



*City Council Meeting
Agenda Packet*

September 4, 2018

7 p.m.

City Council Meeting Agenda

September 4, 2018 7 p.m.



- 1. Pledge of Allegiance
- 2. Roll Call
- p. 4 3. Approval of Minutes: City Council Meeting of August 21, 2018

APPOINTMENTS

- p. 16 1. Library Advisory Board—Dorothy Logan, 2nd Term
- 2. Rock Springs Broadway Theater Board—Katie Pastor, 2nd Term
- 3. Urban Renewal Agency Commission—Danielle Torpey, 1st Term

PRESENTATIONS AND PROCLAMATIONS

- p. 18 1. Presentation: Dominic Apodaca, Mission 22
- p. 23 2. Proclamation: Childhood Cancer Awareness Month
- p. 24 3. Proclamation: Diaper Need Awareness Week

PETITIONS

COUNCIL COMMITTEE AND BOARD REPORTS

- p. 27 1. Main Street Board Meeting Minutes from August 13, 2018
- p. 29 2. Rock Springs Historical Museum Board Meeting Minutes from years 2016—2018

CORRESPONDENCE

- p. 67 1. Sweetwater County District Board of Health Agenda for August 29, 2018
- p. 68 2. Letter from Southwest Counseling regarding a 5K Color Run to be held on September 17, 2018, at 5:30 p.m.

BILLS AND CLAIMS

- p. 71 1. Bills and Claims for September 4, 2018
- p. 90 2. Salaries for August 22, 2018

NEW BUSINESS

- p. 92 1. Request from the Rock Springs Housing Authority for permission to call for bids for Fire and Extended Coverage and Boiler Insurance Coverage for the Housing Authority's Public Housing apartments and buildings
- p. 93 2. Request from the Engineering and Operations Department for permission to bid a 1 Ton Pickup for the Water Division
- p. 94 3. Request from the Parks and Recreation Department for permission to apply for three grants from the Sweetwater County Joint Travel & Tourism Board for upcoming events to include: the Wind & Mud Hockey Tournament, the Drop In Hockey Tournament, and the December Dunk Basketball Tournament
- p. 95 4. Request from the Wild Horse Saloon for a Liquor Catering Permit for the High Desert Human Resources Association's Life Rolls on Benefit on September 20, 2018, from 6:30 p.m.—midnight at the Sweetwater Events Complex (requires approval by Green River City Council)
- p. 99 5. Request from Lew's, Inc. for a Liquor Catering Permit for the Genesis Service Awards Banquet on September 26, 2018, from 4 p.m.—11 p.m. at the Bunning Freight Station

RESOLUTIONS

- p. 103 1. 2018-136 A Resolution accepting and approving a contract with DeBernardi Construction Company, Inc., in the amount of \$405,203.00, for the 2019 Concrete Replacement Phase I project
- p. 106 2. 2018-137 A Resolution accepting and approving a contract with R&D Sweeping and Asphalt Maintenance, LC, in the amount of \$46,527.05, for the 2018 Crack Seal Phase II project

ADJOURNMENT



City Council Agenda

Minutes

City of Rock Springs)
County of Sweetwater)
State of Wyoming)

City Council met in regular session on August 21, 2018. Mayor Carl Demshar called the meeting to order at 7 p.m. Members present included Councilors Tim Savage, Rose Mosbey, Billy Shalata, David Tate, Glennise Wendorf, Rob Zotti, David Halter, and Mayor Carl Demshar. Councilor Jason Armstrong was absent from the meeting. Department Heads present included Dwane Pacheco, Richard Beckwith Steve Horton, Jim Wamsley, Paul Kauchich, Dave Lansang, Matthew McBurnett, and Kara Beech. The pledge of allegiance was recited.

Approval of Revised Agenda

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve the Revised Agenda. Motion carried unanimously.

Approval of Minutes

Moved by Councilor Wendorf seconded by Councilor Halter to approve the City Council Meeting Minutes of August 7, 2018. Motion carried unanimously.

BID OPENINGS

2019 Concrete Replacement Phase I

Contractor	Address	Bid Amount
DeBernardi Construction Company, Inc.	514 G Street Rock Springs, WY	\$405,203.00

2018 Crack Seal Phase II Project

Contractor	Address	Bid Amount
1. Bonneville Asphalt & Repair, LLC	P.O. Box 186 Orem, UT 84059	\$58,071.10
2. R&D Sweeping and Asphalt Maintenance, LC	1931 Yellowstone Rock Springs, WY	\$46,527.05

PRESENTATIONS AND PROCLAMATIONS

Proclamation: Muscular Dystrophy Awareness Month

Mayor Demshar read a proclamation to declare September as Muscular Dystrophy Awareness month, and encouraged citizens to attend the Rock Springs Fire Department's "Fill the Boot" event between August 31 and September 3 at the Rock Springs Wal-Mart.

Rock Springs Firefighter Mike Forrest addressed the Council regarding the International Association of Firefighter's annual "Fill the Boot" campaign, which raised approximately \$24 million in 2017, with over 100,000 firefighters participating in the fundraising campaign. The Muscular Dystrophy Association has indicated that \$.77 of every \$1.00 goes directly to families

suffering from Muscular Dystrophy, and the remainder goes to research of these diseases. Mr. Forrest wanted to thank our local Rock Springs Wal-Mart for allowing the Rock Springs Firefighters to “Fill the Boot” at their location. He indicated that many Wal-Marts around the nation do not allow fundraising.

Presentation: Heather Miller, Muscular Dystrophy Association

Mayor Demshar announced that Heather Miller was unable to attend due to health issues.

PUBLIC HEARINGS

Public Hearing on an Application for Transfer of Ownership of a Resort Liquor License by The Outlaw Inn, Inc., dba Best Western Outlaw Inn, located at 1630 Elk Street, Rock Springs (New Business Item #5)

No comments were received.

PETITIONS

No comments were received.

OFFICER AND STAFF REPORTS

Health Insurance Fund Recap – July 2018

Financial Report Summary – July 2018

Rock Springs Renewal Fund Financial Statements – June 2018

Mayor Demshar acknowledged the receipt of the Officer and Staff Reports. Moved by Councilor Tate, seconded by Councilor Wendorf to approve the reports and place them on file. Motion carried unanimously.

COUNCIL COMMITTEE AND BOARD REPORTS

Mayor Demshar acknowledged the receipt of the Parks & Recreation Advisory Board Meeting Minutes of July 12, 2018 and the Rock Springs Historical Museum Board Meeting Minutes of July 11, 2018.

Councilor Wendorf stated that the Urban Renewal Agency’s ARTini event will be taking place in Bank Court on Friday, August 24, 2018, at 6:00 p.m.

Councilor Savage reported that according to the Parks & Recreation Advisory Board, revenue at the Golf Course is up by 10% due to merchandise sales and cart fees. Mayor Demshar added that during the National High School Finals Rodeo, Wyoming merchandise sold very well at the Golf Course Pro Shop.

Moved by Councilor Halter, seconded by Councilor Mosbey to approve the Council Committee and Board Reports and place them on file. Motion carried unanimously.

CORRESPONDENCE

The following correspondence was received: Joint Powers Water Board Meeting Agenda for August 23, 2018.

Moved by Councilor Zotti, seconded by Councilor Wendorf to approve the correspondence and place it on file. Motion carried unanimously.

BILLS AND CLAIMS

Bills & Claims for August 21, 2018

1000bulbs.com	Supplies	\$137.90
Ace Hardware	Supplies	\$2,149.02
Advanced Telesystems	Telephone	\$40.00
Airgas Intermountain	Headsets	\$13,281.76
All West Communications	Television	\$184.23
Alliance Physical Therapy, Inc.	Physical	\$350.00
Allied Glass Service	Repairs	\$270.00
Alpine Pure Bottled Water	Supplies	\$44.00
AlSCO-American Linen	Rugs	\$1,938.14
Antigua Group, Inc.	Merchandise	\$407.82
Auto Parts Unlimited	Parts	\$1,394.35
Autozone	Parts	\$671.60
Babcock Laboratories, Inc.	Testing	\$1,730.00
Bartok Controls Inc	Repairs	\$7,146.00
Bennett Paint and Glass	Supplies	\$7,204.61
Bingham, Heather	Housing Assistance	\$38.00
Black Clover Enterprises, LLC	Parts	\$132.50
Blue 360 Media, LLC	Training	\$2,924.68
Brady Nielson	Utility Refund	\$133.12
Brough, Jared	Reimbursement	\$1,142.75
Callaway Golf	Special Order	\$1,326.72
Castle Cleaning	Services	\$2,050.00
CC Photo	Services	\$142.50
CDW Government	Supplies	\$1,151.52
CenturyLink	Telephone	\$4,703.42
City Auto DBA Carquest	Supplies	\$547.81
Clark, Aspen M.B.	Housing Assistance	\$5.00
Climbing	Subscription	\$14.95

Clinton or Thalia Sanger	Utility Refund	\$78.56
Coldwell Banker Sweetwater	Utility Refund	\$50.70
Coltin or Brittany Tylka	Utility Refund	\$68.08
Communication Technologies	Equipment	\$5,257.92
Complete Carpet Care	Services	\$150.00
Consolidated Fleet Services	Testing	\$2,617.50
Control Temperature Specialists	Equipment	\$69.00
Copier & Supply Co. Inc. of RS	Contract	\$1,108.43
Cowboys Against Cancer	Sponsorship	\$1,000.00
CPS Distributors Inc	Repairs	\$1,714.92
Creative Culture Insignia, LLC	Supplies	\$101.50
Davila, Josefina	Housing Assistance	\$52.00
Derrik Carlson	Utility Refund	\$133.99
Division of Criminal Invest.	Services	\$39.00
Dollamur Sport Surfaces	Supplies	\$44.99
Dominion Energy	Utilities	\$1,972.01
Donaldson Medical Clinic	Services	\$295.00
DS Construction Remodeling Inc	Utility Refund	\$19.97
Eikanger, Danni	Housing Assistance	\$38.00
Electrical Connections Inc.	Repairs	\$136.00
Elwood Staffing Services, Inc.	Wages	\$1,941.20
Energy Management	Repairs	\$1,629.71
Environmental Express Inc	Supplies	\$2,606.44
Equifax Credit Information Serv., LLC	Membership	\$80.00
Fedex	Shipping	\$8.30
Flags Georgia LLC	Flags	\$1,080.00
Four Square Builders	Services	\$1,090.00
Fulghum, Samantha	Deposit Refund	\$369.00
Gabriel, Roeder, Smith & Co.	Services	\$3,000.00
Gatti, Roger	Services	\$30.00
Geno Tarufelli	Utility Refund	\$58.46
George Wiedrich	Utility Refund	\$69.20
Godfrey, Julie	Housing Assistance	\$52.00
Grainger, Inc.	Parts	\$332.15
Greg Boralho	Utility Refund	\$63.82
Guadalupe Beck	Utility Refund	\$76.68
Guilford, Mercedes	Housing Assistance	\$38.00
Hach Chemical	Chemicals	\$835.62
Harper, Eric	Housing Assistance	\$24.00

Hays, Maria	Deposit Refund	\$572.00
Henry Meduna	Utility Refund	\$118.94
High Security Lock & Alarm	Parts	\$1,735.74
Homax Oil Sales, Inc	Fuel	\$23,402.32
Home Depot Credit Services	Supplies	\$6,553.85
Honnen Equipment Co.	Supplies	\$834.64
Hose & Rubber Supply	Parts	\$812.46
Hunt, Danasia	Housing Assistance	\$52.00
Hunter Family Medical Clinic	Physicals	\$205.00
Infosend	Postage	\$4,050.34
Int'l Society or Arboriculture	Certification	\$120.00
Islas De Dios, Rosa	Housing Assistance	\$52.00
Jack's Truck & Equipment	Parts	\$147.29
Jeffery or Lacey Wheeler	Utility Refund	\$55.65
JFC Engineers Surveyors	Services	\$4,096.25
Joint Powers Telecom Board	Internet	\$2,280.00
Joint Powers Water Board	Water	\$487,277.03
Lamorie, Shanndan Marie	Deposit Refund	\$106.00
Larue Lee or Daniel Lee	Utility Refund	\$83.14
Layland, Sara N.	Housing Assistance	\$31.00
Legacy Equipment Company	Parts	\$303.70
Legend Services Inc.	Equipment	\$380.00
Lewis, Jodee	Services	\$150.00
Life Assist, Inc.	Supplies	\$616.30
Life RU Ready?	Sponsorship	\$3,500.00
Logiudice, Natalie	Housing Assistance	\$52.00
Long Building Technologies, Inc	Repairs	\$289.50
Loredo, Kathleen	Housing Assistance	\$52.00
Luna, Cristy	Housing Assistance	\$52.00
Macy's Truck Repair Inc	Services/Repairs	\$1,011.36
Mary Jane Matthews	Utility Refund	\$105.02
Meghan or Chad Hoskins	Utility Refund	\$24.43
Michael or Kaitlyn Culver	Utility Refund	\$16.35
Moreno, Rebecca	Housing Assistance	\$38.00
Motorola Solutions	Training	\$1,890.00
Mountainland Supply Company	Parts & Supplies	\$7,342.43
My Educational Resources Inc.	Training	\$290.00
Nadelle Thoman	Utility Refund	\$49.73
NASRO	Training	\$495.00

Neopost USA Inc	Postage	\$581.00
Northern Tool & Equipment	Parts	\$146.95
Nu-Art Memorial Co	Engraving	\$278.00
Nu-Tech Specialties Inc	Chemicals	\$1,079.73
O'Reilly Auto Parts	Parts	\$680.91
On-Site Testing Specialists	Testing	\$526.48
One Call of Wyoming	Services	\$149.25
Orkin Exterminating	Services	\$161.13
Pam or Dale Payne	Utility Refund	\$51.73
Peterbilt of Wyoming	Parts	\$417.83
PEX Fitness, LLC	Equipment	\$5,495.00
Pickin Palace	Equipment	\$100.00
Ping, Inc	Special Order	\$336.46
Pioneer Gasket of Wyoming, Inc	Supplies	\$25.00
Pitts, Megan	Housing Assistance	\$38.00
Power Engineering Co	Services	\$291.67
Public Agency Training Council	Training	\$325.00
Real Kleen Inc.	Supplies	\$554.15
Rebecca McTee	Utility Refund	\$86.87
Redi Services LLC	Portable Restroom	\$90.00
Reyes, Lindsey	Housing Assistance	\$31.00
Rhyan Marchisio	Utility Refund	\$59.14
Richards, Danielle	Housing Assistance	\$31.00
Rick or Malinda Mortensen	Utility Refund	\$103.33
RMT Equipment	Parts	\$925.42
Robertson, Samantha	Housing Assistance	\$38.00
Rock Springs Creekside Apts.	Housing Assistance	\$621.00
Rock Springs Newspapers	Advertising	\$3,154.89
Rock Springs Renewal Fund	Advertising	\$19.77
Rock Springs Winnelson Co	Parts	\$10,444.46
Rocky Mountain Air Solutions	Oxygen	\$33.70
Rocky Mountain Power	Utilities	\$172,342.09
Rocky Mountain Service Bureau	Services	\$100.80
Ron's Ace Rental & Equip. Sales Inc	Parts	\$565.49
Rudy Dolence	Utility Refund	\$60.69
Saavedra, Laura	Housing Assistance	\$52.00
Sanden, Danielle	Housing Assistance	\$31.00
Seals, Nick	Reimbursement	\$205.37
Searle Brothers Construction	Services	\$420.00

Semedo, Edna	Housing Assistance	\$31.00
Shell, Misty	Housing Assistance	\$38.00
Sherwin Williams	Paint	\$642.35
Skaggs Companies, Inc.	Uniform	\$986.95
Smart Dwellings LLC	Utility Refund	\$41.06
Southwest Doors	Repairs	\$283.45
SST Testing +, Inc.	Testing	\$480.00
Stacie Morrison	Utility Refund	\$54.82
Staples Advantage	Supplies	\$175.09
Starnik Systems, Inv.	Software	\$23,500.00
Steven or Judi Adams	Utility Refund	\$37.85
Stotz Equipment	Parts	\$2,729.75
Sun Mountain Sports	Parts	\$784.07
Supply Cache Inc.	Tools	\$4,135.63
Sweetwater County Sheriff's Office	Boarding Fees	\$5,695.00
Taylor Made Golf Co., Inc.	Supplies/Special Order	\$1,437.27
The Radio Network	Advertising	\$400.00
Thomson Reuters-West Pmt. Center	Subscription	\$2,128.00
Tire Den Inc	Tires	\$6,425.54
Titleist	Supplies/Special Order	\$1,103.88
Topp Publishing	Advertising	\$765.00
Tuck, Megan	Housing Assistance	\$31.00
Unique Crafters Company	Merchandise	\$141.69
United Site Services	Portable Restroom	\$160.00
UPS	Shipping	\$152.94
Val Kotter & Sons	Utility Refund	\$1,431.10
Varley Mercantile LLC	Merchandise	\$135.00
Whisler Chevrolet Co	Parts	\$1,925.17
Wireless Advanced Comm., Inc.	Supplies	\$120.00
Wolters Kluwer Legal & Regulatory U.S.	Subscription	\$567.10
Wylie Construction Inc.	Project	\$43,278.30
Wyoming Analytical Labs	Testing	\$370.00
Wyoming Machinery	Services	\$1,441.63
Wyoming Rents LLC	Equipment	\$78.75
Wyoming Waste Systems - Rock	Services	\$5,392.27
WyoRadio Group	Advertising	\$450.00
Zack or Whitney Phelps	Utility Refund	\$54.92
All West Communications	Television	\$69.95

Wyo Dept of Revenue & Tax	Sales Tax	\$1,015.85
Payment Remittance Center	Expenses	\$5,605.11
	Total	\$943,787.82

Report Checks for August 7, 2018

Great-West Life & Annuity	Post Tax	\$200.00
Nationwide Retirement Solutions	Employee Deferred	\$370.00
RS Police Protective Assoc.	Employee Dues	\$555.00
RS City Treasurer	Employee BCBS Reim.	\$60,590.78
RS Firefighter Assn. #1499	Employee Dues	\$2,060.00
Sun Life Assurance Co	Employee Premiums	\$1,809.60
Sweetwater County Circuit Court (GR)	Employee Garnish.	\$472.65
Sweetwater Federal Credit Union	Employee Deductions	\$3,050.00
UMWA/OAW Local #4893	Employee Dues	\$2,089.40
United Way Of SW Wyoming	Employee Deductions	\$762.08
Waddell & Reed Financial Services	Employee Deferred	\$925.00
Waddell & Reed Financial Services	Section 529 Plan	\$775.00
Wyoming Child Support Enforcement	Child Support Pmt	\$3,707.50
WY Department of Employment	Quarterly Unemp.	\$8,620.89
Wyoming Retirement System	Employee Benefits	\$115,322.86
Wyoming Retirement System	Law Enforcement	\$52,570.88
Wyoming Retirement System	Fire Benefit	\$59,598.25
Wyoming Workers Comp	Employee Benefits	\$27,825.80
Wyoming Workers Comp	Work Restitution	\$29.16
	Total	\$519,652.63

Moved by Councilor Wendorf, seconded by Councilor Tate to approve the bills and claims for August 21, 2018. Motion carried unanimously.

Salaries for August 7, 2018: \$768,424.91

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve the salaries for August 7, 2018. Motion carried unanimously.

NEW BUSINESS

Request from the Public Services Department for permission to fill a vacant Planning Technician position in the Planning & Zoning division

Moved by Councilor Shalata, seconded by Councilor Wendorf to approve the request. Motion carried unanimously.

Request from the Engineering & Operations Department for permission to purchase columbarium sections for the Cemetery in the amount of \$153,507

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve the request. Motion carried unanimously.

Request from the Police Department for permission to apply for the 2019 EUDL Grant

Moved by Councilor Tate, seconded by Councilor Mosbey to approve the request. Motion carried unanimously.

Request from the Finance Department for permission to be a party to Rocky Mountain Power's siting permit application for the Gateway West Transmission Line project

Moved by Councilor Zotti, seconded by Councilor Shalata to approve the request. Motion carried unanimously.

Request for Transfer of Ownership of a Resort Liquor License by the Outlaw Inn, Inc., dba Best Western Outlaw Inn, located at 1630 Elk Street, Rock Springs, Wyoming

Moved by Councilor Mosbey, seconded by Councilor Wendorf to approve the request. Motion carried unanimously.

Request from Rock Springs High School Student Council for permission to host the Homecoming Parade on September 13, 2018, at 5 p.m. with temporary road closures

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve the request. Motion carried unanimously.

Request from Lews, Inc. for a Liquor Catering Permit for the Ciner Mine Rescue National Championship on September 19, 2018, from 5 p.m.—11 p.m. at the Bunning Freight Station

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve the request. Motion carried unanimously.

Request from The Wild Horse Saloon, Inc. for a Liquor Catering Permit for the Fitzgerald & King Wedding on September 8, 2018, from 5 p.m.—midnight at the Bunning Freight Station (Approved by Green River City Council on June 5, 2018)

Moved by Councilor Tate, seconded by Councilor Zotti to approve the request. Motion carried unanimously.

Request from Mega Promotions for a Malt Beverage Permit for the Mega Promotions Monster Truck Show on September 15, 2018, from 5:30 p.m.—10:15 p.m. at the Sweetwater Events Complex

Moved by Councilor Wendorf, seconded by Councilor Tate to approve the request. Motion carried unanimously.

RESOLUTIONS

Resolution 2018-130 A RESOLUTION AUTHORIZING CARL R. DEMSHAR, JR., ACTING IN HIS CAPACITY AS CHAIRMAN OF THE ROCK SPRINGS HOUSING BOARD TO **APPROVE AN ORDER FROM TENMAST SOFTWARE, AN MRI SOFTWARE LLC COMPANY**, was read by title.

Moved by Councilor Halter, seconded by Councilor Zotti to approve Resolution 2018-130. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-131 A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, ACTING IN ITS CAPACITY AS THE BOARD OF DIRECTORS FOR THE ROCK SPRINGS HOUSING AUTHORITY TO **ACCEPT AN AGREEMENT WITH MCGEE, HEARNE & PAIZ, LLP, CERTIFIED PUBLIC ACCOUNTANTS**, AND AUTHORIZING THE SUPERVISOR OF HOUSING AND COMMUNITY DEVELOPMENT TO EXECUTE SAID AGREEMENT, was read by title.

Moved by Councilor Zotti, seconded by Councilor Shalata to approve Resolution 2018-131. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-132 A RESOLUTION **ACCEPTING AND APPROVING AN ADVERTISING AGREEMENT BETWEEN SWEETWATER NOW AND THE CITY OF ROCK SPRINGS, WYOMING**, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY, was read by title.

Moved by Councilor Shalata, seconded by Councilor Mosbey to approve Resolution 2018-132. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-133 A RESOLUTION **ACCEPTING AND APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF ROCK SPRINGS, WYOMING, AND THE COUNTY OF SWEETWATER, WYOMING**, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY, was read by title.

