Inc.	Case	99.69
Morcon Specialty, Inc.	Parts	496.24
Morphotrust USA	Maintenance	1,804.00
Mountainland Supply Company	Parts	219.24
Mr. Shims	Shim kits	427.32
My Educational Resources, Inc.	Cards	586.00
NAFTO	Registration	225.00
Nordstrom, Nancy	Utility refund	9.75
NASRO	Registration	500.00
Neopost USA, Inc.	Rental	55.00
New Studio	Photos	40.00
Nu-Tech Specialties, Inc.	Supplies	1,456.92
O'Reilly Auto Parts	Parts	1,238.25
Office Products Dealer	Calendars	32.58
One Call of Wyoming	Tickets	104.50

Orkin Exterminating	Services	469.26
Pacific Steel & Recycling	Metals	325.02
Patterson Veterinary Supply, Inc.	Supplies	449.88
Performance Overhead Door, Inc.	Motor	1,960.00
Platt Electric Supply	Lighting	1,111.39
PMS Custom Screen Printing	Awards	684.00
Power Engineering Co.	Glycol	740.99
Power Music, Inc.	Music	192.30
Power Systems, Inc.	Supplies	605.23
Quinto Costantino	Utility refund	40.98
Real Kleen, Inc.	Towels	695.70
Respond First Aid Systems	Supplies	668.23
Meyer, Rick	Utility refund	36.49
RMT Equipment	Parts	2,018.41
Spence, Robert	Fees	700.00
McPhie, Robyn	Utility refund	129.82
Rock Springs High School	Advertising	180.00
Rock Springs Newspapers	Advertising	2,775.92
Rock Springs Pet Hospital, LLC	Services	546.00
Rock Springs Renewal Fund	Reimbursements	708.65
Rock Springs Winnelson Co.	Parts	10,702.68
Rocky Mountain Power	Utilities	91,345.45
Rocky Mountain Survey, Inc.	Services	4,887.50
Semedo, Edna	Utility reimbursement	31.00
Sherwin Williams	Paint	744.04
Skaggs Companies, Inc.	Uniforms	65.00
Smyth Printing, Inc.	Envelopes	444.20
SST Testing +, Inc.	Testing	420.00
Stotz Equipment	Parts	7,652.47
Sweetwater County Clerk	Sky West agreement	23,179.83
Sweetwater County Sheriff's Office	Prisoner boarding	5,270.00
Sweetwater Plumbing & Heating, LLC	Supplies	1,193.60
Tharpe Consulting	Training	585.00
Thomson Reuters	Publications	2,609.03
Tire Den, Inc.	Tires	3,479.20
Topp Publishing	Advertising	235.00
U-Line	Pallet bags	419.69
United Site Services	Rental	197.95
UPS	Shipping	205.96
USA Blue Book	Supplies	1,265.32
Vaughn's Plumbing	Repairs	3,528.44
Wamco Lab, Inc.	Testing	2,100.00
Watchguard Video	Camera	474.00
Waxie	Supplies	276.97
Hatch, Wendy	Utility refund	85.98
Western Engineers & Geologists, Inc.	Services	3,892.50
Whisler Chevrolet Co.	Pipe	479.98
Whitaker Construction Co., Inc.	Retainage	362,602.02
William H. Smith and Associates, Inc.	Contracts	9,412.50
WY State Board of Pharmacy	Registration	160.00
Wyoming Fire Chief's Association	Membership	190.00
Wyoming State Fire Marshal's Office	Workbooks	196.91
Wyoming State Firemen's Association	Dues	75.00
Wyoming Waste Systems	Services	4,903.28
Wyoming Work Warehouse	Boots	163.79
Wyoradio Group	Advertising	660.00
	Total	\$1,905,508.95

