

City of Rock Springs)
County of Sweetwater)
State of Wyoming)

City Council met in regular session on November 21, 2017. Mayor Demshar called the meeting to order at 7 p.m. Members present included Councilors Tim Savage, Rose Mosbey, Glennise Wendorf, Billy Shalata, David Tate, Jason Armstrong, and David Halter. Councilor Rob Zotti was absent from the meeting. Department Heads present included, Dwane Pacheco, Richard Beckwith, Amy Allen, Jim Wamsley, Paul Kauchich, Dave Lansang, Matt McBurnett, and Kara Beech. The pledge of allegiance was recited.

Approval of Minutes

Moved by Councilor Shalata, seconded by Councilor Tate to approve the City Council Meeting minutes of November 7, 2017, and the City Council Workshop minutes of November 14, 2017. Motion carried unanimously.

APPOINTMENTS

Rock Springs Historical Museum Board

Moved by Councilor Mosbey, seconded by Councilor Wendorf to appoint Sharon Gray, to fill an unexpired term for Theresa Batchelor. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Halter, Tate, Wendorf, Armstrong, and Shalata. Motion carried unanimously.

PRESENTATIONS AND PROCLAMATIONS

McGee, Hearne and Paiz FYE 2017 Audit Presentation

Amber Nuse presented the audit report to the governing body. She reviewed the financial statements and related disclosures. The financial statements were given an unmodified, or clean, opinion, and there were no significant deficiencies or non-compliance issues found during the audit.

PETITIONS -- None

COUNCIL COMMITTEE AND BOARD REPORTS

Mayor Demshar acknowledged receipt of the Main Street Board Meeting Minutes of October 9, 2017.

Councilor Wendorf reminded everyone of the many activities that will be occurring in the downtown area over the holiday season. She suggested checking social media and the newspaper for details.

Councilor Mosbey stated that volunteers have decorated the museum in preparation for Small Business Saturday on November 25 and will be giving out shopping bags beginning at 10 a.m. She also stated that visits with Santa will take place at the museum this year.

Mayor Demshar announced that the local chapter of the Society of Human Resources Management, High Desert Human Resources Association, recently received a national award for working to enhance Human Resource Professionals in the community. City staff members, Kara Beech, Human Resources Director and Kristyn Muniz, Administrative Assistant to the Mayor are a part of that chapter and have held leadership roles in the organization. He commended them for their efforts and congratulated the chapter on its achievement.

Mayor Demshar stated that our local Main Street program is one of ten finalists for an award with the National Main Street program.

The Mayor stated that achieving national recognition for both of these programs says a lot for Rock Springs and the people we have here and the efforts they are making to improve the quality of life we enjoy here.

Moved by Councilor Tate, seconded by Councilor Wendorf to approve the Council Committee and Board Reports and place them on file. Motion carried unanimously.

CORRESPONDENCE

The following correspondence was received: 1) Letter from the Urban Renewal Agency regarding carriage rides in the downtown area over the holiday season; and 2) Joint Powers Water Board Meeting Agenda for November 16, 2017.

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve the correspondence and place it on file. Motion carried unanimously.