Moved by Councilor Savage, seconded by Councilor Wendorf to approve Resolution 2018-133. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-134 A RESOLUTION AUTHORIZING AND DIRECTING MATTHEW L. MCBURNETT, AS CITY CLERK AND AS THE DIRECTOR OF ADMINISTRATIVE SERVICES, **TO WITHDRAW ALL CITY OF ROCK SPRINGS FUNDS HELD BY BANK OF THE WEST, AND TO DEPOSIT THEM IN OTHER SUITABLE FINANCIAL INSTITUTIONS**, was read by title.

Moved by Councilor Zotti, seconded by Councilor Mosbey to approve Resolution 2018-133.
Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-135 A RESOLUTION **ACCEPTING AND APPROVING A MEMORANDUM OF UNDERSTANDING** BETWEEN THE BOARD OF COMMISSIONERS OF THE COUNTY OF ALBANY, WYOMING, THE CITY OF LARAMIE, WYOMING, THE TOWN OF ROCK RIVER, WYOMING, THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON, WYOMING, THE TOWN OF HANNA, WYOMING, THE TOWN OF ELK MOUNTAIN, WYOMING, THE TOWN OF MEDICINE BOW, WYOMING, THE TOWN OF SINCLAIR, WYOMING, THE TOWN OF SARATOGA, WYOMING, THE CITY OF RAWLINS, WYOMING, THE BOARD OF COMMISSIONERS OF THE COUNTY OF NATRONA, WYOMING, THE TOWN OF BAR NUNN, WYOMING, THE CITY OF CASPER, WYOMING, THE TOWN OF EVANSVILLE, WYOMING, THE TOWN OF MILLS, WYOMING, THE BOARD OF COMMISSIONERS OF THE COUNTY OF SWEETWATER, WYOMING, THE CITY OF ROCK SPRINGS, WYOMING, THE TOWN OF SUPERIOR, WYOMING, AND THE TOWN OF WAMSUTTER, WYOMING **FOR IMPACT ASSISTANCE FUNDS**, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID MEMORANDUM OF UNDERSTANDING ON BEHALF OF SAID CITY, was read by title.

Moved by Councilor Shalata, seconded by Councilor Wendorf to approve Resolution 2018-135.
Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:35 p.m.

By: _____
Council President

ATTEST:

City Clerk

Mayor



City Council Agenda

Appointments



TO: Carl R. Demshar, Jr., Mayor
and City Council Members

FROM: Kristyn Muniz, City Clerk Administrative Assistant

DATE: September 4, 2018

RE: 2018 Boards and Commissions Appointments/Reappointments

I am pleased to submit the following person(s) for appointment or reappointment to our City Boards and Commissions:

LIBRARY ADVISORY BOARD

Appointment: Logan, Dorothy – 2nd Term (1st Term expired on August 4, 2018)

ROCK SPRINGS BROADWAY THEATER BOARD

Reappointment: Pastor, Katie – 2nd Term (1st Term expires on September 6, 2018)

URBAN RENEWAL AGENCY COMMISSION

Appointment: Torpey, Danielle – 1st Term (Will expire on September 21, 2023)



City Council Agenda

Presentations and Proclamations



UNITED IN THE WAR AGAINST VETERAN SUICIDE

5K (Ruck March/Run/Walk)

September 8th, 2018 @ 8 am

*Mission 22 is a non-profit organization, who has a mission to bring Veteran suicide rates to 0.

***Registration starts at 7:00 am @ Sweetwater DMV**

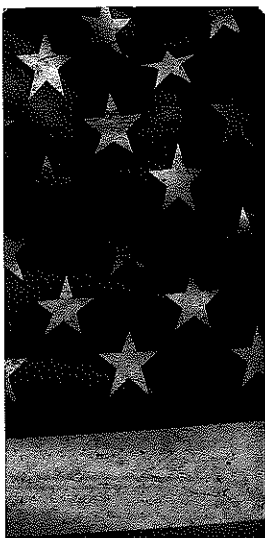
*Pre-register via website mission22.com through donation selection (\$35, \$50 may donate more) bring receipt to event to redeem shirt.

*Price includes a T-shirt

- Adults \$35
- Couples \$50
- Kids \$25

(Family members free with paid adult participant)

*Route begins at the DMV continues out past the BLM Wild Horse Corrals for a total of 1.5 miles, loops back to end at DMV for the remaining 1.5 miles.



#M22ION
TROOPERS

Mission 22 is enlisting Mission Troopers! Mission Troopers are students who support, honor and respect our military veterans. We want to help make the world better for them too so they can continue their incredible work. Mission Troopers' duties include:

- Tell everyone (including veterans themselves) how awesome our veterans are and how important they are to the world.
- Represent Mission 22 with pride and honor at school and in your community.
- Volunteer at events that benefit veterans.
- Always be aware of veterans in your community and reach out to them, even just to say hello.
- Be a positive role model for others.
- Hold fundraisers to raise awareness and support for Mission 22.
- Respect our flag.

And this all starts with you! There is so much the amazing youth of today can do to help. This is the opportunity of a life-time...
Join the Mission Troopers!



WHETHER YOU ARE A VET, A
FAMILY MEMBER OR A PART OF
THE COMMUNITY, YOU ARE A
PART OF THE MISSION.

GO TO MISSION22.COM TO FIND
OUT HOW YOU CAN HELP.

VETERANS

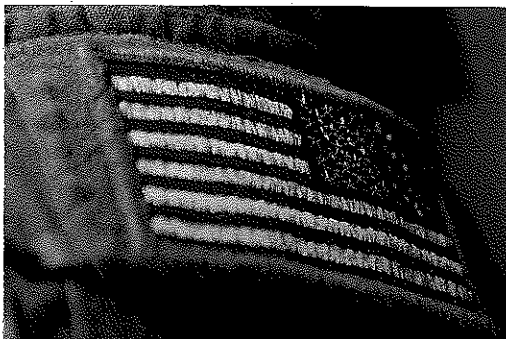
It doesn't have to be a veterans group, but seek out something you're passionate about. Everyone needs purpose and participating in something you love is rewarding. Make it your mission to get back to being you.

FAMILIES

There will be days where your soldier is out of commission. They'll hunker down and stay home. Let them. But also let yourself stay the course. Keep your routine. Don't let co-dependency creep in and take you both out of the fight.

COMMUNITIES

Community is the ultimate weapon in the war against PTS and veteran suicide. What help is available to veterans where you live? Gather intel and get involved. Until we unite as a community, the casualties in the war at home will only continue to increase.



TODAY, OVER 20 U.S. VETERANS WILL BE LOST TO SUICIDE.

Everyday, we lose over 20 veterans to a war at home that is more fatal than all of our combat missions around the world.

Mission 22 is funding veterans to get treatment for PTS, TBI and other issues they are facing when they need it the most, right now. Help us create social impact about this shattering statistic.



UNITED IN THE WAR AGAINST VETERAN SUICIDE

**IF YOU OR SOMEONE YOU KNOW NEEDS
SUPPORT PLEASE CONTACT US TODAY.**

YOU CAN JOIN THE FIGHT AT MISSION22.COM



UNITED IN THE WAR AGAINST VETERAN SUICIDE

WHETHER YOU'RE A VETERAN,
A FAMILY MEMBER, OR A PART OF THE
COMMUNITY, YOU'RE PART OF THE MISSION.

MISSION22.COM



Office of the Mayor
Rock Springs, Wyoming



Proclamation

WHEREAS, each year in the United States, about 1 in 285 kids are diagnosed with cancer before age 20, about 16,000 a year – which is more than a classroom of kids per day; and

WHEREAS, childhood cancer remains the leading cause of death by disease for American children under 15 years of age; and

WHEREAS, it is not one disease – there are 16 major types of pediatric cancers and over 100 subtypes; and

WHEREAS, the overall 5 year survival rate is approximately 80% today, and two-thirds of those who do survive, face at least one chronic health condition, with one quarter of survivors facing a late-effect from treatment that is classified as severe or life-threatening; and

WHEREAS, when one thinks of gold, a precious metal comes to mind—but at the American Childhood Cancer Organization, it is believed that gold should represent so much more, the most precious thing we know: our children; and

WHEREAS, the **Gold Ribbon** represents a united stand in the fight against childhood cancer and the ongoing search for new and innovative treatment options; and

WHEREAS, too many children are affected by this deadly disease, and more must be done to raise awareness and find a cure.

Now, Therefore, Be it Resolved, that I, Carl R. Demshar, Jr., Mayor of the City of Rock Springs, do hereby declare the month of **September 2018** as:

CHILDHOOD CANCER AWARENESS MONTH

in the City of Rock Springs and encourage citizens to **Go Gold** in the hopes of increasing the attention and dedication given to the **Gold Ribbon** and to the fight against childhood cancer.

**In witness whereof I have hereunto set my hand
and caused the seal of this city to be affixed.**

Mayor _____

Date _____



**Office of the Mayor
Rock Springs, Wyoming**

Proclamation

WHEREAS, Diaper Need, the condition of not having a sufficient supply of clean diapers to ensure that infants and toddlers are clean, healthy and dry, can adversely affect the health and welfare of infants, toddlers and their families; and

WHEREAS, national surveys report that one in three mothers experience diaper need at some time while their children are less than three years of age and forty-eight percent of families delay changing a diaper to extend their supply; and

WHEREAS, the average infant or toddler requires an average of 50 diaper changes per week over three years; and

WHEREAS, there are no government assistance programs for the purchase or provision of diapers, and a monthly supply of diapers can cost as much as six percent of a full-time minimum wage worker's salary, therefore obtaining a sufficient supply of diapers can cause economic hardships to families; and

WHEREAS, a supply of diapers is generally an eligibility requirement for infants and toddlers to participate in childcare programs and quality early education programs; and

WHEREAS, the people of Rock Springs recognize that addressing Diaper Need can lead to economic opportunity for the state's low-income families and can lead to improved health for families and their communities; and

WHEREAS, the Rock Springs is proud to be home to the Community Diaper Bank of Southwest Wyoming, and Rock Springs recognizes the importance of diapers in helping to provide economic stability for families and distribute diapers to less fortunate families through various channels.

Now, Therefore, Be it Resolved, that I, Carl R. Demshar, Jr., Mayor of the City of Rock Springs, do hereby declare the week of **September 24th through 30th, 2018** as:

DIAPER NEED AWARENESS WEEK

in the City of Rock Springs and encourage citizens to donate generously to diaper banks, diaper drives, and those organizations that distribute diapers to families in need to help alleviate diaper need in Rock Springs.

**In witness whereof I have hereunto set my hand
and caused the seal of this city to be affixed.**

Mayor _____

Date _____



City Council Agenda

Petitions



City Council Agenda

Council Committee and Board Reports



Meeting Minutes

Committee	Main Street Board		
Date	August 13, 2018		
Time	5:00 p.m.		
Board President	Maria Mortensen		
Meeting Attendees	Maria Mortensen, Chad Banks, Stacy Jones, Sue Lozier, Gloria Hutton, Glennise Wendorff		
Today's Agenda			
	Topics	Action Points	
Call to Order - 5:06 pm			
Roll Call - Maria Mortensen, Chad Banks, Sue Lozier, Stacy Jones, Gloria Hutton, Glennise Wendorf. Absent: Keven Harper, Devon Brubaker and Eric Phillips			
Approve Minutes - Gloria Hutton moved for approval, Stacy Jones Second, passed unanimously.			
Guests - Jim Davis from Evanston and Main Street Advisory Board, Rick Lee from Chamber of Commerce. Jim Davis mentioned about the elections and that we be politically active and get to know the candidates and the new mayor. Don't be afraid to talk about the main street program. Rick Lee- Appreciates Chad and the work that the URA does. Would like to continue the relationship between the two organizations.			
Committee Reports			
Arts and Culture			
ARTini – August 24 - Bank Court- Need volunteers to help take tickets, etc. 10+ Martini samples. Hopeful the weather will hold, if not it will be in Bunning hall.			
Brown Bag Concert Series - 3 left - Attendance has been dwindling but good turnout.			
Blues n' Brews – Aug 11 - Attendance was up 2.4%. Sponsors were up. Beer up approx. \$1500. Water, pop were up. Some of the expenses went up. Made about \$23000. Still receiving bills in.			
Murals - Done for this year. We had a dedications and went really well. We received funding from AARP which helped with Coal and Dragon mural and will help fund the signage for the coal camps. There are signs on the bank drive up windows about the Chinese Massacre and the Museum has more information.			
Community Garden – Coal Camps? -			
ARTember - 9/15- Spin bikes and activities will be available, CFAC will be doing a lot of this. Artist have been contacted and about 6 have signed up.			
Downtown Putt Around - Estimated about 1400 since June thru the end of July.			
Business Development			
Recruitment Brochure - Update - Done			
Women's Business Month - October- 43 Women's owned Business'. Kathy Gilbert is almost done with the interviews and Photo's will be featured with Interviews on Facebook throughout October.			
Caboose - It has to be ADA Compliant. Won't be able to have public bathrooms, the ramp alone will have to be 36' because of the height of the Caboose. Drawings from Josellia for an Air B&B. Will have to look into to see if we can do.			
Pop Up Shop for Christmas - Working on for the future.			
Dining Decks - Has been delayed and will be ready for next May.			

First Security Bank - Showing again. Still working on it.			
Main Street Mixer - Will set one up for September.			
Promotions			
Rods and Rails – June 16 - Proposals to takeover - Has been turned over to Sweetwater against Trafficking. Meeting with them next week. We will phase out way out.			
NHSFR - Busy downtown, golfing and shopping.			
Farmers Market - Location? - Out of room, have complaints from Business owners about parking and the use of bathrooms. Come up with a solutions for the future. Continue it, move it (Bunning Park)?			
Golf Course - Winter Storage? - Should we store them over the winter or keep them out. Bringing them out in the springs makes them new and exciting again. Umbrella for the table there?			
Downtown magazine - Lots of copies and another will come out in October and another on for the summer.			
Murder Mystery Fundraiser - Set for Oct 6 -			
Kentucky Derby? - At theater/low key? - Next year.			
Flowers - Watering Issues - The cart has been broke since May 31 st . Have talked to Pete from Rocky Mt Power Sports about loaning us a machine next year where we could put a tank on and have his advertising/sponsorship on it.			
Board Evaluations - In the future.			
Chad has talked to Steve about getting part time theater person back to help with the theater and special events.			
Adjourn Public Meeting - 5:37 pm			
Call RSRF Meeting to Order - 5:37 pm			
Approve Minutes, Approve Financials, Bills & Deposits - Gloria Hutton moved for approval, Sue Lozier Second, passed unanimously. We pay for Directors and Officers Liability Insurance for \$1100. Not sure why and if we need it. Chad will talk to Eric Phillips and have him email us and explain why we need it.			
Social Club Liquor License/Theater - Event on the Sept 1 st . (High School Reunion) October 19 th is Darrel Worley, already selling tickets			
Summer “Clean Team” - Doing great, donate money to Spanish Club. Empty trash every Monday and Wednesday.			
“Eat in the Street” - Fundraiser. Tying in with International Days. Talked with Joann Zoti, she is working on getting some entertainment. She will keep us in the loop.			
Leadership Circle? - Annual Fundraiser, \$100 a year. Keep in mind and maybe try.			
Façade Grant Update - No money yet until after Blues and Brews.			
Other Business/Open Forum - Gilbert Allen is building Corn hole games. He is making us two of them. We can put something on them for the URA. Boys Scouts have been working on two projects 1) Benches. 2)Sign at City Hall We received a grant from Dominion for the Sculpture for the corner of M street and North Front across the water falls.			
Adjourn RSRF Meeting - Stacy Jones adjourned the meeting 5:48pm			
Next Meeting – Monday, Sept 10			

Rock Springs Historical Museum Board

Planning Session Meeting Notes & Goals – January 25th, 2016

Attendance:

Darcy Lyon, Board Chairwoman
Heidi Yaklich, Board Secretary
Joe Barbuto, Board Treasurer
Cindy Nelson, Board Member
RJ Pieper, Board Member
Debbie Gibbs, Board Member
Jason Armstrong, City Council Liaison
Bob Nelson, Museum Coordinator

Purpose:

To set board goals and objectives for calendar year 2016

Goals & Objectives:

Goal #1 – Rock Springs Cemetery Walking Tour

- Narratives of the individuals on the walking tour will be in final draft form by February 29th, 2016
- The final draft of the walking tour will be submitted to the printer for formatting, layout design and printing no later than March 31st, 2016

Goal #2 – Fundraiser

- During the February meeting, the museum board will designate a member to serve as chairman of a fundraiser planning committee
- The appointed chairman of the fundraiser planning committee will appoint community members to serve on the committee and create and implement a schedule of committee meetings
- The fundraiser planning committee will report at the March meeting of the Rock Springs Historical Board with recommendations on a date for the fundraiser, venue, fundraising goals and any other pertinent information

Goal #3 – Rock Springs City Council

- A member of the Rock Springs Historical Museum Board will provide a report of board activities and updates to the Rock Springs City Council at no less than two (2) meetings throughout the calendar year

Goal #4 – Community & Civic Groups

- In collaboration with the museum coordinator, a member of the Rock Springs Historical Museum Board will attend no less than two (2) meetings of community and civic groups to provide a report of board activities and updates including information regarding ways for community members to be involved with and support the Rock Springs Historical Museum

Goal #5 – Hosting events at the Museum

- Members of the Rock Springs Historical Museum Board will endeavor to attract four (4) new groups and/or organizations to utilize the Rock Springs Historical Museum as a venue for their event, meeting, or gathering

Monthly Meeting of the Rock Springs Historical Museum Board of Directors

Wednesday, February 10, 2016

5:30 PM

Call to Order: Darcy Lyon called the meeting to order at 5:31 PM

Board Members in Attendance: Darcy Lyon, Cindy Nelson, Elizabeth Strannigan, RJ Pieper, and Joe Barbuto

Staff Members in Attendance: Bob Nelson

Approval of Minutes from January Meeting: Motion to approve made by Elizabeth Strannigan and seconded by Cindy Nelson; approved unanimously.

Correspondence: None

Treasurer's Report:

- Board Projects: \$10,000
 - Encumbered for Chinese Massacre Monument: \$2,842
- Prior Fiscal Year Donations: \$1,856.83
 - \$907.67 spent for Halloween and Christmas Events

Council Liaison Report: Councilor Jason Armstrong was absent from the meeting

OLD BUSINESS

Museum Report, Bob Nelson:

- Derek Rayback has not contacted anyone regarding his involvement with the cemetery walking tour. Barbara Smith has been contacted and will meet with Bob about taking on the project of writing the narratives.
- Several applications were received for the position of Exhibit Coordinator and the museum is moving forward with the interviews of two applicants.
- The first school tour of the season will be conducted the week of February 15th, 2016.
- The museum has been seeing approximately ten to twenty visitors during the week and up to twenty during the weekend.

Board Elections: Darcy Lyon proposed postponing elections until the March meeting of the Rock Springs Historical Museum Board.

Board Projects: Joe Barbuto made a motion to not adopt any new board projects. It was seconded by Cindy Nelson and approved unanimously by the board.

Chinese Massacre Monument & Dedication: Elizabeth Strannigan made a motion to hold a dedication event and reception for the Chinese Massacre Monument for April 30th, 2016 at 2 PM. The motion was seconded by Cindy Nelson and unanimously approved by the board. RJ Pieper and Cindy Nelson will take the lead in planning for the dedication and reception.

**Rock Springs Historical Museum
201 B Street, Rock Springs, Wyoming
Regular Meeting
March 9, 2016**

Attendees:

Darcy Lyon, Heidi Yaklich, Joe Barbuto, RJ Pieper, Liz Strannigan, Cindy Nelson
Bob Nelson - Museum Coordinator

Call to Order:

5:29 PM, by DLyon-Chair

Approval of Minutes:

Minutes for the February meeting were approved on a motion by LStrannigan, seconded by RJPieper.

Correspondence:

Thank you card received from Sweetwater One.

Treasurer Report:

Board Projects: \$10,342
Prior Fiscal Year Donations: \$1,856.83
2015 Expenses for Halloween and Christmas to date: \$907.67 (Halloween / Christmas)
2016 Expenses for Chinese Massacre Monument to date: \$2,500 (BNelson suggested using the balance of \$342 toward dedication reception.)

Council Liaison Report:

None

Old-New Business and Museum Report:

New Exhibits Coordinator – April Dockter Newlon

Tentative date for dedication of Chinese Massacre Monument set for April 23, 2016. BNelson will check with the mayor for his availability. Plaque and stainless steel characters are finished.

There have been several requests for information, and tours will be starting in the near future. Two groups of Cub Scouts have participated in the Museum scavenger hunt.

BNelson will talk with Barbara Smith regarding moving forward with Cemetery Walking Tour now that information has been made available for discussion.

A discussion took place concerning a future fund raising event for the Museum. CNelson, JBarbuto and RJPieper are on the committee for this event.

Elections:

Elections were held during this meeting by acclamation per current Board members and are as follows:

Chair:	Cindy Nelson
Vice Chair:	Joe Barbuto
Treasurer:	RJ Pieper
Secretary:	Heidi Yaklich

Adjournment:

Meeting adjourned at 6:43 pm.

Heidi Yaklich Secretary

Rock Springs Historical Museum
201 B Street, Rock Springs, Wyoming
Regular Meeting
April 13, 2016

Attendees:

Darcy Lyon, Heidi Yaklich, Joe Barbuto, RJ Pieper, Liz Strannigan, Debbie Gibbs
Bob Nelson - Museum Coordinator

Call to Order:

5:32 PM, by JBarbuto, Vice Chairman

Approval of Minutes:

Minutes for the March meeting were approved on a motion by LStrannigan, seconded by DGibbs.

Correspondence:

Several emails were received regarding the Chinese Massacre Monument dedication ceremony.

Treasurer Report:

Board Projects: \$10,342
Prior Fiscal Year Donations: \$1,856.83
2015 Expenses for Halloween and Christmas to date: \$907.67 (Halloween / Christmas)
2016 Expenses for Chinese Massacre Monument to date: \$2,500 plaque and Chinese characters
300 cookies
42 coffee service

Council Liaison Report:

None

Old-New Business and Museum Report:

Chinese Massacre Monument
BNelson will place ads in Rocket Miner and Sweetwater Now and will post an announcement on the Museum's Facebook page for the Chinese Massacre Monument dedication ceremony.

Saturday, April 23, 2016, 2:00 PM
Reception in fire station – Museum will be closed during reception

A subcommittee meeting was held on Monday, April 4, 2016

Cemetery Walking Tour

Barbara Smith is interested in getting involved. She would like to write information from the first person point of view of the deceased. It was suggested that BNelson and CNelson meet with Barbara to review information. JBarbuto will contact CNelson regarding this meeting. BNelson suggested the Board read the information once it has been organized.
BNelson reported the new Exhibits Coordinator is doing a good job.

