



*City Council Meeting  
Agenda Packet*

*November 6, 2018*

*7 p.m.*

# City Council Meeting Agenda

## November 6, 2018 7 p.m.



- 1. Pledge of Allegiance
- 2. Roll Call
- p. 5 3. Approval of Minutes: City Council Meeting of October 16, 2018

### PRESENTATIONS AND PROCLAMATIONS

- 1. Presentation: Actor's Mission Representatives
- p. 17 2. Proclamation: Small Business Saturday

### PUBLIC HEARINGS

- HA 1. A Public Hearing on a request from the Housing Authority to discuss the flat rental amount for
- p. 19 each public housing unit that complies with the requirement that all flat rents be set at no less than 80 percent of the applicable Fair Market Rent (*Resolution 2018-164*)

### PETITIONS

### COUNCIL COMMITTEE AND BOARD REPORTS

- p. 22 1. Main Street Board Meeting Minutes of October 8, 2018

### CORRESPONDENCE

- p. 25 1. Letter from the Nine Iron Grill to the City Council Building Committee regarding closing their restaurant located at the White Mountain Golf Course Clubhouse
- p. 26 2. Joint Powers Water Board Meeting Agenda for November 1, 2018

### BILLS AND CLAIMS

- p. 29 1. Bills and Claims for November 6, 2018
- p. 50 2. Salaries for October 22, 2018

### NEW BUSINESS

- p. 52 1. Request from the Mayor's Office for approval of employee Christmas bonuses
- p. 53 2. Request from the Fire Department to apply for a FY 2018 Assistance to Firefighters Grant from the Federal Emergency Management Agency
- p. 54 3. Request from Lew's, Inc. to transfer their liquor license to Green River to cater the Ciner Mine and Surface Rescue Banquet on December 14, 2018, from 5 p.m.—midnight at the Expedition Island
- p. 55 4. Request from Santa Fe Trail, Inc. for a Liquor Catering Permit for the Knezovich Fundraiser on November 12, 2018, from 5 p.m.—midnight at the Sweetwater Events Complex

### RESOLUTIONS

- HA 1. 2018-164 A Resolution authorizing an approval of a revision to the Rock Springs Housing
- p. 59 Authority's Flat Rent Schedule
- HA 2. 2018-165 A Resolution accepting a bid of \$35,224 from Tegeler and Associates for Fire
- p. 61 and Extended Coverage and Boiler and Machinery Coverage for the Rock Springs Housing Authority's Public Housing Program
- p. 66 3. 2018-166 A Resolution accepting and approving a Memorandum of Understanding between the City of Rock Springs, the City of Green River, and Sweetwater County to develop a Sweetwater County Industrial Development Plan

p. 70	4.	2018-167	A Resolution accepting and approving a quote from Meggitt Training Systems, Inc. in the amount of \$72,849.81 for upgrades to be done to the four-lane indoor shooting range at the Rock Springs Police Department
p. 84	5.	2018-168	A Resolution accepting and approving an energy audit and retrofit grant agreement between the Wyoming Business Council, Community Development Division, State Energy Office and the City of Rock Springs
p. 98	6.	2018-169	A Resolution accepting and approving a contract with Journal Communications in the amount of \$3,671.25 for advertising in Sweetwater County, WY – Livability Magazine
p. 101	7.	2018-170	A Resolution accepting and approving a Highway Safety FY 2019 Grant Agreement with the Wyoming Department of Transportation, Highway Safety Grant Program
p. 113	8.	2018-171	A Resolution accepting and approving a job description for the position of Parking and Nuisance Control Officer
p. 117	9.	2018-172	A Resolution accepting and approving a job description for the position of Animal Control Supervisor
p. 122	10.	2018-173	A Resolution accepting and approving a job description for the position of Animal Control Officer I
p. 126	11.	2018-174	A Resolution accepting and approving a job description for the position of Animal Control Officer II

#### **ORDINANCES**

p. 131	1.	2018-13	<i>3<sup>rd</sup> Reading:</i> An Ordinance Amending the Official Zoning Map of the City of Rock Springs from Heavy Industrial (I-2) to Manufactured Home Residential (R-6) for a parcel of land totaling 0.356 acres, situate in the NE ¼ of Section 22
p. 146	2.	2018-14	<i>1<sup>st</sup> Reading:</i> An Ordinance Amending Article 4-2 of the Ordinances of the City of Rock Springs, WY, entitled “Garbage Collection”

#### **EXECUTIVE SESSION—Real Estate and Litigation**

#### **ADJOURNMENT**



*City Council Agenda*

# *Minutes*



City of Rock Springs     )  
County of Sweetwater    )  
State of Wyoming         )

City Council met in regular session on October 16, 2018. Mayor Carl Demshar called the meeting to order at 7 p.m. Members present included Councilors Jason Armstrong, Tim Savage, Rose Mosbey, Billy Shalata, David Tate, Glennise Wendorf, Rob Zotti, and David Halter. Department Heads present included Dwane Pacheco, Rick Beckwith, Steve Horton, Jim Wamsley, Paul Kauchich, Dave Lansang, Matthew McBurnett, and Kara Beech. The pledge of allegiance was recited.

**Approval of Minutes**

Moved by Councilor Shalata seconded by Councilor Mosbey to approve the City Council Meeting Minutes of October 2, 2018. Motion carried unanimously.

**BID OPENINGS**

**Rock Springs Housing Authority Insurance Coverage**

<i>Company Name</i>	<i>Bid Amount</i>	<i>Bid Bond/Cashier's Check</i>
Tegeler & Associates P.O. Box 1107 Rock Springs, WY	a. \$35,224.00 b. \$31,302.00	Bid Bond

**Department of Engineering & Operations, Water Division Vehicle**

No bids were received.

**APPOINTMENTS**

**Joint Travel & Tourism Board—Devon Brubaker, 1st Term**

Moved by Councilor Mosbey, seconded by Councilor Zotti to appoint Devon Brubaker to serve a first term on the Joint Travel & Tourism Board. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Tate, Wendorf, Zotti, Halter, and Shalata. Motion carried unanimously.

**Library Advisory Board—Mark Chollak, 1st Term**

Moved by Councilor Wendorf, seconded by Councilor Halter to appoint Mark Chollak to serve a first term on the Library Advisory Board. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Tate, Wendorf, Zotti, Halter, and Shalata. Motion carried unanimously.

**Planning & Zoning Commission—Emily Lopez, to Fill Unexpired Term for Gabe Bustos**

Moved by Councilor Halter, seconded by Councilor Wendorf to appoint Emily Lopez to serve an unexpired term on the Planning & Zoning Commission. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Tate, Wendorf, Zotti, Halter, and Shalata. Motion carried unanimously.

## **PRESENTATIONS AND PROCLAMATIONS**

### **Presentation: Judy Owens, STAR Transit**

Judy Owens, Director of STAR Transit, thanked the Council for their continued support and stated that the citizens appreciate the opportunities that STAR provides for transportation. STAR has been working diligently with Google Maps to publish their routes and make them accessible to anyone who accesses Google Maps, whether on their phone or computer. Selecting the “least amount of walking” option allows the viewer to see where the closest bus stop is from their current location. STAR is also working on developing an app called Route Shout, which gives real-time updates of where the bus is located. In 2017, approximately 40,500 rides were given, and 23,450 were on the route. Ms. Owens thanked the Mayor for his years of service.

### **Proclamation: Domestic Violence Awareness Month**

Mayor Demshar read a proclamation declaring October as Domestic Violence Awareness month, and called upon citizens to stand together against domestic violence, offer support and understanding to survivors, and participate in domestic violence awareness activities. He informed the Governing Body that Purple ribbons will be available throughout the community to wear in support of awareness of domestic violence. During the month of October, silhouettes of Domestic Violence victims will also be placed in Green River and Rock Springs, Wyoming. Lauren Schoenfeld, Executive Director of the YWCA, thanked the Governing Body for their support of this cause, and included statistics that indicated in 2017, the Safe House provided 14,800 services to over 480 victims in 2017, and that there were approximately 925 shelter nights and 826 crisis line phone calls.

### **Proclamation: Breast Cancer Awareness Month**

Mayor Demshar read a proclamation declaring October as Breast Cancer Awareness month, and acknowledged the importance of raising awareness of breast cancer in our community as we work to support survivors, those currently battling breast cancer, and those who might detect it in its early stages.

### **Proclamation: Extra Mile Day**

Mayor Demshar read a proclamation declaring November 1, 2018, as Extra Mile Day, and urged each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

## **PETITIONS**

Devon Brubaker, Director of the Southwest Wyoming Regional Airport, addressed the Council and informed them that the Sweetwater County Commissioners chose to leave the funding request for the terminal design on the table indefinitely, meaning that a portion of the funding that was awarded to the Airport by the City of Rock Springs in the amount of \$355,000 to cover the cost of the design will need to be used to cover the phase that will be underway soon. Mr. Brubaker informed the Council that he plans to use \$200,000 of the funds awarded to the Airport to cover a reduced scope that is slated to begin soon, to prepare the grant application for federal funding for submission by October 31, 2018. The new, reduced scope does not include things that could have a shelf-life, and will include items such as a site investigation, survey work, structural analysis, four different design alternatives to include remodels and new builds, and floorplans to include 2D side profiles. Councilor Mosbey asked whether the County might be willing to hold a special meeting to re-address the funding request, and Mr. Brubaker indicated that chances of this happening are very slim. Councilor Mosbey also inquired about timeliness for reimbursement, and Mr. Brubaker stated that the federal government could issue the grant before the funds are even expended – it all depends on how quick they make a decision. Councilor Tate asked that if we are not successful, is it possible to re-apply in the next application round, and Mr. Brubaker confirmed, stating that the re-authorization for grant funding will be available, with multiple application periods, through 2023. Councilor Zotti expressed approval and stated that economic diversity includes transportation such as aviation, stressing that governing bodies have to grow and improve infrastructure for economic diversity to take place.

Moved by Councilor Zotti, seconded by Councilor Mosbey to authorize the use of \$200,000 of previously approved funding for the Southwest Wyoming Airport to begin the schematic design for the new terminal. Upon roll call, the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

## **OFFICER AND STAFF REPORTS**

### **Financial Report Summary—September 2018**

### **Health Insurance Fund Recap—September 2018**

### **Rock Springs Renewal Fund Financial Statements—August 2018**

### **Animal Control Fiscal Report—2017-2018**

Mayor Demshar acknowledged the receipt of the Officer and Staff Reports. Moved by Councilor Mosbey, seconded by Councilor Halter to approve the reports and place them on file. Motion carried unanimously.

## **COUNCIL COMMITTEE AND BOARD REPORTS**

### **Main Street Board Meeting Minutes from September 10, 2018**

### **Historical Museum Board Meeting Minutes from September 13, 2018**

Moved by Councilor Shalata, seconded by Councilor Armstrong to approve the Council Committee and Board Reports and place them on file. Motion carried unanimously.

## **BILLS AND CLAIMS**

### **Bills & Claims for October 16, 2018**

Wyo Dept of Revenue & Tax	Sales Tax	\$1,195.84
A-G Plumbing	Repairs	\$90.00
Ace Hardware	Supplies	\$1,619.35
Advanced Tele-Systems	Telephone	\$40.00
Airgas Intermountain	Chemicals/Supplies	\$1,419.73
All West Communications	Television	\$255.92
Alpine Pure Bottled Water	Water Cooler	\$62.00
Alsco-American Linen	Services	\$1,925.08
Amundsen Construction	ComDev Refund	\$1,925.00
Amundsen Construction	Utility Refund	\$29.82
Animal Clinic of Green River	Services	\$61.00
ASB Construction	Utility Refund	\$8.14
Atlantic City Historical Society, Inc.	Books	\$224.00
Auto Parts Unlimited	Parts	\$1,116.77
Autozone	Parts	\$851.05
Babcock Laboratories, Inc.	Testing	\$510.00
Bennett Paint and Glass	Paint	\$105.17
Bingham, Heather	Housing Assistance	\$38.00
Bloedorn Lumber Company-RS	Parts	\$554.39
Boahen, Daney	Housing Assistance	\$31.00
Bookcliff Sales Inc	Uniform	\$165.00
Boot Barn Inc	Uniform	\$118.99
Broken Arrow	Road Salt	\$2,027.36
Brown, Larianna	Services	\$25.00
C3 Manufacturing, LLC	Services/Supplies	\$655.00
Callaway Golf	Special Order	\$237.30
Castle Cleaning	Services	\$150.00
Century Equipment Company Inc	Parts/Services	\$14,628.39
CenturyLink	Telephone	\$1,747.12
Christina Magagna	Utility Refund	\$38.41
City Auto DBA Carquest	Parts	\$958.99
CJ Signs	Supplies	\$50.00
Clawson, Amanda	Reimbursement	\$105.00
Communication Technologies	Equipment	\$295.30

Control Temperature Specialists	Repairs	\$7,979.99
COP Wyoming LLC	Transfer	\$357,372.93
Copier & Supply Co. Inc. of RS	Services	\$438.62
Creative Decorative Finishes	Services	\$640.00
Crum Electric Supply Co Inc	Parts	\$1,093.36
Cummins Rocky Mountain LLC	Testing	\$2,050.86
Davila, Josefina	Housing Assistance	\$52.00
DC Frost Associates, Inc.	Parts	\$56,805.75
Debbie Nichols	Utility Refund	\$152.84
DeBernardi Construction Co. Inc	Contract	\$137,772.38
Dell	Supplies	\$389.69
Donaldson Medical Clinic	Testing	\$275.00
Egbert, Crystal	Housing Assistance	\$464.00
Eikanger, Danni	Housing Assistance	\$38.00
Elwood Staffing Services, Inc.	Wages	\$1,928.91
Eric F. Phillips Law Office	Legal Fees	\$100.00
Ernest Short	Utility Refund	\$81.20
Fastenal Company	Parts	\$184.12
First Choice Ford	Parts	\$206.47
Flare Construction	Utility Refund	\$1,427.10
Fremont Motor Rock Springs	Parts	\$62.40
Fun Express	Candy	\$362.70
Globe Electric	Repairs	\$1,678.13
Godfrey, Julie	Housing Assistance	\$52.00
Homax Oil Sales, Inc.	Fuel	\$24,345.68
Home Depot Credit Services	Supplies	\$4,252.14
Hose & Rubber Supply	Parts	\$270.98
Howard Supply Co LLC	Supplies	\$87.50
Hunt, Danasia	Housing Assistance	\$52.00
Hunter Family Medical Clinic	Testing	\$738.30
Industrial Piping and Welding - IPW	Utility Refund	\$1,406.48
Infinity Power & Controls	Repairs	\$1,980.00
IPMA	Testing	\$145.00
Islas de Dios, Rosa	Housing Assistance	\$52.00
J-Bar Excavation	Sand	\$1,105.49
JC Golf Accessories	Special Order	\$256.84
Jessika or Chris Dingwall	Utility Refund	\$59.35
JFC Engineers Surveyors	Services	\$2,849.95
JM Electrical Services	Repairs	\$6,207.07
JME Fire Protection, Inc.	Repairs	\$3,251.90

