

City of Rock Springs)
 County of Sweetwater)
 State of Wyoming)

City Council met in regular session on February 6, 2018. Mayor Demshar called the meeting to order at 7 p.m. Members present included Councilors Rose Mosbey, Billy Shalata, David Tate, David Halter, Jason Armstrong and Glennise Wendorf. Councilors Tim Savage and Rob Zotti were absent from the meeting. Department Heads present included Dwane Pacheco, Richard Beckwith, Jim Wamsley, Dave Lansang, Paul Kauchich, Kara Beech, and Matt McBurnett. Acting City Planner Steve Horton was also present. The pledge of allegiance was recited.

Approval of Minutes

Moved by Councilor Shalata, seconded by Councilor Mosbey to approve the City Council Meeting minutes of January 16, 2018, and the Special City Council Meeting minutes of January 24, 2018. Motion carried unanimously.

BID OPENINGS

2018 Uniform Bid

Contractor	Address	Bid Amount
1. AlSCO, Inc.	87 Mesa Drive #5 Rock Springs WY 82901	\$688.82/wk
2. Cintas	1586 S 5350 West Salt Lake City UT 84104	\$655.61/wk

2018 Fuel Bid

One bid was received from Homax Oil Sales, Inc., 505 D Street, Rock Springs, WY 82901, in the amount of \$266,538.60.

Sale of Municipal Property—538 Pilot Butte

Bidder	Address	Bid Amount
1. Steven & Hilary Johnson	1993 Dewar Dr #U1-274 Rock Springs WY 82901	\$1.00
2. Steven & Hilary Johnson	1993 Dewar Dr #U 1-274 Rock Springs WY 82901	\$10,102.00

APPOINTMENTS

Planning & Zoning Commission

Moved by Councilor Mosbey, seconded by Councilor Halter to appoint Keaton West to a 1st term on the Planning & Zoning Commission. Motion carried unanimously.

PRESENTATIONS AND PROCLAMATIONS

URA—2017 Annual Report

Chad Banks summarized the URA’s 2017 Annual Report. New businesses, performances, events, award nominations, and new full time jobs topped the list. It has been a very busy and productive year in the downtown area.

PUBLIC HEARING

Public hearing with the Rock Springs Housing Authority to discuss the flat rental amount for each public housing unit that complies with the requirement that all flat rents be set at no less than 80 percent of the applicable Fair Market Rent adjusted, if necessary, to account for reasonable utility costs

No comments were received.

Public hearing on the completion of the Rock Springs Community Visitors Complex located at 1897 Dewar Drive, Rock Springs, Wyoming

Alexie Pitsch, President of the Rock Springs Chamber of Commerce thanked the city for its partnership in renovating the Visitors Complex.

PETITIONS - None

COUNCIL COMMITTEE AND BOARD REPORTS

Mayor Demshar acknowledged the receipt of the Main Street Board Meeting Minutes of January 8, 2018; the Parks and Recreation Advisory Board Meeting Minutes of December 14, 2017; and the Rock Springs Historical Museum Board meeting minutes of November 8, 2017.

Moved by Councilor Mosbey, seconded by Councilor Wendorf to approve the Council Committee and Board Reports and place them on file. Motion carried unanimously.