The Museum hosted a reception for the Democrats on Thursday, April 7, 2016.

JBarbuto reported there has been no further meeting regarding an upcoming fundraiser.

BNelson reported the Museum budget has been decreased by 20%. The Museum needs to be painted, and this will not take place for the next few years.

Adjournment:

Meeting adjourned at 6:17 pm.

Heidi Yaklich, Secretary

**Rock Springs Historical Museum
201 B Street, Rock Springs, Wyoming
Regular Meeting
May, 2016**

Attendees:

Cindy Nelson, Heidi Yaklich, Joe Barbuto, RJ Pieper, Darcy Lyon, Liz Strannigan
Jason Armstrong - Council Liaison, Bob Nelson - Museum Coordinator

Call to Order:

5:30 PM, CNelson

Approval of Minutes:

Minutes for the April meeting were approved on a motion by LStrannigan, seconded RJPiper with the following change: Museum will be closed during dedication.

Correspondence:

An email was received from the Mayor to the Museum and Board to thank CNelson for the gifts he received as a thank you for attending the Chinese Massacre Monument dedication.

Treasurer Report:

Board Projects: \$10,150 (cookies for CMM dedication were reduced from \$300 to \$150)
Prior Fiscal Year Donations: \$1,856.83
2015 Expenses for Halloween and Christmas to date: \$907.67 (Halloween / Christmas)
2016 Expenses for Chinese Massacre Monument to date: \$2,500 plaque and Chinese characters
150cookies
42 coffee service

Council Liaison Report:

First budget meeting to be held Thursday, May 12, 2016. Revenues are down.
Union meeting for city employees to be held Thursday, May 19, 2016.

Old-New Business and Museum Report:

BNelson reported the Catholic school students toured the Museum two weeks ago. There were 60 students who toured the Museum on Wednesday, May 11, and they enjoyed lunch in the fire station. More parents are attending tours, and more tours are scheduled.

More exhibits have been added to the Chinese Massacre case.

In April, Janice attended a seminar on front desk security .

The idea of having lockers for visitors to put their belongings in while touring the Museum was presented.

No forward movement on Cemetery Walking Tour project.

Volunteers are needed for the booth at International Day on Saturday, July 9, 2016

Adjournment:

Meeting adjourned at 5:50 pm.

Heidi Yaklich, Secretary

**Rock Springs Historical Museum
201 B Street, Rock Springs, Wyoming
Regular Meeting
June 8, 2016**

Attendees:

Cindy Nelson, Heidi Yaklich, Darcy Lyon, Debbie Gibbs, Jason Armstrong - Council Liaison
Bob Nelson - Museum Coordinator

Call to Order:

5:35 PM, CNelson

Approval of Minutes:

Minutes for the May meeting were approved on a motion by DLyon, seconded by HYaklich.

Correspondence:

None

Treasurer Report:

Board Projects: \$10,155.44 (Funds were encumbered today for CWT to avoid losing them.)
Prior Fiscal Year Donations: \$1,856.83

Council Liaison Report:

Negotiations are ongoing with UMWA. Firefighters have a new patch and coin.

Old-New Business and Museum Report:

School tours of the Museum are finished for the year. Junior Police Academy tour/scavenger hunt will take place every Wednesday from June 22, through August 10, 2016. There have been a lot of European visitors. In search of lockers for visitors to store personal items while touring the Museum. Volunteers needed for International Day – flags, calendars and wine glasses will be available for purchase. Heidi Yaklich resigned from the Museum Board.

Adjournment:

Meeting adjourned at 6:20 pm.

Heidi Yaklich, Secretary

Rock Springs Historical Museum

201 B St. Rock Springs, Wyoming

Regular Meeting

July 13, 2016

Attendees:

- Cindy Nelson, Joe Barbuto, Liz Strannigan, RJ Pieper, Bob Nelson-Museum Coordinator

Call To Order:

- 5:38pm by CNelson

Approval of Minutes:

- Moved by RPieper, seconded by LStrannigan. Motion passed unanimously.

Correspondence:

- Letters of resignation from HYacklich and DGibbs.
- Donation by mail for Jeanette Larsen, "Western Café Menu"

Treasurers Report:

- \$10,115.21 encumbered for Cemetery Walking Tour. Board noted a discrepancy between June minutes and July report. (June was reported at \$10,155.44. RPieper to investigate with LTarufelli.)
- \$1856.83 in Prior Fiscal Year donations for July. New FY began July 1, 2016.

Council Liaison Report:

- No Council Liaison Present.

Museum Report:

- Jr. Police Academy has been visiting every Wednesday.
- ADockter revamped the scavenger hunt.
- Increase in visitors due to the new "Pokémon Go" game. Game uses monuments and points of interest, including our walking tour plaques.
- Brinnegars called to donate a Buffet and a Table, but were declined due to their size. A set of 4 needlepoint embroidered chairs were accepted, with a 5th being retained by the family.

Old Business:

- International Day – LStrannigan and Armstrong helped with the museum table. Sales were 58 flags, and 2 Calendars.

New Business

- 3 Applicants so far for the open board position.
- HYacklich and LStrannigan suggested lowering prices on wine glasses. The board discussed dropping the price from \$5 each to \$3 each. LStrannigan moved to sell glasses for \$3ea or 4 for \$10. JBarbuto seconded. Motion passed unanimously.
- Board discussed purchasing an ad in the Rocket Miner for the wine glasses. The cost for a 2x3 ad is \$66.36. JBarbuto moved to purchase the ad, RPieper seconded. Motion passed unanimously.
- RPieper suggested considering a Facebook ad for the museum and wine glasses. BNelson noted that we should just do a post first. An ad may be considered after the print ad a Facebook post.
- Cemetery Walking Tour Update – CNelson completed the rough draft and will be to BNelson by end of next week (7-22-16) He will then send it to Barbara Smith for finishing. Board discussed the source information. It was decided to add "For more information, visit the Rock Springs Historical Museum". A book will be made and kept on our reference shelves for this.
- LStrannigan expressed concern towards the lack of flags at International Day. BNelson noted that the reasons stated by the International Day Committee for not displaying the flags are untrue. Further discussion resulted in a conclusion that the flags embodied International Day, and without them, the heritage may be slipping away. It was decided that LStrannigan will draft a letter for the board's review. It will then be sent on to the International Day Committee.

Adjournment:

- Meeting adjourned by CNelson at 6:43pm.

Respectfully Submitted,

RJ Pieper, Treasurer

Rock Springs Historical Museum

201 B St. Rock Springs, Wyoming

Regular Meeting

August 10, 2016

Attendees:

- Cindy Nelson, Darcy Lyon, Liz Strannigan, RJ Pieper, Bob Nelson-Museum Coordinator

Call To Order:

- 5:30pm by CNelson

Approval of Minutes:

- BNelson asked to remove statement from the minutes as it was not correct.
- Moved to approve as amended by LStrannigan. Seconded by RPieper Motion passed unanimously.

Correspondence:

- No Correspondence to report

Treasurers Report:

- \$10,115.21 encumbered for Cemetery Walking Tour.
- \$3183.83 in Prior Fiscal Year donations.

Council Liaison Report:

- Proposed zoning changes on enclosed porches.
- New proposed lease agreement for public housing.
- Ordinance for contractor yards in B-3 zoning.

Museum Report:

- \$250 donation from Casper Antique Club.
- Jr. Police Academy finished.
- BNelson filmed an interview for a documentary on the Chinese Exclusion Act.
- Bookstore was restocked.
- Began carrying historical fiction by Christine Aleha Williams
- Still seeing increased visitation.
- David Tate gave a guided walking tour. It was well attended and another is scheduled.
- Bill Sniffin wants to do a book on Rock Springs.

Old Business:

- International Day – LStrannigan brought the draft letter regarding flags. DLyon reported that they do plan to have the flags at International Day next year. RPieper moved to accept and send the letter. LStrannigan seconded. Motion passed unanimously.
- Open seats on the board have not been filled yet.
- Wine Glass prices were changed, but no ad has been run yet.
- New Secretary – RPieper agreed to serve as interim secretary until all vacant board seats are filled and the board can properly elect someone for the position.
- Walking Tour Update – CNelson reported that she discovered that the master list info doesn't match research in some cases and that it needs fact checked. RPieper suggested finding a history student at WWCC to assist in fact checking. BNelson will check and see if we can make it an internship.

New Business

- BNelson asked to buy candy for the Halloween stroll. RPieper moved to allow \$300 to be spent. DLyon Seconded. Motion passed unanimously.

Adjournment:

- Meeting adjourned by CNelson at 6:44pm.

Respectfully Submitted,

RJ Pieper, Treasurer

Rock Springs Historical Museum
201 B St. Rock Springs, Wyoming
Regular Meeting
September 13, 2016

Attendees:

- Cindy Nelson, Joe Barbuto (By Phone), Liz Strannigan, RJ Pieper, Bob Nelson-Museum Coordinator, Jason Armstrong – Council Liason

Call To Order:

- 5:33pm by CNelson

Approval of Minutes:

- Moved by LStrannigan, seconded by DLyon. Motion passed unanimously.

Correspondence:

- Letter from Jeanette Larsen. That accompanied a Milk Bottle and Jar.

Treasurers Report:

- \$10,115.21 encumbered for Cemetery Walking Tour.
- \$2,895.91 balance \$287.92 has been spend for Halloween candy

Council Liaison Report:

- No pertinent information from the council.

Museum Report:

- Spent \$287. On Halloween Candy from Fun Express. 8000 pieces of candy. Halloween stroll is the 29th at 11am. Next meeting we will stuff bags and set up a work schedule. BNelson to obtain bags.
- 636 visitors in August, which is lower due to back to school.
- Had a donation from Francis Chilcoat
- Donation from Hayden Heritage Center
- Donation from Kathy Gilbert
- Donation from Bob and Lucretia Sprowell

- Donation from Helen Chadey
- New museum exhibit on jams.

Old Business:

- Cemetery Walking Tour. Discussion about moving forward. Group called CK's Dayz performing a walking tour on Sept 16th. CNelson could not find any information on the person in question to support the story. BNelson has the information now, and will contact Barbara Smith. Decided that we need photos of headstones of notable people and headstones of interest. RPieper will take the photos.

New Business

- Lighted Parade Dec, 3rd. Discussed soliciting for new vendors via Facebook. DLyon will work with April to come up with an application requesting 1 dozen sample cookies by Oct. 12th. Board will decide at Oct. Meeting.
-

Adjournment:

- Meeting adjourned by CNelson at 6:05pm.

Respectfully Submitted,

RJ Pieper, Treasurer

ROCK SPRINGS HISTORICAL MUSEUM BOARD MEETING - 12/14/2016

Joe Barbuto called the meeting to order at 5:30 PM

Board Members Present: Joe Barbuto, RJ Pieper, Mandy Camphouse, Angela Thatcher, and Theresa Michalsky

Staff Members Present: Bob Nelson

A motion to accept minutes from our previous meetings was moved by Angela Thatcher, seconded by RJ Pieper and approved unanimously by the board.

There was no correspondence to report.

Treasurer's Report: There is currently \$10,115.21 in Board projects, and \$2,591 in Previous Fiscal Year Donations

Council Liaison's Report: Councilman Jason Armstrong was not present to provide a report.

Museum Report: Christmas decorations are up throughout the museum and will stay up through the first week of January, 2017.

OLD BUSINESS

Darcy Lyon has resigned from the board.

NEW BUSINESS

The Holiday Parade went well, and the museum collected \$45 in donations.

The Memoir Reading event, hosted at the museum, was a success.

CEMETERY WALKING TOUR UPDATES:

The board has been in possession of the funds for this project for 18 months. City Clerk Lisa Taruffelli instructed Bob that we should have the funds ready to be spent by February 28, 2017. It was decided that Angela Thatcher will take over as lead on this project. She will schedule a meeting to determine what still needs to be done, and create a timeline to finish. A motion was made by Angela Thatcher, and seconded by RJ Pieper, to pay Barbara Smith for her work on this project. The amount will be determined at a future meeting. The board agreed unanimously. The board also agreed that Barbara Smith should receive credit in the final product.

OTHER BUSINESS:

Theresa Michalsky nominated Mandy Camphouse to be board secretary. RJ Pieper seconded the motion and the board voted unanimously to approve the nomination.

Joe Barbuto adjourned the meeting at 6:31 PM

Call to order at 5:35pm

Attended:

Joe Barbuto, Mandy Camphouse, Theresa Michalsky, Angela Thatcher, Rose Mosby, RJ Peeper, Bob

Excused: Liz, Cindy Nelson

Needing to amend the previous meeting minutes;

Barbara Smith – pay for her contribution - not to exceed \$1,000

Motion by Angela & Second by RJ

All accepted, zero opposed

Correspondence:

Bob received a “thank you” from SWCSD #1 – Pub tables loaned to them “in kind”

2 Broken table tops – Kari’s Access Benefit

Monday- Delbert Grey donated two uniforms First black officer on force in RS (1975). Letter received as well. Have a permanent exhibit for his donations.

Treasurers’ Report: same

\$10,115.21 – board projects

\$2591 – precious fiscal year donations

Accepted treasurer’s report

Motion by Theresa & Second by Angela

Council – we have a liaison with the city – Rose Mosby

Rose briefly spoke about the plan for snow removal with the city and if there are any questions or issues to call or email. There is access through the city’s website.

Joe welcomed Rose back to the board.

Bob

1899 Pigeon Pie Recipe – on the Facebook post

April – updating the Butch Cassidy exhibit to be permanently attached to the wall rather than be a “traveling” exhibit.

Tour Schedule :

175 Visitors Last week, 13,500 visitors last year. That’s 2,000 than the year before.

Assorted Items have been received by the museum.

Old Business:

None

New Business;

Angela took over the board project for the cemetery walk.

-we are largely leaving the decision for the layout up to the printers (last week). Printer has specs but board will proof the scripts.

Barbara wrote the portrayals up in First person

Actor’s Mission interested in portraying the people through the scripts written.

Do we ask for more money for another board project or wait to see if we need more money for the cemetery project.

Debut the cemetery walk in the fall/Halloween

Use available photos for whomever we have the the scripts/walking tour book

School tour February 22 – 3rd graders. 9:30-Noon – they’re learning RS History

More school tours May 3, 4, 10, 11

Reorganization of the Sweetwater County Historical Society

Nominations of Board Members;

Joe Nominated Angela Thatcher for Board Chair...Nomination was accepted by Angela...All were in favor and zero opposed.

Mandy nominated, Joe seconded Theresa for Vice Chair...nomination was accepted Theresa..All were in favor and zero opposed.

Treasurer..RJ is to remain in that chair

Secretary o to remain

Move to accept these names by acclamation. All were in favor, zero opposed.

March Meeting

Announcements – none

Meeting adjourned at 6:49pm

**Rock Springs Historical Museum Board Meeting Minutes
March 8, 2017**

Angela called the meeting to order at 5:30 pm.

In attendance: Joe Barbuto, Liz Strannigan, Mandy Camphouse, Rose Mosbey, Theresa Michalsky, Angela Thatcher (Bob Nelson)

Excused: RJ Pieper & Cindy Nelson

Minutes from last meeting to be adjusted as follows:

- “\$1000 to be paid” for Barbara Smith’s contributions
- Letter from Delbert Grey states he wants to *donate* the uniforms.
Joe motioned to amend minutes for the meeting
Mandy 2nd the motion
All in favor, none opposed
Joe moved to accept the minutes from last month
Discussion
All in favor, none opposed

Correspondence

A. Treasurer’s Report: No Changes

- Broken Table tops have been fixed by Kari’s Access

B. Council Liaison’s Report

- March 18th; visit to the city to encourage economic development and possibly incorporate new business codes into our city
- This week’s complaints are about the potholes...Some belong to WyDOT and the City depending upon location

C. Museum Report

- Bob met with Paula Wonnacott and Chad Banks about an Edward Curtis Exhibit they plan to bring to Rock Springs in November/December time frame. He is famous for portraits of Indians 1800’s-1900’s. It’s still in the planning stages but they would like to partner with us and show how the cameras were used and display them at their function. BLM has artifacts of Indians passing through for hunting.
- Bob received the quote for the brochure for the cemetery walking tours and presented it to the board

**5 ½ x 8 ½ - 4 Color – 28 pages plus Cover – 16 hours of design time
2500 brochures: \$3,309 + \$270/delivery charge
5000 brochures: \$3982 + \$337/delivery charge
10,000 brochures: \$5200 + \$486/delivery charge

Grand total for the brochures, delivery charge and including Barabara Smith's work =
~\$6700

We are below our budget!

Liz made a motion to order 10,000 pieces

Theresa 2nd the motion

All in favor, none opposed

- Actor's Studio will do a fundraiser for the debut
- An arch was never installed in the cemetery
-

Old Business

- Election of officers- Theresa asked for clarification of officer duties. Elections are every year and new officers are voted into the board positions. Serving on the board is a three year term.
- School Tour – Tours went well. Bob wants to let Theresa and Mandy conduct the tour in the future. Full Staff is available Wednesdays and Thursdays to do tours and no more than 30 children per tour.

New Business

- Update from the printers – Bob informed us all that he ordered 88 new titles and has found a new supplier for the books. Those things to be updated to the Facebook page.
- Potential new board projects – Angela asked if we wanted to take a new one on. Theresa said no, this is a new board and we need to finish the project that we are currently working on and not ask for money for our budget. Joe feels we are fine.
Angela ask for a motion for No new board project at this time.
Joe moved to make the motion and Liz 2nd the motion.
All in favor, none opposed.

Announcements: None

Adjourned the meeting at 6:42 pm

Rock Springs Historical Museum Board Meeting Minutes
Wednesday, April 12, 2017 5:30 p.m.

- I. Call to Order
- II. Roll Call: Liz, Bob, Theresa, Angela, RJ, Joe Barbuto, Mandy Camphouse
Two visitors to the board, past members, Margaret Russell and Barbara Smith
- III. Approval of Last month's Minutes: Liz made a motion, Joe Second the motion, all in favor; none opposed
- IV. Correspondence: None
 - A. Treasurer's Report: RJ provided none, No money had been spent
 - B. Council Liaison's Report: Rose Mobley was not in attendance
 - C. Museum Report: Bob – Attendance to the museum has been picking up with the coming of warmer weather with spring. Museum was closed Good Friday, April 14th and also Saturday, April 15th. April resigned from her position and now the museum is in need of a new exhibit coordinator. Cindy Nelson resigned from the board and the museum board is in need of a new member. Suggestions and recommendations for a new board member are always welcome.
- V. Old Business
 - A. Update from Printers: Still waiting for a report
 - B. March Tours – they went well. Had great kids and adults that attended the tours.
- VI. New Business
 - A. April's Resignation
 - We are booked into May with tours
 - B. Margaret Russell will be at the board meeting/Cemetery Walking Tour – Please Attend! Barbara smith enthusiastically presented the ideas for each entry. There will be a special map just for the fundraiser event. There is scheduled to be 6 stations that will run fifteen minutes apart. Meet at the gazebo, do the tour and then everyone to convene and enjoy a BBQ at the museum. Bob has the maps, RJ has the photos. Entries to be submitted with headstones or photos. School district #1 buses or SC Events Complex has people movers to aid in the transportation to and from the cemetery.
 - C. April School Tours 19th, 20th, 26th – Stagecoach Elementary 9:30-10:30am. Westridge (26th) 9:30-12:30pm
- VII. Announcements
 - a. Meeting April 21st at 9 am to review the Cemetery Walking Tour with Bob. Anyone who can attend is welcome.
- VIII. Adjournment – 6:27 pm

RS Historical Museum June 2017

Roll call:

Board: Angela, Theresa Michalksey, Mandy camphouse, Bob, Liz, RJ, Lynne
shalata

city: Rose Moseby

Excused: Joe Barbuto

Minutes Approved from last month: Liz approved, RJ second

All in favor and none opposed

correspondence:

- "Thank you" note from westridge 3rd Grade for the school tours

- "Thank you" note from a visitor with a \$25 donation

- Margaret Russel - Fundraising event with the Actor's Mission isn't going to
work.

Treasurer's Report :

\$2595.91 -

\$10,115.21 - \$7,000 earmarked for the brochure

- \$1,000 for Barbara Smith has been approved by board and will be approved by
city council.

- surplus of \$2100 towards general fund

- Liz moved to allocate no more than \$1000 towards archival boxes for
textiles and artifacts.

RJ second the motion. All in Favor and none opposed

council Liason's Report:

- Rose Moseby: No fireworks this year or next due to the fact that it's not a
necessity and the city will

vote on the budget on 6-20-2017

- Request for indoor shooting range on the zone changes

- Museum Exhibit coordinator/Technician position has not been filled and will
remain unfilled

Museum Report:

- A lot of tours have been taking place.

- cemetery walking Tours - there for 3 weeks. Emailing/Correspondence

- Getting donations again in spurts

- Not going to participate in International Days

- Liz commented that the front doors need to be varnished. Need a nice, dry
day

- city has contracted cleaning services

Angela adjourned the meeting at 6:32 pm

Rock Springs Historical Museum Board

Meeting Minutes

Wednesday, July 12, 2017

I. Call to order at 5:30 pm by our President, Angela.

II. Roll Call

- Joe, RJ, Bob, Angela, Lynne, Liz, Theresa and Mandy were in attendance. No city council liason member was present for the meeting.

III. Approval of the minutes

- Motion made by RJ, Second by Joe. All in favor, none opposed.

IV. Correspondence

- Letter to Bob in memory of Fred Pudge Gatti who is a former resident of Rock Springs from San Diego with a \$100 donation in consideration of his "Rock Springs Heritage".
- Barbara Smith left a "thank you" note for the donation given to her and her efforts towards the cemetery walk tour brochure.

A. Treasurer's Report - we should have one available next Monday, July 17, 2017. \$7000 is still being carried over for the brochure and possibly \$2500 to be spent in the next fiscal year.

B. Council Liason's Report: NONE

C. Museum Report - Janice has the Police Camp for Kids every wednesday. Lots of foot traffice lately. 40 people visited the museum on July 8, 2017 (same day as International Days in Bunning Park). \$50 in donations were received that day. Museum didn't participate in International Days this year.

V. Old Business

A. Junior Police Academy Tours on Wednesdays

VI. New Business

A. Proof on Cemetery Walking Tour Brochure - Weekend of 4th of July the first proof was received. Bob dropped off changes personally since he was near Cheyenne. Removed Oxford Comma from the proof. Minor corrections were made for the brochure. Logo to be added soon. Wonderful job on the cover. Right on budget for the 60 hours allotted for design time. Need to have a special meeting for the "almost" final print. Reception to be planned for the debut of the brochures. Approach Actor's Mission to still do cemetery walking tour. Can next approach WWCC acting students. Needs to be altered some and it's up to us as a board to make it presentable.