John and Virginia Quintana	Quintana Agreement	\$25,141.76
Joint Powers Water Board	Water	\$373,342.63
Jones, Matthew	Reimbursement	\$1,213.70
Justin or Laurel Winchester	Utility Refund	\$65.70
Kaman Industrial Technologies	Parts	\$562.96
Kason Hall	Utility Refund	\$131.31
KD Services, LLC	Utility Refund	\$1,412.45
Kurt McGuff or Morgan McGuff	Utility Refund	\$94.94
Lab Source Inc	Gloves	\$908.25
Layland, Sara N.	Housing Assistance	\$31.00
Lewis & Lewis Inc	Rock	\$1,395.38
Life Assist, Inc.	Supplies	\$140.34
Linko Technology Inc	Software	\$2,575.00
Loredo, Kathleen	Housing Assistance	\$52.00
Luna, Cristy	Housing Assistance	\$52.00
Macy's Truck Repair Inc	Towing	\$200.00
Masek Golf Car Co.	Parts	\$2,396.00
Matthew Bender	Subscription	\$161.51
McFadden Wholesale Co Inc	Supplies	\$4,009.29
Mile High Turfgrass LLC	Supplies	\$1,339.00
Morcon Specialty Inc	Parts	\$339.20
Mountainland Supply Company	Supplies	\$3,907.25
MRI Software LLC	Software	\$112.00
Murdochs Ranch and Home	Supplies/Uniform	\$574.81
My Educational Resources Inc.	Training	\$526.00
Nelson Engineering	Change Order	\$18,279.52
Nicholas, Gary	Housing Assistance	\$239.00
Nu-Life Auto Glass LLC	Repairs	\$370.00
Nu-Tech Specialties Inc	Chemicals	\$1,142.06
O'Reilly Auto Parts	Parts	\$505.85
Office of State Lands & Invest	Loan Payment	\$63,710.79
OldCastle Precast, Inc.	Parts	\$2,668.00
One Call of Wyoming	Services	\$134.25
Orkin Exterminating	Services	\$499.61
Pacific Steel & Recycling	Metal	\$1,434.69
Paradise Flooring	Tile	\$15,354.25
Patterson Veterinary Supply Inc	Chemicals	\$449.88
Payment Remittance Center	Expenses	\$712.17
Personal Evaluation Inc	Training	\$199.00
Pickin Palace	Equipment	\$69.98

Pilot Butte Broadcasting LLC	Advertising	\$400.00
Pitts, Megan	Housing Assistance	\$38.00
PMS Custom Screening	Shirts	\$540.00
Polydyne Inc.	Supplies	\$2,852.00
Productive Corp.	Supplies	\$1,322.44
Public Agency Training Council	Training	\$550.00
Pyrotechs, Inc.	Services	\$135.00
QA Balance Services, Inc	Services	\$1,060.00
Rapid Recovery	Supplies	\$4,900.00
Real Kleen Inc.	Supplies	\$856.05
Recreation Supply Company	Chemicals/Supplies	\$918.98
Red Horse Oil Co, Inc	Fuel	\$548.20
Redi Services LLC	Portable Restrooms	\$90.00
Respond First Aid Systems	Supplies	\$399.70
Richard Freeman	Utility Refund	\$91.49
Richards, Danielle	Housing Assistance	\$31.00
RMT Equipment	Parts	\$2,096.32
Robert A. Spence	Legal Fees	\$1,800.00
Rock Springs Creekside Apts.	Housing Assistance	\$639.00
Rock Springs Municipal Utility	Water	\$79,412.48
Rock Springs Newspapers	Advertising	\$4,934.58
Rock Springs Renewal Fund	Promotional/Advertising	\$468.98
Rock Springs Winlectric	Parts	\$1,787.73
Rock Springs Winnelson	Parts/Supplies	\$19,007.98
Rocky Mountain Power	Utilities	\$100,941.42
Rocky Mountain Survey Inc.	Change Order	\$1,585.00
Ron's Ace Rental & Equip. Sales Inc	Parts	\$287.38
Rost, Marlene	Housing Assistance	\$10.00
Royal Flush Advertising	Advertising	\$450.00
Ryan or Mary Johnson	Utility Refund	\$75.30
Saavedra, Laura	Housing Assistance	\$52.00
Sanden, Danielle	Housing Assistance	\$31.00
Shell, Misty	Housing Assistance	\$38.00
Sherwin Williams	Paint	\$193.83
Six States Distributors/TruckPro	Parts	\$1,137.42
Skaggs Companies, Inc.	Supplies	\$368.40
Skaggs Public Safety Uniforms	Uniforms	\$359.50
Skips Tire	Services	\$65.00
Slagowski Concrete Inc	Services	\$5,875.00
Smith Power Products	Parts	\$82.99

Smyth Printing Inc	Letterhead	\$109.68
Special Olympics Wyoming	Sponsorship	\$500.00
SST Testing+, Inc	Testing	\$60.00
STAR Transit	Agreement	\$10,727.75
State of WY - Board of Veterinary Medicine	Membership	\$50.00
Stormwind LLC	Training	\$2,990.00
Stotz Equipment	Parts	\$981.91
Sun Mountain Sports	Special Order	\$149.15
Sunroc Corporation	Sand	\$1,021.52
Superior Lumber Co.	Supplies	\$50.00
Sweetwater County Clerk	Agreement	\$105.00
Sweetwater County Health Dept.	Testing	\$1,050.00
Sweetwater County School Dist #1	Printing	\$21.13
Sweetwater County Sheriff's Office	Prisoner Boarding	\$5,780.00
Sweetwater Now LLC	Contract	\$300.00
Sweetwater Plumbing & Heating LLC	Supplies	\$40.40
Symbolarts Inc	Plaque	\$90.00
The Radio Network	Advertising	\$400.00
The Slide Experts Inc	Services	\$16,390.00
Thomson Reuters-West Pmnt Center	Subscription	\$2,160.40
Tire Den Inc	Tires	\$3,215.50
Titleist	Special Order	\$359.94
Trujillo, Danny	Housing Assistance	\$94.00
Tuck, Megan	Housing Assistance	\$31.00
Turf Equipment and Irrigation	Parts	\$311.97
TW Enterprises, Inc.	Parts	\$49.32
Tyler Technologies, Inc.	Software	\$160.00
Uline	Supplies	\$597.00
UPS	Shipping	\$180.17
W.W. Clyde and Co.	Utility Refund	\$753.85
Wall Contractors Inc	Services	\$660.00
Walmart Community BRC	Supplies	\$2,946.56
Wasatch Forensic Nurses	Services	\$750.00
Whisler Chevrolet Co	Services	\$295.89
Witmer Public Safety Group, Inc.	Equipment	\$502.90
Wylie Construction Inc	Utility Refund	\$1,209.05
Wyoming Analytical Labs	Testing	\$740.00
Wyoming Economic Development Assn	Membership	\$95.00
Wyoming Waste Systems-Rock	Solid Waste Services	\$4,971.89
Wyoming Work Warehouse	Uniforms	\$379.78



WyoRadio Group	Advertising	\$450.00
	<b>Total:</b>	<b>\$1,476,549.71</b>

**Report Checks for October 5, 2018**

Internal Revenue Service	Electronic fund transfer	\$117,543.88
ICMA RETIREMENT CORP (Wire)	Employee Deferred	\$2,688.77
496 & 872-NCPERS Group Life/Prudential	Group Life emp. deduct.	\$848.00
Aflac Insurance New Group	Employee Premiums	\$5,919.96
AXA-Equitable Life	Employee Deferred	\$137.50
Sweetwater County Circuit Court (RS)	Employee garnishments	\$368.31
Flexshare-Blue Cross Blue Shield	Employee BCBS Flex	\$6,574.16
Great-West Life & Annuity	Employee Deferred	\$8,057.50
Great-West Life & Annuity	Post Tax	\$225.00
Nationwide Retirement Solutions	Employee Deferred	\$370.00
RS Police Protective Assoc	Employee dues	\$555.00
RS City Treasurer	Employee BCBS reim.	\$61,956.60
RS Firefighter Assn #1499	Employee dues	\$2,142.40
Sun Life Assurance Co	Employee Premiums	\$1,786.00
Sweetwater County Circuit Court (GR)	Employee garnishments	\$411.19
Sweetwater Federal Credit Union	Employee deductions	\$3,050.00
UMWA/OAW Local #4893	Employee dues	\$2,089.40
United Way of SW Wyoming	Employee deductions	\$754.38
Waddell & Reed Financial Services	Employee Deferred	\$875.00
Waddell & Reed Financial Services	Section 529 Plan	\$775.00
Wyoming Child Support Enforcement	Child Support payments	\$3,695.00
Wyoming Retirement System	Employee benefits	\$109,165.74
Wyoming Retirement System	Law Enforcement	\$46,742.00
Wyoming Retirement System	Fire benefit city/employee	\$56,274.92
Wyoming Workers Comp	Employee benefits	\$24,093.55
Wyoming Workers Comp	Work Restitution Workers	\$34.99
	<b>Total</b>	<b>\$457,134.25</b>

Moved by Councilor Wendorf, seconded by Councilor Halter to approve the bills and claims with the Addendum in the amount of \$1,195.84, for October 16, 2018. Motion carried unanimously.

**Salaries for October 5, 2018: \$627,747.07**

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve the salaries for October 5, 2018. Motion carried unanimously.

**NEW BUSINESS**

**Request from the Department of Engineering and Operations for permission to fill a vacant Water Reclamation Facility Superintendent position**

Moved by Councilor Halter, seconded by Councilor Zotti to approve the request. Motion carried unanimously.

**RESOLUTIONS**

**Resolution 2018-158** A RESOLUTION ACCEPTING AND APPROVING A CONTRACT WITH MII LIFE INSURANCE, INCORPORATED, A BLUE CROSS BLUE SHIELD VENDOR PARTNER, TO PROVIDE SPENDING ACCOUNT ADMINISTRATIVE SERVICES, AND AUTHORIZING AND DIRECTING CARL DEMSHAR, AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID CONTRACT DOCUMENTS ON BEHALF OF THE CITY, was read by title.

Moved by Councilor Tate, seconded by Councilor Wendorf to approve Resolution 2018-158. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

**Resolution 2018-159** A RESOLUTION ACCEPTING AND APPROVING A GRANT AWARD FOR THE U.S. DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY, GRANT PROGRAMS DIRECTORATE, STATE HOMELAND SECURITY PROGRAM GRANT FISCAL YEAR 2018, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID GRANT AWARD ON BEHALF OF SAID CITY, was read by title.

Moved by Councilor Mosbey, seconded by Councilor Halter to approve Resolution 2018-159. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

**Resolution 2018-160** A RESOLUTION ACCEPTING AND APPROVING A GRANT AWARD FOR THE U.S. DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY, GRANT PROGRAMS DIRECTORATE, STATE HOMELAND SECURITY PROGRAM GRANT FISCAL YEAR 2018, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID GRANT AWARD ON BEHALF OF SAID CITY, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Shalata to approve Resolution 2018-160. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

**Resolution 2018-161** A RESOLUTION ACCEPTING AND APPROVING A GRANT AWARD FOR THE U.S. DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY, GRANT PROGRAMS DIRECTORATE,

**STATE HOMELAND SECURITY PROGRAM GRANT FISCAL YEAR 2018, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS,** was read by title.

Moved by Councilor Halter, seconded by Councilor Armstrong to approve Resolution 2018-161. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

**Resolution 2018-162 A RESOLUTION ACCEPTING GRANT FUNDS FROM THE U.S. BUREAU OF JUSTICE ASSISTANCE PROGRAM FOR THE FY 2018 BULLETPROOF VEST PARTNERSHIP,** was read by title.

Moved by Councilor Zotti, seconded by Councilor Mosbey to approve Resolution 2018-162. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

**Resolution 2018-163 A RESOLUTION ACCEPTING AND APPROVING A LEASE AGREEMENT WITH THE FOOD BANK OF SWEETWATER COUNTY FOR THE PURPOSE OF OPERATING A FOOD DISTRIBUTION PROGRAM,** was read by title.

Moved by Councilor Savage, seconded by Councilor Shalata to approve Resolution 2018-163. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

## **ORDINANCES**

**Ordinance 2018-13 AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ROCK SPRINGS FROM I-2 (HEAVY INDUSTRIAL) TO R-6 (MANUFACTURED HOME RESIDENTIAL) FOR A PARCEL TOTALING 0.356 ACRES AND LOCATED AS HEREBY DESCRIBED IN SECTION 22, RESURVEY TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN IN THE CITY OF ROCK SPRINGS, COUNTY OF SWEETWATER, STATE OF WYOMING,** was read by title on second reading.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:00 p.m.

By: \_\_\_\_\_  
Council President

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor



*City Council Agenda*

# ***Presentations and Proclamations***



Office of the Mayor  
Rock Springs, Wyoming



*Proclamation*

**WHEREAS:** The government of Rock Springs, Wyoming, celebrates our local small businesses and the contributions they make to our local economy and community. According to the United States Small Business Administration, there are currently 30.2 million small businesses in the United States, they represent 99.7% of all businesses with employees in the United States, are responsible for 65.9% of net new jobs created from 2000 to 2017; and

Small businesses employ 47.5% of the employees in the private sector in the United States; and

90% of consumers in the United States say Small Business Saturday has had a positive impact on their community; and

89% of consumers who are aware of Small Business Saturday said the day encourages them to Shop Small all year long; and

73% of consumers who reportedly Shopped Small at independently-owned retailers and restaurants on Small Business Saturday did so with friends or family; and

The most reported reason for consumers aware of the day to shop and dine at small, independently-owned businesses was to support their community (64%); and

Rock Springs, Wyoming, supports our local businesses that create jobs, boost our local economy and preserve our communities; and

Advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

**Now, Therefore, Be it Resolved,** that I, Carl R. Demshar, Jr., Mayor of the City of Rock Springs, do hereby declare **Saturday, November 24, 2018** as:

**SMALL BUSINESS SATURDAY**

in Rock Springs, Wyoming and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

**In witness whereof I have hereunto set my hand  
and caused the seal of this city to be affixed.**

**Mayor** \_\_\_\_\_

**Date** \_\_\_\_\_



*City Council Agenda*

# *Public Hearings*

## PUBLIC HEARING

The Rock Springs Housing Authority will hold a Public Hearing on November 6, 2018 at 7:00 P.M. at the City Council Chambers, 212 D Street, Rock Springs, Wyoming. The purpose of the hearing is to discuss the flat rental amount for each public housing unit that complies with the requirement that all flat rents be set at no less than 80 percent of the applicable Fair Market Rent (FMR) adjusted, if necessary, to account for reasonable utility costs. The new flat rent amounts will apply to all new program admissions effective December 1, 2018. For current program participants that pay the flat rental amount, the new flat rental amount will be offered, as well as the income based rental amount, at their next annual reexamination. The Rock Springs Housing Authority has promulgated changes to conform to the Department of Housing and Urban Development regulations. The new policy will be available for inspection by the public at the Rock Springs Housing Authority, 233 C Street between the hours of 8:00 A.M. and 5:00 P.M.

