

City of Rock Springs)
County of Sweetwater)
State of Wyoming)

City Council met in regular session on November 7, 2017. Mayor Demshar called the meeting to order at 7 p.m. Members present included Councilors Tim Savage, Rose Mosbey, Glennise Wendorf, Billy Shalata, David Tate, Rob Zotti, and David Halter. Councilor Jason Armstrong was absent from the meeting. Department Heads present included, Dwane Pacheco, Amy Allen, Jim Wamsley, Paul Kauchich, Dave Lansang, Matt McBurnett, and Kara Beech. The pledge of allegiance was recited.

Approval of Minutes

Moved by Councilor Mosbey, seconded by Councilor Wendorf to approve the City Council Meeting minutes of October 17, 2017. Motion carried unanimously.

BID OPENINGS

Golf Car Fleet—White Mountain Golf Course

One bid was received from Masek Golf Car Company, 425 M Street, Gering NE 69341, in the amount of \$204,612.00.

APPOINTMENTS

County Airport Board

Moved by Councilor Tate, seconded by Councilor Mosbey to appoint Kelly Sugihara, to fill an unexpired term for Steve Perry. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Halter, Tate, Wendorf, Zotti, and Shalata. Motion carried unanimously.

PRESENTATIONS AND PROCLAMATIONS

Proclamation—Small Business Saturday

Mayor Demshar read a proclamation declaring Saturday, November 25, 2017, as Small Business Saturday, and encouraged residents to support small businesses and merchants throughout the year. Trina Brittan presented “Shop Small” bags to the governing body. She highlighted upcoming downtown businesses and holiday activities in the area. She encouraged everyone to shop local.

Sweetwater County Conservation District—Water Quality Restoration Plan for Bitter and Killpecker Creeks

Mary Coleman stated that in 2013 the Bitter and Killpecker Creeks exceeded state water quality standards for bacteria. At that time the Bitter Creek Advisory Group was created to address this problem.

Ron Stagg of the DEQ stated that DEQ is required to develop a plan to obtain and maintain water quality standards. He stated that he hoped all parties involved would work together to implement this plan. BNR Mobile Home Facility and Reliance lagoons have permits to construct lines to tie into the Rock Springs Water Reclamation Facility. This would help address a substantial portion of the problem. He also recommended that additional monitoring of stormwaters be performed to determine where it comes from and where it goes to.

Discussion ensued regarding the proposed plan and the obligations of the city to comply with DEQ’s plan. As there are areas outside the city that are identified hotspots, there was concern as to how to get those areas in compliance, when they are outside the realm of city limits. Funding for the projects that would help bring them into compliance was of concern.

Rock Springs-Sweetwater County Airport Update

Devon Brubaker, Airport Manager, gave an update on the activities at the airport. There has been an increase in revenue and enplanements. Fuel is slightly below budget. Overall things are looking good. The new terminal construction/hangar is continuing and hopefully will be

completed in early 2018. Several projects are moving forward, and the airport is always looking for new sources of revenue.

Ray Lovato Recycling Center Update

Devon Brubaker, Board Member, stated that the recycling center reorganized in March 2017. The new organization has the equivalent of six full time staff, they are focused on finding the best prices for recycling materials and increasing the products accepted. The organization is looking to partner with other businesses in an attempt to operate more efficiently and increase intake of materials.

Mr. Brubaker gave statistics on the materials they have recycled. New products being accepted are paperboard boxes and all plastics with numbers 1,2,3,5, or 7. New signage and lighting have or are being installed, and the facility is very clean.

PETITIONS - None

COUNCIL COMMITTEE AND BOARD REPORTS

Councilor Tate stated that the Building Committee met to tour the community center with Paul Kauchich and Travis Turner. Due to the amount of damage, continued flooding, maintenance, and lack of revenue generated, staff recommends that the building be razed. The Building Committee unanimously agreed with staff’s recommendation. Funding to demolish the building will have to be found. Mayor Demshar stated that the City Attorney will draft a resolution to take formal action on this recommendation.

CORRESPONDENCE

The following correspondence was received: 1) Sweetwater County District Board of Health Meeting Agenda for October 25, 2017; and 2) Joint Powers Water Board Meeting Agenda for September 21, 2017. Moved by Councilor Tate, seconded by Councilor Halter to approve the correspondence and place it on file. Motion carried unanimously.

