

## CONDUCT OF PERSONS WITHIN THE CEMETERY

It shall be the duty of the Funeral Directors that they inform the individuals attending the funeral service that they must abide by all traffic and parking regulations, and that **no automobile shall park on the grass at any time.** Individuals may use the paved roads and driveways in the Cemetery for walkways, but use of grassed areas is prohibited. Individuals entering the Cemetery grounds must exercise caution since uneven, wet ground and heavy monuments may cause injury and/or damage. Workers conducting official business are exempt from this prohibition. **No children without adult supervision.**

## DECORATION OF LOTS

The cemetery reserves the right to regulate the decoration of graves to insure that the beauty and maintenance for the cemetery can take place. Any grave decoration that is unsightly or does not conform to the City's rules and regulations shall be removed at any time without notice. The City shall not be held responsible or held liable for any misplaced or broken decorations or flower vases that have been damaged due to the elements, thieves, vandals, or by causes beyond the control of the City.

Artificial or fresh cut flowers may be placed in a metal vase at any time. They will be discarded when wilted, faded, ruined, or if they interfere with routine mowing and maintenance procedures. **NO GLASS VASES OR GLASS CONTAINERS OF ANY KIND ARE PERMITTED.** Artificial or fresh cut flowers may be placed in a metal vase at any time. They will be discarded when wilted, faded, ruined, or if they interfere with routine mowing and maintenance procedures. **NO GLASS VASES OR GLASS CONTAINERS**

**OF ANY KIND ARE PERMITTED.** The placing of boxes, shells, stones, boulders, toys, metal designs, ornaments, chairs, settees, vases, glass urns, fences, wood, metal cabinets, wire, nails or temporary grave markers and similar objects upon lots are prohibited. **All Memorial Day flowers, including any metal posts (Shepherd's Hook) will be removed one week after the holiday each year.**

Christmas decorations will be allowed on the grave sites until the first day of March each year

## VEHICLES

The speed limit in the cemetery is 20 miles per hour.

**Vehicles are not permitted off the paved roadways.** Official vehicles may travel off road as assignments require. At no time shall snow machines, all terrain vehicles or other recreational vehicles be permitted on the cemetery grounds.

## PROTECTION AGAINST LOSS

The City shall take every precaution to protect lot owners and property within the cemetery from loss or damage. The City shall not be liable for loss or damage caused by the elements, vandals, thieves, or other events beyond the City's control.

## TRANSFER OF GRAVE SITES

No transfer or assignment of any grave site, or interest therein, shall be valid without the consent of the City. All consents must be placed on file in the City Clerk's office.



# Rock Springs City Cemetery

## General Rules and Regulations



The Rock Springs Municipal Cemetery is owned and operated by the City of Rock Springs, Wyoming. All fees, conditions, rules and regulations are set forth by Chapter IV, Article IV, of the ordinances of the City of Rock Springs.

The Rules and regulations in this pamphlet are condensed for the purpose of providing general information to the public. For further information contact:

**Cemetery Office**  
802 Thompson St.  
Rock Springs WY 82901  
Phone: 307-352-1462  
Fax: 307-352-1428

There are three sections in the Rock Springs Municipal Cemetery, St. Joseph's section, Mountain View Section and Paul J. Wataha Perpetual Care Section. Within these sections there are a number of blocks that have mostly been named after mayors of Rock Springs. The meditation area south of the main parking lot contains a map and a directory which alphabetically lists individuals buried within the cemetery. At the end of the print-out, it references which block the individual is buried in. The listing is not totally complete, but the intent is to aid those attempting to locate loved ones and friends.

### **CEMETERY HOURS**

Cemetery hours are 7:00 a.m. until sunset throughout the calendar year. Security lighting has been installed to prevent vandalism .

### **LOT PURCHASES**

Single or multiple gravesites may be purchased. Prices for gravesites and interments, etc. will be supplied by the City ,or your funeral home can provide this information. No interments or disinterments will take place until full payment or other financial arrangements have been made at the office of the City Clerk. In some cases, the funeral home guarantees payment, therefore, deed to the property will be released to the funeral home, which will in turn release it to the family.

NOTE: Deeds for any cemetery property will not be conveyed to the purchaser until the purchase price is paid in full.

### **INTERMENTS**

All requests for interment must be submitted to the Cemetery Sexton or his designee a minimum of 48 hours prior to the scheduled burial services. During winter, it is unlikely 48 hours will be sufficient, as the ground must be heated to remove frost. In this instance, this will require a 72 hour notice.

If interments are scheduled at times other than normal working hours, additional fees may be charged, including overtime and holiday pay for the cemetery staff involved.

During a funeral service all construction, loud talking, or other activity on cemetery property that might interfere with the service is prohibited.

### **COLUMBARIUM**

No more than two (2) containers, each housing the cremated remains of no more than one body, may be interred in any one columbarium niche.

### **COLUMBARIUM NICHES**

Niche doors may be engraved with up to eight lines of lettering. Each line may have up to twelve letter, numbers, and spaces. Engraving shall be of a uniform style and size to be determined by the Cemetery Sexton. **No pictures or sketches will be allowed.** Fresh or artificial sprays and wreaths are only allowed on or around columbarium for up to seven calendar days immediately following funeral services.

### **DISINTERMENTS**

The City of Rock Springs reserves the right to require at least (5) five days notice prior to any disinterment. No disinterment will be made on Saturday, Sunday, or legal holiday, or on the day upon which any holiday is observed. All disinterment shall be done at the convenience of the cemetery staff and must be arranged with the City.

The city shall endeavor the utmost care in carrying out a disinterment, but it assumes no liability for any damage to any casket, burial receptacle or the remains of the deceased. Witnesses to any removal, opening or disinterment shall not be allowed except where required by law. No disinterment shall be done when the ground is frozen unless required by law. All costs incurred with a disinterment will be charged to the individuals making the request.

The City shall have the right to correct any errors that have been made either in making interments, disinterment, and descriptions or conveyance of any interment

property.

### **HEADSTONES**

The maximum size for bases or foundations placed upon single lots within the cemetery shall be twenty-four inches by thirty six (24" x 36"). The maximum size for bases or foundations placed upon double lots within the cemetery shall be twenty-four by sixty-eight (24" x 68"). All marker and/or monument foundations shall be placed flush with the ground level and shall extend at least four inches (4") beyond the perimeter of the sides of the marker or monument.

Monument = Upright stone

Markers = Flat stone

All markers and/or monuments shall be centered at the head of the lots and shall be placed so as to allow at least six inches (6") of open space between the outside edge of the base or foundation and the exterior boundaries of the lot. Single markers and/or monuments which are to be placed upon double lots may be centered across the common boundary line of said lots. There shall be no height restrictions upon monuments placed within the cemetery except as follows:

Mayor Oblock and Mayor West Blocks of the Paul J. Wataha Section: No monument shall be allowed. Markers may extend no more than eight inches (8") in height above their foundations.

Mayor Anderson Block of the Mountain View Section: No monuments shall be allowed. Markers may extend no more than twenty-four inches (24") in height above their foundations.

### **VAULTS**

Protective vaults shall be placed around all caskets placed within the City Cemetery. Vaults shall be constructed of such materials and in such manner as is directed by the Cemetery Sexton. Acceptable materials shall include but not be limited to concrete, steel, and fiberglass.