April Thompson/Supervisor  
Rock Springs Housing Authority

PUBLISH: September 21, 2018, October 3, 2018, October 23, 2018



*City Council Agenda*

# *Petitions*





*City Council Agenda*

# *Council Committee and Board Reports*

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## Meeting Minutes

Committee	Main Street Board
Date	October 8, 2018
Time	5:00 p.m.
Board President	Maria Mortensen
Meeting Attendees	
Today's Agenda	
Topics	
<b>Call to Order</b> at 5:05pm by Maria Mortensen-Chairperson	
<b>Roll Call</b> - Present Chad Banks, Glennise Wendorff, Maria Mortensen, Sue Lozier, Stacy Jones, Kevin Harper, Gloria Hutton, and Danielle Torpey. Absent- Eric Phillips	
<b>Approve Minutes</b> - Gloria Hutton Moved for approval, Sue Lozier second, passed unanimously.	
<b>Guests</b> - Steve Johnson- he submitted an application for a façade grant for the old senior center he purchased from the city. He gave an update of the work being done on the building.	
<b>Committee Reports</b>	
<b>Arts and Culture</b>	
<b>ARTini – August 24</b> - Made just under \$6000, there are a few bills still out. Will have it again next year, August 23 <sup>rd</sup> . Chad will send out an updated spreadsheet.	
<b>Brown Bag Concert Series</b> - Done. Chad turned in a grant to Wyoming Cultural Trust Fund for the 2019 concert series. It pays \$2400 and it funds about 99% of concerts.	
<b>Blues n' Brews – Aug 11</b> - Done. Chad will send out an updated spreadsheet. A few bills still out.	
<b>Murals- All Done</b> - Write letters to all the donors from the past and ask them to donate for spring of 2019. Parks Dept. has asked if we the URA can assist in wrapping the power boxes in Bunning Park and one behind theater. There's a community wide committee that has met and wants to do the whole city. AARP helped fund our mural program and has a nice write up in their magazine about the murals.	
<b>Community Garden – Coal Camps</b> - Signs for coal camps are done, waiting for CJ's to install them, hope to have them done soon.	
<b>ARTember</b> - Went really well, having it again next year.	
<b>Downtown Putt Around</b> - Dominion suggest that we cover the holes. Stake down tarps over them to keep covered from the weather.	
<b>Women musicians - theater</b> - Travel and Tourism hosted the Women's retreat this year. Chad suggested that we do a concert at the end of the retreat. Invite Wyoming Women Musicians to tie in with the retreat.	
<b>Salsa Sip and Stroll</b> - Great turnout, approx. 212 people participated. Weather was good. Still would like to have Spanish musicians for the event. Suggestions for expanding the event and inviting more from outside the downtown area.	
<b>Business Development</b>	
<b>Women's Business Month</b> - October, URA has been highlighting Women owned businesses, 1 or 2 a day. The have been very popular. Next year maybe tie in the Paint the town Pink in with the Women's Business Month.	
<b>Caboose</b> - Still on list - Have Trina work on it. UP has a grant program and will approach them, A) Painting and cleaning it up, B) Turn it into an Air B&B.	

<b>First Security Bank</b> - Chad has talked to Carla at WWCC and once new Mayor takes office, would like to talk to them about joining forces for a Satellite campus for WWCC.
<b>Main Street Mixer</b> - Get back on track after the holidays. Have Trina work on.
<b>Chamber partnership</b> – Chad will be meeting with the Chamber on Wednesday. Shop local campaign.
<b>Promotions</b>
<b>Farmer's Market</b> - Discussion about keeping the Farmers Market Downtown, moving it or disbanding it. When new mayor is in, send email about our thoughts on keeping it and get some feedback.
<b>Witches Day Out</b> - October 13 <sup>th</sup> - Needs help, the museum needs help handing out bags.
<b>Golf Course</b> – winter storage? - See Above
<b>Downtown magazine</b> - Should be out in the next couple of weeks.
<b>Murder Mystery Fundraiser</b> - Moving from February 16, 2019 to a March date. If the board members could please bring 2 bottles of wine or liquor for the cooler.
<b>Board Evaluations</b> - On list to do
<b>Marketing/Events Position</b> - City has approved the position, Trina Brittan will be starting on Monday October 15 <sup>th</sup> .
<b>Adjourn Public Meeting</b> - Public meeting was adjourned at 5:46pm
<b>Call RSRF Meeting to Order</b> - Meeting was called to order at 5:46pm
<b>Approve Minutes, Financials, Bills &amp; Deposits</b> - Sue Lozier Moved for approval, Gloria Hutton second, passed unanimously.
<b>Social Club Liquor License/Theater</b> - Nothing to report on the liquor license. Open mic was successful and hopefully will grow. Need help on the 19 <sup>th</sup> for Darryl Worley. Bar J Wrangler have been booked and the Actors Mission will have their December Show at the Theater and we can sell liquor there. Polar Express dates: Nov. 30 <sup>th</sup> & December 1 <sup>st</sup> or December 21 <sup>st</sup> & 22 <sup>nd</sup> , Do we have a preference? Both dates?
<b>Summer “Clean Team”</b> - <b>Have a presentation for the Sweetwater Spanish Club.</b>
<b>Leadership Circle?</b> -
<b>Façade Grant Update</b> - Steve Johnson did not turn in on time for deadline of Sept. 15 <sup>th</sup> . Ted Ware - Did not turn in on time for the deadline of Sept. 15 <sup>th</sup> . High Country needs to be payed \$6000. There is around \$21000 in the bank. Discussion about having \$20,000 Cushion and to adhere to the rules of the grant. A motion to not let balance drop below \$20000 and to have \$35000 before we can do grants and the deadlines are non-negotiable. Danielle Torpey moved for approval and Stacy Jones second, passed unanimously.
<b>Other Business/Open Forum</b> -
<b>Adjourn RSRF Meeting</b> at 6:04pm
<b>Next Meeting – Monday, Nov 12</b>



*City Council Agenda*

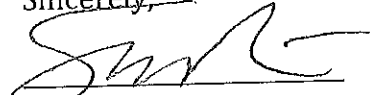
# *Correspondence*

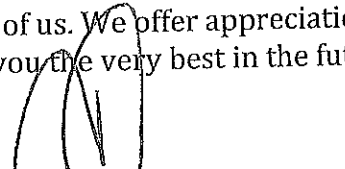
Rock Springs City Council Building Committee,  
Per our discussion with the building committee on Friday, October 19, 2018, we hereby give our 90 day notice to terminate the contract between the City of Rock Springs and The Nine Iron Grill located on the premises at 1501 Clubhouse Drive. We regret to close this business, which we feel is an asset to our community. However, when something requiring so great an effort fails to be profitable it is absolutely necessary to make changes.

We have enjoyed serving our community for the last 12 plus years. During this time we have forged new friendships and learned more about what we do and why we do it. We understand the position of the building committee and the accountability they shoulder to their constituents. We understand and respect why the decision was made to hold to the incremental rental increases. We also appreciate that the committee itself is between a rock and a hard place trying to please residents who claim that our business is being subsidized by the city while trying to please others who want a consistent business like ours at that location.

In the end it was a positive experience for both of us. We offer appreciation to those who facilitated our stay there and wish all of you the very best in the future.

Sincerely,

  
Shane M. Patterson

  
Cory Gardner

10-23-2018

10/23/18



## **A G E N D A**

Green River/Rock Springs/Sweetwater County Joint Powers Water Board

November 1, 2018  
3:00 p.m.

JPWB Water Treatment Facility  
3 Telephone Canyon Road  
Green River Wyoming

- |   |            |
|---|------------|
| 1. Call to Order  | Chair      |
| 2. Roll Call  | Chair      |
| 3. Approval of Agenda   | Chair      |
| 4. Approval of September 27, 2018 Regular Board Meeting Minutes   | Chair      |
| 5. Approval of October 4, 2018 Special Board Meeting Minutes  | Chair      |
| 6. Review and Approval of September 2018 Financial Reports  | Chair      |
| 7. September 2018 Water Sales and Usage Reports   | Mr. Seppie |
| 8. Review and Approval of 30" Insertion Meter Invoice   | Mr. Seppie |
| 9. Operation Updates  | Mr. Seppie |
| 10. Project Updates   | Mr. Seppie |
| 11. Good of the Order – Time set aside for Board Members to offer comments or observations without formal motions | Chair      |
| 12. Executive Session (if needed)   | Chair      |

13. Next Meeting

Chair

14. Adjournment

Chair

Attachments:

1. September 27, 2018 Board Meeting Minutes
2. October 4, 2018 Special Board Meeting Minutes
3. September 2018 Financial Reports
4. September 2018 Water Sales and Usage Reports and Graphs
5. Note to the Board
6. Invoice – City of Rock Springs



*City Council Agenda*

# *Bills and Claims*



Run Date: 11/02/2018 User: sam\_michel  
Status: POSTED Due Date: 11/06/2018  
Bank Account: RSNB Bank-Health Insurance Checking  
Invoice Type: All Created By: All

Status: POSTED Due Date: 11/06/2018  
Bank Account: RSNB Bank-Health Insurance Checking  
Invoice Type: All Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 23 : BLUE CROSS-BLUE SHIELD	Nov-2018	119-001681	19-001198	11/06/2018	1	Health Insurance Premiums, November 2018	113-18-1801-403135	\$ 70,948.20
[VENDOR] 22557 : FLEXSHARE BENEFITS	October-18	119-001682	19-001238	11/06/2018	1	Administration FlexShare Benefits- October 2018	113-18-1801-403135	\$ 391.50
GRAND TOTAL :								\$ 71,339.70

# City of Rock Springs Open Item Listing

Run Date: 11/02/2018 User: sam\_michel

Status: POSTED Due Date: 11/06/2018  
Bank Account: RSNB Bank-General Fund Checking  
Invoice Type: All Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
— [VENDOR] 22010 : 5280 DIGITAL	21791	[19-001851	19-001026	11/06/2018	1	Viebit Video on Demand Service 12/1/18 - 12/1/19	110-11-1107-404301	\$ 2,383.00
— [VENDOR] 23808 : ABJ WINTERHAWK RECOVERY LLC 620.00	NOV HAP	[19-001761	19-001295	11/06/2018	1	HAWORTH NOV HAP	295-35-3508-404010	\$ 300.00
	NOV HAP	[19-001761	19-001295	11/06/2018	2	SHAW NOV HAP	295-35-3508-404010	\$ 320.00
— [VENDOR] 74 : AIRGAS INTERMOUNTAIN	2407352-9956638011	[19-001683	19-001227	11/06/2018	1	Golf- Tank Rental	110-14-1402-406120	\$ 67.11
— [VENDOR] 23792 : ALL AMERICAN SPORTS 944.50	INV-1574, INV-1575	[19-001762	19-001083	11/06/2018	1	TACHIKARA SV16S VOLLEYBALLS	110-14-1404-406130	\$ 72.00
	INV-1574, INV-1575	[19-001762	19-001083	11/06/2018	2	Shipping	110-14-1404-406130	\$ 40.00
	INV-1574, INV-1575	[19-001762	19-001083	11/06/2018	3	N2206 BLACK/WHITE YOUTH JERSEYS	110-14-1404-406130	\$ 832.50
— [VENDOR] 22895 : AMERICAN CARNIVAL MART 347.60	238911	[19-001854	19-001257	11/06/2018	1	9" Mesh Stockings	110-14-1404-406132	\$ 240.00
	238911	[19-001854	19-001257	11/06/2018	2	9" Christmas Stocking Header	110-14-1404-406132	\$ 76.00
	238911	[19-001854	19-001257	11/06/2018	3	Shipping	110-14-1404-406132	\$ 31.60
— [VENDOR] 23430 : AMERICAN RED CROSS - TRAINING SUPPORT CNTR 148.00	22139506/22140502	[19-001764	19-001223	11/06/2018	1	Adult/Child CPR for Ice staff	110-14-1405-406130	\$ 112.00
	22139506/22140502	[19-001764	19-001223	11/06/2018	2	Pro Rescuer for Matt Vesco	110-14-1405-406130	\$ 36.00
— [VENDOR] 23164 : AMERICAN RED CROSS-HEALTH & SAFETY 106.00	22138654/22140006	[19-001763	19-001221	11/06/2018	1	Invoice #22138654 Lifeguarding re-cert. City of Rock Springs Parks & Recreation Dept. 0513	110-14-1404-406130	\$ 36.00
	22138654/22140006	[19-001763	19-001221	11/06/2018	2	WSI Training Invoice #22140006 City of Rock Springs Parks & Recreation Dept. 0513	110-14-1404-406130	\$ 70.00
— [VENDOR] 24151 : AMERIGAS 73.32	638509092/638916360	[19-001855	19-001360	11/06/2018	1	FRC- Propane for ice arena, inv 638916360	110-14-1405-406120	\$ 33.78
	638509092/638916360	[19-001855	19-001360	11/06/2018	2	FRC- Propane for ice arena, inv 638509092	110-14-1405-406120	\$ 39.54
— [VENDOR] 22198 : AMIGOS EQUIPMENT CORP	0442254-IN	[19-001856	19-001252	11/06/2018	1	1 3/4" 6 pt Hammer Wrench	110-13-1303-406130	\$ 124.21
— [VENDOR] 24324 : APPARATUS EQUIPMENT & SERVICE INC. 3,175.70	18-IV-1794	[19-001684	19-001188	11/06/2018	1	Annual Pump Tests	110-12-1205-406125	\$ 1,497.00
	18-IV-1759	[19-001685	19-001189	11/06/2018	1	Gasco Gas RRT	110-12-1204-407425	\$ 1,678.70
— [VENDOR] 22446 : ARCADIA PUBLISHING 1,151.28	21039368	[19-001765	19-001265	11/06/2018	1	Books for Gift Shop	110-34-3401-406133	\$ 60.69
	21033597	[19-001766	19-001266	11/06/2018	1	Books	110-34-3401-406139	\$ 1,090.59
— [VENDOR] 23714 : BABCOCK LABORATORIES, INC. 1,810.00	BJ81987-8180	[19-001686	18-001421	11/06/2018	1	2018 unregulated contaminant testing EPA required	150-33-3302-406130	\$ 1,380.00
	BJ81155-8180	[19-001687	18-001421	11/06/2018	1	2018 unregulated contaminant testing EPA required	150-33-3302-406130	\$ 430.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 24448 : BEST VALUE RENTALS, LLC	NOV HAP	119-001767	19-001289	11/06/2018	1	VELASQUEZ NOV HAP	295-35-3508-404010	\$ 519.00
[VENDOR] 24054 : BINGHAM Archie	Reimb A.Bingham10.18	119-001688	19-001236	11/06/2018	1	Safety glasses for Archie Bingham	130-16-1601-402103	\$ 317.13
[VENDOR] 332 : BLOEDORN LUMBER COMPANY-RS	187766-10/23/18	119-001857	19-001364	11/06/2018	1	Parks- Signs & Post, inv 4586331	110-14-1401-406120	\$ 144.44
733.05	187766-10/23/18	119-001857	19-001364	11/06/2018	2	Parks- Cement, inv 4547716	110-14-1401-404310	\$ 131.60
	187766-10/23/18	119-001857	19-001364	11/06/2018	3	Parks- Cement, inv 5454178	110-14-1401-404310	\$ 65.80
	187766-10/23/18	119-001857	19-001364	11/06/2018	4	Parks- Concrete & spikes, inv 4597061	110-14-1401-406120	\$ 317.15
	187766-10/23/18	119-001857	19-001364	11/06/2018	5	WRF- Concrete mix, inv 4552337	130-16-1601-406120	\$ 37.61
	187766-10/23/18	119-001857	19-001364	11/06/2018	6	WRF- Sealand & caulk, inv 4601088	130-16-1601-406120	\$ 36.45
[VENDOR] 23901 : BLUELINE RENTAL	55957310001	119-001768	19-001248	11/06/2018	1	Compressor Rental	110-14-1401-406130	\$ 302.94
[VENDOR] 347 : BOB'S PLUMBING	303	119-001769	19-001159	11/06/2018	1	replace drain lines	110-14-1405-406120	\$ 5,032.25
[VENDOR] 19420 : BOOKCLIFF SALES INC	5348422	119-001689	19-001211	11/06/2018	1	Boots for Aaron Gibbons	150-33-3302-402103	\$ 137.88
[VENDOR] 21385 : BOTTOM LINE MARKETING	18247	119-001770	19-001284	11/06/2018	1	Christmas Cards	110-11-1101-405410	\$ 621.00
675.90	18247	119-001770	19-001284	11/06/2018	2	Self Sealing Envelopes for Christmas Cards	110-11-1101-405410	\$ 45.00
	18247	119-001770	19-001284	11/06/2018	3	Artwork Charge	110-11-1101-405410	\$ 9.90
[VENDOR] 22384 : C.E.M. AQUATICS	130276	119-001771	19-000662	11/06/2018	1	UV System service	110-14-1405-406120	\$ 4,346.21
[VENDOR] 21598 : CALLAWAY GOLF	929657577	119-001772	19-001331	11/06/2018	1	Special order paul parker putter	110-14-1402-406133	\$ 148.65
839.32	929671436/929671437	119-001773	19-001330	11/06/2018	1	Kevin Hafner special order	110-14-1402-406133	\$ 890.67
[VENDOR] 22425 : CAMFIL FARR INC	30052200	119-001774	19-001184	11/06/2018	1	air filters	110-14-1405-406120	\$ 1,383.54
[VENDOR] 22708 : CARRINGTON POINTE APARTMENTS	NOV HAP	119-001775	19-001325	11/06/2018	1	TOLAR NOV HAP	295-35-3508-404010	\$ 577.00
6,705.00	NOV HAP	119-001775	19-001325	11/06/2018	2	BROWNING NOV HAP	295-35-3508-404010	\$ 480.00
	NOV HAP	119-001775	19-001325	11/06/2018	3	BENNETT NOV HAP	295-35-3508-404010	\$ 455.00
	NOV HAP	119-001775	19-001325	11/06/2018	4	WILLITS NOV HAP	295-35-3508-404010	\$ 621.00
	NOV HAP	119-001775	19-001325	11/06/2018	5	HUNT NOV HAP	295-35-3508-404010	\$ 390.00
	NOV HAP	119-001775	19-001325	11/06/2018	6	MILLER NOV HAP	295-35-3508-404010	\$ 464.00
	NOV HAP	119-001775	19-001325	11/06/2018	7	POLITI NOV HAP	295-35-3508-404010	\$ 422.00
	NOV HAP	119-001775	19-001325	11/06/2018	8	JACKSON NOV HAP	295-35-3508-404010	\$ 441.00
	NOV HAP	119-001775	19-001325	11/06/2018	9	QUESADA NOV HAP	295-35-3508-404010	\$ 446.00
	NOV HAP	119-001775	19-001325	11/06/2018	10	MILLS NOV HAP	295-35-3508-404010	\$ 453.00
	NOV HAP	119-001775	19-001325	11/06/2018	11	BATTY NOV HAP	295-35-3508-404010	\$ 553.00
	NOV HAP	119-001775	19-001325	11/06/2018	12	HYMAN NOV HAP	295-35-3508-404010	\$ 276.00
	NOV HAP	119-001775	19-001325	11/06/2018	13	HANSON NOV HAP	295-35-3508-404010	\$ 363.00
	NOV HAP	119-001775	19-001325	11/06/2018	14	MARTIN NOV HAP VASH	295-35-3508-404009	\$ 764.00
[VENDOR] 23651 : CASTLE CLEANING	6889	119-001858	19-001347	11/06/2018	1	October office cleaning	110-11-1106-404310	\$ 150.00
[VENDOR] 23322 : CDM CONSTRUCTORS INC.	90057945	119-001690	17-001981	11/06/2018	1	Change Order per Resolution 2017-41	130-16-1601-507029	\$ 348.92
472,499.99	90057945	119-001690	17-001981	11/06/2018	2	Change Order #2	130-16-1601-507029	\$ 524,651.07