BILLS AND CLAIMS

Bills and Claims for November 21, 2017

Wells Fargo Card Services, Inc.	Expenses	2,983.78
WY Dept. of Revenue & Tax	Sales tax	1,358.42
Wyoming State Treasurer	Item correction	40.00
Ace Hardware	Supplies	2,177.26
Advanced Tele Systems	Services	115.00
Airgas Intermountain	Gases	227.68
Martin, Alicia	Utility refund	107.93
All West Communications	Cable service	139.88
Alpine Pure Bottled Water	Cooler rental	9.00
AM Signal, Inc.	Equipment	372.05
American Red Cross	Agreement	650.00
Amerigas	Propane	73.53
Amundsen Construction	Utility refund	114.41
Animal Clinic of Green River	Services	216.00
Anson, Jason	Reimbursement	98.00
Angelovic, Anthony	Utility refund	57.04
Applebee's Neighborhood Grill & Bar	Gift certificates	200.00
ARS Flood & Fire Cleanup	Mitigation	12,193.33
Attebury, Isaiah	Reimbursement	80.00
Auto Parts Unlimited	Parts	2,157.75
Autozone	Parts	1,082.00
Balzly, Adrian	Deposit refund	306.00
Leum, Brian	Utility refund	18.06
Brownells	Parts	137.89
C.E.M. Aquatics	Supplies	6,346.71
Café Rio Mexican Grill	Gift certificates	200.00
Tetteh, Charles	Utility refund	211.23
Cartus c/o Mardan Settlement Services	Utility refund	147.86
Casper Star Tribune	Advertising	463.00
CDM Constructors, Inc.	Contracts	443,887.96
Center Street Service	Towing	69.00
Century Equipment Company, Inc.	Teeth	74.94
Centurylink	Telephone	639.41
Chematox Laboratory, Inc.	Testing	27.40
City Auto	Parts	2,181.32
CJ Signs	Signs	375.00
Clear Vision Golf Cart Covers	Merchandise	199.26
Compression Leasing Services, Inc.	Rental	3,314.50
Control Temperature Specialists, Inc.	Services	213.00
COP Wyoming, LLC	Contract	999,945.60
Copier & Supply Co., Inc.	Maintenance	307.19
Mann, Cory	Utility refund	9.00
Crum Electric Supply Co., Inc.	Lighting	8,412.05
CSI Forensic Supply	Supplies	288.38
Cuellar, Nikita	Utility reimbursement	38.00
DeBernardi Construction Co., Inc.	Services	123,040.90
Dell	Computers	3,090.93
Desert Pizza, Inc.	Pizza	44.93

Desert View Animal Hospital	Services	46.50
Dominion Energy	Utilities	8,919.81
Ellenbaum, Megan	Utility reimbursement	52.00
Equifax Credit Information Services	Fees	80.00
Eric F Phillips Law Office	Legal fees	400.00
Falcon Environmental Corp.	Parts	675.00
Fastenal Company	Parts	559.17
Fire Engineering Company, Inc.	Inspection	762.00
First Advantage LNS Screening Sol.	Fingerprints	122.65
Nicholas, Gary	Utility refund	14.02
Grainger, Inc.	Pneumatic drier	109.55
Guilford, Mercedes	Utility reimbursement	18.79
Harper, Eric	Utility reimbursement	52.00
Harrington & Company	Ice melt	346.43
High Desert Construction, LLC	Utility refund	121.83
High Security Lock & alarm	Keys	1,178.00
Homax Oil Sales, Inc.	Fuel	25,409.89
Home Depot Credit Services	Supplies	2,981.00
Honnen Equipment co.	Services	1,604.88
Howard Supply Co., LLC	Parts	253.99
Infosend	Bulk mailing	8,027.43
Int'l Assoc. of Fire Chiefs	Memberships	677.00
Irrigation Association	Membership	375.00
Islas De Rios, Rosa	Utility reimbursement	52.00
Jackson, James	Utility reimbursement	52.00
Tims, Jeron	Utility refund	29.10
Carlson, Jerry	Utility refund	39.75
JM Electrical Services	Services	779.00
Joint Powers Telecom Board	Internet	2,280.00
Joint Powers Water Board	Water usage/loan payments	434,391.31
Carnahan, Jonathan	Utility refund	23.81
Journal Communications	Advertising	655.00
Mikkelsen, Kallie	Utility refund	47.39
Kaman Industrial Technologies	Parts	601.82
Kearns, Barbara Sue	Legal fees	2,600.00
Kone, Inc.	Inspection	2,131.75
Legacy Equipment Company	Parts	125.16
Leibee Precision Machine	Rotors	60.00
Lemich Law Center	Services	766.83
Johns, Lester	Utility refund	50.98
Linko Technology, Inc.	Software	2,500.00
Lithia Motors	Parts	269.00
Logiudice, Natalie	Utility reimbursement	52.00
Long Building Technologies, Inc.	Equipment	6,358.00
Longhorn Construction, Inc.	Services	6,270.00
Luna, Cristy	Utility reimbursement	21.00
Lyon, Mark	Reimbursement	367.72
Macy's Truck Repair, Inc.	Parts	449.09
Martinez, Crystal	Utility reimbursement	6.00
Britton, Mary	Utility refund	33.77
Matthew Bender	Publication	254.71
Maverick Label	Labels	325.84
Medicalmega	Supplies	156.99
Rice-Carter, Melissa	Utility refund	53.01
Memorial Hospital Foundation	Sponsorship	750.00
Behrens, Michael	Utility refund	67.21
Long, Mike	Utility refund	9.34
Long, Mike	Utility refund	10.97
Long, Mike	Utility refund	24.70
Long, Mike	Utility refund	150.98
Mobile Wireless, LLC	Licensing	1,479.84