B. Lisa Tarufelli Retired - Liz to send a "thank you" note for her generosity towards the museum and towards our board.

C. \$100 donation with note - see correspondence

D. Wall Hangings and Dolls from Wonnacott Family - no title yet for display. Can't decide on a name that is agreeable.

VII. Announcements

- Theresa got married (congrats!!) and has changed her last name to Bachelor. Lynne will email Janice to be added to the new list of board members. Angela will review the absense policy in our by-laws. Hasn't been enforced in the last year. Each board member is to review the policy and be prepared to be present at the next meeting.
- Bob reviewed his recent interesting phone calls he's encountered at the museum. People calling negatively about the purse policy. There's a FaceBook complaint about the handicap accessibility of the building and being descriminated against and the purse policy. Bob's quiet response to the accusations against the Museum are as follows; Janice is NOT an old lady and Bob is grumpy.

VIII. Meeting adjourned at 6:06 pm

Rock Springs Historical Museum Board Meeting commenced to start at 5:30 pm promptly.

The following were not able to be in attendance: Angela Thatcher, Rose Moseby.

The following were in attendance: Theresa, RJ, Joe, Lisa, Bob, Mandy

Theresa Batchelor called the meeting to order and conducted the meeting while our President was unable to attend.

Approval of the minutes by RJ, second by Joe.

Correspondence: Bob received a "thank you card" from the Remember When Committee sent to Bob and Janice, to express appreciation for being "great advisors to the committee" and they're great contacts.

- A. Treasurer's Report:: RJ gave ballpark figure of \$3300.00. Current Donations 2016-2017 approximately \$350.00
- B. No Council Liaison's Report
- C. Museum Report: Brochure for Cemetery Walking Tour – 2nd proof sent back for proof-reading/grammar. Museum board can proof when closer to printing. Then board President will call for a special meeting. We are still on budget for cost of printing and shipping.

Old Business: Lisa Tarufelli retired from the city of Rock Springs

New Business: August 31st, 2017 is Bob's retirement party. No prospect yet for replacement.

Bob to be awarded/presentation at next City Council Meeting. Applicants have been submitted but position is still open. Bob to come ack to help with interview process. Liz wants to have and Open House for Bob from 4-7pm sponsored by the board for us and the public to say "good-bye and good luck". Motion made by Liz, 2nd by Lynne. All in favor

Board will coordinate what we need to have at the party. Invite former board members to attend as well.

-Another nice donation to museum. Amy Pivik's daughter donated \$150.00.

Museum is now under "finance" with the city

Janice does plan to stay on with the Museum, part-time still.

Museum closed August 21st-22nd for the Eclipse Closure. Posted on Facebook and the door.

Crazy lady with the stroller threatened Bob and the museum with posting a potentially bad review on Yelp and website.

Announcements:

Absence policy could not be addressed properly with Angela not being in attendance. All are asked to review and discuss when we have our full board present. Joe stated bylaws need corrections and changes.

Theresa adjourned the meeting at 5:58pm.

No meeting was held in September 2017. Museum Board President Angela Thatcher declined to hold a meeting in the interim between Bob Nelson's retirement in August 2017, and new Museum Coordinator Jennifer Messer's start date 1 October 2017.

Rock Springs Historical Museum Board
Meeting Minutes
Wednesday October 11, 2017 5:30 P.M.
Rock Springs Historical Museum
201 B. Street
Rock Springs, WY. 82901
(307) 362-3138

Meeting was called to order at 5:33pm by Angela, Current Board President

Members Present: Mandy Camphouse, Theresa Batchelor, Joe Barbuto, Lynn Shalata, Liz Strannigan, Angela Thatcher

Members Not Present: RJ Pieper

City Representation Present: Rose Mosbey, Chad Banks, Jennifer Messer

Meeting Minutes from last month were approved by Liz and 2nd by Lynne.

Introductions:

Jennifer Messer is the new RS Historical Museum Coordinator. She is on day 8 of her tenure. Jennifer reviewed her education, degrees and past work history. Jennifer defined her basic vision for the Museum: Clean Museum, get organized, have a good flow in entry(s). Keep old Rock Springs on entry level and upstairs to show our 56 Nationalities. Jennifer plans to have changing displays, keep some exhibits basic/the same and to have the inventory cataloged.

Chad Banks has been with the city for 4 years with the URA. Chad however has been on a city council member from 2002-2013. Previously Chad was the marketing director with the Sweetwater County Events Complex. Chad understands that the Museum has cleanliness issues and that it needs to be more of a dynamic and bigger component with a larger presence in the downtown. Chad intends to make sure the Museum is kept active with events and promotions. Chad would like to see partnership between the Museum board, the Broadway Theatre board and the URA board. Each board is a stand-alone and independent and they will remain that way. Chad will be lending volunteers to the Museum as needed. Chad does not intend to be attending every board meeting.

Correspondence:

Correspondence had been received but the most memorable to be shared by Jennifer was from Mrs. Barbara Bertagnolli. A book she had written about her family and the Fountain Club was donated to the Museum.

Treasures Report:

Donations: Unknown

Board Project List: approximately \$1,500

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Prior Fiscal Year Donations: Approximately \$3,000.

Council Liaison's Report:

Rose Mosbey has nothing out of the ordinary. Revenues have been better but last month's revenue was not good. Not adding back into the departments' budgets due to cuts has been able to reach the city's goal of not having to lay off employees. Councilwoman Mosbey prefers email for specific questions.

Museum Report:

Jennifer- All that has been done is cleaning. Jennifer has met with Janice to discuss the immediate needs of the Museum, find displays and "stacked up items". Jennifer has been dealing with pre-cataloged items. Jennifer intends on starting on storage soon. Janice has filed in info back lack of time and support to do those items has resulted in the large accumulation of items needing to be identified and placed. Jennifer is eventually planning on having a full-time assistant.

Theresa asked if the current program of Past Perfect be used efficiently to aide in the cataloging of the items. Jennifer stated that we have version 4 and can upgrade to a version 8 but will need to check on that.

Old Business:

Jennifer- Edward Curtis Exhibit – Jennifer is gathering cameras together for a display to participate with the other businesses and agencies participating.

Cemetery Walking Tour; board is interested in doing an event to host at the Museum for the public to display our board project. Chad asked if Corina Lee, who does a walking tour of the cemetery currently, might be interested in participating with our event. Jennifer is not interested in participating with or hosting the Cemetery Walking Tour event. Liz feels the booklet has been controversial, in the past. Joe encouraged us to do a small event. Theresa asked us to finish the projects and tasks that have already been started. Joe suggested we have "kick off" at the Museum on November 16th, 2017 from 4pm-6pm. Museum could host the reception with cookies, cider, water, coffee and cocoa down in the fire station. We can send

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out our press release two weeks before the event and also email invitations. Mandy will create the invitations and email them to Chad for approval.

New Business:

Chad says the event is geared towards women to kick off the Christmas shopping season and encourage the public to shop downtown. There will be free admission to the Broadway by spending \$5 downtown. Retail driven events geared towards making the downtown be more noticed. Booklet with the participating retailers. Theresa asked if Alcohol will be placed in the baskets. Jennifer informed the board that the signage will say 21 or older and will judge that by seeing if “they look old enough”. Jennifer doesn’t care for the wine, shot and redneck glasses. Jennifer wants relevant books and other things for everyone in the store to continue to generate more revenues. Events and policies for the museum usage need to be reviewed and or written.

Angela asked us to review the by-laws for the next meeting. Angela left the meeting at 6:37pm and Theresa, Vice President, took control of the meeting.

Theresa asked if Chad and Jennifer will let board assist in the decision of what events the Museum participates in. Chad informed us that staff is here to participate with the board and if the Museum is already open then the Museum will participate with those events. Member of the board participated with those events, tours and sitting at the desk and requested that those volunteering can continue to assist with those needs.

Chad asked us to review the by-laws and come up with a strategic plan, get organized and meet together.

Chad organized the Halloween bag stuffing from 1pm-3pm on Thursday, October 19, 2017. Each of the next 4 Saturdays from November 25th-December 16th from 11am-2pm, carriage rides will be provided to the public for free, averaging 400 people.

Maria Mortensen chairs the URA Board and would like to have a mixer after the holidays with all three boards, Museum, Broadway and URA.

New Marketing materials coming. Keeping the building, font but adding the colors of the city. Jennifer will be co-creating a stand-alone website.

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Lynne has issue with purses and the sign on the front door and encourages not confiscating the purses.

Meeting was adjourned at 6:56pm

Rock Springs Historical Museum Board
Meeting Minutes
Wednesday November 8, 2017 5:30 P.M.
Rock Springs Historical Museum
201 B. Street
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Board Members:

Present: Mandy Camphouse, Angela Thatcher, Lynn Shalata, Liz Strannigan,

Absent: Joe Barbuto, RJ Pieper

Others Present: Chad Banks, Manager of the Rock Springs Main Street/Urban Renewal Agency (URA), Jennifer Messer, Museum Coordinator, and Rose Mosbey, City Liaison.

Proceedings:

Meeting called to order at 5:36pm by President Angela. Angela asked for approval of the minutes. Liz asked for the Secretary position to add the name of whomever takes the minutes. Motion was made by Liz, second by Lynn. Motion carried unanimously.

Introductions: None

Correspondence:

November 17, 2017, Historic Governor's Mansion in Cheyenne, sent an invitation, "Tinsel Through Time" from 4-8pm.

Treasurer's Report:

Treasurer is not in attendance. Jennifer didn't have anything prepared. Jennifer referred to Chad. Chad has full/final budget for 2017-2018. Last 2 pages are what was proposed to the city by former Museum Director, Bob Nelson. This proposal is a request, Matt McBurnett with the city has the final decision. Board makes suggestions only. There is approximately \$3300 left in the budget. Angela asked about special projects-Chad informed that money can be fund-raised by the board and then be spent without the cities direction. Chad informed us that the items in the museum book store have their own line item in the budget. Next year the line items for the museum book store needs to be broken down to simplify what is purchased.

Council Liaison's Report:

Rose Mosbey discussed the recycling center is non-profit now and not with the city. Much cleaner inside and outside now. Fireworks are still a hot topic. Rose will update us with the information once she scans and emails the documents to us.

Museum Report:

Jennifer to type out report and email directly to the board. October saw 3,033 visitors due to the Halloween bag stuffing. Jennifer will be doing a promotional 30-minute radio show on or about December 3, 2017. 215 "witches" stopped by for *Witches Day*

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Out. 2525 Halloween stroll bags were given out. Next year each to be bundled with 100 bags to be able to have a better count. Next year, 4000 bags will be created. Jennifer believes that approximately 3500 bags were given out. There were 6 requests for information on items/places. Several people have coming in to volunteer. 6 new items were donated for the collection, including, coal lamps and photos. Mary Jane Matthews donated a jewelry box. Janice is working through these items for cataloging.

Edward Curtis Camera Exhibit is set up. Informational sheets are available. Increasing interests from the public. Press release let this week and or possibly into next week.

Board Involvement – Jennifer to have board attend the reception for Thursday, November 16, 2017. Museum to be open November 25, 2017 through December 16th, 2017 from 11-2pm. Santa to be down in the fire station. Janice will be here December 2, 2017 for the parade that evening. Jennifer needs assistance for the following dates: 11-16-2017, 11-20-2017, 12-2-2017, 12-9-2017, 12-16-2017. Decorating for Christmas will be 11-20-2017. Assistance is still needed in helping to clean storage, organizing, cleaning exhibits, putting away exhibits, moving items/objects, photos. We need to be actively recruiting academics, groups, high school, public committees, etc.

Cemetery walking tour press release don't by Liz. Run ads on Facebook and Sweetwater Now. Food and beverages planned for 75 attendees. Order cookies from Wendy Koritnik for Walking Tour and Christmas Parade. Liz made a motion for ordering cookies for reception and parade including purchasing one addition tub of cocoa (to make 4 tubs of cocoa). Lynn second the motion. None opposed, motion carries. Janice and Jennifer will be ordering these items. Volunteers needed for set up and tear down from 3pm-7pm. Event is from 4-6pm. Will RJ and Joe be attending 11-16-17 or 12-2-2017 events?

Old Business:

By- Law issues are still present. Most updates version of by-laws are dated 6-24-2013. Meeting date changed, etc. Jennifer needs to scan and email most recent version of by-laws to board members. Motion made by Liz to table the discussion. 2nd by Mandy. Motion carries.

Chad encourages the board to meet and create a strategic plan. We need long-terms goals and set up a 1, 2 and 5-year plan. Chad encourages a workshop in January/February. Angela to revisit the strategic plan then. Liz suggested to keep a running checklist for the agenda. Angela to implement a visual checklist.

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Marketing of the Rock Springs Museum logo. Jennifer says the website is moving slowly. Collections management, also known as Past Perfect, is almost \$1300 to upgrade. We need to also look into someone to host our website. Marketing on Chamber board on Dewar and by Bunning Park.

Chad has scheduled a mixer in January for the URA, Broadway Theater and Museum boards to meet and exchange ideas.

New Business:

Vice Chair needs to be filled. Nominations needed for next meeting so elections can be handled in January.

Christmas parade has not been discussed.

Major typos in Cemetery Walking Tour brochure. Three circled corrections came into the museum. Red Phillips information is wrong. Issues with grammar, typos and information given.

Angela to disperse all information now. Angela and Jennifer will compile the agenda for the meetings and then they will be disseminated by Angela. Chad added that the city should be receiving a copy of our meeting minutes as well.

Budget overview – Angela sked what “can and can’t” the budget money be spent upon. Chad instructed that the requests have to go through the requisition process. There is some money carried over.

Policy Recommendations to be discussed with by-laws at workshop for strategic plan.

Announcements:

None

Adjournment:

Meeting adjourned at 7:09pm

Meeting minutes submitted by Secretary, Mandy Camphouse.

Rock Springs Historical Museum Board
Meeting Minutes
December 13, 2017 5:30 P.M.
Rock Springs Historical Museum
201 B. Street
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(307) 362-3138

Board Members:

Present: Sharon Gray, Liz Strannigan, Lynne Shalata, RJ Pieper, Joe Barbuto, Angela Thatcher and Mandy Camphouse

Absent: (None)

Others Present: Jennifer Messer, Museum Director and Rose Mosbey, City of Rock Springs Liaison

Proceedings:

Meeting called to order at 5:31pm

Introductions:

Sharon Gray and has attended her first board meeting.

Correspondence:

Regular mail came in but nothing of great importance to the board.

Treasurer's Report:

\$1,475.77 is how much amount is remaining on our line items for board projects. That money is available for the current fiscal year which ends in July 2018. \$160 was spent for cocoa and cookies for the Christmas Parade. \$30 was spent on cups but that is on a different line item. The bill for cookies from Wendy was received for the cookies for the Cemetery Walking Tour reception for 75 cookies total.

Council Liaison's Report:

Rose has nothing to report since it's a slow time. This is typical for things to settle down at this time of year.

Museum Report:

Two reports given. The first for two schools brought kids in as well as the boy scouts. The second is for small business Saturday (the day after "Black Friday". \$325 in sales done. Sold lots of ornaments.

An Archeologist donated blue bottles. Some had belonged to the donator.

Old Business:

Christmas parade recap: We need to get better organized as a board. We plan to utilize the coffee pots of instead of the water coolers. Joe asked if we could purchase the coffee pots. Four are located at the museum and Anadarko will donate some.

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Members need to show up earlier. We should place a donation box/jar for cash next year. Angela put together a checklist for next year. 500 cookies were purchased this year and 460 were handed out. We should possibly increase that amount for next year. Lynne suggested that we dress the theme of the parade for next year.

New Business:

Angela wants to revisit the bylaws for next year. There will be a workshop in January. Chad to organize the mixer. We need to develop a strategic plan, long term goals and short terms goals. In 2011, City Hall stopped receiving the museum board meeting minutes. Liz to bring past meeting minutes so we can scan and copy them for our use and send to the city.

We need to digitize the by-laws. Mandy Camphouse will do that for the next meeting. We will need to fill vice-chairman for the board. New board elections in January. Please bring policy recommendations then. Joe likes the agenda, meeting minutes and body of email with information. Policy for using the museum for events/personal use. Rose to check since building belongs to the city and not to the board.

Jennifer has been researching a penny smasher to create more revenue. Purchase the machine to squire the coins. Hand crank is popular with the public. "Reasonable" place in Colorado has the available. Jennifer suggested the board pays for half and the museum to pay for the other half. It was clarified that the pressed pennies are not being "mutilated" and that having that machine will not be in violation of federal laws. Liz made a motion for Jennifer to research into the cost of procuring a penny smasher for the museum. Lynne 2nd the motion. The motion passed unanimously. Email information out for electronic voting is the route the board will move towards. All were in favor and motion carried.

Announcements:

Upcoming events: Museum will be closed Friday December 22, 2017 through December 25, 2017 as well as closed for December 29, 2017 through January 1st, 2018. McKinnon schools to bring their kids to the museum. This year will mark 150 years of the Transcontinental Railroad.

Angela's appointment is up and she has decided that she needs to focus on other projects. She was filling Darcy Lyon's term.

RJ is resigning from the board. He has not been able to attend due to work. His term is up in 2020. RJ has served the board since 2013.

Adjournment:

Meeting adjourned at 6:25pm

Meeting minutes submitted by Secretary, Mandy Camphouse

June 13 meeting minutes

Attendees: President Liz Strannigan, Treasurer Jon Harwood, Secretary Gregory R.C. Hasman, Bonnie Cannon, Sharon Gray and Joe Barbuto. Absent: Mandy Camphouse

May board meeting minutes: None presented by either Hasman or Barbuto.

Museum Curator Jennifer Messer said there will be some kind of table representing the museum at the fourth annual Sweetwater County School District No. 1 community kick-off on August 7. Messer talked about the board project concerning the creation of a Lincoln Highway brochure in Rock Springs.

- The city approved the museum's fiscal year 2018-19 budget at its June 17 meeting.

President Liz Strannigan asked Councilwoman and Board Liaison Rose Mosbey if the liaison gets re-elected. She said the mayor assigns all of the standing committees and liaison.

- A Museum report was given to discuss the Lincoln Highway pamphlets. Messer said it would be similar to Uinta County's LH brochure. It will also have historic photos.

- The guide will cost about \$1,288.75 out of the excess \$1,235 the board had to spend before the end of fiscal year 2017-18. The difference goes back to the city of Rock Springs. About 3,000 copies will be made, Messer said.

- The museum is working on a new website.

- Visitor numbers, 796 in May 2018; 646, May 2017.

- Angela Cable is almost done cataloging all the maps. There are about 600. She is also working on medical books, Messer said.

- A group of Utah teenagers came to the museum and made lots of heavy things to go to different places/boxes

Old Business

Board members wondered about the update of the Prohibition Party in the fall.

- Sharon Gray said she does not know if the museum can pull it off. She added, however, that she spoke with Backwards Distillery in Casper who said they would love to come.

- Joe Barbuto said the group has time and it needs to talk to Mandy Camphouse who was absent from the meeting.

- Strannigan said if the group doesn't have something by August, "I think we should forget it."

- Messer said the party, because of the alcohol being served, should take place at Bunning Hall Freight Station

Rose Mosbey said a decision needs to be made and for the Freight Station would need to be reserved. Strannigan suggested for a decision to be made in July to see if the party will move forward.

- Barbuto said he will speak with Camphouse.

Upcoming Events

International Day - July 14

Messer said she will be at a table for part of the event

- Mosbey said space is limited, but she needed to check with Councilman David Tate.

- Messer said it can sell flags, wildflower seed and Arcadia books at the event.

- Penny smasher- It hasn't been counted recently.

Strannigan said she would like for it to be tracked for a while.

-

Projects

Cemetery tour pamphlets

Barbuto talked about people that are picking them up are interested in genealogy and are looking

for family.

Talk possibly asking the Actor's Mission to do something regarding re-enactments in downtown

Rock Springs Historical Museum Board

Meeting Minutes – August 8, 2018

Board Members:

Present: Liz Strannigan, Sharon Gray, Bonnie Cannon, Jon Harwood

Absent: Mandy Camphouse, Joe Barbutto, Gregory Hasman

Others Present: Rose Mosbey – City Council Liason

Call To Order: 5:38 PM

Approval of Minutes: Minutes from the July 11 meeting were approved. Bonnie made the motion, Jon seconded.

Introductions: None

Correspondence: Museum has received several thank you notes from tour groups.

Treasurer Report: \$7000 current fiscal year budget, \$1200 prior fiscal year donations.

Old Business: Prohibition Party – it was decided and voted on that there will not be a prohibition party this year as a fund raiser. There are a number of factors that lead to this decision; including a lack of concrete information on prices and budget, concerns about using a date that is not the historical date for prohibition and no clear project to put the money raised towards.

New Business: An idea of publishing a cookbook was suggested by Chad Banks. This cookbook would be full of photos, recipes and memories. The motion to proceed was made by Jon Harwood, Second by Bonnie Cannon. Bonnie would like to chair this, as she has design experience. Jon will assist. Bonnie will have prices, ideas, etc. to present at the September

meeting. Posters will be printed and distributed around town to help gather recipes. Digital copies of the cookbook will also be available. Members of the board need to bring ideas on the title of the cookbook to the September meeting, or possible a contest to name the cookbook could be held.

Liz would like to see the museum pursue getting a cow from the Boy Scouts to decorate for next summer.

The board needs to purchase candy and new Halloween bags for the stroll. Jennifer will obtain pricing so the board can vote on this. Email vote can be held to approve this expenditure.

Announcements: None

Adjournment: 6:30 PM

Submitted by: Sharon Gray



City Council Agenda

Correspondence

SWEETWATER COUNTY DISTRICT BOARD OF HEALTH

Concurrence

333 Broadway, Suite 110
Rock Springs, WY 82901
(307)922-5390

Fax: (307)922-5496

115 E. Flaming Gorge Way
Green River, WY 82935
(307)872-3944

Fax: (307)872-3983

Agenda August 29, 2018 7:15 AM

1. Declare a quorum
2. Approval of Agenda (A)
3. Approval of Minutes minutes) (A)
4. Approval of Vouchers (A)
5. Equipment purchase -- computers (A)
6. Breast pump rental fees (A)
7. Education Reimbursement (A)
8. Bank of the West (I)
9. New hire (I)
10. Reports: Director
CHO
Environmental Health
PHRC
11. Public Comment
12. Executive session - personnel

Next BOH Meeting - September 26, 2018

- (A) Indicates board action required
(I) Indicates information agenda items

Southwest Counseling Service

Enriching lives through wellness, recovery, and hope

August 21, 2018

City of Rock Springs
212 D St.
Rock Springs, WY 82901
Phone: (307) 352-1510

RE: Color Run for Recovery

Dear Mayor Demshar,

My name is Danielle Deters. I am currently a Mental Health Case Manager. As you may know, September is the national recovery month, and to celebrate Southwest Counseling Service (SCS) would like to host a 5k color run. The details at this time are as follows—September 17, 2018 at 6:00 pm the 5k will begin at 2300 Foothill Boulevard (the proposed route will accompany this letter). The entire event should only last a few hours ending where the run began at 8:00 pm. Our intention is to promote wellness, and come together with the faces of recovery in our community. At this time, we are asking for approval as well as cooperation from the City of Rock Springs in order to ensure the safest crossing for our participants at major intersections. Any guidance from the City of Rock Springs is appreciated.