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
— [VENDOR] 21101 : CDW GOVERNMENT	PPK6061	119-001691	19-000869	11/06/2018	1	1-Lexmark E25X E35X HI YLD Toner Blk.	110-11-1102-406001	\$ 260.59
— [VENDOR] 23060 : CENTURYLINK	11/1/2018	119-001859	19-001366	11/06/2018	1	Mayor/Council	110-11-1101-405301	\$ 114.28
	11/1/2018	119-001859	19-001366	11/06/2018	2	Human Resources	110-11-1109-405301	\$ 28.57
4777.22	11/1/2018	119-001859	19-001366	11/06/2018	3	Attorney	110-11-1102-405301	\$ 85.71
	11/1/2018	119-001859	19-001366	11/06/2018	4	Finance	110-11-1103-405301	\$ 142.85
	11/1/2018	119-001859	19-001366	11/06/2018	5	City Buildings	110-11-1104-405301	\$ 92.26
	11/1/2018	119-001859	19-001366	11/06/2018	6	Municipal Court	110-11-1105-405301	\$ 142.85
	11/1/2018	119-001859	19-001366	11/06/2018	7	Police Department	110-12-1201-405301	\$ 665.68
	11/1/2018	119-001859	19-001366	11/06/2018	8	Animal Control	110-12-1202-405301	\$ 57.14
	11/1/2018	119-001859	19-001366	11/06/2018	9	Fire Department	110-12-1205-405301	\$ 902.53
	11/1/2018	119-001859	19-001366	11/06/2018	10	Engineering	110-13-1301-405301	\$ 57.14
	11/1/2018	119-001859	19-001366	11/06/2018	11	Public Services	110-19-1901-405301	\$ 85.74
	11/1/2018	119-001859	19-001366	11/06/2018	12	Building Department	110-19-1902-405301	\$ 28.58
	11/1/2018	119-001859	19-001366	11/06/2018	13	Streets	110-13-1303-405301	\$ 122.88
	11/1/2018	119-001859	19-001366	11/06/2018	14	Shop	110-19-1903-405301	\$ 57.16
	11/1/2018	119-001859	19-001366	11/06/2018	15	Cemetery	110-13-1304-405301	\$ 85.74
	11/1/2018	119-001859	19-001366	11/06/2018	16	Parks	110-14-1401-405301	\$ 257.22
	11/1/2018	119-001859	19-001366	11/06/2018	17	Golf Course	110-14-1402-405301	\$ 257.22
	11/1/2018	119-001859	19-001366	11/06/2018	18	Civic Center	110-14-1404-405301	\$ 85.74
	11/1/2018	119-001859	19-001366	11/06/2018	19	Family Rec Center	110-14-1405-405301	\$ 285.80
	11/1/2018	119-001859	19-001366	11/06/2018	20	WWTP	130-16-1601-405301	\$ 275.26
	11/1/2018	119-001859	19-001366	11/06/2018	21	Water Operations	150-33-3302-405301	\$ 309.88
	11/1/2018	119-001859	19-001366	11/06/2018	22	Water/Sewer Admin	150-33-1108-405301	\$ 71.45
	11/1/2018	119-001859	19-001366	11/06/2018	23	Water/Sewer Admin	130-16-1108-405301	\$ 71.45
	11/1/2018	119-001859	19-001366	11/06/2018	24	Museum	110-34-3401-405301	\$ 85.74
	11/1/2018	119-001859	19-001366	11/06/2018	25	Housing	250-35-3501-405301	\$ 114.32
	11/1/2018	119-001859	19-001366	11/06/2018	26	Data Processing	110-11-1107-405301	\$ 114.32
	11/1/2018	119-001859	19-001366	11/06/2018	27	URA	110-11-1106-405301	\$ 159.71
— [VENDOR] 22709 : CHAVEZ Maria	NOV HAP VASH	119-001776	19-001293	11/06/2018	1	SOLARIS NOV HAP VASH	295-35-3508-404009	\$ 269.00
— [VENDOR] 3487 : CITY OF ROCK SPRINGS	11/1/2018	119-001860	19-001334	11/06/2018	1	MAYOR/COUNCIL	110-11-1101-402011	\$ 1,572.63
	11/1/2018	119-001860	19-001334	11/06/2018	2	ATTORNEY	110-11-1102-402011	\$ 4,330.09
326837.54	11/1/2018	119-001860	19-001334	11/06/2018	3	FINANCE/ADMIN	110-11-1103-402011	\$ 10,706.75
	11/1/2018	119-001860	19-001334	11/06/2018	4	CITY BUILDINGS	110-11-1104-402011	\$ 2,929.81
	11/1/2018	119-001860	19-001334	11/06/2018	5	MUNICIPAL COURT	110-11-1105-402011	\$ 3,705.34
	11/1/2018	119-001860	19-001334	11/06/2018	6	URA	110-11-1106-402011	\$ 1,378.73
	11/1/2018	119-001860	19-001334	11/06/2018	7	IT	110-11-1107-402011	\$ 3,705.34
	11/1/2018	119-001860	19-001334	11/06/2018	8	SEWER ADMIN	130-16-1108-402011	\$ 387.77
	11/1/2018	119-001860	19-001334	11/06/2018	9	WATER ADMIN	150-33-1108-402011	\$ 387.76
	11/1/2018	119-001860	19-001334	11/06/2018	10	POLICE DEPT	110-12-1201-402011	\$ 77,941.69
	11/1/2018	119-001860	19-001334	11/06/2018	11	ANIMAL CONTROL	110-12-1202-402011	\$ 3,123.69
	11/1/2018	119-001860	19-001334	11/06/2018	12	FIRE DEPARTMENT	110-12-1205-402011	\$ 59,716.57
	11/1/2018	119-001860	19-001334	11/06/2018	13	ENGINEERING	110-13-1301-402011	\$ 6,462.84
	11/1/2018	119-001860	19-001334	11/06/2018	14	STREETS	110-13-1303-402011	\$ 16,458.68
	11/1/2018	119-001860	19-001334	11/06/2018	15	CEMETERY	110-13-1304-402011	\$ 2,929.81
	11/1/2018	119-001860	19-001334	11/06/2018	16	PARKS	110-14-1401-402011	\$ 7,453.82

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	11/1/2018	119-001860	19-001334	11/06/2018	17	GOLF COURSE	110-14-1402-402011	\$ 13,119.56
	11/1/2018	119-001860	19-001334	11/06/2018	18	CIVIC CENTER	110-14-1404-402011	\$ 13,119.52
	11/1/2018	119-001860	19-001334	11/06/2018	19	FAMILY REC CNTR	110-14-1405-402011	\$ 20,142.45
	11/1/2018	119-001860	19-001334	11/06/2018	20	WRF	130-16-1601-402011	\$ 22,533.72
	11/1/2018	119-001860	19-001334	11/06/2018	21	PUBLIC SERVICES	110-19-1901-402011	\$ 2,951.36
	11/1/2018	119-001860	19-001334	11/06/2018	22	BUILDING INSP	110-19-1902-402011	\$ 6,462.84
	11/1/2018	119-001860	19-001334	11/06/2018	23	VEHICLE MAINTENANCE	110-19-1903-402011	\$ 9,995.85
	11/1/2018	119-001860	19-001334	11/06/2018	24	WATER OPS	150-33-3302-402011	\$ 13,722.72
	11/1/2018	119-001860	19-001334	11/06/2018	25	MUSEUM	110-34-3401-402011	\$ 2,154.28
	11/1/2018	119-001860	19-001334	11/06/2018	26	PUBLIC HOUSING	250-35-3501-402011	\$ 3,031.08
	11/1/2018	119-001860	19-001334	11/06/2018	27	PUBLIC HSG MNTR	250-35-3502-402011	\$ 3,726.89
	11/1/2018	119-001860	19-001334	11/06/2018	28	SECTION 8	295-35-3508-402011	\$ 157.26
	11/1/2018	119-001860	19-001334	11/06/2018	29	NON-DEPT	110-15-1501-402011	\$ 12,528.69
— [VENDOR] 22148 : CJ SIGNS	41513	119-001861	19-001339	11/06/2018	1	friends of the broadway signs	110-11-1106-406130	\$ 93.50
— [VENDOR] 22710 : CML RENTALS	NOV HAP/VASH	119-001777	19-001317	11/06/2018	1	GOLD NOV HAP VASH	295-35-3508-404009	\$ 667.00
1060.00	NOV HAP/VASH	119-001777	19-001317	11/06/2018	2	GARCIA NOV HAP	295-35-3508-404010	\$ 393.00
— [VENDOR] 23259 : COLD SPRING GRANITE CO	1299294	119-001692	19-000531	11/06/2018	1	This is a soul source item. this is the only manufacture that supplies this design of columbarium and they are the only buisness that is able to match the granite on our current columbarium.	110-13-1304-507407	\$ 61,402.80
— [VENDOR] 48 : CONTROL TEMPERATURE SPECIALISTS .INC	18-1050/18-1051	119-001862	19-001346	11/06/2018	1	furnace cleaning and repair Theater	110-11-1106-404310	\$ 137.50
250.00	18-1050/18-1051	119-001862	19-001346	11/06/2018	2	furnace cleaning Bunning Freight	110-11-1106-404310	\$ 112.50
— [VENDOR] 45 : COPIER & SUPPLY CO. INC. OF RS	AR19389	119-001693	19-001174	11/06/2018	1	Black, cyan and yellow ink cartridges.	110-14-1405-405500	\$ 381.62
— [VENDOR] 19520 : CRUM ELECTRIC SUPPLY CO INC	3096-10/31/18	119-001863	19-001361	11/06/2018	1	Housing- 1/4 nut driver, inv 2021976-00	250-35-3502-406120	\$ 13.20
7,385.94	3096-10/31/18	119-001863	19-001361	11/06/2018	2	Parks- Time delay fuses, inv 2020251-00	110-14-1401-406130	\$ 8.50
	3096-10/31/18	119-001863	19-001361	11/06/2018	3	Streets- 20A breakers, inv 2026641-00	110-13-1303-406130	\$ 8.80
	3096-10/31/18	119-001863	19-001361	11/06/2018	4	Streets- Photo controllers, inv 2023924-00	110-13-1303-406130	\$ 39.66
	3096-10/31/18	119-001863	19-001361	11/06/2018	5	Streets- 20A receplacles, inv 2029546-00	110-13-1303-406130	\$ 69.60
	3096-10/31/18	119-001863	19-001361	11/06/2018	6	Streets- Grant street replacement lights, inv 2013319-00, 2013319-01	110-13-1303-406205	\$ 7,192.75
	3096-10/31/18	119-001863	19-001361	11/06/2018	7	Streets- Ground rod, clamp & straps, inv 2028211-00	110-13-1303-406130	\$ 17.79
	3096-10/31/18	119-001863	19-001361	11/06/2018	8	Water- Thermostat for gateway, inv 2021782-00	150-33-3302-406120	\$ 35.64
— [VENDOR] 24622 : DAY WIRELESS SYSTEMS	3693	119-001864	19-001307	11/06/2018	1	Annual PM Service per Contract	110-12-1201-404301	\$ 15,600.12
— [VENDOR] 18684 : DEBERNARDI CONSTRUCTION CO. INC	5-1765	119-001694	19-001213	11/06/2018	1	Concrete sidewalk and gutter on Rugby and N street.	150-33-3302-406120	\$ 914.23
39,047.33	RELEASE RETAINAGE	119-001865	18-001642	11/06/2018	1	Retainage Payable	110-00-0000-206000	\$ 38,133.10
— [VENDOR] 20375 : DELL	10273276039	119-001695	19-001162	11/06/2018	1	Optiplex XE2, monitor, adapters	110-11-1107-407415	\$ 1,645.66