Mountainland Supply Company	Parts	981.50
My Educational Resources, Inc.	Cards	190.00
Nat'l Assoc. of Landscape Professionals	Membership	125.00
National Gym Supply	Swivel	40.72
Neopost USA Inc.	Meter rental	55.00
Bitters, Nicholas	Utility refund	21.37
Nu-Tech Specialties, Inc.	Supplies	1,041.41
O'Reilly Auto Parts	Parts	756.44
One Call of Wyoming	Tickets	187.50
Pacific Steel & Recycling	Metals	1,638.59
Paetec	Telephone	99.67
Peterbilt of Wyoming	Exhaust fluid	16.92
Petroleum Testers, LLC	Registration	500.00
Pex Fitness, LLC	Treadmill	5,345.00
Pickin Palace	Equipment	339.98
Pineda, Bobby	Legal fees	370.00
PMS Custom Screen Printing	Uniforms	1,551.00
Polydyne, Inc.	Polymer	11,316.00
Precor, Inc.	Parts	162.91
Preservation Trust for Historical Pres.	Advertisement	425.00
Pronghorn Trucking	Utility refund	671.28
Quartz Lamps, Inc.	Lighting	15,450.00
Young, Rachel	Utility refund	242.52
RMGCSA	Dues	165.00
RS Chamber of Commerce	Advertising	3,508.75
Rock Springs Newspapers	Advertising	5,981.43
Rock Springs Pet Hospital, LLC	Services	619.25
Rock Springs Renewal Fund	Reimbursements	1,222.00
Rock Springs Winnelson Co.	Supplies	23,691.00
Rocky Mountain Power	Utilities	164,562.74
Rocky Mountain Powersports	Parts	233.02
Rocky Mountain Service Bureau	Fees	70.99
Ron's Ace Rental & Equipment Sales	Rentals	1,738.00
Rowdy Construction, LLC	Refund	448.00
Rushmore Furniture	Dishwasher	425.00
McTee, Sadie	Utility refund	35.98
McTee, Sadie	Utility refund	35.98
McTee, Sadie	Utility refund	35.98
Saltworx, LLC	Salt	9,763.38
Santa Fe Trail	Gift certificates	200.00
Semedo, Edna	Utility refund	31.00
Arnoldi, Shawn	Utility refund	70.78
Sherwin Williams	Paint	576.63
Skaggs Companies, Inc.	Shipping	65.00
Skips Tire	Alignment	100.00
Smart Dwellings, LLC	Utility refund	50.00
SST Testing +, Inc.	Testing	780.00
Staples Advantage	Supplies	1,002.79
Starbucks	Gift certificates	200.00
State Fire DC Specialties	Inspection	311.00
Stotz Equipment	Parts	932.28
Superior Lumber Co.	Parts	193.04
Sweetwater County Clerk	Sky West agreement	21,216.73
Sweetwater County Sheriff's Office	Prisoner boarding	2,586.42
Sweetwater Plumbing & Heating, LLC	Supplies	1,196.50
Tegeler & Associates	Employee bond	205.00
Ten Point Sales	Repairs	969.00
Thatcher Company	Chemicals	4,040.18
Thomson Reuters	Publications	1,894.45
Tire Den, Inc.	Tires	4,160.64
Titleist	Merchandise	854.36