BILLS AND CLAIMS

Bills and Claims for November 7, 2017

Blue Cross Blue Shield	Administration	62,566.08
Flexshare Benefits	Administration	772.00
Morales, Yuliana	Deposit refund	1,000.00
Lye, Andrea	Utility refund	54.69
Payment Remittance Center	Expenses	4,652.65
State of WY-Board of Vet. Medicine	Certification	100.00
Wyoming State Treasurer	Unclaimed property	2,292.58
5280 Digital	Video on Demand	2,381.00
ABI Winterhawk Recovery LLC	Housing assistance	998.00
Able Equipment Company	Parts	5,073.00
AED Authority	Supplies	1,255.00
Gatzke, Aimee	Utility refund	144.13
Airgas-Refrigerants, Inc.	R-22	6,954.00
All American Sports	Shirts	735.60
All Myne Printing & Graphics	Receipts	255.61
Allred, Aaron	Reimbursement	301.50
Alpine Pure Bottled Water	Water softener	1,299.00
AM Signal, Inc.	Signs	16,120.00
American Red Cross	CPR/First Aid	216.00
Angelovic, Anthony	Utility refund	78.94
Associated Bag Company	Bags	564.99
AT & B, LLC	Bond release	20,650.00
Atco International	Wipes	165.00
Bartok Controls, Inc.	Well replacement	15,191.57
Bauer Hockey, Inc.	Merchandise	10,349.63
Best Practice Consulting, LLC	Services	3,400.00

Best Value Rentals, LLC	Housing assistance	739.00
Profaizer, Beverly	Utility refund	110.98
Black Clover Enterprises, LLC	Merchandise	582.00
Bloedorn Lumber Company	Supplies	303.65
Bottom Line Marketing	Cards/mats	1,406.50
C.H. Spencer and Company	Parts	1,028.87
Carrington Pointe Apartments	Housing assistance	7,937.00
Castle Cleaning	Services	2,050.00
CDW Government	Parts	5,585.00
Center Street Service	Towing	75.00
Centurylink	Telephone	5,047.68
Certified Laboratories	Supplies	169.00
CGRS	Inspections	790.00
Chemical Testing Program	Test kits	294.00
City of Rock Springs	Health insurance	323,624.59
CJ Signs	Signs	132.50
CML Rentals	Housing assistance	1,039.00
Control Temperature Specialists	Services	590.17
Covertrack Group, Inc.	Phone app	720.00
Creative Culture Insignia, LLC	Badge	95.13
CSUS Foundation, Inc.	Education	113.00
Buller, Dallas	Utility refund	123.95
Dell	Computers	1,310.14
Desert View Animal Hospital	Services	701.86
Dominion Energy	Utilities	18,972.83
Stouffer, Doug	Utility refund	67.27
Eastbay, Inc.	Shoes	2,089.56
Empire Properties, LLC	Housing assistance	613.00
Environmental Express, Inc.	Parts	510.66
Envision Glass	Repairs	525.00
Eric F. Phillips Law Office	Legal fees	100.00
First Choice Ford	Parts	49.76
Fossen, Michele	Housing assistance	686.00
Fremont Motor Rock Springs	Plug	5.98
Fun Express	Supplies	319.23
Glatfelter Claims Management, Inc.	Deductible	5,000.00
Gopher Sports	Tape	58.44
Grainger, Inc.	Parts	75.60
Great Basin Turf Products	Fertilizer	9,380.00
Hach Chemical	Chemicals	835.62
Haden Construction	Utility refund	15.98
Hageman Law, P.C.	Legal fees	75.00
Hansen Allen & Luce, Inc.	Contract	4,887.78
Hose & Rubber Supply	Parts	1,526.36
Hotsy Intermountain	Supplies	136.50
Housing Authority of County of SL	Training	275.00
HWP, Inc.	Filters	747.41
Ice Skating Institute	Membership	395.00
IMLA	Training	499.00
Intermountain Golf Cars, Inc.	Shipping	19.39
IPMA	Test materials	459.50
Lee, Jason	Utility refund	75.34
JFC Engineers & Surveyors	Deposit refund	750.00
Johnson, Jeffrey	Utility refund	57.29
Kiefer Aquatic	Equipment	372.50
Legacy Equipment Company	Parts	185.50
Lewis & Lewis, Inc.	Contract	34,802.46
Lewis & Lewis, Inc.	Utility refund	1,439.52
Long Building Technologies, Inc.	Acuator	312.08
Longhorn Construction, Inc.	Utility refund	1,440.41
M & H Properties, LLC	Housing assistance	161.00