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— [VENDOR] 24402 : DOMINION ENERGY 15,321.17	11/1/2018	119-001866	19-001367	11/06/2018	1	Animal Control	110-12-1202-406201	\$ 258.71
	11/1/2018	119-001866	19-001367	11/06/2018	2	Cemetery	110-13-1304-406201	\$ 75.50
	11/1/2018	119-001866	19-001367	11/06/2018	3	City Buildings	110-11-1104-406201	\$ 1,110.66
	11/1/2018	119-001866	19-001367	11/06/2018	4	Civic Center	110-14-1404-406201	\$ 2,025.02
	11/1/2018	119-001866	19-001367	11/06/2018	5	Fire Department	110-12-1205-406201	\$ 294.55
	11/1/2018	119-001866	19-001367	11/06/2018	6	Family Rec Center	110-14-1405-406201	\$ 6,894.75
	11/1/2018	119-001866	19-001367	11/06/2018	7	Golf Course	110-14-1402-406201	\$ 736.40
	11/1/2018	119-001866	19-001367	11/06/2018	8	Public Housing	250-35-3501-406201	\$ 568.23
	11/1/2018	119-001866	19-001367	11/06/2018	9	Museum	110-34-3401-406201	\$ 362.49
	11/1/2018	119-001866	19-001367	11/06/2018	10	Parks Department	110-14-1401-406201	\$ 561.82
	11/1/2018	119-001866	19-001367	11/06/2018	11	Senior Citizens	110-15-1501-404801	\$ 427.10
	11/1/2018	119-001866	19-001367	11/06/2018	12	Streets Department	110-13-1303-406201	\$ 174.03
	11/1/2018	119-001866	19-001367	11/06/2018	13	Water Operations	150-33-3302-406201	\$ 187.25
	11/1/2018	119-001866	19-001367	11/06/2018	14	Waste Water	130-16-1601-406201	\$ 1,037.00
	11/1/2018	119-001866	19-001367	11/06/2018	15	URA	110-11-1106-406201	\$ 807.66
[VENDOR] 9000.2345 : DON CESTNIK	8095384	119-001656		11/06/2018	1	UB CR REFUND-102461	170-00-0000-202000	\$ 135.70
— [VENDOR] 24424 : DUSTBUSTERS ENTERPRISES, INC.	56576	119-001778	19-001194	11/06/2018	1	Calcium Chloride 30%	110-13-1303-406130	\$ 3,468.85
— [VENDOR] 21866 : DXP ENTERPRISES, INC.	50040568	119-001867	19-001359	11/06/2018	1	WRF-Coverall/hood elastic, inv 50040568	130-16-1601-406120	\$ 345.81
— [VENDOR] 24614 : EGBERT, CRYSTAL	NOV HAP	119-001779	19-001292	11/06/2018	1	VILLA NOV HAP	295-35-3508-404010	\$ 515.00
— [VENDOR] 22815 : ELIFEGUARD	65813	119-001780	19-001255	11/06/2018	1	Swimsuits for all our Swim Instructors	110-14-1404-404600	\$ 265.86
[VENDOR] 9000.2353 : ELIZABETH WELSH	8170240	119-001760		11/06/2018	1	UB CR REFUND-98631	170-00-0000-202000	\$ 134.06
— [VENDOR] 24554 : ELWOOD STAFFING SERVICES, INC. 14,730.77	1886032	119-001696	19-001225	11/06/2018	1	Temp Staff- N. Stotts week ending 10/14/18	110-11-1101-403310	\$ 825.20
	1886033	119-001781	19-001247	11/06/2018	1	Contract Staff	110-14-1401-403310	\$ 539.94
	1881935	119-001782	19-001316	11/06/2018	1	Temp Staff- N. Stotts, week ending 10/21/18	110-11-1101-403310	\$ 825.20
	Parks Temp Staff	119-001783	19-001216	11/06/2018	1	Contract Labor Staff	110-14-1401-403310	\$ 3,925.38
	AUG-OCT 2018	119-001868	19-001355	11/06/2018	1	contract staffing 7 invoices	110-14-1402-403310	\$ 8,218.87
	1881934	119-001869	19-001356	11/06/2018	1	course temp help	110-14-1402-403310	\$ 396.18
— [VENDOR] 24111 : EMERGENCY REPORTING	2018_7112	119-001697	19-001205	11/06/2018	1	Yearly Fire Package Subscription, Yearly CAD Preferred Maintenance Fee, Yearly Halligan Pro Rig Checks Subscription (5 Frontline). Credit for Yearly WY State Reporting.	110-12-1205-406130	\$ 4,932.00
— [VENDOR] 20859 : EQUIFAX CREDIT INFORMATION SERV., LLC	5049596	119-001870	19-001322	11/06/2018	1	Monthly membership fees	110-12-1201-403201	\$ 80.00
— [VENDOR] 23459 : ERIC F PHILLIPS LAW OFFICE	OCTOBER 18 LEGAL FEE	119-001698	19-001239	11/06/2018	1	Court Appointed Legal Fees for Brooke Cottrell CR-2018-0322	110-11-1105-403302	\$ 100.00
— [VENDOR] 23380 : FAUSETT Ben	REIMB. B.FAUSETT	119-001871	19-001274	11/06/2018	1	Raimbursement for recertification fee for child safety seat technician	110-12-1205-406115	\$ 50.00

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— [VENDOR] 51 : FEDEX 32.98	6-320-55794	I19-001784	19-001319	11/06/2018	1	Attorney- shipping charges 9/24/18	110-11-1102-406101	\$ 7.09
	6-320-55794	I19-001784	19-001319	11/06/2018	2	Civic- shipping charges 9/6/18	110-14-1404-406120	\$ 8.16
	6-348-50550	I19-001785	19-001319	11/06/2018	1	WRF- shipping charges 10/1/18	130-16-1601-406101	\$ 17.73
— [VENDOR] 22427 : FIRST CHOICE FORD	F3001-29OCT18	I19-001872	19-001333	11/06/2018	1	Police- Lock Cylinder, inv 333470	110-12-1201-406125	\$ 67.07
— [VENDOR] 24529 : FIRST VETERINARY SUPPLY 12.44	XC4962	I19-001873	19-001254	11/06/2018	1	Item #817241 Syringes 50 count	110-12-1202-406130	\$ 7.87
	XC4962	I19-001873	19-001254	11/06/2018	2	Item #000418 Needles 100 count	110-12-1202-406130	\$ 4.57
— [VENDOR] 21589 : FOOT JOY	906559769	I19-001786	19-001328	11/06/2018	1	Special Order Brian Jackson	110-14-1402-406133	\$ 125.38
— [VENDOR] 24559 : FORTUNA, JOHN A.	NOV HAP	I19-001787	19-001291	11/06/2018	1	HERBIN NOV HAP	295-35-3508-404010	\$ 28.00
— [VENDOR] 24298 : FOSSEN Michele	NOV HAP	I19-001788	19-001290	11/06/2018	1	CRUZ NOV HAP	295-35-3508-404010	\$ 688.00
— [VENDOR] 3528 : FREMONT MOTOR ROCK SPRINGS 91.00	1242-25OCT18	I19-001789	19-001267	11/06/2018	1	Sensor-Wheel Speed, Inv. #80584	110-14-1401-406125	\$ 55.50
	1242-25OCT18	I19-001789	19-001267	11/06/2018	2	Bezel-Power Window, Inv. #80524	110-12-1201-406125	\$ 35.50
[VENDOR] 9000.2342 : GEORGIA RADOSEVICH	8095381	I19-001653		11/06/2018	1	UB CR REFUND-100050	170-00-0000-202000	\$ 8.58
— [VENDOR] 382 : GOPHER SPORTS 443.54	9519588	I19-001790	19-001170	11/06/2018	1	29-685 RAINBOW® TEAM WRISTBANDS - RAINBOW SET	110-14-1404-406130	\$ 57.90
	9519588	I19-001790	19-001170	11/06/2018	2	Shipping	110-14-1404-406130	\$ 9.84
	9519161	I19-001874	19-000877	11/06/2018	1	Assorted replacement items for classes	110-14-1404-406130	\$ 321.20
	9519161	I19-001874	19-000877	11/06/2018	2	Estimated Shipping	110-14-1404-406130	\$ 54.60
— [VENDOR] 23392.180 : HADEN CONSTRUCTION	CD-000383	I19-001709		11/06/2018	1	ComDev Refund	110-00-0000-229000	\$ 330.00
— [VENDOR] 24241 : HANSEN ALLEN & LUCE, INC. 10,388.11	38949	I19-001699	18-000929	11/06/2018	1	Change Order #1	130-16-1601-403310	\$ 9,135.96
	38853	I19-001791	18-000929	11/06/2018	1	Change Order #1	130-16-1601-403310	\$ 1,252.15
— [VENDOR] 24605 : HARDLINE EQUIPMENT, LLC 253,367.00	3507-6535	I19-001792	19-000993	11/06/2018	1	DULEVO 6000 REGULAR DUMP VACUUM ASSISTED MECHANICAL SWEEPER	110-13-1303-407830	\$ 255,884.00
	3507-6535	I19-001792	19-000993	11/06/2018	2	Water Fill and Wash Down System	110-13-1303-407830	\$ 2,887.00
	3507-6535	I19-001792	19-000993	11/06/2018	3	- LubeCore Auto Lube System With Heavy Duty Korilla Line and Crimped Fittings 3 Year Warranty on Pump and Manifolds with Use of LubeCore/ Hardline Grease	110-13-1303-407830	\$ 7,289.00
	3507-6535	I19-001792	19-000993	11/06/2018	4	Trade: 2005 Elgin Eagle, 2006 Sterling Cab Over Chassis. **If GVWR is over 20,000 pounds an additional shipping cost could apply.**	110-13-1303-407830	\$ -9,000.00
	3507-6535	I19-001792	19-000993	11/06/2018	5	DEMO UNIT DISCOUNT	110-13-1303-407830	\$ -5,000.00
	3507-6568	I19-001875	19-001270	11/06/2018	1	H.D. Main Brush	110-13-1303-406120	\$ 533.00
	3507-6568	I19-001875	19-001270	11/06/2018	2	Front Broom for Third Brush Head	110-13-1303-406120	\$ 312.00
	3507-6568	I19-001875	19-001270	11/06/2018	3	PPL STEEL SIDE BRUSH D.1060	110-13-1303-406120	\$ 462.00
[VENDOR] 9000.2348 : HERMAN ALBERTINI	8131247	I19-001754		11/06/2018	1	UB CR REFUND-99961	170-00-0000-202000	\$ 45.70
— [VENDOR] 82 : HIGH SECURITY LOCK & ALARM 153.50	24137, 55289	I19-001793	19-001288	11/06/2018	1	Golf- Door handle & lock for break room, inv 24137	110-14-1402-406120	\$ 150.00

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	24137, 55289	119-001793	19-001288	11/06/2018	2	FRC- Keys, inv 55289	110-14-1405-406120	\$ 3.50
[VENDOR] 21346 : HOLLMAN, INC.	CSI-35409	119-001794	19-000519	11/06/2018	1	door latch	110-14-1405-406120	\$ 300.00
[VENDOR] 21253 : HONNEN EQUIPMENT CO.	986428	119-001795	19-001195	11/06/2018	1	Annual Inspection	110-14-1401-406120	\$ 332.72
[VENDOR] 21603 : HOSE & RUBBER SUPPLY	61067-10/31/18	119-001876	19-001362	11/06/2018	1	Cemetery- 3" Discharge hose, inv D95743-001	110-13-1304-404310	\$ 84.12
	61067-10/31/18	119-001876	19-001362	11/06/2018	2	Fire- Spiral split loom, inv D97823-001	110-12-1205-406125	\$ 35.40
	61067-10/31/18	119-001876	19-001362	11/06/2018	3	Fire- Air hose, inv D97780-001	110-12-1205-406125	\$ 253.26
	61067-10/31/18	119-001876	19-001362	11/06/2018	4	Housing- Fitting for irrigation, inv D94521-001	250-35-3502-406120	\$ 43.23
	61067-10/31/18	119-001876	19-001362	11/06/2018	5	Parks- Hyd fittings, inv D97432-001	110-14-1401-406125	\$ 12.65
	61067-10/31/18	119-001876	19-001362	11/06/2018	6	Parks- Fittings, inv D97429-001	110-14-1401-406125	\$ 37.67
	61067-10/31/18	119-001876	19-001362	11/06/2018	7	Streets- Hyd Hose assy, inv D97429-001	110-13-1303-406125	\$ 111.21
	61067-10/31/18	119-001876	19-001362	11/06/2018	8	Streets- Hyd hose assy, inv D95744-001	110-13-1303-406125	\$ 180.89
	61067-10/31/18	119-001876	19-001362	11/06/2018	9	Streets- Fitting, inv D95682-001	110-13-1303-406125	\$ 3.55
	61067-10/31/18	119-001876	19-001362	11/06/2018	10	Streets- Hyd hoses, inv D98249-001	110-13-1303-406125	\$ 140.48
	61067-10/31/18	119-001876	19-001362	11/06/2018	11	Streets- Pipes & fittings, inv D97970-001	110-13-1303-406120	\$ 75.98
	61067-10/31/18	119-001876	19-001362	11/06/2018	12	Water- Pipe fittings, inv D94067-001	150-33-3302-406125	\$ 2.08
	61067-10/31/18	119-001876	19-001362	11/06/2018	13	Water- Fuel hose & fittings, inv D94060-001	150-33-3302-406125	\$ 37.91
[VENDOR] 21252 : INFINITY POWER & CONTROLS	36568	119-001700	19-000228	11/06/2018	1	Yearly maintenance contract for the SCADA system	130-16-1601-404301	\$ 1,200.00
[VENDOR] 18814 : INTL ASSOC OF FIRE CHIEFS	JC IAFC DUES	119-001701	19-001232	11/06/2018	1	IAFC Membership Fee - Jason Cristanelli	110-12-1205-403220	\$ 145.00
	LE IAFC DUES	119-001702	19-001230	11/06/2018	1	IAFC Membership Fee - Lance East	110-12-1205-403220	\$ 145.00
	DE IAFC DUES	119-001703	19-001231	11/06/2018	1	IAFC Membership Fee - Dominic Erramouspe	110-12-1205-403220	\$ 145.00
	SK IAFC DUES	119-001704	19-001233	11/06/2018	1	IAFC Membership Fee - Steve Kourbelas	110-12-1205-403220	\$ 220.00
	97477	119-001877	19-001275	11/06/2018	1	IAFC Membership for Ron Gatti	110-12-1205-403220	\$ 209.00
	116386	119-001878	19-001276	11/06/2018	1	IAFC Membership for Scott Paulson	110-12-1205-403220	\$ 259.00
	97476	119-001879	19-001341	11/06/2018	1	IAFC Membership Rick Cozad	110-12-1205-403220	\$ 209.00
[VENDOR] 9000.2351 : JEANNE EVERSOLE	8131250	119-001757		11/06/2018	1	UB CR REFUND-94297	170-00-0000-202000	\$ 60.70
[VENDOR] 21578 : JM ELECTRICAL SERVICES	14399	119-001705	19-001180	11/06/2018	1	Repaired bad wiring in ground box of headworks	130-16-1601-404310	\$ 271.78
	15010,15023,15032	119-001796	19-001260	11/06/2018	1	Install soft starts on influent and effluent motor starters in tertiary plant. two other small repair jobs.	130-16-1601-404310	\$ 10,493.15
[VENDOR] 22340 : JOINT POWERS TELECOM BOARD	100511	119-001706	19-001193	11/06/2018	1	Internet service 10/1 - 10/31/2018; two connections	110-11-1107-405303	\$ 2,280.00
[VENDOR] 9000.2346 : KEVIN MATTINSON	8095385	119-001657		11/06/2018	1	UB CR REFUND-97353	170-00-0000-202000	\$ 141.00
[VENDOR] 24625 : KIGGINS	REIMB #098	119-001880	19-001370	11/06/2018	1	Reimbursement for payment of Wyo State Board of Veterinary Medicine renewal fee	110-12-1202-406130	\$ 50.00
[VENDOR] 24264 : KLEEN-MACHINE PRODUCTS, LLC	0014811-IN	119-001881	19-001082	11/06/2018	1	1 pallet (36 cases) of 10802 Flexwipes 800 ct. rolls	110-14-1404-406120	\$ 2,079.00



Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
[VENDOR] 24272 : KOURIS <i>Diana</i>	10/10/2018	I19-001707	19-001196	11/06/2018	1	Browns Park Books	110-34-3401-406133	\$ 119.70
	10/10/2018	I19-001707	19-001196	11/06/2018	2	Browns Park Books Freight	110-34-3401-406101	\$ 7.76
[VENDOR] 104 : L.N. CURTIS & SONS	INV225171	I19-001797	19-000655	11/06/2018	1	Rope Rescue Equipment Bags	110-12-1205-407401	\$ 1,133.75
[VENDOR] 9000.2354 : LANA PETERSON	8189139	I19-001852		11/06/2018	1	UB CR REFUND-96851	170-00-0000-202000	\$ 104.11
[VENDOR] 24092 : LEAGUE OF HISTORIC AMERICAN THEATRES	2018-19 DUES	I19-001882	19-001344	11/06/2018	1	2018-2019 Theatre Membership Annual Dues	110-11-1106-403220	\$ 400.00
[VENDOR] 109 : LEWIS & LEWIS INC	529951	I19-001710	19-001220	11/06/2018	1	Water- 1" Grade W UTBC, inv 529951	150-33-3302-406120	\$ 1,092.39
[VENDOR] 22366 : LIFE ASSIST, INC. <i>764.67</i>	881968	I19-001711	19-001126	11/06/2018	1	Medical Equipment/Supplies for RERT Incidents.King Airway's Size 5, Endotracheal/stylette combo's (6 total), Nexetrone premixed, Epinephrine(2), Diphenhydramine 50mg 1ml vial(2), Nitroglycerine tablets (box of 25), Amiodarone 150mg(3), Dextrose 25gm(2), Atropine Sulfate, Ondansetron 4mg(2), Epinephrine 1:10,000 1mg(3), Albuterol 2.5mg (box of 25 vials)(1),Heartstart adult pads(1), Safety IV Catheter 16ga(2), Safety IV Catheter 18ga(2), Safety IV Catheter 20ga(2), IV Start Kit w/Tegaderm(2), 10ml Saline 12ml syringe(10), BP Unit adult(1), BP Unit Large Adult(1), IV solution Sodium Chloride 1000ml(2), Thermometer (oral)(1), Thermometer Probe covers (box of 100)(1).	110-12-1204-407425	\$ 404.87
	882608	I19-001712	19-001199	11/06/2018	1	Medical Supplies/Defibrillation Electrodes (14)	110-12-1205-406130	\$ 359.80
[VENDOR] 22713 : LOCKHART RENTALS	NOV HAP	I19-001798	19-001286	11/06/2018	1	BEEN NOV HAP	295-35-3508-404010	\$ 507.00
[VENDOR] 24339 : M & H PROPERTIES, LLC	NOV HAP VASH	I19-001799	19-001285	11/06/2018	1	CHESNEY NOV HAP VASH	295-35-3508-404009	\$ 153.00
[VENDOR] 59 : MCFADDEN WHOLESALE CO INC <i>3855.67</i>	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	1	Civic- Cleaner & magic erasers, inv 358715	110-14-1404-406120	\$ 141.32
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	2	Civic- Paper towels, tissues, coffee supplies, inv 358430	110-14-1404-406120	\$ 102.60
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	3	Fire- Cleaner & coffee supplies, inv 357838	110-12-1205-406130	\$ 163.39
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	4	FRC- Towels, cleaner & misc cleaning supplies, inv 358672	110-14-1405-406120	\$ 2,061.78
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	5	FRC- Snacks for Concession stand, inv 358541	110-14-1405-406135	\$ 249.90
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	6	FRC- cleaner, inv 357938	110-14-1405-406120	\$ 136.00
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	7	FRC- Snacks for concession stand, inv 358273	110-14-1405-406135	\$ 153.63
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	8	FRC- Snacks for concession stand, inv 357945	110-14-1405-406135	\$ 137.80
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	9	FRC- Snacks for concession stand, inv 357584	110-14-1405-406135	\$ 44.00
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	10	Golf- Sale bags for pro shop, inv 358294	110-14-1402-406130	\$ 23.30
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	11	Police- AAA Batteries, inv 358217	110-12-1201-406130	\$ 66.90
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	12	WRF- Sugar & paper plates, inv 357342	130-16-1601-406120	\$ 61.50
	CIT RSG-10/31/2018	I19-001883	19-001363	11/06/2018	13	WRF- Water & paper towels, inv 358099	130-16-1601-406120	\$ 74.55
	URB REN-10/31/2018	I19-001884	19-001363	11/06/2018	1	URA- Cleaner, garbage bags, inv 357514	110-11-1106-406130	\$ 202.90

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
	URB REN-10/31/2018	I19-001884	19-001363	11/06/2018	2	URA- Towels & halloween candy, inv 358606	110-11-1106-406120	\$ 40.80
	URB REN-10/31/2018	I19-001884	19-001363	11/06/2018	2	URA- Towels & halloween candy, inv 358606	110-11-1106-406130	\$ 195.30
[VENDOR] 9000.2349 : MIYATAKE INVESTMENTS LLC	8131248	I19-001755		11/06/2018	1	UB CR REFUND-96404	170-00-0000-202000	\$ 45.71
[VENDOR] 23573 : MOUNTAINLAND SUPPLY COMPANY	S102797339.001	I19-001800	19-000966	11/06/2018	1	Replacement pump and motor for Blairtown Park irrigation system.	110-14-1401-406130	\$ 2,570.65
[VENDOR] 3569 : MURDOCHS RANCH AND HOME	10/25/18 STMT	I19-001885	19-001340	11/06/2018	1	Parks- Fence, inv 2588, CM2 592	110-14-1401-404310	\$ 252.97
	10/25/18 STMT	I19-001885	19-001340	11/06/2018	2	Parks- Cedar Snow fence, inv 2571	110-14-1401-404310	\$ 489.93
	10/25/18 STMT	I19-001885	19-001340	11/06/2018	3	Parks- Fence 6x6 open inv 2593	110-14-1401-406120	\$ 554.97
	10/25/18 STMT	I19-001885	19-001340	11/06/2018	4	Parks- Chainsaw parts, inv 2560	110-14-1401-406120	\$ 146.90
	10/25/18 STMT	I19-001885	19-001340	11/06/2018	5	Parks- Snow Fence, inv 2566	110-14-1401-404310	\$ 699.90
[VENDOR] 23181 : MY EDUCATIONAL RESOURCES INC.	OCTOBER.2018.002	I19-001713	19-001200	11/06/2018	1	BLS Instructor Card Renewal D. Hinesley	110-12-1205-406130	\$ 25.00
[VENDOR] 19759 : NAHRO	2019 MEMBERSHIP	I19-001714	19-001202	11/06/2018	1	Annual Membership	250-35-3501-406501	\$ 231.04
[VENDOR] 24275 : NATIONAL MAIN STREET CENTER	5722-2018	I19-001886	19-001335	11/06/2018	1	Main Street Membership Renewal	110-11-1106-403220	\$ 350.00
[VENDOR] 9000.2350 : NELLE JOHNSON	8131249	I19-001756		11/06/2018	1	UB CR REFUND-100578	170-00-0000-202000	\$ 50.70
[VENDOR] 24596 : NICHOLAS, GARY	NOV HAP VASH	I19-001801	19-001283	11/06/2018	1	SCARBROUGH NOV HAP VASH	295-35-3508-404009	\$ 422.00
[VENDOR] 20493 : NOTARY LAW INSTITUTE	47480	I19-001887	19-001358	11/06/2018	1	Notary Journals	110-12-1201-406130	\$ 60.00
	47480	I19-001887	19-001358	11/06/2018	2	Notary Stamps for Michael Nielson & Reyn Belliston	110-12-1201-406130	\$ 50.00
	47480	I19-001887	19-001358	11/06/2018	3	Shipping	110-12-1201-406101	\$ 12.10
[VENDOR] 23574 : NU-ART MEMORIAL CO.	142713	I19-001715	19-001154	11/06/2018	1	Columbarium Engraving	110-13-1304-404310	\$ 178.00
[VENDOR] 302 : NU-TECH SPECIALTIES INC	*RORECE-11/1/18	I19-001888	19-001365	11/06/2018	1	FRC- Chemical solutions, inv 175047	110-14-1405-406120	\$ 652.30
	*RORECE-11/1/18	I19-001888	19-001365	11/06/2018	2	FRC- Hydrochloric Acid, inv 175422	110-14-1405-406120	\$ 387.70
[VENDOR] 24399 : OVERY	NOV HAP VASH	I19-001802	19-001282	11/06/2018	1	CISNEROS NOV HAP VASH	295-35-3508-404009	\$ 880.00
[VENDOR] 3481 : PAETEC	70618544	I19-001716	19-001191	11/06/2018	1	Mayor/Council	110-11-1101-405301	\$ 3.01
	70618544	I19-001716	19-001191	11/06/2018	2	Human Resources	110-11-1109-405301	\$ 12.96
	70618544	I19-001716	19-001191	11/06/2018	3	Attorney	110-11-1102-405301	\$ 4.45
	70618544	I19-001716	19-001191	11/06/2018	4	Finance	110-11-1103-405301	\$ 50.15
	70618544	I19-001716	19-001191	11/06/2018	5	City Buildings	110-11-1104-405301	\$ 0.00
	70618544	I19-001716	19-001191	11/06/2018	6	Municipal Court	110-11-1105-405301	\$ 4.04
	70618544	I19-001716	19-001191	11/06/2018	7	Police Department	110-12-1201-405301	\$ 28.94
	70618544	I19-001716	19-001191	11/06/2018	8	Animal Control	110-12-1202-405301	\$ 1.38
	70618544	I19-001716	19-001191	11/06/2018	9	Fire Department	110-12-1205-405301	\$ 2.62
	70618544	I19-001716	19-001191	11/06/2018	10	Engineering	110-13-1301-405301	\$ 4.37
	70618544	I19-001716	19-001191	11/06/2018	11	Public Services	110-19-1901-405301	\$ 1.08
	70618544	I19-001716	19-001191	11/06/2018	12	Building Department	110-19-1902-405301	\$ 1.74
	70618544	I19-001716	19-001191	11/06/2018	13	Streets	110-13-1303-405301	\$ 0.00

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Ray

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Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
	70618544	119-001716	19-001191	11/06/2018	14	Shop	110-19-1903-405301	\$ 0.18
	70618544	119-001716	19-001191	11/06/2018	15	Cemetery	110-13-1304-405301	\$ 0.20
	70618544	119-001716	19-001191	11/06/2018	16	Parks	110-14-1401-405301	\$ 0.00
	70618544	119-001716	19-001191	11/06/2018	17	Golf Course	110-14-1402-405301	\$ 0.00
	70618544	119-001716	19-001191	11/06/2018	18	Civic Center	110-14-1404-405301	\$ 0.00
	70618544	119-001716	19-001191	11/06/2018	19	Family Rec Center	110-14-1405-405301	\$ 5.31
	70618544	119-001716	19-001191	11/06/2018	20	WWTP	130-16-1601-405301	\$ 3.75
	70618544	119-001716	19-001191	11/06/2018	21	Water Operations	150-33-3302-405301	\$ 0.30
	70618544	119-001716	19-001191	11/06/2018	22	Water Admin	150-33-1108-405301	\$ 1.01
	70618544	119-001716	19-001191	11/06/2018	23	Sewer Admin	130-16-1108-405301	\$ 1.01
	70618544	119-001716	19-001191	11/06/2018	24	Museum	110-34-3401-405301	\$ 0.03
	70618544	119-001716	19-001191	11/06/2018	25	Housing	250-35-3501-405301	\$ 6.32
	70618544	119-001716	19-001191	11/06/2018	26	Data Processing	110-11-1107-405301	\$ 5.39
	70618544	119-001716	19-001191	11/06/2018	27	URA	110-11-1106-405301	\$ 0.00
— [VENDOR] 19093 : PAPER DIRECT	9298941	119-001803	19-001210	11/06/2018	1	Business cards	110-12-1201-406001	\$ 147.92
164.91	9298941	119-001803	19-001210	11/06/2018	2	Shipping	110-12-1201-406101	\$ 16.99
— [VENDOR] 22618 : PAYMENT REMITTANCE CENTER	8959-10/14/18	119-001804	19-001242	11/06/2018	1	P. Kauchick ASCE Membership Renewal	110-13-1301-403220	\$ 265.00
1,350.02	8714-10/14/18	119-001805	19-001242	11/06/2018	1	Travel Expenses-A. Clawson to Las Vegas, NV for detective & criminal investigator training from 11/25-11/30/18 hotel & flights	110-12-1201-405801	\$ 369.26
	8714-10/14/18	119-001805	19-001242	11/06/2018	2	Travel Expenses-T. Hall, M. Register to Cheyenne, WY for active shooter detection & prevention training from 9/12-9/13/18	110-12-1201-405801	\$ 33.76
	8714-10/14/18	119-001805	19-001242	11/06/2018	3	Travel Expenses-A. Clawson, M. Garrettson to Cheyenne, WY for EC/IR instructor training from 9/25-9/27/18	110-12-1201-405801	\$ 118.92
	8714-10/14/18	119-001805	19-001242	11/06/2018	4	Education Expenses-C. Watkins, M. Jones to West Jordan, UT for informants class from 11/11-11/13/18	110-12-1201-403210	\$ 310.00
	0999-10/14/18	119-001806	19-001242	11/06/2018	1	Travel Expenses- J. Wamsley to Cheyenne WY for Senior Advisory Council from 10/3-10/4/18	110-12-1205-403201	\$ 28.11
	0999-10/14/18	119-001806	19-001242	11/06/2018	1	Travel Expenses- J. Wamsley to Cheyenne WY for Senior Advisory Council from 10/3-10/4/18	110-12-1205-405801	\$ 70.19
	0999-10/14/18	119-001806	19-001242	11/06/2018	2	Education Expenses- R.Cozaad WCBO seminar	110-12-1205-403210	\$ 154.78
— [VENDOR] 24260 : PENOFF David	NOV HAP	119-001807	19-001281	11/06/2018	1	CORDOVA NOV HAP	295-35-3508-404010	\$ 140.00
— [VENDOR] 21255 : PERFORMANCE OVERHEAD DOOR INC	16326	119-001717	19-001228	11/06/2018	1	Repair bay door switch at Station #1 HQ	110-12-1205-404310	\$ 160.00
621.98	16272	119-001718	19-001219	11/06/2018	1	Replace frayed overhead door cable and broken chain at Station 2	110-12-1205-404310	\$ 461.98
— [VENDOR] 23024 : PINEDA, ATTY AT LAW	OCT ALT JUDGE	119-001719	19-001224	11/06/2018	1	Alternate Judge for October 19 2018	110-11-1105-403310	\$ 75.00
— [VENDOR] 19709 : PMS CUSTOM SCREEN PRINTING	2919	119-001889	19-001246	11/06/2018	1	Small-X Large Sized Hoodies	110-14-1404-404600	\$ 80.00
298.00	2919	119-001889	19-001246	11/06/2018	2	XX Large Sized Hoodies	110-14-1404-404600	\$ 88.00
	2919	119-001889	19-001246	11/06/2018	3	JJ Staff Shirt	110-14-1404-404600	\$ 76.00
	2919	119-001889	19-001246	11/06/2018	4	Robyn Staff Shirt	110-14-1404-404600	\$ 54.00