BILLS AND CLAIMS

Bills and Claims for February 6, 2018

Blue Cross Blue Shield	Administration	61,056.02
Flexshare Benefits	Administration	391.50
Wells Fargo Remittance Center	Expenses	1,662.37
3M Company	Film	2,318.28
ABI Winterhawk Recovery, LLC	Housing assistance	998.00
Perez, Adriana	Utility refund	21.19
Gill, Amanda	Utility refund	23.77
Gill, Amanda	Utility refund	12.21
American Alliance of Museums	Membership	150.00
American Red Cross	Fees	35.00
Ascentia Real Estate Holding Company	Housing assistance	136.00
Atlantic City Historical Society, Inc.	Books	168.00
Battery Systems	Battery	45.94
Best Value Rentals, LLC	Housing assistance	739.00
Bloedorn Lumber Company	Supplies	125.31
BLR	Handbook	536.99
Bottom Line Marketing	Blankets	2,086.65
Carrier Corporation	Parts	1,810.00
Carrington Pointe Apartments	Housing assistance	8,809.00
Cartus c/o Mardan Settlement Services	Utility refund	12.80
Castle Cleaning	Services	1,900.00
CDM Constructors, Inc.	Contracts	564,554.09
CDW Government	Supplies	1,899.73
Centennial Sales, Inc.	Tape	254.88
Centurylink	Telephone	4,767.15
Chemsearch	Supplies	287.31
City of Rock Springs	Health insurance	312,422.96
CJ Signs	Lettering	80.00
Nations, Clinton	Utility refund	60.08
CML Rentals	Housing assistance	1,039.00
Codale Electric Supply, Inc.	Lights	932.94
Communication Technologies	Batteries	2,425.50
Copier & Supply Co., Inc.	Supplies	190.81
Crum Electric Supply Co., Inc.	Lighting	264.57
Brower, Dale	Utility refund	80.11
Burgess, Daniel	Utility refund	24.75
DeBernardi Construction Co., Inc.	Retainage	31,249.00
Desert View Animal Hospital	Services	1,085.51
Dominion Energy	Utilities	45,700.02
Environmental Express, Inc.	E-coli plates	255.81
Botkin, Eric	Utility refund	35.98

First Advantage LNS Screening Sol.	Fingerprints	122.65
First Choice Ford	Plow	2,819.95
Fossen, Michele	Housing assistance	686.00
Lake, Frank	Utility refund	50.98
Grainger, Inc.	Parts	583.48
Guilford, Mercedes	Utility refund	38.00
H & R Rentals	Utility refund	195.55
Hach Chemical	Chemicals	835.62
Hansen, Allen & Luce, Inc.	Contract	2,062.50
Harper, Eric	Utility refund	24.00
Harrington & Company	Snow melt	339.36
Koritnik, Helen	Utility refund	45.98
Homax Oil Sales, Inc.	Fluid/oil	1,071.50
Hose & Rubber Supply	Parts	776.01
Hoxsey, Misty	Utility refund	31.00
ID Solutions LLC	Registration	795.00
Infinity Power & Controls	Parts	1,649.78
Insulation, Inc.	Testing	5,632.00
J Wilcox Sales Company	Electronic board	713.61
Jack's Truck & Equipment	Parts	486.94
Kimsey, Jeanette	Utility refund	280.22
Akers, Jeffrey	Utility refund	105.33
Edd, Jessica	Utility refund	19.75
Rubeck, Jim	Utility refund	25.01
Jim's Upholstery	Services	75.00
JM Electrical Services	Services	1,570.86
Pyles, John	Utility refund	65.98
Mikkelsen, Kallie	Utility refund	172.91
Bogataj, Karl	Utility refund	120.98
Twomey, Kason	Utility refund	57.47
Dodd, Klyde	Utility refund	206.04
L.N. Curtis & Sons	Equipment	642.00
Lloyd, Larry	Utility refund	118.96
Toups, Larry	Utility refund	84.57
Legacy Equipment Company	Sensor	231.54
Lockhart Rentals, LLC	Refund	2,035.00
Logiudice, Natalie	Utility refund	52.00
Long Building Technologies, Inc.	Repairs	707.15
Loredo, Kathleen	Utility refund	52.00
Lowell, Hosey	Utility refund	53.57
Luna, Cristy	Utility refund	52.00
Lyon, Mark	Reimbursement	536.00
M & H Properties, LLC	Housing assistance	161.00
Macy's Truck Repair, Inc.	Parts	6,897.07
Mainline Construction	Utility refund	8.54
Collins, Mary	Utility refund	45.98
McCracken, Paul	Services	5,212.50
McFadden Wholesale Co., Inc.	Supplies	5,160.17
Miss Sweetwater County Organization	Rental refund	250.00
Mountaineer Animal Clinic	Services	465.80
MPH Industries, Inc.	Radar unit	1,766.75
MRI Software, LLC	Software	9,750.00
National Entertainment Technologies	Eggs	455.00
National Golf Course Owners Assoc.	Membership	550.00
National Gym Supply	Cables	208.87
National Recreation & Parks Assoc.	Membership	170.00
New Studio	Photo	20.00
Orkin Exterminating	Pest control	154.56
Overy, Ray	Housing assistance	680.00
Paetec	Telephone	94.14
Palmer Construction	Utility refund	14.30