United Site Services	Services	1,684.00
UPS	Shipping	83.10
Vaughn's Plumbing	Services	3,075.00
Waxie	Supplies	394.76
Webb, Regina	Utility reimbursement	31.00
Webster, Dean	Reimbursement	118.00
Western Engineers & Geologists, Inc.	Contract	17,679.50
Whisler Chevrolet Co.	Parts	177.99
Whitaker Construction Co., Inc.	Contracts	1,178,963.36
Willdan Lighting & Electric, Inc.	Lighting	7,535.30
William H. Smith and Associates, Inc.	Contracts	42,754.84
Wireless Advanced Communications	Repairs	791.44
WWQ & PCA	Registration	590.00
Wyoming Law Enforcement Academy	Training/ammunition	1,573.90
Wyoming Waste Systems	Services	5,122.30
Wyoming Work Warehouse	Boots	1,132.46
Wyoming.com	DSL	75.95
Wyoradio Group	Advertising	99.00
Yaklich, Grant	Fuel	28.49
Zanetti Prestige Collision	Repairs	9,637.72
	Total	\$3,702,773.81

Report Checks for November 7, 2017

AFLAC Insurance New Group	Employee premiums	5,028.20
Sun Life Assurance Co.	Employee premiums	1,749.60
Equitable Life	Employee deferred	137.50
ICMA Retirement Corp.	Employee deferred	3,154.31
Great-West Life & Annuity	Employee deferred	7,202.50
Great-West Life & Annuity	Post tax	125.00
Nationwide Retirement Solutions	Employee deferred	370.00
Waddell & Reed Financial Services	Employee deferred	925.00
Wyoming Child Support Enforcement	Child support payments	3,870.00
RS Firefighter Assn #1499	Employee dues	2,224.80
Sweetwater County Circuit Court	Employee garnishments	436.54
Sweetwater County Circuit Court	Employee garnishments	802.32
RS City Treasurer	Employee BCBS reimburse	60,995.88
Flexshare BCBS	Employee BCBS flexshare	6,200.24
496 & 872 NCPERS Group Life	Group life employee deduct	848.00
RS Police Protective Assoc.	Employee dues	570.00
UMWA/OAW Local #4893	Employee dues	1,874.16
United Way of SW Wyoming	Employee deductions	810.91
Waddell & Reed Financial Services	Section 529 plan	825.00
Wyoming Retirement System	Fire benefit city/employee	50,523.16
Wyoming Workers Compensation	Employee benefits	51,809.67
Wyoming Workers Compensation	Work restitution workers	145.48
Wyoming Retirement System	Employee benefits	115,691.65
Wyoming Retirement System	Law enforcement	49,584.54
Sweetwater Federal Credit Union	Employee deductions	3,050.00
Internal Revenue Service	Electronic fund transfer	155,155.03
Wyoming Unemployment	Unemployment quarterly	85.81
	Total	\$524,195.30

Moved by Councilor Wendorf, seconded by Councilor Shalata to approve the bills and claims as presented for November 21, 2017. Motion carried unanimously.

Salaries for November 7, 2017: \$699,944.31

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve the salaries for November 7, 2017. Motion carried unanimously.

NEW BUSINESS

Acceptance of fiscal year 2017 Audit Report from McGee, Hearne, and Paiz, LLC

Moved by Councilor Tate, seconded by Councilor Wendorf to approve the fiscal year audit report. Motion carried unanimously.

Request from Lews, Inc. for a liquor catering permit for the JFC Christmas Party on December 8, 2017, from 4 p.m. – midnight at the American Legion Hall

Moved by Councilor Armstrong, seconded by Councilor Wendorf to approve the request. Motion carried unanimously.