Report Checks for February 7, 2018

AFLAC Insurance New Group	Employee premiums	6,318.20
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Sun Life Assurance Co.	Employee premiums	1,718.80
Equitable Life	Employee deferred	137.50
ICMA Retirement Corp.	Employee deferred	27,704.23
Great-West Life & Annuity	Employee deferred	7,352.50
Great-West Life & Annuity	Post tax	200.00
Nationwide Retirement Solutions	Employee deferred	370.00
Waddell & Reed Financial Services	Employee deferred	925.00
Wyoming Child Support Enforcement	Child support payments	3,570.00
RS Firefighter Assn #1499	Employee dues	2,224.80
Sweetwater County Circuit Court	Employee garnishments	469.27
RS City Treasurer	Employee BCBS reimburse	58,755.46
Flexshare-BCBS	Employee BCBS flexshare	7,003.32
496 & 872 NCPERS Group Life	Group life employee deduct	848.00
RS Police Protective Assoc.	Employee dues	570.00
UMWA/OAW Local #4893	Employee dues	1,808.40
United Way of SW Wyoming	Employee deductions	827.08
Waddell & Reed Financial Services	Section 529 plan	825.00
Wyoming Retirement System	Fire benefit city/employee	49,949.93
Wyoming Workers Compensation	Employee benefits	52,719.14
Wyoming Workers Compensation	Work restitution workers	193.97
Wyoming Retirement System	Employee benefits	118,089.82
Wyoming Retirement System	Law enforcement	47,796.34
Sweetwater Federal Credit Union	Employee deductions	3,050.00
Internal Revenue Service	Electronic fund transfer	133,693.91
Wyoming Unemployment	Unemployment quarterly	13,092.75
	Total	\$540,213.42

Moved by Councilor Wendorf, seconded by Councilor Halter to approve the bills and claims for February 20, 2018. Motion carried unanimously.

Salaries for February 7, 2018: \$710,262.99

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve the salaries for February 7, 2018. Motion carried unanimously.

NEW BUSINESS

Request from the Department of Administrative Services for approval of renewal applications for Microbrewery, Winery, Restaurant, Retail, Limited, Bar and Grill, and Resort Liquor Licenses for the period of April 1, 2018, through March 31, 2019

Mayor Demshar stated that the City received notice from the Wyoming Liquor Division that Simba, Inc. dba Club 307 is on Sales Tax Hold for failing to pay taxes. Staff is recommending a motion be made to accept the liquor license renewals, with the exception of Simba, Inc., whose license should be conditionally approved pending written notification of payment of the delinquent taxes by March 30, 2018.

Moved by Councilor Halter, seconded by Councilor Shalata to approve the renewal applications for all liquor licenses, with the exception of Simba, Inc., whose license will be conditionally approved pending written notification of payment of the delinquent taxes by March 30, 2018. Motion carried unanimously.

Request from the Department of Engineering & Operations for permission to bid various maintenance projects

Moved by Councilor Mosbey, seconded by Councilor Wendorf to approve the request. Motion carried unanimously.

Request from the Finance & Administration Department for permission to fill a vacant Senior Accountant or Accountant position

Moved by Councilor Savage, seconded by Councilor Mosbey to approve the request. Motion carried unanimously.

Recommendation from the Health Insurance Committee for plan year 2018-2019 Premiums

Moved by Councilor Tate, seconded by Councilor Shalata to approve the recommendation. Motion carried unanimously.

Recommendation from the Parks and Recreation Advisory Board to expand upon the current fee schedule for park reservations

Moved by Councilor Savage, seconded by Councilor Mosbey to approve the recommendation. Motion carried unanimously.

Request from the Rock Springs Liquor Dealer's Association for 2018 "All Night" dates

Moved by Councilor Wendorf, seconded by Councilor Tate to approve the request. Motion carried unanimously.

Request from the Young at Heart Senior Center for a malt beverage permit for the Casino Fever Fundraiser on March 24, 2018, from 4 p.m. – midnight at 2400 Reagan Avenue

Moved by Councilor Mosbey, seconded by Councilor Tate to approve the request. Motion carried unanimously.

Request from Ponderosa Bar, Inc. for a liquor catering permit for the Muley Fanatic's fundraiser on March 17, 2018, from 3 p.m. – midnight at the Sweetwater Events Complex (transfer of license approved by Green River City Council on February 6, 2018)

Moved by Councilor Tate, seconded by Councilor Wendorf to approve the request. Motion carried unanimously.