Panda Rentals	Housing assistance	454.00
Paper Direct	Business cards	129.93
Parker, LaTiecha	Utility refund	12.00
Lee, Patricia	Utility refund	169.82
Payment Remittance Center	Expenses	1,145.94
Penoff, David	Housing assistance	260.00
Performance Overhead Door, Inc.	Parts	657.00
Pioneer Gasket of Wyoming, Inc.	Gaskets	63.20
Polydyne, Inc.	Polymer	8,556.00
Porter, Doug	Resident manager	50.00
Power Engineering Co.	Service	291.67
Pro Force Law Enforcement	Firearms	578.28
Public Agency Training Council	Registration	325.00
Ray Lovato Recycling Center	Allocation	10,580.63
Rink Systems	Supplies	1,055.00
RMI	Supplies	282.81
Wallendorff, Robert	Utility refund	25.98
Robertson, Samantha	Utility refund	38.00
RS Chamber of Commerce	Certificates	157.50
Rock Springs Creekside Apts.	Housing assistance	3,304.00
Rock Springs IV Center	Medications	205.24
Rock Springs Municipal Utility	Water/sewer	26,022.85
Rock Springs Newspapers	Advertising	1,156.00
Rock Springs Pet Hospital, LLC	Services	974.75
Rock Springs Renewal Fund	Reimbursements	4,749.00
Rock Springs Winlectric	Lighting	2,339.31
Rocky Mountain Air Solutions	Parts	4.56
Rocky Mountain Power	Utilities	155,162.84
Rocky Mountain Service Bureau	Collection costs	414.63
Ron's Ace Rental & Equipment Sales	Parts	778.47
RS Apartments LLC	Housing assistance	233.00
RS Refrigeration	Parts	770.72
RS Sweetwater County Airport	Allocation	117,281.00
Safety Supply & Sign Co.	Signs	528.03
Sanchez, Jeremy	Resident manager	175.00
Seals, Nick	Reimbursement	235.88
Self, Tim	Housing assistance	476.00
Shell, Misty	Utility allowance	38.00
Simpson, Shirley	Utility refund	11.96
Simpson, Shirley	Utility refund	14.02
Sirchie Laboratories	Supplies	832.85
Skaggs Companies, Inc.	Uniforms	175.00
Skaggs Public Safety Uniforms	Uniforms	1,286.90
Solarwinds	Maintenance	409.00
Southwest Real Estate	Housing assistance	671.00
Springview Manor Apts.	Housing assistance	3,661.00
Staples	Supplies	667.57
Staples Advantage	Supplies	524.90
State Fire DC Specialties	Monitoring	144.00
Stephenson, Monica	Utility allowance	31.00
Stotz Equipment	Parts	5,763.71
Sun Life Financial	Insurance premiums	1,321.50
Surfaces, Inc.	Carpet	299.53
Sweetwater County Clerk	Expenses	75.00
Sweetwater County School District #1	Printing	102.33
Sweetwater Heights	Housing assistance	1,674.00
Taylor Made Golf Co., Inc.	Merchandise	285.71
Teton County Sheriff's Office	Registration	660.00
Thatcher Company	Chemicals	2,068.62
The UPS Store	Notary stamp	24.50
Thomson Reuters	Publications	1,307.03