Mainline Construction	Utility refund	8.54
Matthew Bender	Publication	130.43
McFadden Wholesale Co., Inc.	Supplies	3,780.91
Memorial Hospital of SWC	Services	2,683.00
Haden, Michael	Refund	530.00
Haden, Michael	Refund	1,138.50
Mile High Turfgrass, LLC	Fertilizer	3,688.00
Mountaineer Animal Clinic	Services	43.35
Murdochs Ranch and Home	Materials	355.85
National Gym Supply	Equipment	896.98
Nelson Engineering	Contract	32,404.50
New Studio	Photos	135.00
Nims Labs	Fee	50.00
Norco, Inc.	Supplies	63.71
Nu-Life Auto Glass, LLC	Windshield	243.70
Orkin Exterminating	Services	623.82
Overy, Ray	Housing assistance	680.00
Paetec	Telephone	125.05
Panda Rentals	Housing assistance	454.00
Penoff, David	Housing assistance	260.00
Petroleum Testers, LLC	Training	500.00
Porter, Doug	Resident manager	50.00
Power Engineering Co.	Services	291.67
Ray Allen Mfg., LLC	Equipment	807.87
Ray Lovato Recycling Center	Allocation	10,580.63
Real Kleen, Inc.	Supplies	269.40
Reis Environmental	Boots	180.25
Mortensen, Rick	Utility refund	165.98
Bowen, Robert	Utility refund	25.51
Collins, Robert	Utility refund	167.45
Rock Springs Creekside Apts.	Housing assistance	3,482.00
Rock Springs Municipal Utility	Water/sewer	34,323.50
Rock Springs Pet Hospital, LLC	Services	939.25
Rock Springs Winlectric	Lighting	3,512.59
Rocky Mountain Air Solutions	Supplies	180.16
Rocky Mountain Power	Utilities	99,478.93
Rocky Mountain Survey, Inc.	Services	4,885.00
Rocky Mountain Climate Control	Services	195.89
RS Apartments, LLC	Housing assistance	308.00
RS Refrigeration	Parts	1,315.34
Saltworx, LLC	Road salt	8,730.15
Sanchez, Jeremy	Resident manager	175.00
Donaldson, Scott	Utility refund	48.75
Self, Tim	Housing assistance	478.00
Sirchie Laboratories	Supplies	398.25
Southwest Real Estate	Housing assistance	671.00
Southwest WY Wool Warehouse	Fence	70.10
Springview Manor Apts.	Housing assistance	3,105.00
Staples	Supplies	1,881.58
State Fire DC Specialties	Monitoring	144.00
Harton, Steve	Alternate judge	250.00
Sun Life Financial	Premiums	1,378.68
Sunroc Corporation	Sand	5,961.90
Surfaces, Inc.	Carpet	390.92
Sweetwater County Library	Allocation	43,861.50
Sweetwater County School District #1	Printing	199.31
Sweetwater Heights	Housing assistance	831.00
Sweetwater Now, LLC	Advertising	500.00
Vetter, Tara	Utility refund	78.34
Taylor Made Golf Co., Inc.	Merchandise	1,102.39
Donaldson, Terry	Utility refund	135.98