Request from Lews, Inc. for a liquor catering permit for the Steelworkers Local #13214 Christmas Party on December 15, 2017, from 4 p.m. – midnight at the Sweetwater Events Complex

Moved by Councilor Mosbey, seconded by Councilor Armstrong to approve the request. Motion carried unanimously.

Request from Santa Fe Trail, Inc. for a liquor catering permit for the Solvay Christmas Party on December 8, 2017, from 5 p.m. – midnight at the Sweetwater Events Complex

Moved by Councilor Wendorf, seconded by Councilor Tate to approve the request. Motion carried with Councilor Armstrong abstaining.

Request from Lews, Inc. for a liquor catering permit for the Ciner Holiday Party on January 13, 2018, from 4 p.m. – midnight at the Sweetwater Events Complex

Moved by Councilor Armstrong, seconded by Councilor Wendorf to approve the request. Motion carried unanimously.

Request from the Mayor's office for approval of employee Christmas bonuses

Moved by Councilor Mosbey, seconded by Councilor Tate to approve the request. Motion carried unanimously.

RESOLUTIONS

Resolution 2017-113 *Tabled 10/17/17* A RESOLUTION ACCEPTING AND APPROVING A FIRST AMENDMENT TO LAND LEASE AGREEMENT WITH CELLULAR INC. NETWORK CORPORATION DBA VERIZON WIRELESS AND THE CITY OF ROCK SPRINGS, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING TO EXECUTE SAID AMENDMENT ON BEHALF OF THE CITY, was read by title.

Mayor Demshar stated that staff was recommending this Resolution remain tabled at this time.

Resolution 2017-127 A RESOLUTION AUTHORIZING AND DIRECTING CARL R. DEMSHAR, JR., AS MAYOR, OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO ACCEPT AND APPROVE A BUDGET REVISION TO THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve Resolution 2017-127. Upon roll call the following voted in favor: Councilors Wendorf, Savage, Mosbey, Halter, Shalata, Tate, and Mayor Demshar. Motion carried with Councilor Armstrong voting no.

Resolution 2017-128 A RESOLUTION ACCEPTING AND APPROVING A CONTRACT WITH MASEK GOLF CAR COMPANY, 425 M STREET, GERING, NE 69341, IN THE AMOUNT OF \$204,612.00, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve Resolution 2017-128. Upon roll call the following voted in favor: Councilors Wendorf, Savage, Mosbey, Tate, Shalata, Halter, and Mayor Demshar. Motion carried with Councilor Armstrong voting no.

Resolution 2017-129 A RESOLUTION AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF SAID CITY, **TO TAKE ALL STEPS NECESSARY TO ESTABLISH AN ACCOUNT WITH FIRST AMERICAN PAYMENT SYSTEMS AND ASSOCIATED ENTITIES FOR THE PURPOSE OF OBTAINING CARD READERS FOR THE ROCK SPRINGS FAMILY RECREATION CENTER AND ROCK SPRINGS CIVIC CENTER**, was read by title.

Moved by Councilor Savage, seconded by Councilor Mosbey to approve Resolution 2017-129. Upon roll call the following voted in favor: Councilors Wendorf, Savage, Mosbey, Halter, Shalata, Tate, Armstrong, and Mayor Demshar. Motion carried unanimously.

Resolution 2017-130 A RESOLUTION ACCEPTING AND APPROVING A CONTRACT EXTENSION AGREEMENT FROM ROCKY MOUNTAIN SURVEY, INC., AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID CONTRACT EXTENSION AGREEMENT ON BEHALF OF SAID CITY, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Tate to approve Resolution 2017-130. Upon roll call the following voted in favor: Councilors Wendorf, Mosbey, Halter, Shalata, Tate, Savage, Armstrong, and Mayor Demshar. Motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:35 p.m.

By: _____
Council President

ATTEST:

City Clerk

Mayor