Topp Publishing	Advertising	530.00
Turnkey Properties, Inc.	Housing assistance	579.00
Uline	Mats	62.02
United Site Services	Services	362.00
UPS	Shipping	250.63
USPS-Hasler	Postage	2,000.00
Vaughn's Plumbing	Supplies	108.00
Verizon Wireless	Telephone	4,366.33
Vesco, Beulah	Housing assistance	425.00
Volunteers of America	Refund	290.00
Vonage Business	Telephone	411.90
WAHA	Membership	50.00
Walmart Community	Supplies	1,690.03
Ware, Ted	Housing assistance	1,306.00
Webb, Regina	Resident manager	175.00
Western Wyoming Beverage	CO2	103.00
Western Wyoming Comm. College	Fees	50.00
Whitaker Construction Co., Inc.	Manhole	2,979.36
Wild Horse Books	Books	44.82
William H. Smith and Associates, Inc.	Contracts	16,315.30
Williams, Penny	Resident manager	175.00
Willow Street Rentals	Housing assistance	444.00
Wittstruck, II, Clifford	Performance	150.00
Woodard, Steven	Housing assistance	102.00
Wostrel, Aaron	Housing assistance	935.00
WWQ & PCA	Membership	300.00
WY State Historical Society	Membership	68.00
Wyoming Law Enforcement Academy	Registration	396.00
Wyoming Machinery	Parts	277.25
Wyoming Peace Officer's Assoc.	Membership	420.00
Wyoming Trial Lawyers	Dues	145.00
	Total	\$1,506,140.97

Report Checks for January 22, 2018

Employee Garnishments	Employee deductions	391.65
Internal Revenue Service	Electronic fund transfer	137,460.28
AXA-Equitable	Employee deferred	137.50
ICMA	Electronic fund transfer	2,898.56
Nationwide Insurance	Employee deferred	370.00
Waddell and Reed	Employee deferred	925.00
Waddell and Reed	Section 529 plan	825.00
Great West Retirement	Employee deferred	7,352.50
Great West Retirement	Post tax	200.00
Sweetwater Federal Credit Union	Employee deductions	3,050.00
Flexible Spending Account/BCBS	Employee BCBS flexshare	7,003.32
Wyoming Child Support	Child support payments	3,570.00
	Total	\$164,183.81

Moved by Councilor Wendorf, seconded by Councilor Tate to approve the bills and claims for February 6, 2018. Motion carried unanimously.

Salaries for January 22, 2018: \$638,770.67

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve the salaries for January 22, 2018. Motion carried unanimously.

NEW BUSINESS

Request from the Rock Springs Housing Authority for permission to bid replacement equipment and vehicle

Moved by Councilor Wendorf, seconded by Councilor Halter to approve the request. Motion carried unanimously.

Request from the Department of Engineering & Operations to fill a vacant Streets Maintenance Worker I position

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve the request. Motion carried unanimously.

Recommendation from the Parks and Recreation Advisory Board to fix an oversight in pricing and better align the cost of the Senior Punch Pass from \$150 to \$100

Moved by Councilor Halter, seconded by Councilor Wendorf to approve the recommendation. Motion carried unanimously.

Request from the Police Department for permission to apply for the 2018 State Homeland Security Program (SHSP) Grant

Moved by Councilor Tate, seconded by Councilor Mosbey to approve the request. Motion carried unanimously.

Request from Black Rock, Inc. for five malt beverage permits for the Jenkins Music Pool Tournament April 11, 2018, through April 15, 2018, from 7 a.m. – midnight each day at the Sweetwater Events Complex

Moved by Councilor Tate, seconded by Councilor Armstrong to approve the request. Motion carried unanimously.