Thomson Reuters	Publications	1,275.56
Traffic Safety Corp.	Battery	34.00
Tucker, Wayne	Refund	420.00
Turnkey Properties	Housing assistance	579.00
United Site Services	Rental	1,327.95
UPS	Shipping	195.73
USA Blue Book	Equipment	1,478.98
USPS-Hasler	Postage	2,100.00
Vaughn's Plumbing	Services	1,918.50
Verizon Wireless	Telephone	3,939.76
Vesco, Beulah	Housing assistance	425.00
Vista Solutions Corporation	Software	1,500.00
Vonage Business	Telephone	407.75
Walmart Community BRC	Supplies	2,573.52
Ware, Ted	Housing assistance	973.00
Waxie	Supplies	222.81
Webb, Regina	Resident manager	175.00
Willdan Lighting & Electric, Inc.	Lighting	8,362.02
Williams, Penny	Resident manager	175.00
Willow Street Rentals	Housing assistance	444.00
Winter Equipment Co.	Equipment	7,288.74
Wireless Advanced Comm., Inc.	Services	1,152.50
Woodard, Steven	Housing assistance	519.00
Wostrel, Aaron	Housing assistance	935.00
Wyoming Analytical Labs	Testing	1,468.00
Wyoming Economic Dev. Assn.	Membership	95.00
Wyoming State Bar	Licenses	710.00
Young Electric Sign Co.	Sign	6,883.00
Zoho Corp.	Software	1,930.40
	Total	\$929,917.79

Report Checks for October 23, 2017

Employee Garnishments	Employee deductions	985.00
Internal Revenue Service	Electronic fund transfer	145,737.54
AXA-Equitable	Employee deferred	137.50
ICMA	Electronic fund transfer	2,988.28
Nationwide Insurance	Employee deferred	370.00
Waddell and Reed	Employee deferred	925.00
Waddell and Reed	Section 529 plan	825.00
Great West Retirement	Employee deferred	7,202.50
Great West Retirement	Post tax	125.00
Sweetwater Federal Credit Union	Employee deductions	3,050.00
Flexible Spending Account/BCBS	Employee BCBS flexshare	6,200.24
Wyoming Child Support	Child support payments	3,870.00
	Total	\$172,416.06

Moved by Councilor Wendorf, seconded by Councilor Halter to approve the bills and claims as presented for November 7, 2017. Motion carried unanimously.

Salaries for October 23, 2017: \$621,019.88

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve the salaries for October 23, 2017. Motion carried unanimously.

NEW BUSINESS

Request from the Finance Department for permission to dispose of surplus property

Moved by Councilor Mosbey, seconded by Councilor Wendorf to approve the recommendation. Motion carried unanimously.

Request from Lews, Inc. for permission to transfer their retail liquor license to cater the Westmoreland Christmas Banquet on December 9, 2017, from 6 p.m. – midnight at the South Lincoln Training and Events Complex in Kemmerer, WY

Moved by Councilor Wendorf, seconded by Councilor Tate to approve the request. Motion carried unanimously.

Request from the Rock Springs Chamber of Commerce for assistance with the 20th Annual Holiday parade on December 2, 2017, at 5:30 p.m.

Moved by Councilor Halter, seconded by Councilor Mosbey to approve the request. Motion carried unanimously.

Request from the Rock Springs Housing Authority for permission to fill a vacant Accounting Technician I or II position

Moved by Councilor Mosbey, seconded by Councilor Wendorf to approve the request. Motion carried unanimously.

RESOLUTIONS

Resolution 2017-113 *Tabled 10/17/17* A RESOLUTION ACCEPTING AND APPROVING A FIRST AMENDMENT TO LAND LEASE AGREEMENT WITH CELLULAR INC. NETWORK CORPORATION DBA VERIZON WIRELESS AND THE CITY OF ROCK SPRINGS, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING TO EXECUTE SAID AMENDMENT ON BEHALF OF THE CITY, was read by title.

Mayor Demshar stated that staff was recommending this Resolution remain tabled at this time.

Resolution 2017-119 A RESOLUTION AUTHORIZING AND DIRECTING CARL R. DEMSHAR, JR., MAYOR, ACTING IN HIS CAPACITY OF THE HOUSING BOARD TO ACCEPT A BID OF \$28,668.00 FROM TEGELER AND ASSOCIATES, P.M. BOX 1107, ROCK SPRINGS, WY 82902, FOR FIRE AND EXTENDED COVERAGE AND BOILER AND MACHINERY COVERAGE FOR THE ROCK SPRINGS HOUSING AUTHORITY'S PUBLIC HOUSING PROGRAM, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Shalata to approve Resolution 2017-119. Upon roll call the following voted in favor: Councilors Wendorf, Savage, Mosbey, Halter, Shalata, Tate, and Mayor Demshar. Motion carried with Councilor Zotti abstaining.