Should you have additional questions or concerns, please do not hesitate to reach me, Danielle Deters at (307) 352-1856.

Sincerely,



Danielle Deters, BA
Mental Health Case Manager

COPIES TO:
CHIEF PACHECO
PAUL KAUCHICH
CONNECTS?

Administrative/
Mental Health Services
1124 College Drive
Rock Springs, WY 82901
(307) 352-6680
Fax: (307) 352-6676

Recovery Services
2300 Foothill Blvd.
Rock Springs, WY 82901
(307) 352-6677
Fax: (307) 352-6614

Bridges Program/
Medical Services
2706 Ankeny Way
Rock Springs, WY 82901
(307) 352-6689
Fax: (307) 352-6692

Green River Office
115 East Flaming Gorge Way
Green River, WY 82935
(307) 872-3205
Fax: (307) 872-3207

Pinedale Office
PO Box 1588
120 S. Cole Ave.
Pinedale, WY 82941
(307) 367-6445
Fax: (307) 367-6447



City Council Agenda

Bills and Claims

VAR

City of Rock Springs
Open Item Listing

Run Date: 08/29/2018 User: sam_michel

Status: POSTED Due Date: 09/03/2018
Bank Account: RSNB Bank-General Fund Checking
Invoice Type: All Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 9000.1882 : WAYNE MILES	6046440	118-000597		09/05/2017	1	UB CR REFUND-95133	170-00-0000-202000 \$	5.50
GRAND TOTAL :								\$ 5.50

Run Date: 08/30/2018 User: sam_michel

Status: POSTED Due Date: 08/31/2018

Bank Account: RSNB Bank-General Fund Checking

Invoice Type: All Created By: All

[illegible]

**City of Rock Springs
Open Item Listing**

Run Date: 08/31/2018 User: sam_michel

Status: POSTED Due Date: 09/04/2018
Bank Account: RSNB Bank-Health Insurance Checking
Invoice Type: All Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 23 : BLUE CROSS-BLUE SHIELD	September 2018	119-000699	19-000537	09/04/2018	1	Health Insurance Premiums- September 2018	113-18-1801-403135	\$ 68,202.10 /
[VENDOR] 22557 : FLEXSHARE BENEFITS	AUGUST 2018	119-000714	19-000536	09/04/2018	1	Administration FlexShare Benefits- August 2018	113-18-1801-403135	\$ 391.50 /
GRAND TOTAL :							\$	68,593.60

City of Rock Springs Open Item Listing

Run Date: 08/31/2018 User: sam_michel

Status: POSTED Due Date: 09/04/2018
Bank Account: RSNB Bank-General Fund Checking
Invoice Type: All Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 23808 : ABI WINTERHAWK RECOVERY LLC 629.00	SEPT HAP	119-000818	19-000642	09/04/2018	1	HAWORTH SEP HAP	295-35-3508-404010	\$ 300.00
	SEPT HAP	119-000818	19-000642	09/04/2018	2	SHAW SEP HAP	295-35-3508-404010	\$ 329.00
[VENDOR] 23002 : AED SUPERSTORE	954928	119-000696	19-000339	09/04/2018	1	100-Pack Infant Face-Shield/Lung Bags	110-12-1205-406130	\$ 102.00
[VENDOR] 23793 : AERZEN	SEPI-18-001795	119-000697	19-000328	09/04/2018	1	Control modules	130-16-1601-406120	\$ 777.58
[VENDOR] 74 : AIRGAS INTERMOUNTAIN 516.07	STMT 8/1/18	119-000763	19-000603	09/04/2018	1	WRF- Nitrile Gloves, inv 9500479377	130-16-1601-406120	\$ 171.67
	STMT 8/1/18	119-000763	19-000603	09/04/2018	2	Streets-Acetylene, Argon, & Oxygen cylinder rental, inv 9500479377	110-13-1303-406130	\$ 160.25
	STMT 8/1/18	119-000763	19-000603	09/04/2018	3	Fire- small argon & oxygen cylinder rental, inv 9500479377	110-12-1205-406130	\$ 115.25
	STMT 8/1/18	119-000763	19-000603	09/04/2018	4	Golf- Large oxygen & acetylene rental inv 9500479377	110-14-1402-406120	\$ 68.90
[VENDOR] 9000.2289 : ALAN OR KATHLEEN BROWN	7852115	119-000760		09/04/2018	1	UB CR REFUND-99637	170-00-0000-202000	\$ 190.70
[VENDOR] 23792 : ALL AMERICAN SPORTS	INV-1339	119-000764	19-000584	09/04/2018	1	NB2774 YOUTH REVERSIBLE JERSEY W/ PRINT 30-S 50-M 15-L 5-XL 100.00 9.25 Tax Exempt 925.00 SHIPPING 1.00 20.00 Tax Exempt 20.00 Subtotal 945.00 TOTAL USD 945.00	110-14-1404-406130	\$ 945.00
[VENDOR] 18671 : AMERICAN PLANNING ASSOC	080782-1871	119-000765	19-000556	09/04/2018	1	Steve Horton Dues - APA, Western Chapter, AICP 10/1/2018 - 9/30/2019	110-19-1901-403220	\$ 302.00
[VENDOR] 23392.169 : AMUNDSEN CONSTRUCTION	CD-000364	119-000692		09/04/2018	1	ComDev Refund	110-00-0000-229000	\$ 7,000.00
[VENDOR] 23392.170 : AMUNDSEN CONSTRUCTION	CD-000365	119-000693		09/04/2018	1	ComDev Refund	110-00-0000-229000	\$ 600.00
[VENDOR] 23392.171 : AMUNDSEN CONSTRUCTION	CD-000366	119-000694		09/04/2018	1	ComDev Refund	110-00-0000-229000	\$ 416.00
[VENDOR] 23392.172 : AMUNDSEN CONSTRUCTION 12216.00	CD-000367	119-000695		09/04/2018	1	ComDev Refund	110-00-0000-229000	\$ 4,200.00
[VENDOR] 21734 : ANTIGUA GROUP, INC. 933.28	AIN-0548416	119-000819	19-000530	09/04/2018	1	staff shirts	110-14-1405-404800	\$ 900.00
	AIN-0548416	119-000819	19-000530	09/04/2018	2	shipping	110-14-1405-404800	\$ 33.28
[VENDOR] 24570 : ARCHIVESOCIAL INC	5283	119-000698	19-000173	09/04/2018	1	One year Archive Social economy package. ArchiveSocial?s maximum liability under this purchase order is limited to the total amount of fees received during the 12 month period preceding the event giving rise to the liability, except that such limitation of liability will not apply to ArchiveSocial?s indemnification for intellectual property infringement or personal	110-11-1107-407415	\$ 2,388.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
						injury.		
[VENDOR] 9000.2284 : ART TAUCHER	7852110	119-000755		09/04/2018	1	UB CR REFUND-100183	170-00-0000-202000	\$ 60.96
[VENDOR] 22263 : BATTERY SYSTEMS	4563174	119-000768	19-000583	09/04/2018	1	Batteries	110-13-1303-406125	\$ 362.97
[VENDOR] 24461 : BAXTER'S FRAME WORKS & BADGE FRAME, INC.	127146	119-000767	19-000596	09/04/2018	1	Engraved name plates	110-12-1201-406130	\$ 108.00
	127146	119-000767	19-000596	09/04/2018	2	Shipping	110-12-1201-406101	\$ 8.75
	116.75							
[VENDOR] 24446 : BEST VALUE RENTALS, LLC	SEPT HAP	119-000820	19-000633	09/04/2018	1	VELASQUEZ SEP HAP	295-35-3508-404010	\$ 739.00
[VENDOR] 19420 : BOOKCLIFF SALES INC	5344127	119-000700	19-000522	09/04/2018	1	Boots for Clint Zambai	150-33-3302-402103	\$ 164.62
[VENDOR] 21385 : BOTTOM LINE MARKETING	18221	119-000701	19-000520	09/04/2018	1	usb car chargers	110-11-1106-406130	\$ 203.07
[VENDOR] 24502 : BROWN Larianna	8-21-2018	119-000702	19-000526	09/04/2018	1	August City Council Meetings	110-11-1107-403310	\$ 50.00
[VENDOR] 21443 : CAREER TRACK	326231	119-000768	19-000579	09/04/2018	1	Sending Cody Muniz and Zach Birch to First-Time Manager/Supervisor Seminar October 9th	110-14-1404-403210	\$ 198.00
[VENDOR] 9000.2283 : CAROLYN LUCKY	7852109	119-000754		09/04/2018	1	UB CR REFUND-95027	170-00-0000-202000	\$ 46.01
[VENDOR] 18678 : CARRIER CORPORATION	B002642754	119-000821	19-000090	09/04/2018	1	Adding R-11 to building chiller	110-14-1405-404310	\$ 502.00
[VENDOR] 22708 : CARRINGTON POINTE APARTMENTS	SEPT HAP	119-000822	19-000638	09/04/2018	1	TOLAR SEP HAP	295-35-3508-404010	\$ 577.00
	SEPT HAP	119-000822	19-000638	09/04/2018	2	WILLITS SEP HAP	295-35-3508-404010	\$ 621.00
	SEPT HAP	119-000822	19-000638	09/04/2018	3	BENNETT SEP HAP	295-35-3508-404010	\$ 455.00
	SEPT HAP	119-000822	19-000638	09/04/2018	4	HUNT SEP HAP	295-35-3508-404010	\$ 308.00
	SEPT HAP	119-000822	19-000638	09/04/2018	5	MILLER SEP HAP	295-35-3508-404010	\$ 464.00
	SEPT HAP	119-000822	19-000638	09/04/2018	6	JACKSON SEP HAP	295-35-3508-404010	\$ 441.00
	SEPT HAP	119-000822	19-000638	09/04/2018	7	QUESADA SEP HAP	295-35-3508-404010	\$ 446.00
	SEPT HAP	119-000822	19-000638	09/04/2018	8	MILLS SEP HAP	295-35-3508-404010	\$ 453.00
	SEPT HAP	119-000822	19-000638	09/04/2018	9	BATTY SEP HAP	295-35-3508-404010	\$ 553.00
	SEPT HAP	119-000822	19-000638	09/04/2018	10	HYMAN SEP HAP	295-35-3508-404010	\$ 278.00
	SEPT HAP	119-000822	19-000638	09/04/2018	11	MARTIN SEP HAP VASH	295-35-3508-404009	\$ 764.00
	SEPT HAP	119-000822	19-000638	09/04/2018	12	HANSON SEP HAP	295-35-3508-404010	\$ 495.00
	SEPT HAP	119-000822	19-000638	09/04/2018	13	BROWNING SEP HAP	295-35-3508-404010	\$ 480.00
	SEPT HAP	119-000822	19-000638	09/04/2018	14	POLITI SEP HAP	295-35-3508-404010	\$ 422.00
	6755.00							
[VENDOR] 20753 : CHANNING BETE CO. INC.	53560729	119-000770	19-000463	09/04/2018	1	BLS Student Manuals	110-12-1205-406130	\$ 795.00
	53560729	119-000770	19-000463	09/04/2018	2	Heartsaver First Aid, CPR, AED Student Manuals	110-12-1205-406130	\$ 187.50
	53560729	119-000770	19-000463	09/04/2018	3	CPR, AED Student Manuals	110-12-1205-406130	\$ 75.00
	53560729	119-000770	19-000463	09/04/2018	4	First Aid Only Student Manuals	110-12-1205-406130	\$ 50.00
	53560729-2	119-000771	19-000463	09/04/2018	1	Discount AHA Products (sm 8/29/18)	110-12-1205-406130	\$ -66.45
	1041.05							
[VENDOR] 22709 : CHAVEZ Maria	SEPT HAP	119-000823	19-000637	09/04/2018	1	SOLARIS SEP HAP VASH	295-35-3508-404009	\$ 269.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 23182 : CHEMICAL TESTING PROGRAM	08202018PD	119-000824	19-000616	09/04/2018	1	Evidence Collection Blood Kit R18-09957	110-12-1201-403401	\$ 9.00
[VENDOR] 9000.2291 : CHRISTINE THAI	7852117	119-000762		09/04/2018	1	UB CR REFUND-96329	170-00-0000-202000	\$ 301.25
[VENDOR] 3487 : CITY OF ROCK SPRINGS 318974.42	September 2018	119-000703	19-000538	09/04/2018	1	MAYOR/COUNCIL	110-11-1101-402011	\$ 1,572.63
	September 2018	119-000703	19-000538	09/04/2018	2	ATTORNEY	110-11-1102-402011	\$ 5,105.64
	September 2018	119-000703	19-000538	09/04/2018	3	FINANCE/ADMIN	110-11-1103-402011	\$ 10,706.75
	September 2018	119-000703	19-000538	09/04/2018	4	CITY BUILDINGS	110-11-1104-402011	\$ 2,154.28
	September 2018	119-000703	19-000538	09/04/2018	5	MUNICIPAL COURT	110-11-1105-402011	\$ 1,551.06
	September 2018	119-000703	19-000538	09/04/2018	6	URA	110-11-1106-402011	\$ 1,378.73
	September 2018	119-000703	19-000538	09/04/2018	7	IT	110-11-1107-402011	\$ 3,705.34
	September 2018	119-000703	19-000538	09/04/2018	8	SEWER ADMIN	130-16-1108-402011	\$ 387.77
	September 2018	119-000703	19-000538	09/04/2018	9	WATER ADMIN	150-33-1108-402011	\$ 387.76
	September 2018	119-000703	19-000538	09/04/2018	10	POLICE DEPT	110-12-1201-402011	\$ 77,941.69
	September 2018	119-000703	19-000538	09/04/2018	11	ANIMAL CONTROL	110-12-1202-402011	\$ 3,899.22
	September 2018	119-000703	19-000538	09/04/2018	12	FIRE DEPARTMENT	110-12-1205-402011	\$ 57,562.29
	September 2018	119-000703	19-000538	09/04/2018	13	ENGINEERING	110-13-1301-402011	\$ 6,462.84
	September 2018	119-000703	19-000538	09/04/2018	14	STREETS	110-13-1303-402011	\$ 16,458.68
	September 2018	119-000703	19-000538	09/04/2018	15	CEMETERY	110-13-1304-402011	\$ 3,705.34
	September 2018	119-000703	19-000538	09/04/2018	16	PARKS	110-14-1401-402011	\$ 7,453.82
	September 2018	119-000703	19-000538	09/04/2018	17	GOLF COURSE	110-14-1402-402011	\$ 13,119.56
	September 2018	119-000703	19-000538	09/04/2018	18	CIVIC CENTER	110-14-1404-402011	\$ 11,740.79
	September 2018	119-000703	19-000538	09/04/2018	19	FAMILY REC CNTR	110-14-1405-402011	\$ 20,142.45
	September 2018	119-000703	19-000538	09/04/2018	20	WRF	130-16-1601-402011	\$ 22,533.72
	September 2018	119-000703	19-000538	09/04/2018	21	PUBLIC SERVICES	110-19-1901-402011	\$ 1,378.73
	September 2018	119-000703	19-000538	09/04/2018	22	BUILDING INSP	110-19-1902-402011	\$ 6,462.84
	September 2018	119-000703	19-000538	09/04/2018	23	VEHICLE MAINTENANCE	110-19-1903-402011	\$ 7,841.57
	September 2018	119-000703	19-000538	09/04/2018	24	WATER OPS	150-33-3302-402011	\$ 13,722.72
	September 2018	119-000703	19-000538	09/04/2018	25	MUSEUM	110-34-3401-402011	\$ 2,154.28
	September 2018	119-000703	19-000538	09/04/2018	26	PUBLIC HOUSING	250-35-3501-402011	\$ 3,031.08
	September 2018	119-000703	19-000538	09/04/2018	27	PUBLIC HSG MNTO	250-35-3502-402011	\$ 3,726.89
	September 2018	119-000703	19-000538	09/04/2018	28	SECTION 8	295-35-3508-402011	\$ 157.26
	September 2018	119-000703	19-000538	09/04/2018	29	NON-DEPT	110-15-1501-402011	\$ 12,528.69
[VENDOR] 22148 : CJ SIGNS	41055	119-000825	19-000533	09/04/2018	1	replace handicap sign	110-14-1405-406120	\$ 70.00
[VENDOR] 24595 : CLEVELAND	Reimb S. Cleveland	119-000772	19-000599	09/04/2018	1	Travel Reimbursement	110-12-1201-405801	\$ 45.06
[VENDOR] 22710 : CML RENTALS	SEPT HAP	119-000826	19-000634	09/04/2018	1	GARCIA SEP HAP	295-35-3508-404010	\$ 383.00
[VENDOR] 24574 : COLORADO WATER AND ANGLING CONSULTANTS	8508	119-000704	19-000203	09/04/2018	1	Come to Rock Springs and conduct training for our staff on Aerobic Digester Operation	130-16-1601-403210	\$ 1,805.57
[VENDOR] 20198 : COMMUNICATION TECHNOLOGIES	81702	119-000773	19-000560	09/04/2018	1	repair to irrigation hand held radio	110-14-1402-406120	\$ 140.83
[VENDOR] 23461 : CONVERGINT TECHNOLOGIES, INC	W622829	119-000705	19-000326	09/04/2018	1	Tropos hardware maintenance support 8/1/18 - 7/31/19	110-11-1107-404301	\$ 38,006.29
[VENDOR] 45 : COPIER & SUPPLY CO. INC. OF RS	AR18803	119-000774	19-000558	09/04/2018	1	savin copier	110-19-1901-404301	\$ 780.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
— [VENDOR] 22268 : CREATIVE PRODUCT SOURCING, INC	116808	119-000706	19-000256	09/04/2018	1	Elementary Workbooks	110-12-1201-406110	\$ 1,161.00
3,584.52	116808	119-000706	19-000256	09/04/2018	2	18" Daren Lion	110-12-1201-406110	\$ 288.00
	116808	119-000706	19-000256	09/04/2018	3	Heavy Duty Backpack	110-12-1201-406110	\$ 360.00
	116808	119-000706	19-000256	09/04/2018	4	Graduation Pins	110-12-1201-406110	\$ 600.00
	116808	119-000706	19-000256	09/04/2018	5	Graduation Certificate Holder	110-12-1201-406110	\$ 750.00
	116808	119-000706	19-000256	09/04/2018	6	Graduation Certificate Black Trim	110-12-1201-406110	\$ 160.00
	116808	119-000706	19-000256	09/04/2018	7	Shipping	110-12-1201-406101	\$ 265.52
— [VENDOR] 47 : CUMMINS ROCKY MOUNTAIN LLC	024-65742	119-000707	19-000511	09/04/2018	1	Air Filter	130-16-1601-406125	\$ 52.16
[VENDOR] 9000.2285 : DAVID OR TINA PALMER	7852111	119-000756		09/04/2018	1	UB CR REFUND-95987	170-00-0000-202000	\$ 67.19
— [VENDOR] 16684 : DEBERNARDI CONSTRUCTION CO. INC	Pay App #6	119-000827	18-001642	09/04/2018	1	2018 Concrete Replacement	110-13-1303-407109	\$ 70,060.00
— [VENDOR] 21309 : DIVISION OF CRIMINAL INVEST.	City Building Prints	119-000708	19-000524	09/04/2018	1	City Buildings-Janitorial. fingerprint & background check	110-11-1109-402201	\$ 39.00
— [VENDOR] 24402 : DOMINION ENERGY	8/30/18	119-000828	19-000653	09/04/2018	1	CITY BUILDINGS	110-11-1104-406201	\$ 194.58
4,638.69	8/30/18	119-000828	19-000653	09/04/2018	2	MUSEUM	110-34-3401-406201	\$ 37.71
	8/30/18	119-000828	19-000653	09/04/2018	3	ANIMAL CONTROL	110-12-1202-406201	\$ 30.31
	8/30/18	119-000828	19-000653	09/04/2018	4	FIRE DEPARTMENT	110-12-1205-406201	\$ 58.42
	8/30/18	119-000828	19-000653	09/04/2018	5	CEMETERY	110-13-1304-406201	\$ 18.20
	8/30/18	119-000828	19-000653	09/04/2018	6	WWTP	130-16-1601-406201	\$ 259.73
	8/30/18	119-000828	19-000653	09/04/2018	7	PARKS	110-14-1401-406201	\$ 106.63
	8/30/18	119-000828	19-000653	09/04/2018	8	SENIOR CITIZENS	110-15-1501-404801	\$ 314.59
	8/30/18	119-000828	19-000653	09/04/2018	9	FRC	110-14-1405-406201	\$ 3,014.67
	8/30/18	119-000828	19-000653	09/04/2018	10	WATER DEPT	150-33-3302-406201	\$ 61.73
	8/30/18	119-000828	19-000653	09/04/2018	11	HOUSING	250-35-3501-406201	\$ 256.58
	8/30/18	119-000828	19-000653	09/04/2018	12	URA	110-11-1106-406201	\$ 285.34
— [VENDOR] 24031 : DSI DIGITAL SYSTEMS INSTALLATION	996	119-000709	19-000342	09/04/2018	1	Thinline Card Reader	110-12-1201-407401	\$ 800.00
10,275.00	996	119-000709	19-000342	09/04/2018	2	E2M Size Cabinet	110-12-1201-407401	\$ 585.00
	996	119-000709	19-000342	09/04/2018	3	MR52 Reader Interface Module 2 Rdr, 8 Inp, 5 Relay	110-12-1201-407401	\$ 570.00
	996	119-000709	19-000342	09/04/2018	4	Surface Mounted Electric Strike	110-12-1201-407401	\$ 1,400.00
	996	119-000709	19-000342	09/04/2018	5	Surface Mount Door Contact	110-12-1201-407401	\$ 180.00
	996	119-000709	19-000342	09/04/2018	6	Access Control Wire	110-12-1201-407401	\$ 1,300.00
	996	119-000709	19-000342	09/04/2018	7	Conduit	110-12-1201-407401	\$ 1,060.00
	996	119-000709	19-000342	09/04/2018	8	Installation of Product	110-12-1201-407401	\$ 2,840.00
	996	119-000709	19-000342	09/04/2018	9	Travel	110-12-1201-407401	\$ 500.00
	996	119-000709	19-000342	09/04/2018	10	EP 1502 Controller 8In/4Out/2Rdr	110-12-1201-407401	\$ 1,040.00
— [VENDOR] 24554 : ELWOOD STAFFING SERVICES, INC.	1840671	119-000710	19-000569	09/04/2018	1	Temp Staff N. Stotts Week ending 8/12/18	110-11-1101-403310	\$ 825.20
6,167.19	1840671	119-000710	19-000569	09/04/2018	2	Temp Staff B. Brown Week ending 8/12/18	110-14-1402-403310	\$ 478.40
	1840671	119-000710	19-000569	09/04/2018	3	Temp Staff B. Goich Week ending 8/12/18	110-14-1402-403310	\$ 478.40
	1840671	119-000710	19-000569	09/04/2018	4	Temp Staff J. Sanchez Week ending 8/12/18	110-14-1401-403310	\$ 598.00
	1841134	119-000775	19-000571	09/04/2018	1	Temp Staff N. Stotts Week ending 8/19/18	110-11-1101-403310	\$ 825.20
	1841134	119-000775	19-000571	09/04/2018	2	Temp Staff B. Brown Week ending 8/19/18	110-14-1402-403310	\$ 691.08