RESOLUTIONS

Resolution 2018-11 A RESOLUTION AUTHORIZING CARL R. DEMSHAR, JR., MAYOR, ACTING IN HIS CAPACITY AS CHAIRMAN OF THE ROCK SPRINGS HOUSING BOARD TO APPROVE A REVISION TO THE AUTHORITY'S FLAT RENT SCHEDULE FOR UNITS IN ITS HUD ASSISTED PUBLIC HOUSING PROGRAM, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve Resolution 2018-11. Upon roll call the following voted in favor: Councilors Mosbey, Tate, Shalata, Halter, Wendorf, Armstrong, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-12 A RESOLUTION ACCEPTING AND APPROVING AN ADDENDUM TO THE 2016-2018 COLLECTIVE LABOR AGREEMENT BETWEEN THE CITY OF ROCK SPRINGS, WYOMING AND THE FIREFIGHTERS LOCAL 1499 I.A.F.F., was read by title.

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve Resolution 2018-12. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Armstrong, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-13 A RESOLUTION ACCEPTING AND APPROVING MODIFICATIONS TO THE CURRENT PART TIME AND SEASONAL EMPLOYEE WAGE SCALE, was read by title.

Moved by Councilor Tate, seconded by Councilor Shalata to approve Resolution 2018-13. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Armstrong, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-14 A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF CITY CLERK ADMINISTRATIVE ASSISTANT AT PAY GRADE 44, FOR THE CITY OF ROCK SPRINGS, WYOMING, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Tate to approve Resolution 2018-14. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Armstrong, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-15 A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF ACCOUNTANT AT PAY GRADE 57, FOR THE CITY OF ROCK SPRINGS, WYOMING, was read by title.

Moved by Councilor Tate, seconded by Councilor Armstrong to approve Resolution 2018-15. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Armstrong, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-16 A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF SENIOR ACCOUNTANT AT PAY GRADE 62, FOR THE CITY OF ROCK SPRINGS, WYOMING, was read by title.

Moved by Councilor Mosbey, seconded by Councilor Halter to approve Resolution 2018-09. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Armstrong, Halter, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-17 A RESOLUTION ACCEPTING AND APPROVING A STOP LOSS PROPOSAL WITH HM LIFE INSURANCE COMPANY, TO BE EFFECTIVE MARCH 1, 2018, THROUGH FEBRUARY 28, 2019, AND AUTHORIZING AND DIRECTING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE CONTRACT DOCUMENTS ON BEHALF OF THE CITY WHEN THEY ARE RECEIVED, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Tate to approve Resolution 2018-17. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Armstrong, Halter, and Mayor Demshar. Motion carried unanimously.

ORDINANCES

Ordinance 2018-01 AN ORDINANCE CREATING ARTICLE 11-9, "UNION TELEPHONE COMPANY FRANCHISE" WITHIN CHAPTER XI, FRANCHISES AND RIGHT OF WAYS, OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, was read by title on third reading.

Moved by Councilor Halter, seconded by Councilor Shalata to approve Ordinance 2018-01. Upon roll call the following voted in favor: Councilors Mosbey, Shalata, Tate, Wendorf, Armstrong, Halter, and Mayor Demshar. Motion carried unanimously.

Ordinance 2018-02 AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ROCK SPRINGS FOR A TRACT OF LAND FROM LIGHT INDUSTRIAL (I-1) TO CENTRAL BUSINESS (B-3), ONE (1) TRACT OF 0.27 ACRES AND LOCATED AS HEREBY DESCRIBED IN THE NE ¼ OF SECTION 35, TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN IN THE CITY OF ROCK SPRINGS, COUNTY OF SWEETWATER, STATE OF WYOMING, was read by title on second reading.

Ordinance 2018-03 AN ORDINANCE AMENDING ARTICLE 7-1, ENTITLED "BUILDING CODE," OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, was read by title on second reading.

EXECUTIVE SESSION

Moved by Councilor Mosbey, seconded by Councilor Halter to move into executive session at 7:32 p.m. Motion carried unanimously.

RECONVENE

Moved by Councilor Shalata, seconded by Councilor Mosbey to reconvene at 8:11 p.m. Motion carried unanimously.

Moved by Councilor Mosbey, seconded by Councilor Wendorf to allow the City Attorney to take action as discussed in executive session. Motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:12 p.m.

By: _____
Council President

ATTEST:

City Clerk

Mayor