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[VENDOR] 23425 : PORTER <i>Doug</i>	RM OCTOBER	I19-001808	19-001300	11/06/2018	1	Resident Manager October	250-35-3501-403308	\$ 50.00
[VENDOR] 24187 : POST AND ASSOCIATES	8962	I19-001890	19-001318	11/06/2018	1	Pre-Employment Psychological	110-12-1201-403201	\$ 400.00
[VENDOR] 23918 : POWER ENGINEERING CO.	0212570-IN	I19-001809	19-000127	11/06/2018	1	chiller service	110-14-1405-406120	\$ 291.87
[VENDOR] 20450 : PRECOR INC.	4526229191	I19-001891	19-001173	11/06/2018	1	Precor Treadmill Parts	110-14-1404-406120	\$ 72.78
[VENDOR] 20632 : PUBLIC AGENCY TRAINING COUNCIL	234656	I19-001892	19-001311	11/06/2018	1	Registration fees for Tiffany Harris to attend Detective and New Criminal Investigator Course	110-12-1201-403210	\$ 550.00
[VENDOR] 19358 : R & D SWEEPING & ASPHALT <i>41,873.76</i>	Pay App #1	I19-001810	19-000846	11/06/2018	1	2018 Crack Seal Project, Phase II	110-13-1303-407106	\$ 46,526.40
[VENDOR] 9000.2343 : RALPH DIXON	8095382	I19-001654		11/06/2018	1	UB CR REFUND-96962	170-00-0000-202000	\$ 18.58
[VENDOR] 9000.2347 : RANDY BACHMANN	8131246	I19-001753		11/06/2018	1	UB CR REFUND-94871	170-00-0000-202000	\$ 29.17
[VENDOR] 9000.2352 : RE POOL 1, LLC	8170108	I19-001759		11/06/2018	1	UB CR REFUND-98290	170-00-0000-202000	\$ 42.59
[VENDOR] 2878 : RED HORSE OIL CO, INC	20810	I19-001723	19-001186	11/06/2018	1	1000 gal Red #2 diesel	110-14-1402-406203	\$ 2,754.40
[VENDOR] 24616 : RELIANT HIRING SOLUTIONS	6942	I19-001893	19-001323	11/06/2018	1	Registration fees for hiring event	110-12-1201-403201	\$ 350.00
[VENDOR] 392 : RMT EQUIPMENT	P00862	I19-001811	19-001253	11/06/2018	1	Cemetery- Mower parts, inv P00862	110-13-1304-406125	\$ 46.37
[VENDOR] 24492 : ROBERTSON <i>Samantha</i>	REIMB S. ROBERTSON	I19-001720	19-001204	11/06/2018	1	Security Deposit Reimbursement	250-00-0000-115000	\$ 346.31
[VENDOR] 23637 : ROCK SPRINGS CREEKSIDE APTS. <i>3,300.00</i>	NOV HAP	I19-001812	19-001327	11/06/2018	1	HANSON OCT PRO RATE HAP VASH	295-35-3508-404009	\$ 0.00
	NOV HAP	I19-001812	19-001327	11/06/2018	2	HANSON NOV HAP VASH	295-35-3508-404009	\$ 0.00
	NOV HAP	I19-001812	19-001327	11/06/2018	3	CREA NOV HAP	295-35-3508-404010	\$ 293.00
	NOV HAP	I19-001812	19-001327	11/06/2018	4	PRATER NOV HAP	295-35-3508-404010	\$ 458.00
	NOV HAP	I19-001812	19-001327	11/06/2018	5	HORNER NOV HAP	295-35-3508-404010	\$ 611.00
	NOV HAP	I19-001812	19-001327	11/06/2018	6	GARDNER NOV HAP	295-35-3508-404010	\$ 545.00
	NOV HAP	I19-001812	19-001327	11/06/2018	7	BERTOT NOV HAP	295-35-3508-404010	\$ 426.00
	NOV HAP	I19-001812	19-001327	11/06/2018	8	CORSO NOV HAP	295-35-3508-404010	\$ 425.00
	NOV HAP	I19-001812	19-001327	11/06/2018	9	GUNYAN NOV HAP	295-35-3508-404010	\$ 542.00
[VENDOR] 164 : ROCK SPRINGS NEWSPAPERS	115233	I19-001813	19-001296	11/06/2018	1	Flat Rent Advertising	250-35-3501-406001	\$ 164.40
[VENDOR] 24332 : ROCK SPRINGS PET HOSPITAL, LLC <i>1,133.77</i>	OCTOBER SERVICES	I19-001814	19-001222	11/06/2018	1	Invoice 4364 Animal 315626 Chloe Vaccinations	110-12-1202-404704	\$ 39.00
	OCTOBER SERVICES	I19-001814	19-001222	11/06/2018	2	Invoice 4364 Animal 316407 Newt Feline spay and vaccinations	110-12-1202-404704	\$ 85.00
	OCTOBER SERVICES	I19-001814	19-001222	11/06/2018	3	Invoice 4364 Animal 324807 Tank Feline neuter and vaccinations	110-12-1202-404704	\$ 50.00
	OCTOBER SERVICES	I19-001814	19-001222	11/06/2018	4	Invoice 4364 Animal Lucy 325385	110-12-1202-404704	\$ 130.00
	OCTOBER SERVICES	I19-001814	19-001222	11/06/2018	5	Invoice 4367 Animal 324741 Jaspur Clavamox 50 mg	110-12-1202-404704	\$ 24.00
	OCTOBER SERVICES	I19-001814	19-001222	11/06/2018	6	Invoice 4367 Animal 324772 Skip Clavamox	110-12-1202-404704	\$ 24.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
						50 mg		
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	7	Invoice 4370 Animal 329902 Red Canine Neuter and vaccinations	110-12-1202-404704 \$	115.00
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	8	Invoice 4370 Animal 332411 Bruce Vaccination and dewormer	110-12-1202-404704 \$	31.98
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	9	Invoice 4370 Animal 332412 Benny Vaccination and dewormer	110-12-1202-404704 \$	31.98
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	10	Invoice 4370 Animal 332413 Ava Vaccination and dewormer	110-12-1202-404704 \$	31.98
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	11	Invoice 4370 Animal 332414 Annie Vaccination and dewormer	110-12-1202-404704 \$	31.98
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	12	Invoice 4370 Animal 332415 Addie Vaccination and dewormer	110-12-1202-404704 \$	31.98
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	13	Invoice 4370 Animal 332416 Ally Vaccination and dewormer	110-12-1202-404704 \$	31.98
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	14	Invoice 4374 Animal 254486 Patches Canine spay and vaccinations	110-12-1202-404704 \$	130.00
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	15	Invoice 4374 Animal 331561 D. Calico Feline spay and vaccinations	110-12-1202-404704 \$	85.00
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	16	Invoice 4375 Animal 332411 Bruce Lysine duralactin medication	110-12-1202-404704 \$	28.00
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	17	Invoice 4381 Animal Ash 331532 Canine Vaccinations	110-12-1202-404704 \$	39.00
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	18	Invoice 4381 Animal 330107 Aspen Canine vaccinations	110-12-1202-404704 \$	39.00
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	19	Invoice 4381 Animal 331809 Layla Anesthesia and vaccinations, lysine duralactin	110-12-1202-404704 \$	113.00
	OCTOBER SERVICES	119-001814	19-001222	11/06/2018	20	Invoice 4394 Animal 332413 Ava Parvovirus Test	110-12-1202-404704 \$	40.89
— [VENDOR] 22518 : ROCK SPRINGS RENEWAL FUND	SANTA SUIT	119-001894	19-001338	11/06/2018	1	velveteen Sanda Claus Suit	110-11-1106-406130 \$	151.98
— [VENDOR] 305 : ROCK SPRINGS WINLECTRIC	10/25/18 STMT	119-001895	19-001308	11/06/2018	1	City Buildings- LED Emergency Lights, inv 042299-01	110-11-1104-406120 \$	84.66
	10/25/18 STMT	119-001895	19-001308	11/06/2018	2	FRC- Lamps for YAH, inv 042364-01	110-14-1405-406121 \$	106.72
	10/25/18 STMT	119-001895	19-001308	11/06/2018	3	FRC- Lamps, inv 042601-01	110-14-1405-406120 \$	139.68
	10/25/18 STMT	119-001895	19-001308	11/06/2018	4	FRC- Lamps for aquatic center, inv 042294-01	110-14-1405-406120 \$	154.52
	10/25/18 STMT	119-001895	19-001308	11/06/2018	5	Parks- Time delay fuses, inv 041958-01	110-14-1401-406130 \$	10.96
	10/25/18 STMT	119-001895	19-001308	11/06/2018	6	Streets- Weather head & conduit, inv 042540-01	110-13-1303-406130 \$	39.47
	10/25/18 STMT	119-001895	19-001308	11/06/2018	7	WRF- Solenoid valve, inv 041683-02	130-16-1601-406120 \$	500.00
	10/25/18 STMT	119-001895	19-001308	11/06/2018	8	WRF- Misc parts, inv 041912-01	130-16-1601-406120 \$	267.23
— [VENDOR] 22654 : ROCKY MOUNTAIN POWER	6516562	119-001721	19-001243	11/06/2018	1	Street Lights - Gunsight Phase 3	110-13-1303-406204 \$	9,782.00
— [VENDOR] 137 : ROCKY MOUNTAIN POWER	11/1/2018	119-001896	19-001368	11/06/2018	1	Streets	110-13-1303-406202 \$	848.00
	11/1/2018	119-001896	19-001368	11/06/2018	2	Shop	110-19-1903-406202 \$	227.92
	11/1/2018	119-001896	19-001368	11/06/2018	3	Parks	110-14-1401-406202 \$	1,414.55
	11/1/2018	119-001896	19-001368	11/06/2018	4	Golf Course	110-14-1402-406202 \$	7,340.18
	11/1/2018	119-001896	19-001368	11/06/2018	5	Civic Center	110-14-1404-406202 \$	2,855.76
	11/1/2018	119-001896	19-001368	11/06/2018	6	Fire Department	110-12-1205-406202 \$	192.78
	11/1/2018	119-001896	19-001368	11/06/2018	7	City Buildings	110-11-1104-406202 \$	321.95

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	11/1/2018	I19-001896	19-001368	11/06/2018	8	Civil Defense	110-12-1204-406202	\$ 29.32
	11/1/2018	I19-001896	19-001368	11/06/2018	9	Street Lighting	110-13-1303-406204	\$ 18,168.71
	11/1/2018	I19-001896	19-001368	11/06/2018	10	Water Department	150-33-3302-406202	\$ 165.33
	11/1/2018	I19-001896	19-001368	11/06/2018	11	Housing	250-35-3501-406202	\$ 1,107.46
	11/1/2018	I19-001896	19-001368	11/06/2018	12	URA	110-11-1106-406202	\$ 29.22
✓ [VENDOR] 22724 : ROCKY MOUNTAIN SURVEY INC.	1800	I19-001722	15-002068	11/06/2018	1	Change Order #1 per Resolution 2018-67 - GIS Mapping Utility	110-13-1301-508401	\$ 3,809.50
✓ [VENDOR] 1 : ROW'S ACE RENTAL & EQUIP. SALES INC 2154.58	CEMETER 3521471-10/31/18	I19-001897 I19-001898	19-001353 19-001353	11/06/2018 11/06/2018	1 1	Cemetery- Air Compressor rental, inv 197389 Housing- Air compressor rental, inv 197470	110-13-1304-404310 250-35-3502-404310	\$ 1,086.00 \$ 360.00
	3521471-10/31/18	I19-001898	19-001353	11/06/2018	2	Housing- Oil Filter, inv 197691	250-35-3502-406120	\$ 10.50
	3521471-10/31/18	I19-001898	19-001353	11/06/2018	3	Housing- Manlift, inv 197649	250-35-3502-404310	\$ 433.08
	CITYRSR 10/31/18	I19-001899	19-001353	11/06/2018	1	Parks- Mortar mixer rental, inv 197257	110-14-1401-406130	\$ 265.00
✓ [VENDOR] 22714 : RS APARTMENTS LLC	NOV HAP	I19-001815	19-001294	11/06/2018	1	LANDEROZ NOV HAP	295-35-3508-404010	\$ 229.00
✓ [VENDOR] 22046 : RS REFRIGERATION 1732.39	STMT 10/25/2018	I19-001816	19-001263	11/06/2018	1	V-Belt, Inv. #SR29261	130-16-1601-406120	\$ 10.43
	STMT 10/25/2018	I19-001816	19-001263	11/06/2018	2	Run Capacitor, Inv. #SR29151	110-34-3401-406120	\$ 15.65
	STMT 10/25/2018	I19-001816	19-001263	11/06/2018	3	Filters, Inv. #SR28964	110-11-1104-406120	\$ 402.29
	STMT 10/25/2018	I19-001816	19-001263	11/06/2018	4	Capacitor, Inv. #SR28984	110-11-1104-406120	\$ 10.63
	STMT 10/25/2018	I19-001816	19-001263	11/06/2018	5	Temp Control, Inv. #SR29000	150-33-3302-406120	\$ 26.59
	STMT 10/25/2018	I19-001816	19-001263	11/06/2018	6	Furnace Blower Motor, Inv. #SR29079	110-11-1104-406120	\$ 292.64
	STMT 10/25/2018	I19-001816	19-001263	11/06/2018	7	Heater, inv. #SR29120	150-33-3302-406120	\$ 974.16
[VENDOR] 9000.2344 : RYAN DOODY	8095383	I19-001655		11/06/2018	1	UB CR REFUND-98020	170-00-0000-202000	\$ 45.49
✓ [VENDOR] 23392.179 : RYAN WAYMENT	CD-000382	I19-001708		11/06/2018	1	ComDev Refund	110-00-0000-229000	\$ 260.00
✓ [VENDOR] 24115 : SANCHEZ Jeremy	RM OCTOBER	I19-001817	19-001299	11/06/2018	1	Resident Manager October	250-35-3501-403308	\$ 175.00
✓ [VENDOR] 23602 : SELF Tim	NOV HAP	I19-001818	19-001280	11/06/2018	1	STROZZI NOV HAP	295-35-3508-404010	\$ 476.00
✓ [VENDOR] 24268 : SEMEDO Edna	REIMB E SEMEDO	I19-001724	19-001203	11/06/2018	1	Security Deposit Reim.	250-00-0000-115000	\$ 332.00
✓ [VENDOR] 176 : SIRCHIE LABORATORIES 348.28	0368393/0369908-IN	I19-001900	19-000914	11/06/2018	1	Orangescent LP Powder	110-12-1201-406134	\$ 81.20
	0368393/0369908-IN	I19-001900	19-000914	11/06/2018	2	Barrier Filter Goggles	110-12-1201-406134	\$ 166.88
	0368393/0369908-IN	I19-001900	19-000914	11/06/2018	3	Green Fluorescent Scales/10	110-12-1201-406134	\$ 40.35
	0368393/0369908-IN	I19-001900	19-000914	11/06/2018	4	Orange Fluorescent Scales/10	110-12-1201-406134	\$ 40.35
	0368393/0369908-IN	I19-001900	19-000914	11/06/2018	5	Shipping	110-12-1201-406101	\$ 19.50
✓ [VENDOR] 20540 : SKAGGS COMPANIES, INC. 567.50	174059-OCTOBER	I19-001901	19-001305	11/06/2018	1	s/s shirts for Buller	110-12-1201-402101	\$ 156.00
	174059-OCTOBER	I19-001901	19-001305	11/06/2018	2	l/s shirts for Buller	110-12-1201-402101	\$ 171.00
	174059-OCTOBER	I19-001901	19-001305	11/06/2018	3	Handcuffs Y03639	110-12-1201-402101	\$ 24.50
	174059-OCTOBER	I19-001901	19-001305	11/06/2018	4	Pants	110-12-1201-402101	\$ 216.00
✓ [VENDOR] 20614 : SKAGGS PUBLIC SAFETY UNIFORMS	3101693RI	I19-001725	19-001201	11/06/2018	1	Cargo pants & Belt for D.Ruiz	110-12-1205-402101	\$ 139.50
✓ [VENDOR] 23392.181 : SMART DWELLINGS LLC	CD-000385	I19-001758		11/06/2018	1	ComDev Refund	110-00-0000-229000	\$ 795.00