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	1841134	119-000775	19-000571	09/04/2018	3	Temp Staff B. Goich Week ending 8/19/18	110-14-1402-403310	\$ 676.51
	1841134	119-000775	19-000571	09/04/2018	4	Temp Staff J. Sanchez Week ending 8/19/18	110-14-1401-403310	\$ 478.40
	1840648	119-000829	19-000652	09/04/2018	1	Sam Filler week ending 8/12/2018	250-35-3502-404310	\$ 558.00
	1840648	119-000829	19-000652	09/04/2018	2	Sam Filler week ending 8/19/2018	250-35-3502-404310	\$ 558.00
[VENDOR] 21692 : ENERGY LABORATORIES, INC. 3,110.00	178428, 178783	119-000711	19-000554	09/04/2018	1	IPP sample analysis for influent and effluent	130-16-1601-406130	\$ 2,436.00
	176726	119-000712	19-000521	09/04/2018	1	Disinfectant By-Product samples	150-33-3302-406120	\$ 674.00
[VENDOR] 61 : FEDEX 78.50	92020666030	119-000713	19-000542	09/04/2018	1	Overnight shipping for Resolution #2018-135	110-11-1103-406101	\$ 15.23
	Eng. Shipping	119-000776	19-000576	09/04/2018	1	Sending Grant info to WBC	110-13-1301-406101	\$ 6.56
	WRF Shippin	119-000777	19-000586	09/04/2018	1	Overnite shipping for WET samples	130-16-1601-406101	\$ 56.71
[VENDOR] 21599 : FOOT JOY	906354565	119-000778	19-000588	09/04/2018	1	Special order shoes bill fletcher	110-14-1402-406133	\$ 350.75
[VENDOR] 24559 : FORTUNA, JOHN A.	SEPT HAP	119-000830	19-000636	09/04/2018	1	HERBIN SEP HAP	295-35-3508-404010	\$ 28.00
[VENDOR] 24298 : FOSSEN <i>Michele</i>	SEPT HAP	119-000831	19-000635	09/04/2018	1	CRUZ SEP HAP	295-35-3508-404010	\$ 688.00
[VENDOR] 24063 : FUN EXPRESS 340.00	691428738-01	119-000779	19-000401	09/04/2018	1	85/3998 Paper Happy Birthday Cake Cups	110-14-1404-406130	\$ 160.00
	691428738-01	119-000779	19-000401	09/04/2018	2	85/3996 Paper Happy Birthday Cake Dessert Plates	110-14-1404-406130	\$ 120.00
	691428738-01	119-000779	19-000401	09/04/2018	3	85/3997 Paper Happy Birthday Cake Napkins	110-14-1404-406130	\$ 60.00
[VENDOR] 24525 : G & P POLYGRAPHS, LLC	RSPD polygraphs	119-000780	19-000595	09/04/2018	1	Police Applicant Polygraphs	110-12-1201-403201	\$ 600.00
[VENDOR] 21554 : GLOBE ELECTRIC	2666	119-000781	19-000517	09/04/2018	1	repair power supply main entrance to street lights	110-14-1402-404310	\$ 397.32
[VENDOR] 295 : GRAINGER, INC	9878465062	119-000832	19-000534	09/04/2018	1	oil	110-14-1405-406120	\$ 128.24
[VENDOR] 22162 : GRANT WRITING USA 910.00	110586875	119-000782	19-000592	09/04/2018	1	Registration fees for Travis Moser to attend Grant Writing Course	110-12-1201-403210	\$ 455.00
	110586875	119-000782	19-000592	09/04/2018	2	Registration fees for Mat Register to attend Grant Writing Course	110-12-1201-403210	\$ 455.00
[VENDOR] 21624 : GREENE'S ENERGY SERVICES, INC.	102751	119-000833	19-000532	09/04/2018	1	weld leaking water line	110-14-1405-406120	\$ 180.00
[VENDOR] 77 : HACH CHEMICAL	11089677	119-000715	19-000260	09/04/2018	1	pH electrode and salt bridges	130-16-1601-406130	\$ 1,602.01
[VENDOR] 9000.2281 : HADEN CONSTRUCTION	7852107	119-000752		09/04/2018	1	UB CR REFUND-158209	170-00-0000-202000	\$ 9.72
[VENDOR] 21253 : HONNEN EQUIPMENT CO. 244.07	978999	119-000716	19-000510	09/04/2018	1	Adhesive	110-13-1304-406125	\$ 17.04
	978999	119-000716	19-000510	09/04/2018	2	Idler	110-13-1304-406125	\$ 68.94
	978999	119-000716	19-000510	09/04/2018	3	V-Belt	110-13-1304-406125	\$ 103.25
	978999	119-000716	19-000510	09/04/2018	4	Spacer	110-13-1304-406125	\$ 54.84
[VENDOR] 22478 : INTERNATIONAL CODE COUNCIL, INC 207.00	1000934591	119-000717	18-003526	09/04/2018	1	2015 IFC Online Study Guide - For Fire Inspector 1-66, 2015 International Fire Code (IFC): Item #3400S15	110-12-1205-403210	\$ 69.00
	1000932463,100093264	119-000718	18-003526	09/04/2018	1	2015 IFC Online Study Guide - For Fire	110-12-1205-403210	\$ 138.00

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						Inspector 1-66, 2015 International Fire Code (IFC): Item #3400S15		
[VENDOR] 21410 : JACK'S TRUCK & EQUIPMENT	X303003528-1	I19-000719	19-000503	09/04/2018	1	Air Filter	130-16-1601-406125	\$ 152.92
[VENDOR] 9000.2282 : JASON GRENIER	7852108	I19-000753		09/04/2018	1	UB CR REFUND-97709	170-00-0000-202000	\$ 33.16
[VENDOR] 9000.2288 : KEVIN HEYBORNE	7852114	I19-000759		09/04/2018	1	UB CR REFUND-101528	170-00-0000-202000	\$ 180.44
[VENDOR] 22421 : LACAL EQUIPMENT, INC.	0286237-IN	I19-000720	19-000512	09/04/2018	1	Conveyor Belt	110-13-1303-406125	\$ 1,410.77
[VENDOR] 22297 : LITTLE AMERICA	36927	I19-000783	19-000607	09/04/2018	1	Lodging for Wyoming Trauma Conference (Gatti)	110-12-1205-405801	\$ 279.00
[VENDOR] 24339 : M & H PROPERTIES, LLC	SEPT HASH	I19-000834	19-000631	09/04/2018	1	CHESNEY SEP HAP VASH	295-35-3508-404009	\$ 161.00
[VENDOR] 23392.168 : M&J OILFIELD CONSTRUCTION SERVICES LLC	CD-000363	I19-000691		09/04/2018	1	ComDev Refund	110-00-0000-229000	\$ 1,980.00
[VENDOR] 9000.2287 : MOLLY BROUILLETTE	7852113	I19-000758		09/04/2018	1	UB CR REFUND-101483	170-00-0000-202000	\$ 109.34
[VENDOR] 24393 : MORGAN VALLEY POLARIS KTM	103113	I19-000721	19-000501	09/04/2018	1	Weed eater heads	110-14-1401-406120	\$ 69.90
	103642	I19-000784	19-000582	09/04/2018	1	Ignition Switch	110-13-1304-406125	\$ 89.49
[VENDOR] 20041 : MPH INDUSTRIES INC	6004326	I19-000785	19-000594	09/04/2018	1	Repair Radar	110-12-1201-406130	\$ 127.15
[VENDOR] 23161 : MY EDUCATIONAL RESOURCES INC.	8-1-2018	I19-000722	19-000574	09/04/2018	1	BLS Provider E-Cards	110-12-1205-406130	\$ 40.00
	8-1-2018	I19-000722	19-000574	09/04/2018	2	HeartSaver CPR E-Card	110-12-1205-406130	\$ 22.00
	8-1-2018	I19-000722	19-000574	09/04/2018	3	HeartSaver 1st Aid/CPR E-Card	110-12-1205-406130	\$ 22.00
[VENDOR] 18714 : NATIONAL REC & PARKS ASSOC	NRPA Live 2018	I19-000786	19-000580	09/04/2018	1	Online Admission for the National Recreation and Parks Conference for Robyn and JJ	110-14-1404-403210	\$ 720.00
[VENDOR] 131 : NEW STUDIO	12111	I19-000835	19-000610	09/04/2018	1	CSO Ken Lorimer's Photo for wall	110-12-1201-406130	\$ 20.00
[VENDOR] 24576 : NEWEGG BUSINESS INC	65207756	I19-000723	19-000399	09/04/2018	1	USB drives, hubs, GPS receivers, cables	110-11-1107-407415	\$ 487.46
[VENDOR] 24596 : NICHOLAS, GARY	SEPT HASH	I19-000836	19-000630	09/04/2018	1	GOLD SEP HAP VASH	295-35-3508-404009	\$ 709.00
[VENDOR] 22696 : NOTARY OFFICER	Notary Applications	I19-000724	19-000559	09/04/2018	1	Notary fees for Reyn Belliston	110-12-1201-403220	\$ 30.00
	Notary Applications	I19-000724	19-000559	09/04/2018	2	M. Nielson Notary Application	110-12-1201-403220	\$ 30.00
[VENDOR] 22570 : NTOA	10/12/18-10/12/19	I19-000787	19-000600	09/04/2018	1	Membership Fee Renewal	110-12-1201-403220	\$ 150.00
[VENDOR] 302 : NU-TECH SPECIALTIES INC	172760, 172759	I19-000725	19-000508	09/04/2018	1	Civic- Bromine tablets, inv 172760	110-14-1404-406120	\$ 231.55
	172760, 172759	I19-000725	19-000508	09/04/2018	2	Civic- 15 gal drum of T-Chlor, refund drum charge, inv 172759	110-14-1404-406120	\$ 339.50
[VENDOR] 21356 : ORKIN EXTERMINATING	173242312-2	I19-000788	19-000322	09/04/2018	1	Pest control services	110-14-1404-404301	\$ 161.13
	July Services	I19-000837	19-000621	09/04/2018	1	3102 Dewar July	250-35-3502-404301	\$ 143.05

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	July Services	119-000837	19-000621	09/04/2018	2	1400 Thompson July	250-35-3502-404301	\$ 142.92
	July Services	119-000837	19-000621	09/04/2018	3	530 Gobel July	250-35-3502-404301	\$ 100.30
	July Services	119-000837	19-000621	09/04/2018	4	2125 Century July	250-35-3502-404301	\$ 113.34
[VENDOR] 24399 : OVERY Ray	SEPT HAP	119-000838	19-000629	09/04/2018	1	CISNEROS SEP HAP VASH	295-35-3508-404009	\$ 680.00
[VENDOR] 138 : PACIFIC STEEL & RECYCLING	2079797	119-000789	19-000577	09/04/2018	1	Golf- Metal repair, picker mount, inv 6500331	110-14-1402-406120	\$ 94.37
1,242.09	2079797	119-000789	19-000577	09/04/2018	2	WRF- SS Angle RL 2x2x1/4 inv 6514978	130-18-1601-406120	\$ 407.84
	2079797	119-000789	19-000577	09/04/2018	3	Streets- Alum 4x8 inv 6411003	110-13-1303-406130	\$ 599.04
	2079797	119-000789	19-000577	09/04/2018	4	Streets- 20' SQ tube, gate topper hardware, inv 6525749, 6517805, 6517536	110-13-1303-406130	\$ 140.84
[VENDOR] 3481 : PAETEC	70419359	119-000726	19-000504	09/04/2018	1	Mayor/Council	110-11-1101-405301	\$ 2.48
112.98	70419359	119-000726	19-000504	09/04/2018	2	Human Resources	110-11-1109-405301	\$ 14.71
	70419359	119-000726	19-000504	09/04/2018	3	Attorney	110-11-1102-405301	\$ 3.95
	70419359	119-000726	19-000504	09/04/2018	4	Finance	110-11-1103-405301	\$ 38.70
	70419359	119-000726	19-000504	09/04/2018	5	Municipal Court	110-11-1105-405301	\$ 2.91
	70419359	119-000726	19-000504	09/04/2018	6	Police Department	110-12-1201-405301	\$ 23.80
	70419359	119-000726	19-000504	09/04/2018	7	Animal Control	110-12-1202-405301	\$ 1.38
	70419359	119-000726	19-000504	09/04/2018	8	Fire Department	110-12-1205-405301	\$ 2.40
	70419359	119-000726	19-000504	09/04/2018	9	Engineering	110-13-1301-405301	\$ 3.79
	70419359	119-000726	19-000504	09/04/2018	10	Public Services	110-19-1901-405301	\$ 1.12
	70419359	119-000726	19-000504	09/04/2018	11	Building Department	110-19-1902-405301	\$ 3.44
	70419359	119-000726	19-000504	09/04/2018	12	Shop	110-19-1903-405301	\$ 0.73
	70419359	119-000726	19-000504	09/04/2018	13	Cemetery	110-13-1304-405301	\$ 0.31
	70419359	119-000726	19-000504	09/04/2018	14	Golf Course	110-14-1402-405301	\$ 0.01
	70419359	119-000726	19-000504	09/04/2018	15	Civic Center	110-14-1404-405301	\$ 0.06
	70419359	119-000726	19-000504	09/04/2018	16	Family Rec Center	110-14-1405-405301	\$ 3.01
	70419359	119-000726	19-000504	09/04/2018	17	WWTP	130-16-1601-405301	\$ 0.68
	70419359	119-000726	19-000504	09/04/2018	18	Water Operations	150-33-3302-405301	\$ 0.51
	70419359	119-000726	19-000504	09/04/2018	19	Water Admin	150-33-1108-405301	\$ 1.66
	70419359	119-000726	19-000504	09/04/2018	20	Sewer Admin	130-16-1108-405301	\$ 1.66
	70419359	119-000726	19-000504	09/04/2018	21	Museum	110-34-3401-405301	\$ 0.54
	70419359	119-000726	19-000504	09/04/2018	22	Housing	250-35-3501-405301	\$ 1.39
	70419359	119-000726	19-000504	09/04/2018	23	Data Processing	110-11-1107-405301	\$ 3.74
[VENDOR] 9000.2290 : PAIGE GARCIA	7852116	119-000761		09/04/2018	1	UB CR REFUND-97996	170-00-0000-202000	\$ 243.28
[VENDOR] 24260 : PENOFF David	SEPT HAP	119-000839	19-000628	09/04/2018	1	CORDOVA SEP HAP	295-35-3508-404010	\$ 140.00
[VENDOR] 23024 : PINEDA, ATTY AT LAW	4392	119-000727	19-000566	09/04/2018	1	Court Appointed Legal Fees For: Vanessa Ahenakew CR-2018-0072 Samantha Smith CR-2018-0051 Kimberlee Salstrom CR-2018-0175 Tia Anderson CR-2018-1370 Donald Jacobson CR-2018-0161 Donavyn Moreno CR-2018-0051	110-11-1105-403302	\$ 1,050.00
[VENDOR] 22102 : PIONEER GASKET OF WYOMING, INC	2-40094	119-000840	19-000523	09/04/2018	1	gaskets	110-14-1405-406120	\$ 26.00
[VENDOR] 24405 : POLICEONE	37748, 37752	119-000841	19-000645	09/04/2018	1	Registration fee for Jason Wright	110-12-1201-403210	\$ 325.00
650.00								

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	37748, 37752	119-000841	19-000645	09/04/2018	2	Registration fee for Michael Douchant	110-12-1201-403210	\$ 325.00
[VENDOR] 23425 : PORTER <i>Doug</i>	RM SEPT	119-000842	19-000619	09/04/2018	1	RESIDENT MANAGER SEPTEMBER	250-35-3501-403308	\$ 50.00
[VENDOR] 22433 : PRO FORCE LAW ENFORCEMENT	352118, 352576	119-000868	19-000658	09/04/2018	1	.40 SW 180 grain practice	110-12-1201-406131	\$ 920.45
[VENDOR] 23723 : PURITY CHEMICALS, INC.	INV29074	119-000728	19-000518	09/04/2018	1	Solvent wipes	130-16-1601-406130	\$ 598.00
[VENDOR] 9000.2280 : RACHEL SHAW	7819739	119-000688		09/04/2018	1	UB CR REFUND-97727	170-00-0000-202000	\$ 23.00
[VENDOR] 24489 : RAE SYSTEMS BY HONEYWELL	50353346	119-000790	18-002065	09/04/2018	1	3 Day Custom Service Level RAE Systems by Honeywell Course to be conducted by Dave Lucha in Rock Springs WY Course to include the operation, maintenance and repair of the products listed below for up to 15 people. Certificates will be issued after the course is completed. Products: AreaRAE Plus/Pro AutoRAE Cradle & AutoRAE Controller EchoView/Mesh Router (ConneXt Pack) MultiRAE Family ProRAE Guardian Software ProRAE Studio II Software Toxi RAE Pro Family Proposed Training Dates: August 21-23, 2018	110-12-1204-407425	\$ 15,000.00
[VENDOR] 23970 : REEVES CO., INC.	369096	119-000791	19-000597	09/04/2018	1	Namepin	110-12-1201-402101	\$ 11.49
<i>27.38</i>	369096	119-000791	19-000597	09/04/2018	2	Years of Service Pin	110-12-1201-402101	\$ 10.92
	369096	119-000791	19-000597	09/04/2018	3	Shipping	110-12-1201-406101	\$ 4.97
[VENDOR] 392 : RMT EQUIPMENT	STMT 7/31/18-2	119-000792	19-000606	09/04/2018	1	GOLF-Tine & holders Inv P05747	110-14-1402-406120	\$ 335.36
[VENDOR] 23637 : ROCK SPRINGS CREEKSIDE APTS.	SEPT HAP	119-000843	19-000641	09/04/2018	1	PRATER SEP HAP	295-35-3508-404010	\$ 351.00
<i>3587.00</i>	SEPT HAP	119-000843	19-000641	09/04/2018	2	CREA SEP HAP	295-35-3508-404010	\$ 293.00
	SEPT HAP	119-000843	19-000641	09/04/2018	3	HORNER SEP HAP	295-35-3508-404010	\$ 611.00
	SEPT HAP	119-000843	19-000641	09/04/2018	4	BEEN SEP HAP	295-35-3508-404010	\$ 660.00
	SEPT HAP	119-000843	19-000641	09/04/2018	5	GARDNER SEP HAP	295-35-3508-404010	\$ 704.00
	SEPT HAP	119-000843	19-000641	09/04/2018	6	BERTOT SEP HAP	295-35-3508-404010	\$ 426.00
	SEPT HAP	119-000843	19-000641	09/04/2018	7	GUNYAN SEP HAP	295-35-3508-404010	\$ 542.00
[VENDOR] 21577 : ROCK SPRINGS IV CENTER	19377-1	119-000729	19-000568	09/04/2018	1	Midazolam HCl Inj. 10mg/2ml Lot	110-12-1205-406130	\$ 14.58
<i>49.47</i>	19377-1	119-000729	19-000568	09/04/2018	2	Solu-MEDROL Inj. 125mg Lot # W6715	110-12-1205-406130	\$ 34.89
[VENDOR] 24332 : ROCK SPRINGS PET HOSPITAL, LLC	August Services	119-000793	19-000602	09/04/2018	1	Invoice 4234 Animal PS284448 Ziggy Vaccinations	110-12-1202-404704	\$ 39.00
<i>2013.27</i>	August Services	119-000793	19-000602	09/04/2018	2	Invoice 4236 Animal PS284671 Nitro Canine Neuter and vaccinations	110-12-1202-404704	\$ 115.00
	August Services	119-000793	19-000602	09/04/2018	3	Invoice 4238 Animal PS314061 Frenzy Canine spay and vaccinations	110-12-1202-404704	\$ 130.00
	August Services	119-000793	19-000602	09/04/2018	4	Invoice 4238 Animal PS314646 Hollie Canine vaccinations, amputation of tail, Cephalexin and anesthesia	110-12-1202-404704	\$ 215.70
	August Services	119-000793	19-000602	09/04/2018	5	Invoice 4263 Animal PS319432 Biggy Exam, skin scraping and Metronidazole medication	110-12-1202-404704	\$ 77.57
	August Services-2	119-000794	19-000552	09/04/2018	1	Invoice 4181 Animal PS278478 Geist Vaccinations	110-12-1202-404704	\$ 39.00
	August Services-2	119-000794	19-000552	09/04/2018	2	Invoice 4181 PS281583 Max vaccinations	110-12-1202-404704	\$ 39.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
	August Services-2	I19-000794	19-000552	09/04/2018	3	Invoice 4189 Animal PS268510 Mia Feline spay and vaccinations	110-12-1202-404704 \$	85.00
	August Services-2	I19-000794	19-000552	09/04/2018	4	Invoice 4189 Animal PS270299 Brownie Canine spay and vaccinations	110-12-1202-404704 \$	130.00
	August Services-2	I19-000794	19-000552	09/04/2018	5	Invoice 4189 Animal PS273177 Dash Vaccinations	110-12-1202-404704 \$	39.00
	August Services-2	I19-000794	19-000552	09/04/2018	6	Invoice 4189 Animal PS273178 Spaghetti Vaccinations	110-12-1202-404704 \$	39.00
	August Services-2	I19-000794	19-000552	09/04/2018	7	Invoice 4189 Animal PS273788 Paco Canine neuter and vaccinations	110-12-1202-404704 \$	115.00
	August Services-2	I19-000794	19-000552	09/04/2018	8	Invoice 4189 Animal PS278462 Sapphire Canine spay and vaccinations	110-12-1202-404704 \$	130.00
	August Services-2	I19-000794	19-000552	09/04/2018	9	Invoice 4189 Animal PS282490 Rudy Vaccinations	110-12-1202-404704 \$	39.00
	August Services-2	I19-000794	19-000552	09/04/2018	10	Invoice 4200 Animal PS269060 Rouge Canine spay and vaccinations	110-12-1202-404704 \$	130.00
	August Services-2	I19-000794	19-000552	09/04/2018	11	Invoice 4200 Animal PS280341 Pixie Vaccinations	110-12-1202-404704 \$	39.00
	August Services-2	I19-000794	19-000552	09/04/2018	12	Invoice 4216 Animal PS279791 Abby Canine spay and vaccinations	110-12-1202-404704 \$	130.00
	August Services-2	I19-000794	19-000552	09/04/2018	13	Invoice 4216 Animal PS281196 Shiny Vaccinations and anesthesia	110-12-1202-404704 \$	99.00
	August Services-2	I19-000794	19-000552	09/04/2018	14	Invoice 4216 Animal PS2811201 Patches Vaccinations and anesthesia	110-12-1202-404704 \$	99.00
	August Services-2	I19-000794	19-000552	09/04/2018	15	Invoice 4216 Animal PS281606 Sis Spay and vaccinations	110-12-1202-404704 \$	130.00
	August Services-2	I19-000794	19-000552	09/04/2018	16	Invoice 4228 Animal PS284675 Bailey Spay and vaccinations	110-12-1202-404704 \$	130.00
	August Services-2	I19-000794	19-000552	09/04/2018	17	Invoice 4231 Animal PS284675 Bailey Ophthalmic Solution	110-12-1202-404704 \$	24.00
[VENDOR] 22518 : ROCK SPRINGS RENEWAL FUND	Herbergers Reimb	I19-000795	19-000612	09/04/2018	1	store fixtures from Herbergers for sign holders	110-11-1106-406130 \$	30.00
[VENDOR] 305 : ROCK SPRINGS WINLECTRIC 678.53	8/25/18 STMT	I19-000844	19-000649	09/04/2018	1	City Buildings- 4 Lamp Ballast, inv 041025-01	110-11-1104-406120 \$	136.08
	8/25/18 STMT	I19-000844	19-000649	09/04/2018	2	Parks- Florescent fixture, electric eye, & struts, inv 040966-01, 040400-00	110-14-1401-404310 \$	233.59
	8/25/18 STMT	I19-000844	19-000649	09/04/2018	3	Streets- port cords & time clock, inv 040623-01, 040660-01, 040904-01	110-13-1303-406125 \$	101.01
	8/25/18 STMT	I19-000844	19-000649	09/04/2018	3	Streets- port cords & time clock, inv 040623-01, 040660-01, 040904-01	110-13-1303-406130 \$	114.05
	8/25/18 STMT	I19-000844	19-000649	09/04/2018	4	WRF- electrical & splicing tape, inv 041103-01	130-16-1601-406120 \$	93.80
[VENDOR] 155 : ROCK SPRINGS WINNELSON CO	227735	I19-000796	19-000243	09/04/2018	1	replace broken ice machine	110-13-1304-406120 \$	2,144.00
[VENDOR] 24430 : ROCKY MOUNTAIN AIR SOLUTIONS 347.89	6720508	I19-000730	19-000509	09/04/2018	1	Acetylene	110-13-1303-406125 \$	56.09
	6721861, 6723038	I19-000845	19-000570	09/04/2018	1	Argon	110-19-1903-406130 \$	52.00
	6721861, 6723038	I19-000845	19-000570	09/04/2018	2	5 Year Lease on Bottle	110-19-1903-406130 \$	188.00
	6721861, 6723038	I19-000845	19-000570	09/04/2018	3	Protective Jacket & Gloves	110-19-1903-406130 \$	51.00
[VENDOR] 137 : ROCKY MOUNTAIN POWER	8/30/18 STMT	I19-000846	19-000654	09/04/2018	1	Housing	250-35-3501-406202 \$	1,332.16
[VENDOR] 23117 : ROCKY MOUNTAIN POWERSPORTS	35730	I19-000797	19-000593	09/04/2018	1	Key for Side by Side	110-12-1201-406130 \$	60.62