Resolution 2017-120 A RESOLUTION AUTHORIZING CARL R. DEMSHAR, JR., ACTING IN HIS CAPACITY AS CHAIRMAN OF THE ROCK SPRINGS HOUSING BOARD TO APPROVE A QUOTE FROM TENMAST SOFTWARE, was read by title.

Moved by Councilor Halter, seconded by Councilor Wendorf to approve Resolution 2017-120. Upon roll call the following voted in favor: Councilors Wendorf, Savage, Mosbey, Zotti, Tate, Shalata, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2017-121 A RESOLUTION ACCEPTING AND APPROVING A GRANT AWARD FOR THE U.S. DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY, GRANT PROGRAMS DIRECTORATE, STATE HOMELAND SECURITY PROGRAM, GRANT FISCAL YEAR 2017, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID GRANT AWARD ON BEHALF OF SAID CITY, was read by title.

Moved by Councilor Tate, seconded by Councilor Halter to approve Resolution 2017-121. Upon roll call the following voted in favor: Councilors Zotti, Wendorf, Savage, Mosbey, Halter, Shalata, Tate, and Mayor Demshar. Motion carried unanimously.

Resolution 2017-122 A RESOLUTION ACCEPTING AND APPROVING AN ENGAGEMENT LETTER WITH PAUL ROCK APPRAISALS, INC., AND

AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID ENGAGEMENT LETTER ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve Resolution 2017-122. Upon roll call the following voted in favor: Councilors Zotti, Wendorf, Mosbey, Halter, Shalata, Tate, and Mayor Demshar. Motion carried with Councilor Savage voting no.

Resolution 2017-123 A RESOLUTION ACCEPTING AND APPROVING A GRANT OF EASEMENT FROM CAROL TIRRE, AS TRUSTEE OF THE SADIE K. MCTEE LIVING TRUST, FOR A PUBLIC UTILITY EASEMENT, ON PROPERTY LOCATED WITHIN THE CITY OF ROCK SPRINGS, WYOMING, was read by title.

Moved by Councilor Tate, seconded by Councilor Zotti to approve Resolution 2017-123. Upon roll call the following voted in favor: Councilors Wendorf, Mosbey, Halter, Shalata, Tate, Savage, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2017-124 A RESOLUTION ACCEPTING AND APPROVING A QUOTE FROM TOWNCLOUD, INC., A CLOUD BASED INTERNET APPLICATION SUBSCRIPTION SERVICE UTILIZED FOR THE PROCESSING OF MUNICIPAL LICENSES, PAYMENTS, AND RECEIVABLES, AND AUTHORIZING MATTHEW L. MCBURNETT AS THE CITY CLERK OF THE CITY OF ROCK SPRINGS TO SUBSCRIBE TO SAID SERVICE ON BEHALF OF SAID CITY, was read by title.

Moved by Councilor Mosbey, seconded by Councilor Halter to approve Resolution 2017-124. Upon roll call the following voted in favor: Councilors Wendorf, Mosbey, Halter, Shalata, Tate, Savage, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2017-125 A RESOLUTION ACCEPTING AND APPROVING AN AMENDED SERVICES AGREEMENT WITH THE CITY OF LARAMIE, WYOMING, AND OTHER WYOMING MUNICIPALITIES SIGNATORY HERETO, WYOMING SMART CAPITAL NETWORK, LLC, A WYOMING LIMITED LIABILITY COMPANY, AND DEVELOPMENT CAPITAL, NETWORKS, LLC, A DELAWARE LIMITED LIABILITY COMPANY, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATT L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Tate to approve Resolution 2017-125. Upon roll call the following voted in favor: Councilors Wendorf, Mosbey, Halter, Shalata, Tate, Savage, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2017-126 A RESOLUTION ACCEPTING AND APPROVING A FORM OF CONTRACT WITH FIRST CHOICE FORD IN THE AMOUNT OF \$94,209.72, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Halter, seconded by Councilor Mosbey to approve Resolution 2017-126. Upon roll call the following voted in favor: Councilors Zotti, Wendorf, Mosbey, Halter, Shalata, Tate, Savage, and Mayor Demshar. Motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:43 p.m.

By: _____
Council President

ATTEST:

City Clerk

Mayor