RESOLUTIONS

Resolution 2018-18 A RESOLUTION APPROVING LOCAL FINANCIAL INSTITUTIONS TO BE DESIGNATED AS DEPOSITORIES FOR PUBLIC FUNDS, was read by title.

Moved by Councilor Savage, seconded by Councilor Mosbey to approve Resolution 2018-18. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Halter, Wendorf, and Mayor Demshar. Motion carried with Councilor Tate abstaining.

Resolution 2018-19 A RESOLUTION ACCEPTING AND APPROVING A CHANGE ORDER WITH DEBERNARDI CONSTRUCTION COMPANY, INC., AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID CHANGE ORDER ON BEHALF OF SAID CITY, was read by title.

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve Resolution 2018-19. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Halter, Savage, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-20 A RESOLUTION AUTHORIZING CARL R. DEMSHAR, JR., ACTING IN HIS CAPACITY AS CHAIRMAN OF THE ROCK SPRINGS HOUSING BOARD TO APPROVE A MEMBERSHIP APPLICATION WITH RESIDENT CHECK SCREENING COLLECTIONS, was read by title.

Moved by Councilor Tate, seconded by Councilor Wendorf to approve Resolution 2018-20. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Halter, Savage, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-21 A RESOLUTION ACCEPTING AND APPROVING A CONTRACT WITH HOMAX OIL SALES, INC., IN THE AMOUNT OF \$267,330.60, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, AND LISA M. TARUFELLI, AS CITY CLERK, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Tate to approve Resolution 2018-21. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Halter, Savage, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-22 A RESOLUTION ACCEPTING AND APPROVING A MERCHANT APPLICATION AND AGREEMENT FOR CREDIT CARD PROCESSING WITH VANTIV INTEGRATED PAYMENTS, AND AUTHORIZING CARL R. DEMSHAR, AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY, was read by title.

Moved by Councilor Tate, seconded by Councilor Savage to approve Resolution 2018-22. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Halter, Savage, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-23 A RESOLUTION AMENDING THE SEWER POLICY OF THE CITY OF ROCK SPRINGS, WYOMING, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Savage to approve Resolution 2018-23. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Halter, Savage, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-24 A RESOLUTION AUTHORIZING AND DIRECTING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO ACCEPT AND APPROVE A BUDGET REVISION TO THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018, was read by title.

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve Resolution 2018-24. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Halter, Savage, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-25 A RESOLUTION ACCEPTING AND APPROVING A CONTRACT WITH ALSCO, INC., IN THE AMOUNT OF \$688.82 PER WEEK FOR THE 2018 UNIFORM BID, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Halter, seconded by Councilor Mosbey to approve Resolution 2018-25, and declare the bid from Cintas as unqualified. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Halter, Savage, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-26 A RESOLUTION ACCEPTING AND APPROVING ASO GROUP PLAN CHANGES WITH BLUE CROSS BLUE SHIELD OF WYOMING, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, TO EXECUTE SAID ASO GROUP PLAN CHANGE ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Tate, seconded by Councilor Wendorf to approve Resolution 2018-26. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Halter, Savage, and Mayor Demshar. Motion carried unanimously.

ORDINANCES

Ordinance 2018-02 AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ROCK SPRINGS FOR A TRACT OF LAND FROM LIGHT INDUSTRIAL (I-1) TO CENTRAL BUSINESS (B-3), ONE (1) TRACT OF 0.27 ACRES AND LOCATED AS HEREBY DESCRIBED IN THE NE ¼ OF SECTION 35, TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN IN THE CITY OF ROCK SPRINGS, COUNTY OF SWEETWATER, STATE OF WYOMING, was read by title on third reading.

Moved by Councilor Mosbey, seconded by Councilor Tate to approve Ordinance 2018-02. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Halter, and Mayor Demshar. Motion carried unanimously.

Ordinance 2018-03 AN ORDINANCE AMENDING ARTICLE 7-1, ENTITLED “**BUILDING CODE,**” OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, was read by title on third reading.

Moved by Councilor Halter, seconded by Councilor Wendorf to approve Ordinance 2018-03. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Halter, and Mayor Demshar. Motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:57 p.m.

By: _____
Council President

ATTEST:

City Clerk

Mayor