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[VENDOR] 22714 : RS APARTMENTS LLC	SEPT HAP	I19-000847	19-000640	09/04/2018	1	LANDEROZ SEP HAP	295-35-3508-404010	\$ 229.00
[VENDOR] 22046 : RS REFRIGERATION	8/25/18 STMT	I19-000848	19-000608	09/04/2018	1	Golf- Water Filters, inv SR28649	110-14-1402-406120	\$ 328.28
	8/25/18 STMT	I19-000848	19-000608	09/04/2018	2	WRF- Air filters, Evap foam coil, duct smoke detector, & marley motor, inv SR28461, SR28483, SR28472, SR268547, SR28656	130-16-1601-406120	\$ 691.60
[VENDOR] 18894 : S & S WORLDWIDE	10402825	I19-000798	19-000400	09/04/2018	1	PE2132003 Kraft Paper Roll, 36" x 1000-WHITE	110-14-1404-406130	\$ 89.99
	10402825	I19-000798	19-000400	09/04/2018	2	SC1003 Color Splash!® Crayons Box of 4 (pack of 36)	110-14-1404-406130	\$ 379.60
[VENDOR] 24452 : SALTUS TECHNOLOGIES, LLC	1807-56	I19-000731	19-000177	09/04/2018	1	Thermal Printers	110-12-1201-406125	\$ 682.50
	1807-56	I19-000731	19-000177	09/04/2018	2	1 Year Select Service	110-12-1201-406125	\$ 53.36
	1807-56	I19-000731	19-000177	09/04/2018	3	Overhead printer mount	110-12-1201-406125	\$ 521.07
	1807-56	I19-000731	19-000177	09/04/2018	4	Flip Up Armrest	110-12-1201-406125	\$ 221.47
	1807-56	I19-000731	19-000177	09/04/2018	5	Shipping	110-12-1201-406101	\$ 35.00
	1807-56	I19-000731	19-000177	09/04/2018	6	License Scanner/imager	110-12-1201-406125	\$ 656.82
[VENDOR] 24115 : SANCHEZ Jeremy	RM SEPT	I19-000849	19-000618	09/04/2018	1	RESIDENT MANAGER SEPTEMBER	250-35-3501-403308	\$ 175.00
[VENDOR] 22652 : SCHOOL-TECH	627787	I19-000732	19-000440	09/04/2018	1	Crossing Guard Vests	110-12-1201-406130	\$ 55.90
	627787	I19-000732	19-000440	09/04/2018	2	Shipping	110-12-1201-406101	\$ 8.94
[VENDOR] 23602 : SELF Tim	SEPT HAP	I19-000850	19-000627	09/04/2018	1	STROZZI SEP HAP	295-35-3508-404010	\$ 476.00
[VENDOR] 178 : SKIPS TIRE	162886	I19-000733	19-000513	09/04/2018	1	Shop- Flat repair for STAR bus, inv 162886	110-19-1903-406123	\$ 20.00
[VENDOR] 24472 : SKORCZ ENTERPRISES INC.	11287B	I19-000799	18-001804	09/04/2018	1	Weed control on the reliance transmission line.	150-33-3302-404310	\$ 600.00
[VENDOR] 18950 : SLAGOWSKI CONCRETE INC	1816	I19-000734	19-000507	09/04/2018	1	Concrete sidewalk at 506 parkview	150-33-3302-406120	\$ 700.00
[VENDOR] 23392.167 : SMART DWELLINGS	CD-000362	I19-000690		09/04/2018	1	ComDev Refund	110-00-0000-229000	\$ 1,060.00
[VENDOR] 22717 : SOUTHWEST REAL ESTATE	SEPT HAP VASH	I19-000853	19-000632	09/04/2018	1	REYNOLDS SEP HAP VASH	295-35-3508-404009	\$ 779.00
[VENDOR] 21824 : SPORTSMITH	1093684	I19-000735	19-000116	09/04/2018	1	Item Number: PO6008, Treadmill Belt and Deck Kit with Lube, Precor	110-12-1205-406130	\$ 299.00
[VENDOR] 23298 : SPRINGVIEW MANOR APTS	SEPT HAP VASH	I19-000852	19-000626	09/04/2018	1	SUTPHIN SEP HAP TPT	295-35-3508-404008	\$ 83.00
	SEPT HAP VASH	I19-000852	19-000626	09/04/2018	2	CRANFORD SEP HAP	295-35-3508-404010	\$ 209.00
	SEPT HAP VASH	I19-000852	19-000626	09/04/2018	3	MACE SEP HAP TPT	295-35-3508-404008	\$ 430.00
	SEPT HAP VASH	I19-000852	19-000626	09/04/2018	4	MARCINEK SEP HAP VASH	295-35-3508-404009	\$ 284.00
	SEPT HAP VASH	I19-000852	19-000626	09/04/2018	5	PETERSON SEP HAP VASH	295-35-3508-404009	\$ 315.00
	SEPT HAP VASH	I19-000852	19-000626	09/04/2018	6	MOREY SEP HAP VASH	295-35-3508-404009	\$ 422.00
	SEPT HAP VASH	I19-000852	19-000626	09/04/2018	7	FLETCHER SEP HAP	295-35-3508-404010	\$ 269.00
	SEPT HAP VASH	I19-000852	19-000626	09/04/2018	8	MEI SEP HAP	295-35-3508-404010	\$ 474.00
[VENDOR] 22089 : STAPLES	8/15/2018 STMT	I19-000736	19-000550	09/04/2018	1	FRC- office supplies, laminating sheets,	110-14-1405-406001	\$ 251.91

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	8/15/2018 STMT	119-000736	19-000550	09/04/2018	2	bulletin board. Civic- toner for printer: black, cyan, magenta & yellow.	110-14-1404-406001	\$ 408.06
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	3	Fire- office supplies, envelopes & power strips.	110-12-1205-406001	\$ 66.96
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	3	Fire- office supplies, envelopes & power strips.	110-12-1205-406130	\$ 50.45
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	4	Police- cardstock & certificate paper	110-12-1201-406001	\$ 54.98
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	5	Finance- receipt printer toner & calculator ribbon	110-11-1103-406001	\$ 155.37
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	6	Finance/Court/Attorney- copy paper, sticky notes, folders & white out	110-11-1102-406001	\$ 91.47
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	6	Finance/Court/Attorney- copy paper, sticky notes, folders & white out	110-11-1103-406001	\$ 166.46
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	6	Finance/Court/Attorney- copy paper, sticky notes, folders & white out	110-11-1105-406001	\$ 174.34
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	7	Housing- office supplies & office chair	250-35-3501-406001	\$ 288.53
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	8	Finance/Court/Water= misc office supplies, folders & pens	110-11-1103-406001	\$ 28.06
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	8	Finance/Court/Water= misc office supplies, folders & pens	110-11-1105-406001	\$ 104.67
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	8	Finance/Court/Water= misc office supplies, folders & pens	130-16-1108-406001	\$ 14.49
	8/15/2018 STMT	119-000736	19-000550	09/04/2018	8	Finance/Court/Water= misc office supplies, folders & pens	150-33-1108-406001	\$ 14.49
[VENDOR] 9000.2286 : STEVEN BARROW	7852112	119-000757		09/04/2018	1	UB CR REFUND-99004	170-00-0000-202000	\$ 90.79
[VENDOR] 3533 : SUN LIFE FINANCIAL	September 2018	119-000737	19-000539	09/04/2018	1	MAYOR/COUNCIL	110-11-1101-402010	\$ 49.79
	September 2018	119-000737	19-000539	09/04/2018	2	ATTORNEY	110-11-1102-402010	\$ 19.53
	September 2018	119-000737	19-000539	09/04/2018	3	FINANCE/ADMIN	110-11-1103-402010	\$ 44.74
	September 2018	119-000737	19-000539	09/04/2018	4	CITY BUILDINGS	110-11-1104-402010	\$ 6.51
	September 2018	119-000737	19-000539	09/04/2018	5	MUNICIPAL COURT	110-11-1105-402010	\$ 18.30
	September 2018	119-000737	19-000539	09/04/2018	6	URA	110-11-1106-402010	\$ 6.51
	September 2018	119-000737	19-000539	09/04/2018	7	IT	110-11-1107-402010	\$ 18.30
	September 2018	119-000737	19-000539	09/04/2018	8	HUMAN RESOURCES	110-11-1109-402010	\$ 6.51
	September 2018	119-000737	19-000539	09/04/2018	9	POLICE	110-12-1201-402010	\$ 318.48
	September 2018	119-000737	19-000539	09/04/2018	10	ANIMAL CONTROL	110-12-1202-402010	\$ 24.81
	September 2018	119-000737	19-000539	09/04/2018	11	FIRE DEPARTMENT	110-12-1205-402010	\$ 220.47
	September 2018	119-000737	19-000539	09/04/2018	12	ENGINEERING	110-13-1301-402010	\$ 19.53
	September 2018	119-000737	19-000539	09/04/2018	13	STREETS	110-13-1303-402010	\$ 73.81
	September 2018	119-000737	19-000539	09/04/2018	14	CEMETERY	110-13-1304-402010	\$ 23.58
	September 2018	119-000737	19-000539	09/04/2018	15	PARKS	110-14-1401-402010	\$ 26.04
	September 2018	119-000737	19-000539	09/04/2018	16	GOLF COURSE	110-14-1402-402010	\$ 44.34
	September 2018	119-000737	19-000539	09/04/2018	17	CIVIC CENTER	110-14-1404-402010	\$ 48.54
	September 2018	119-000737	19-000539	09/04/2018	18	FAMILY REC CNTR	110-14-1405-402010	\$ 100.21
	September 2018	119-000737	19-000539	09/04/2018	19	WRF	130-16-1601-402010	\$ 87.45
	September 2018	119-000737	19-000539	09/04/2018	20	PUBLIC SERVICES	110-19-1901-402010	\$ 11.17
	September 2018	119-000737	19-000539	09/04/2018	21	BLDG INSP	110-19-1902-402010	\$ 19.53
	September 2018	119-000737	19-000539	09/04/2018	22	SHOP	110-19-1903-402010	\$ 26.04
	September 2018	119-000737	19-000539	09/04/2018	23	SEWER ADMIN	130-16-1108-402010	\$ 9.15
	September 2018	119-000737	19-000539	09/04/2018	24	WATER ADMIN	150-33-1108-402010	\$ 9.15

1330.56

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	September 2018	119-000737	19-000539	09/04/2018	25	WATER OPS	150-33-3302-402010	\$ 57.36
	September 2018	119-000737	19-000539	09/04/2018	26	MUSEUM	110-34-3401-402010	\$ 6.51
	September 2018	119-000737	19-000539	09/04/2018	27	PUBLIC HOUSING	250-35-3501-402010	\$ 14.97
	September 2018	119-000737	19-000539	09/04/2018	28	PUB HSG MNTC	250-35-3502-402010	\$ 18.30
	September 2018	119-000737	19-000539	09/04/2018	29	SECTION 8	295-35-3508-402010	\$ 2.93
[VENDOR] 406 : SURFACES INC.	SU000058	119-000738	19-000363	09/04/2018	1	New Carpet and Pad for 3102 Dewar Dr #20	250-35-3502-404515	\$ 906.86
1,022.46	108, 119	119-000854	19-000613	09/04/2018	1	ECO 373 PS GLUE FOR 3102 DEWAR 23 AND 30	250-35-3502-404310	\$ 45.00
	108, 119	119-000854	19-000613	09/04/2018	2	LAMINATE FOR 3102 DEWAR 23 AND 30	250-35-3502-404310	\$ 70.60
[VENDOR] 23401 : SW. COUNTY DIST BD. OF HEALTH	2019-13	119-000800	19-000585	09/04/2018	1	Admin fee for vaccine Twinrix, Hep A H. Portillo & W. Huckfeldt	110-11-1109-402201	\$ 43.44
[VENDOR] 191 : SWEETWATER COUNTY CLERK	1755	119-000739	18-000269	09/04/2018	1	Sky West Agreement - FY2018	110-15-1501-404702	\$ 21,803.76
[VENDOR] 3434 : SWEETWATER HEIGHTS	SEPT HAP VASH	119-000855	19-000620	09/04/2018	1	REYNOLDS SEP HAP VASH	295-35-3508-404009	\$ 609.00
1,851.00	SEPT HAP VASH	119-000855	19-000620	09/04/2018	2	BOSCH SEP HAP VASH	295-35-3508-404009	\$ 621.00
	SEPT HAP VASH	119-000855	19-000620	09/04/2018	3	BOLING SEP HAP VASH	295-35-3508-404009	\$ 621.00
[VENDOR] 24422 : TARGETSOLUTIONS LEARNING, LLC	Renew inv. 9/30/19	119-000740	19-000515	09/04/2018	1	TargetSolutions Premier Membership platform	110-11-1109-403321	\$ 12,700.80
13,095.80	Renew inv. 9/30/19	119-000740	19-000515	09/04/2018	2	Maintenance Fee	110-11-1109-403321	\$ 395.00
[VENDOR] 21608 : TAYLOR MADE GOLF CO., INC.	33313142	119-000801	19-000589	09/04/2018	1	Special order Brodie Mcjunkin	110-14-1402-406133	\$ 320.73
1,138.50	33366977	119-000802	19-000591	09/04/2018	1	Special Order Driver for ROn Hughes	110-14-1402-406133	\$ 306.75
	33348304	119-000803	19-000368	09/04/2018	1	Special ORder D Nash	110-14-1402-406133	\$ 218.56
	33375305, 33313159	119-000867	19-000041	09/04/2018	1	Clubs, Special order	110-14-1402-406133	\$ 292.46
[VENDOR] 19611 : THATCHER COMPANY	1450140, 1450139	119-000856	19-000650	09/04/2018	1	Chlorine & ferric Chloride inv 1450140	110-14-1401-406130	\$ 317.00
5,808.40	1450140, 1450139-2	119-000857	19-000650	09/04/2018	1	Chlorine & Ferric Chloride container deposits	150-33-3302-406130	\$ 1,902.00
	1450140, 1450139-3	119-000858	19-000650	09/04/2018	1	Chlorine & Ferric Chloride container Deposit	130-16-1601-406130	\$ 8,159.40
	1450140, 1450139-3	119-000858	19-000650	09/04/2018	2	Empty Container return credit	130-16-1601-406130	\$ -4,570.00
[VENDOR] 24568 : THE SLIDE EXPERTS INC	678	119-000851	19-000124	09/04/2018	1	recondition slides	110-14-1405-404310	\$ 14,890.00
[VENDOR] 221 : THOMSON REUTERS - WEST PMNT CENTER	838718708	119-000804	19-000581	09/04/2018	1	Library Plan Charges 7/5/18-8/4/18. Inv. 838718708.	110-11-1102-403220	\$ 481.03
[VENDOR] 21609 : TITLEIST	906318335	119-000741	19-000468	09/04/2018	1	Special order Mike Willmore	110-14-1402-406133	\$ 632.96
[VENDOR] 24443 : TOWNCLOUD, INC.	1265	119-000742	18-001571	09/04/2018	1	Cloud Based Internet Application	110-11-1107-407415	\$ 75.00
[VENDOR] 18970 : TURF EQUIPMENT AND IRRIGATION	7/31/18 STMT	119-000859	19-000611	09/04/2018	1	Parks- Brake shoes, springs & Shipping. inv 432285-00	110-14-1401-406125	\$ 111.97
124.28	7/31/18 STMT	119-000859	19-000611	09/04/2018	2	Golf- Bed latch & shipping inv 428335-01	110-14-1402-406120	\$ 12.31
[VENDOR] 22746 : TURNKEY PROPERTIES INC.	SEPT HAP	119-000860	19-000625	09/04/2018	1	ELESPURU SEP HAP	295-35-3508-404010	\$ 557.00
1,136.00	SEPT HAP	119-000860	19-000625	09/04/2018	2	SHERWOOD SEP HAP	295-35-3508-404010	\$ 579.00

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[VENDOR] 22500 : UNITED SITE SERVICES 1735.99	114-7170962	119-000805	19-000564	09/04/2018	1	monthly port a let service	110-14-1402-404310	\$ 1,103.04
	JUNE/JULY SERVICES	119-000861	19-000801	09/04/2018	1	Portable Restroom Service (Blairtown)	110-14-1401-406130	\$ 212.00
	JUNE/JULY SERVICES	119-000861	19-000601	09/04/2018	2	Portable Restroom Service (Dog Park)	110-14-1401-406130	\$ 126.00
	JUNE/JULY SERVICES	119-000861	19-000601	09/04/2018	3	Arthur Park June services	110-14-1401-406130	\$ 140.00
	JUNE/JULY SERVICES	119-000861	19-000601	09/04/2018	4	Century west park restroom july services	110-14-1401-406130	\$ 154.95
[VENDOR] 20380 : UPS 203.96	7328, 7338	119-000806	19-000553	09/04/2018	1	Package shipped by IT	110-11-1107-406101	\$ 11.75
	7328, 7338	119-000806	19-000553	09/04/2018	2	PD Shipping Fees	110-12-1201-406101	\$ 98.37
	7328, 7338	119-000806	19-000553	09/04/2018	3	Shipping Fees	110-12-1201-406101	\$ 93.84
[VENDOR] 623 : VERIZON WIRELESS 4,528.16	9812819144	119-000743	19-000548	09/04/2018	1	Animal Control	110-12-1202-405302	\$ 118.94
	9812819144	119-000743	19-000548	09/04/2018	2	Cemetery	110-13-1304-405302	\$ 99.04
	9812819144	119-000743	19-000548	09/04/2018	3	City Buildings	110-11-1104-405302	\$ 36.37
	9812819144	119-000743	19-000548	09/04/2018	4	Civic Center	110-14-1404-405302	\$ 225.61
	9812819144	119-000743	19-000548	09/04/2018	5	Engineering	110-13-1301-405302	\$ 109.11
	9812819144	119-000743	19-000548	09/04/2018	6	Emergency Mngmt	110-12-1204-405302	\$ 36.37
	9812819144	119-000743	19-000548	09/04/2018	7	Fire Department	110-12-1205-405302	\$ 318.87
	9812819144	119-000743	19-000548	09/04/2018	8	FRC	110-14-1405-405302	\$ 219.73
	9812819144	119-000743	19-000548	09/04/2018	9	Golf	110-14-1402-405302	\$ 96.69
	9812819144	119-000743	19-000548	09/04/2018	10	Housing	250-35-3502-405302	\$ 96.71
	9812819144	119-000743	19-000548	09/04/2018	11	Parks	110-14-1401-405302	\$ 133.06
	9812819144	119-000743	19-000548	09/04/2018	12	Police	110-12-1201-405302	\$ 2,473.19
	9812819144	119-000743	19-000548	09/04/2018	13	Public Services	110-19-1901-405302	\$ 36.37
	9812819144	119-000743	19-000548	09/04/2018	14	Shop	110-19-1903-405302	\$ 32.23
	9812819144	119-000743	19-000548	09/04/2018	15	Streets	110-13-1303-405302	\$ 68.60
	9812819144	119-000743	19-000548	09/04/2018	16	Water Ops	150-33-3302-405302	\$ 294.21
	9812819144	119-000743	19-000548	09/04/2018	17	WRF	130-16-1601-405302	\$ 133.06
[VENDOR] 24226 : VESCO	SEPT HAP	119-000862	19-000624	09/04/2018	1	MCDONALD SEP HAP	295-35-3508-404010	\$ 420.00
[VENDOR] 24101 : VONAGE BUSINESS 433.82	1700726	119-000807	19-000578	09/04/2018	1	Telephone charges 8/25/18- Golf Pro shop inv 1700726	110-14-1402-405301	\$ 72.21
	1700725	119-000808	19-000578	09/04/2018	1	Telephone charges 8/25/18- URA inv 1700725	110-11-1106-405301	\$ 75.56
	1699339	119-000809	19-000578	09/04/2018	1	Telephone charges 8/25/18-Civic inv 1699339	110-14-1404-405301	\$ 286.05
[VENDOR] 553 : WALMART COMMUNITY BRC 3,254.53	8/16/18 Statement	119-000744	19-000543	09/04/2018	1	Animal Control-Pet food/supplies, cleaning supplies & misc shelter supplies	110-12-1202-406130	\$ 1,369.58
	8/16/18 Statement	119-000744	19-000543	09/04/2018	2	Civic- cake & treats for lessons/parties, cutlery.	110-14-1404-406130	\$ 80.50
	8/16/18 Statement	119-000744	19-000543	09/04/2018	3	FRC- cleaning supplies, batteries & flashlights, & office supplies	110-14-1405-406120	\$ 292.97
	8/16/18 Statement	119-000744	19-000543	09/04/2018	4	Fire- surge protectors, office & cleaning supplies	110-12-1205-406130	\$ 252.93
	8/16/18 Statement	119-000744	19-000543	09/04/2018	5	Golf- Cleaning supplies for pro shop	110-14-1402-406120	\$ 82.52
	8/16/18 Statement	119-000744	19-000543	09/04/2018	6	Museum- office supplies & light bulbs	110-34-3401-406001	\$ 246.94
	8/16/18 Statement	119-000744	19-000543	09/04/2018	7	Parks- cleaning supplies	110-14-1401-406120	\$ 35.72

GRAND TOTAL (Excluding Retainage) :

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
RETAINAGE WITHHELD FOR INVOICE	Pay App #6	119-000827	18-001642	09/04/2018			\$	-7,006.00
RETAINAGE WITHHELD FOR INVOICE	Pay App #4	119-000812	18-003336	09/04/2018			\$	-1,237.50
RETAINAGE TOTAL :							\$	-8,243.50
GRAND TOTAL (including Retainage) :							\$	635,741.72

CITY OF ROCK SPRINGS
August 22, 2018

EMPLOYEE GARNISHMENTS	Employee deductions	\$	735.95
INTERNAL REVENUE SERVICE	Electronic fund transfer	\$	156,663.26
AXA - EQUITABLE	Employee deferred	\$	137.50
ICMA	Electronic fund transfer	\$	2,734.66
NATIONWIDE INSURANCE	Employee deferred	\$	370.00
WADDELL AND REED	Employee deferred	\$	925.00
WADDELL AND REED	Section 529 Plan	\$	775.00
GREAT WEST RETIREMENT	Employee deferred	\$	8,057.50
GREAT WEST RETIREMENT	Post Tax	\$	200.00
SWEETWATER FEDERAL CREDIT UNION	Employee deductions	\$	3,050.00
FLEXIBLE SPENDING ACCOUNT/BCBS	Employee BCBS flexshare	\$	6,836.61
WYOMING CHILD SUPPORT	Child Support payments	\$	3,707.50
TOTAL CHECKS		\$	184,192.98

City of Rock Springs

Payroll Authorization
for August 22, 2018

Gross Payroll - \$ 699,319.89



City Council Agenda

New Business



Rock Springs Housing Authority
233 C Street
Rock Springs, WY 82901
307-352-1471
307-352-1474(fax)

August 30, 2018

The Honorable Carl R. Demshar, Jr. and
City Council Members
212 D Street
Rock Springs, WY 82901

SUBJECT: Call for Bids for Housing Authority Insurance

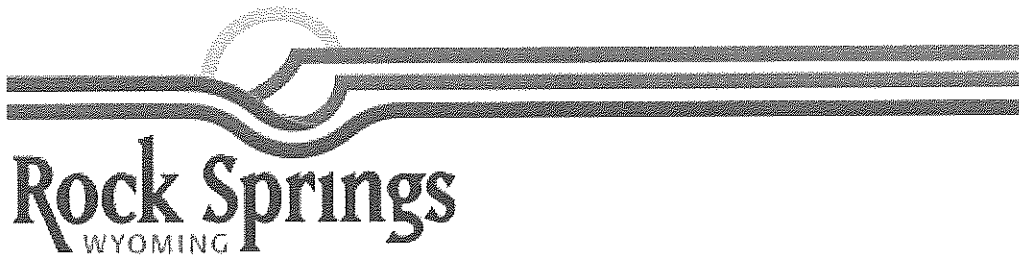
Dear Mayor Demshar and City Council Members:

The Housing Authority is requesting permission to call for bids for Fire and Extended Coverage and Boiler Insurance Coverage for the Housing Authority's Public Housing apartments and buildings. The current policy will expire on December 2, 2018.

Sincerely,

A handwritten signature in black ink, appearing to read "April Thompson", with a long, sweeping horizontal line extending to the right.

April Thompson, Supervisor
Housing and Community Resources



August 30, 2018

Honorable Mayor Carl R. Demshar
and City Council Members
212 'D' Street
Rock Springs, WY 82901

RE: Request for Permission to Bid a 1 Ton Pickup for the Water Department

The Department of Engineering and Operations is requesting permission to bid a 1 Ton Pickup for the Water Department. This truck will include a utility bed and will be used for water system operations and maintenance.

Any questions regarding this request should be directed to the Department of Engineering and Operations. Thank you for your consideration of this matter.

Respectfully yours,

A handwritten signature in black ink that reads "Paul D. Kauchich". The signature is written in a cursive style with a large, looped 'P' and a clear 'D'.

Paul D. Kauchich, PE
Director of Engineering and Operations

PDK



Rock Springs Parks & Recreation Department

3900 Sweetwater Drive, Rock Springs, WY 82901

(307) 352-1440 • FAX (307) 352-1444

P & R - #18-123

To: Honorable Mayor Carl R. Demshar, Jr. and City Councilors

From: David M. "Dave" Lansang – Director – Parks and Recreation Department

Date: August 28, 2018

Re: Sweetwater County Joint Travel & Tourism Grants

At this time I am requesting your permission to apply for three grants from the Sweetwater County Joint Travel & Tourism Board. In the past, we have been successful in obtaining grants for the following tournaments:

- Wind & Mud Hockey Tournament
- Drop In Hockey Tournament
- December Dunk Basketball Tournament

The monies we have received from the Travel & Tourism Board have helped us purchase prizes, food and pay for referees for the above mentioned tournaments and we are grateful for the assistance they have provided. I am optimistic that we will be successful in obtaining support for these tournaments once again.

If you have any questions regarding this request, please contact me at any time.
Thank you in advance for your consideration.

A handwritten signature in black ink, appearing to read "Dave Lansang", is written over the "From:" line and extends into the "Date:" line.

check in
vault

To Chief for Review
8/20/18



APPLICATION FOR 24 HR MALT BEVERAGE
OR LIQUOR CATERING PERMIT

Permit Time: 6:30pm-midnight

Name of Event: High Desert Human Resources Assoc

Permit Date(s): 9/20/18 to 9/20/18 Times of Event: 6:30 to midnight

No. of Days Permitted: 1 Fee per day: \$75.00 Total Fee: 75.00

Applicant: Wild Horse Saloon D/B/A: The Hitching Post

Contact Person: Kelli Lennon Phone: 307 870 5731

Company Location: 580 E Flamingo Ave City: GR State: WY Zip: 82935

Mailing Address: Same as above City: _____ State: _____ Zip: _____

Business Phone: 307 875-2246 Email address: hitchingpost-kelli@outlook.com

Location of Event/Sales: Sweetwater Events Complex

Applicants that are receiving anything of value (i.e. money, goods and/or services)
From any industry representative must answer the following:

As an applicant for a 24 hour malt beverage or catering permit, you are:

A nonprofit corporation organized under the laws of this state; YES ☐ NO ☒

Qualified as a tax exempt organization under the Internal Revenue Code: YES ☐ NO ☒

And have been in continuous operation for not less than two (2) years. YES ☐ NO ☒

FILING AS: ☐ Individual ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP

NOTE: Individual and Partnership filers must be domiciled residents of Wyoming for at least one year and not claimed residence in any other state in the last twelve months.

If a corporation, LLC, or LLP list the full names and residence address of all the officers and directors and of all shareholders owning jointly or severally ten percent (10%) or more of the stock of the corporation, LLC, or LLP. Use back of form if additional space is needed.

For Corp, LLC, LLP Applicants Legal Name	Date of Birth	DO NOT LIST PO BOXES Residence Address St., City, State, Zip	Residence Phone Number	No. of yrs. in Corp. or LLC	% of Stock Held	Have you been convicted of a Felony Violation - YES or NO	Have you been convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages? YES or NO
Jeff Skent	5-25-66	740 Tenwood	871-4275	17	100		
Arissa Phillips	1/3/93	" "	871-5640	6		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
						Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
						Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
						Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

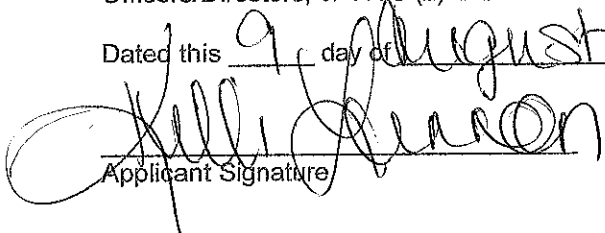
By filing this application, I agree to operate in Wyoming under the requirements of W.S.12-4-502 and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for The Hitching Post (Business Name) that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by an owner, partner, corporate officer, or LLC/LLP member.

VERIFICATION OF APPLICATION

(Requires signatures by ALL individuals, ALL Partners, ONW (1) LLC Member, TWO (2) Corporate Officers/Directors, or TWO (2) Club Officers. W.S.12-4-102(b))

Dated this 9 day of August 2018.


Applicant Signature

Applicant Signature

A Temporary Food Permit may be required for your event, by the Department of Agriculture. Please contact the Sweetwater County Health Officer at 333 Broadway, Suite 10, Rock Springs, or call (307) 352-6709 for further information.

Signature of Licensing Authority Official

Date


Law Enforcement Review Signature

8/21/18
Date

Comments: Security Detail on Place

Malt Beverage/Liquor Catering Permits for events at city facilities are reviewed by the Mayor and may require evidence of security for the event and liquor liability insurance in the amount of \$1,000,000.00 with the city of Rock Springs named as an additional insured.

Security Required? ☐ Yes ☐ No

Liquor Liability Insurance Required? ☐ Yes ☐ No

July 30, 2018



Kelli Lennon, Manager
Hitching Post Restaurant & Saloon
580 E. Flaming Gorge Way
Green River, WY 82935
hitchingpostkelli@outlook.com

Dear Kelli,

This letter will confirm the request from the High Desert Human Resources Association for the Hitching Post Restaurant & Saloon to cater alcoholic beverages for the Life Rolls on Benefit at the Sweetwater County Events Complex on Thursday, September 20, 2018 at 6:30 p.m. Richard (Rick) Baker II will be in charge of security for the event.

If you have any other questions, please contact me at (307) 871-9516.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Brink".

Kelly Brink, President-Elect
High Desert HR Association



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/28/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Drinkle Agency Inc 70 East 2nd South Green River, WY 82935	CONTACT NAME: Teresa Warren PHONE (A/C, No, Ext): 307-875-9307 E-MAIL ADDRESS: terryw@drinkleinsuranceagency.com FAX (A/C, No): 307-875-9305
INSURED Hitching Post Family Restaurant 580 E Flaming Gorge Way Green River, WY 82935	INSURER(S) AFFORDING COVERAGE INSURER A: Ohio Security Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	X	BKS 57795623	01/29/2018	01/29/2019	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)					\$ 300,000
	MED EXP (Any one person)					\$ 15,000
	PERSONAL & ADV INJURY					\$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COM/OP AGG \$ 2,000,000
AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$
DED <input type="checkbox"/> RETENTION \$						AGGREGATE \$
						\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		BKS 57795623	01/29/2018	001/29/2019	300,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Rock Springs
212 D Street
Rock Springs, WY 82901

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Check in vault

HOLD PERMIT @ CITY HALL
FOR PICKUP - please call

To Chief for review -
see book pg. re: security

APPLICATION FOR 24 HR MALT BEVERAGE
OR LIQUOR CATERING PERMIT

Rock Springs

Permit Time: 4pm To 11pm

Name of Event: GENESIS SERVICE AWARDS BANQUET

Permit Date(s): 09/26/18 to 09/26/18 Times of Event: 4pm to 11pm

No. of Days Permitted: 1 Fee per day: \$75.00 Total Fee: 75.00

Applicant: LEW'S INC D/B/A: BUDDHA'S LIQUOR CATERING

Contact Person: WING LEW Phone: (307) 389-1309

Company Location: 1549 9th St City: RS State: WY Zip: 82901

Mailing Address: " City: " State: " Zip: "

Business Phone: (307) 362-6541 Email address: Wingsands@yahoo.com

Location of Event/Sales: BURNING FREIGHT STATION

Applicants that are receiving anything of value (i.e. money, goods and/or services)
From any industry representative must answer the following:

As an applicant for a 24 hour malt beverage or catering permit, you are:

A nonprofit corporation organized under the laws of this state; YES ☐ NO ☒

Qualified as a tax exempt organization under the Internal Revenue Code: YES ☐ NO ☒

And have been in continuous operation for not less than two (2) years. YES ☐ NO ☒

FILING AS: ☐ Individual ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP

NOTE: Individual and Partnership filers must be domiciled residents of Wyoming for at least one year and not claimed residence in any other state in the last twelve months.

If a corporation, LLC, or LLP list the full names and residence address of all the officers and directors and of all shareholders owning jointly or severally ten percent (10%) or more of the stock of the corporation, LLC, or LLP. Use back of form if additional space is needed.

For Corp, LLC, LLP Applicants Legal Name	Date of Birth	DO NOT LIST PO BOXES Residence Address St., City, State, Zip	Residence Phone Number	No. of yrs. in Corp. or LLC	% of Stock Held	Have you been convicted of a Felony Violation - YES or NO	Have you been convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages? YES or NO
						Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
						Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
						Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
						Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

By filing this application, I agree to operate in Wyoming under the requirements of W.S.12-4-502 and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for LEWIS, INC (Business Name) that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by an owner, partner, corporate officer, or LLC/LLP member.

VERIFICATION OF APPLICATION

(Requires signatures by ALL individuals, ALL Partners, ONW (1) LLC Member, TWO (2) Corporate Officers/Directors, or TWO (2) Club Officers. W.S.12-4-102(b))

Dated this 27th day of AUGUST, 2018.

[Signature]
Applicant Signature

Applicant Signature

A Temporary Food Permit may be required for your event, by the Department of Agriculture. Please contact the Sweetwater County Health Officer at 333 Broadway, Suite 10, Rock Springs, or call (307) 352-6709 for further information.

SECURITY: DAVID RAPLAN AND STACY THIBODEAUX BOTH OF GENESIS.

Signature of Licensing Authority Official

Date

[Signature]
Law Enforcement Review Signature

8/28/18
Date

Comments: SECURITY DETAIL IN PLACE.

Malt Beverage/Liquor Catering Permits for events at city facilities are reviewed by the Mayor and may require evidence of security for the event and liquor liability insurance in the amount of \$1,000,000.00 with the city of Rock Springs named as an additional insured.

Security Required? ☐ Yes ☐ No

Liquor Liability Insurance Required? ☐ Yes ☐ No



SANDCAT-01

MAMCNEILL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/07/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wyoming Financial Insurance 503 W Main St Riverton, WY 82501	CONTACT Mary McNeill	
	PHONE (A/C, No, Ext): (307) 857-4930	FAX (A/C, No):
INSURED Sand's Catering Buddha Bob's Bar 1549 9th Street Rock Springs, WY 82901	E-MAIL ADDRESS: mmcneill@werccs.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Capitol Specialty Insurance Corporation	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC # 10328		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			CS02319122	12/31/2017	12/31/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			CS02319122	12/31/2017	12/31/2018	Occurrence \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Rock Springs 212 D Street Rock Springs, WY 82901	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



City Council Agenda

Resolutions

9/22/18

RESOLUTION NO. 2018- 136

A RESOLUTION ACCEPTING AND APPROVING A CONTRACT BETWEEN THE CITY OF ROCK SPRINGS, WYOMING AND DEBERNARDI CONSTRUCTION COMPANY, INC., IN THE AMOUNT OF \$405,203.00, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS.

WHEREAS, the City of Rock Springs advertised for bids for the 2019 Concrete Replacement Phase I project, and the bid of DeBernardi Construction Company, Inc., in the amount of \$405,203.00 was the successful bid; and,

WHEREAS, the Governing Body of said City has reviewed the proposed contract and the bids tendered and have given them careful review and consideration; and,

WHEREAS, it is considered in the best interest of said City to award said contract to the aforesaid successful bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the terms and provisions of the Contract with DeBernardi Construction Company, Inc., for the 2019 Concrete Replacement Phase I project, in the amount of \$405,203.00, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

Section 2. That the Mayor of the City of Rock Springs be, and he is hereby, authorized, empowered and directed to execute said contract on behalf of said City; and that the City Clerk be, and he is hereby, authorized and directed to attest said contract and to attach a certified copy of this resolution to each duplicate original of said contract.

PASSED AND APPROVED this _____ day of _____, 2018.

President of the Council

Attest:

Mayor

City Clerk

City of Rock Springs
2019 Concrete Replacement Phase I

D. FORM OF CONTRACT

THIS AGREEMENT, made this 4 day of September, 2018, by and between the City of Rock Springs, Wyoming, a municipal corporation, hereinafter mentioned as the Owner and DeBernardi Construction Company, Inc. hereinafter mentioned as the Contractor.

WITNESSETH, that the Contractor and the Owner, for the considerations stated herein mutually agree as follows:

1. THE Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services, including utility and transportation services, and perform and complete all work required for the construction of the following general description:
2. **Concrete infrastructure including but not limited to, ADA work, sidewalk, curb and gutter, removal and replacement for the 2019 CONCRETE REPLACEMENT PHASE I Program.**

as indicated on the attached plans and specifications and shall do everything required by this Agreement, the general conditions of the Contract, the plans and specifications.

2. THE work to be done under this Contract shall begin within ten (10) days after Notice to Proceed and shall be fully completed **September 30, 2019.**
3. THE Owner shall pay the Contractor for the performance of this Contract the amount set forth in the bid schedule attached hereto, subject to any additions or deletions as may be included in the final estimate as prepared by the Engineer. The Contractor shall receive and accept these payments in full compensation for everything performed under this Contract and for all loss or damage arising out of the nature of the work, the action of the elements, and for unforeseen contingencies or difficulties encountered in the prosecution of the work.
4. THE Contractor shall pay to the Owner as liquidated damages an amount of **\$500.00 per working day** for failure to complete the project in the stipulated time.
5. THE provisions of the Contract, the Bid Proposal, Bond Requirements, Contract Provisions, Specifications and Plans, together with this Agreement, form the Contract and are as fully a part thereof as if hereto attached or herein repeated.

**City of Rock Springs
2019 Concrete Replacement Phase I**

FORM OF CONTRACT:

6. THIS Agreement shall insure to the benefit to and be binding upon the legal representatives and successors of the City of Rock Springs and the Contractor respectively.

7. **CONTRACT AMOUNT:** \$405,203.00

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first above written.

ATTEST:


CITY OF ROCK SPRINGS

WITNESS:

CONTRACTOR:



DeBernardi Construction Co., Inc.

BY: 

RESOLUTION NO. 2018-137

A RESOLUTION ACCEPTING AND APPROVING A CONTRACT WITH R & D SWEEPING AND ASPHALT MAINTENANCE, LC, IN THE AMOUNT OF \$46,527.05, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS.

WHEREAS, the City of Rock Springs advertised for bids for the 2018 Crack Seal Phase II Project, and the bid of R & D Sweeping and Asphalt Maintenance, LC, in the amount of \$46,527.05 was the successful bid; and,

WHEREAS, the Governing Body of said City has reviewed the proposed contract and the bids tendered and have given them careful review and consideration; and,

WHEREAS, it is considered in the best interest of said City to award said contract to the aforesaid successful bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the contract for the 2018 Crack Seal Phase II Project, as set forth in said contract be, and it is hereby, awarded to R & D Sweeping and Asphalt Maintenance, LC, in the amount of \$46,527.05.

Section 2. That the Mayor of said City be, and he is hereby, authorized, empowered and directed to execute said contract on behalf of said City; and that the City Clerk be, and he is hereby, authorized and directed to attest said contract and to attach a certified copy of this Resolution to each duplicate original of said contract.

PASSED AND APPROVED this _____ day of _____, 2018.

President of the Council

Mayor

Attest:

City Clerk

City of Rock Springs
2018 Crack Seal Phase II Project

D. FORM OF CONTRACT:

THIS AGREEMENT, made this 23 day of August, 2018, by and between the City of Rock Springs, Wyoming, a municipal corporation, hereinafter mentioned as the Owner and R & D Sweeping & Asphalt Maintenance hereinafter mentioned as the Contractor.

WITNESSETH, that the Contractor and the Owner, for the considerations stated herein mutually agree as follows:

1. THE Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services, including utility and transportation services, and perform and complete all work required for the construction of the following general description:
Furnishing materials, equipment and labor for the 2018 Crack Seal Phase II Project
as indicated on the attached plans and specifications and shall do everything required by this Agreement, the general conditions of the Contract, the plans and specifications.
2. THE work to be done under this Contract shall begin within ten (10) days after Notice to Proceed and shall be fully completed by **October 31st, 2018.**
3. THE Owner shall pay the Contractor for the performance of this Contract the amount set forth in the bid schedule attached hereto, subject to any additions or deletions as may be included in the final estimate as prepared by the Engineer. The Contractor shall receive and accept these payments in full compensation for everything performed under this Contract and for all loss or damage arising out of the nature of the work, the action of the elements, and for unforeseen contingencies or difficulties encountered in the prosecution of the work.
4. THE Contractor shall pay to the Owner as liquidated damages an amount of **\$250.00 per working day** for failure to complete the project in the stipulated time.
5. THE general conditions of the Contract, the Bid Schedule, Contract Provisions, Specifications and Plans, together with this Agreement, form the Contract and are as fully a part thereof as if hereto attached or herein repeated.

City of Rock Springs
2018 Crack Seal Phase II Project

D. FORM OF CONTRACT:

6. THIS Agreement shall insure to the benefit to and be binding upon the legal representatives and successors of the City of Rock Springs and the Contractor respectively.

7. CONTRACT AMOUNT: \$ 46527.05

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first above written.

ATTEST:

CITY OF ROCK SPRINGS

WITNESS:

Kesey Franich

CONTRACTOR:

R & D Sweeping & Asphalt Maintenance
BY: Rick Nomic