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✓ [VENDOR] 21684 : SOUND DECISIONS AUDIO	32622	I19-001726	19-000567	11/06/2018	1	Classic Under Cover hard Tonneau Cover for Unit 1 2009 Chevy Pickup	110-12-1205-406125	\$ 854.00
✓ [VENDOR] 22098 : SOUTHWEST DOORS 774.85	12558	I19-001727	19-001158	11/06/2018	1	Gate operator keypad	130-16-1601-406120	\$ 270.00
	12576	I19-001902	19-001348	11/06/2018	1	wash bay door plus 2 others	110-14-1402-404310	\$ 504.85
✓ [VENDOR] 22717 : SOUTHWEST REAL ESTATE	NOV HAP VASH	I19-001819	19-001287	11/06/2018	1	REYNOLDS NOV HAP VASH	295-35-3508-404009	\$ 779.00
✓ [VENDOR] 21824 : SPORTSMITH 265.25	1108633	I19-001820	19-001160	11/06/2018	1	Exercise mats Part # P19243	110-14-1405-406120	\$ 187.82
	1108633	I19-001820	19-001160	11/06/2018	2	squat support Part # P16MANTARAY	110-14-1405-406120	\$ 39.95
	1108633	I19-001820	19-001160	11/06/2018	3	shipping	110-14-1405-406120	\$ 37.48
✓ [VENDOR] 23298 : SPRINGVIEW MANOR APTS 2,545.00	NOV HAP/VASH	I19-001821	19-001312	11/06/2018	1	MACE NOV HAP TPT	295-35-3508-404008	\$ 430.00
	NOV HAP/VASH	I19-001821	19-001312	11/06/2018	2	SUTPHIN NOV HAP TPT	295-35-3508-404008	\$ 83.00
	NOV HAP/VASH	I19-001821	19-001312	11/06/2018	3	CRANFORD NOV HAP	295-35-3508-404010	\$ 209.00
	NOV HAP/VASH	I19-001821	19-001312	11/06/2018	4	FLETCHER NOV HAP	295-35-3508-404010	\$ 269.00
	NOV HAP/VASH	I19-001821	19-001312	11/06/2018	5	MEI NOV HAP	295-35-3508-404010	\$ 533.00
	NOV HAP/VASH	I19-001821	19-001312	11/06/2018	6	MARCINEK NOV HAP VASH	295-35-3508-404009	\$ 284.00
	NOV HAP/VASH	I19-001821	19-001312	11/06/2018	7	MOREY NOV HAP VASH	295-35-3508-404009	\$ 422.00
	NOV HAP/VASH	I19-001821	19-001312	11/06/2018	8	PETERSON NOV HAP VASH	295-35-3508-404009	\$ 315.00
✓ [VENDOR] 21732 : SST TESTING +, INC. 1,200.00	SEPT DRUG TESTING	I19-001728	19-001234	11/06/2018	1	Drug & Alcohol Testing, inv 9261802JS	110-11-1109-402202	\$ 120.00
	SEPT DRUG TESTING	I19-001728	19-001234	11/06/2018	2	Drug & Alcohol Testing, INV 9171803JS	110-11-1109-402202	\$ 60.00
	SEPT DRUG TESTING	I19-001728	19-001234	11/06/2018	3	Drug & Alcohol Testing, INV 9241806JS	110-11-1109-402202	\$ 60.00
	SEPT DRUG TESTING	I19-001728	19-001234	11/06/2018	4	Drug & Alcohol Testing, INV 9251807JS	110-11-1109-402202	\$ 60.00
	SEPT DRUG TESTING	I19-001728	19-001234	11/06/2018	5	Drug & Alcohol Testing, INV 9131813JS	110-11-1109-402202	\$ 240.00
	SEPT DRUG TESTING	I19-001728	19-001234	11/06/2018	6	Drug & Alcohol Testing, INV 9261817JS	110-11-1109-402202	\$ 60.00
	SEPT DRUG TESTING	I19-001728	19-001234	11/06/2018	7	Drug & Alcohol Testing, INV 09121822TB	110-11-1109-402202	\$ 600.00
✓ [VENDOR] 22089 : STAPLES 1,429.98	STMT 10/15/18	I19-001729	19-001241	11/06/2018	1	Civic- Office supplies, calender's & misc, inv 93677, 94900	110-14-1404-406001	\$ 388.96
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	2	Court- Batteries & Copy paper, inv 2167450701	110-11-1105-406001	\$ 78.97
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	3	FRC- Office Supplies, batteries & misc, inv 92314, 93779, 96063	110-14-1405-406001	\$ 166.19
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	4	Finance- Binders & Tabs, inv 94577	110-11-1103-406001	\$ 109.78
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	5	Fire-Binder, pens & misc office supplies, inv 92647, 96776	110-12-1205-406001	\$ 94.24
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	5	Fire-Binder, pens & misc office supplies, inv 92647, 96776	110-12-1205-406130	\$ 42.98
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	6	Emergency Management- File cabinet, inv 92647	110-12-1204-407425	\$ 94.99
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	7	Housing- Post its, white boards & folders, inv 2167450701, 2168566401	250-35-3501-406001	\$ 41.65
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	8	H.R.- Printer toner, inv 2167450701	110-11-1109-406001	\$ 95.79
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	9	Mayor- Printer toner, inv 2167450701	110-11-1101-406001	\$ 49.99
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	10	URA- chair mat, inv 95935	110-11-1106-406001	\$ 99.98
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	11	Shop- Printer ink, pens & misc, inv 92062	110-19-1903-406001	\$ 159.47
	STMT 10/15/18	I19-001729	19-001241	11/06/2018	12	Water/Sewer Admin-Rubber Bands, inv 2167450701	130-16-1108-406001	\$ 3.50

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	STMT 10/15/18	119-001729	19-001241	11/06/2018	12	Water/Sewer Admin-Rubber Bands, inv 2167450701	150-33-1108-406001	\$ 3.49
[VENDOR] 22639 : STAPLES ADVANTAGE	STMT 10/06/18	119-001730	19-001197	11/06/2018	1	PD- Printer supplies, calendar, glue & receipts, inv 3389423467, 3389423466	110-12-1201-406001	\$ 294.59
601.90	STMT 10/06/18	119-001730	19-001197	11/06/2018	2	PD- Toner, inv 3390031279	110-12-1201-406001	\$ 115.59
	STMT 10/06/18	119-001730	19-001197	11/06/2018	3	PD- Headset, toner, SD adapter & misc, inv 3391200677, 3391200678, 3391200679, 3391200680	110-12-1201-406001	\$ 191.72
[VENDOR] 22929 : STATE FIRE DC SPECIALTIES	1366	119-001731	19-001214	11/06/2018	1	alarm system monitoring	110-14-1402-404310	\$ 144.00
989.00	6116845	119-001822	19-001171	11/06/2018	1	Annual sprinkler test & inspection with travel Invoice #U11684S	110-14-1404-404301	\$ 185.00
	U11683S/U11685S	119-001823	19-001187	11/06/2018	1	sprinkler test	110-14-1405-406121	\$ 175.00
	U11683S/U11685S	119-001823	19-001187	11/06/2018	2	sprinkler test FRC	110-14-1405-406120	\$ 485.00
[VENDOR] 24344 : STATE OF WYOMING - DFS	0349-AUG18	119-001903	19-001321	11/06/2018	1	Applicant Requests	110-12-1201-403201	\$ 40.00
[VENDOR] 24578 : STUDENT MEDIA/UNIVERSITY OF WY	4126	119-001824	19-000308	11/06/2018	1	ad	110-14-1405-405403	\$ 450.00
[VENDOR] 3533 : SUN LIFE FINANCIAL	11/1/2018	119-001904	19-001336	11/06/2018	1	MAYOR/COUNCIL	110-11-1101-402010	\$ 48.79
1364.34	11/1/2018	119-001904	19-001336	11/06/2018	2	ATTORNEY	110-11-1102-402010	\$ 19.53
	11/1/2018	119-001904	19-001336	11/06/2018	3	FINANCE/ADMIN	110-11-1103-402010	\$ 44.74
	11/1/2018	119-001904	19-001336	11/06/2018	4	CITY BUILDINGS	110-11-1104-402010	\$ 13.02
	11/1/2018	119-001904	19-001336	11/06/2018	5	MUNICIPAL COURT	110-11-1105-402010	\$ 18.30
	11/1/2018	119-001904	19-001336	11/06/2018	6	URA	110-11-1106-402010	\$ 6.51
	11/1/2018	119-001904	19-001336	11/06/2018	7	IT	110-11-1107-402010	\$ 18.30
	11/1/2018	119-001904	19-001336	11/06/2018	8	HUMAN RESOURCES	110-11-1109-402010	\$ 6.51
	11/1/2018	119-001904	19-001336	11/06/2018	9	POLICE	110-12-1201-402010	\$ 331.50
	11/1/2018	119-001904	19-001336	11/06/2018	10	ANIMAL CONTROL	110-12-1202-402010	\$ 18.30
	11/1/2018	119-001904	19-001336	11/06/2018	11	FIRE DEPARTMENT	110-12-1205-402010	\$ 226.98
	11/1/2018	119-001904	19-001336	11/06/2018	12	ENGINEERING	110-13-1301-402010	\$ 19.53
	11/1/2018	119-001904	19-001336	11/06/2018	13	STREETS	110-13-1303-402010	\$ 73.81
	11/1/2018	119-001904	19-001336	11/06/2018	14	CEMETERY	110-13-1304-402010	\$ 18.30
	11/1/2018	119-001904	19-001336	11/06/2018	15	PARKS	110-14-1401-402010	\$ 26.04
	11/1/2018	119-001904	19-001336	11/06/2018	16	GOLF COURSE	110-14-1402-402010	\$ 44.34
	11/1/2018	119-001904	19-001336	11/06/2018	17	CIVIC CENTER	110-14-1404-402010	\$ 53.05
	11/1/2018	119-001904	19-001336	11/06/2018	18	FAMILY REC CNTR	110-14-1405-402010	\$ 100.21
	11/1/2018	119-001904	19-001336	11/06/2018	19	WRF	130-16-1601-402010	\$ 87.45
	11/1/2018	119-001904	19-001336	11/06/2018	20	PUBLIC SERVICES	110-19-1901-402010	\$ 17.68
	11/1/2018	119-001904	19-001336	11/06/2018	21	BLDG INSP	110-19-1902-402010	\$ 19.53
	11/1/2018	119-001904	19-001336	11/06/2018	22	SHOP	110-19-1903-402010	\$ 32.55
	11/1/2018	119-001904	19-001336	11/06/2018	23	SEWER ADMIN	130-16-1108-402010	\$ 9.15
	11/1/2018	119-001904	19-001336	11/06/2018	24	WATER ADMIN	150-33-1108-402010	\$ 9.15
	11/1/2018	119-001904	19-001336	11/06/2018	25	WATER OPS	150-33-3302-402010	\$ 57.36
	11/1/2018	119-001904	19-001336	11/06/2018	26	MUSEUM	110-34-3401-402010	\$ 6.51
	11/1/2018	119-001904	19-001336	11/06/2018	27	PUBLIC HOUSING	250-35-3501-402010	\$ 14.97
	11/1/2018	119-001904	19-001336	11/06/2018	28	PUB HSG MNTC	250-35-3502-402010	\$ 18.30
	11/1/2018	119-001904	19-001336	11/06/2018	29	SECTION 8	295-35-3508-402010	\$ 2.93



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— [VENDOR] 191 : SWEETWATER COUNTY CLERK 1699.93	1822	I19-001732	19-001192	11/06/2018	1	Communities protecting the Green River; 1/3 expenses for Richard Mathey attendance at Seminar in CO	110-11-1101-403303	\$ 159.93
	1825	I19-001733	19-001207	11/06/2018	1	Paintball Park Lease	110-15-1501-404410	\$ 10.00
— [VENDOR] 3434 : SWEETWATER HEIGHTS 1242.00	NOV HAP VASH	I19-001825	19-001324	11/06/2018	1	BOSCH NOV HAP VASH	295-35-3508-404009	\$ 621.00
	NOV HAP VASH	I19-001825	19-001324	11/06/2018	2	BOLING NOV HAP VASH	295-35-3508-404009	\$ 621.00
— [VENDOR] 23597 : SWEETWATER NOW LLC 600.00	2741/2745	I19-001905	19-000545	11/06/2018	1	Advertising Contract for Downtown Rock Springs Events	110-11-1106-405402	\$ 300.00
	2741/2745	I19-001905	19-000545	11/06/2018	2	Advertising agreement	110-11-1106-406140	\$ 300.00
— [VENDOR] 188 : SWEETWATER PLUMBING & HEATING LLC	79000	I19-001906	19-001261	11/06/2018	1	5" plug	110-19-1903-404310	\$ 119.60
— [VENDOR] 21496 : TEGELER & ASSOCIATES 305.00	85, 86	I19-001907	19-001315	11/06/2018	1	Notary Bond for Reyn Belliston	110-15-1501-405202	\$ 50.00
	85, 86	I19-001907	19-001315	11/06/2018	2	Notary Bond for Mike Nielson	110-15-1501-405202	\$ 50.00
	324	I19-001908	19-001349	11/06/2018	1	Employee Bond Insurance	250-35-3501-405201	\$ 205.00
— [VENDOR] 22248 : TEN POINT SALES	22324	I19-001826	19-001258	11/06/2018	1	Camera repair	130-16-1601-406120	\$ 974.40
— [VENDOR] 24611 : TEXAS A&M ENGINEERING EXTENSION SERVICE	FP-9P2631-7	I19-001734	19-001006	11/06/2018	1	Send two fire fighters to Structural Collapse Course. Funded Via 2016 SHSP Grant	110-12-1204-407425	\$ 6,500.00
— [VENDOR] 19611 : THATCHER COMPANY	1453539, 1453540	I19-001735	19-001212	11/06/2018	1	Hypo-Chlorite solution	150-33-3302-406130	\$ 1,593.57
— [VENDOR] 221 : THOMSON REUTERS - WEST PMNT CENTER 1,990.03	839071947	I19-001827	19-001268	11/06/2018	1	Library Plan charges 09/05/2018-10/04/2018. Inv. 839071947.	110-11-1102-403220	\$ 962.03
	839108379-839083241	I19-001909	19-001314	11/06/2018	1	Search Warrant Law Deskbook Volumes 1 & 2	110-12-1201-403220	\$ 620.00
	839108379-839083241	I19-001909	19-001314	11/06/2018	2	Search and Seizure Bulleting	110-12-1201-403220	\$ 408.00
— [VENDOR] 201 : TIRE DEN INC	1-302275	I19-001736	19-001226	11/06/2018	1	Golf- Flat Repair, inv 1-302275	110-14-1402-406120	\$ 16.19
— [VENDOR] 24443 : TOWNCLOUD, INC. 24,075.00	1287	I19-001737	18-001571	11/06/2018	1	Cloud Based Internet Application	110-11-1107-407415	\$ 75.00
	1291	I19-001738	19-001245	11/06/2018	1	TownCloud Subscription Four Users 11/1/2018 - 10/30/2020	110-11-1107-404301	\$ 24,000.00
— [VENDOR] 22434 : TREATMENT COURT OF SWEETWATER COUNTY	FY19 Appropriation	I19-001739	19-001206	11/06/2018	1	FY2019 Budget Appropriation	110-15-1501-407500	\$ 6,000.00
— [VENDOR] 24615 : TRUJILLO, DANNY	NOV HAP	I19-001828	19-001279	11/06/2018	1	BARR NOV HAP	295-35-3508-404010	\$ 94.00
— [VENDOR] 24603 : TUFT & NEEDLE	20182395	I19-001740	19-000856	11/06/2018	1	Mattress for station 2	110-12-1205-406130	\$ 296.25
— [VENDOR] 22746 : TURNKEY PROPERTIES INC. 851.00	NOV HAP	I19-001829	19-001278	11/06/2018	1	ELESPURU NOV HAP	295-35-3508-404010	\$ 557.00
	NOV HAP	I19-001829	19-001278	11/06/2018	2	SHERWOOD NOV HAP	295-35-3508-404010	\$ 294.00
— [VENDOR] 24229 : TYLER TECHNOLOGIES, INC. 16,618.14	045-239776	I19-001741	19-000514	11/06/2018	1	Licensing and implentation of Executime Advanced Scheduling software	110-11-1107-407415	\$ 11,830.00
	045-239779	I19-001742	19-000514	11/06/2018	1	Licensing and implentation of Executime Advanced Scheduling software	110-11-1107-407415	\$ 1,588.14
	045-240260	I19-001743	19-000514	11/06/2018	1	Licensing and Implentation of Executime	110-11-1107-407415	\$ 680.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
	045-241659	119-001830	19-000514	11/06/2018	1	Advanced Scheduling software Licensing and implmentation of Executime Advanced Scheduling software	110-11-1107-407415 \$	1,920.00
	045-242024	119-001831	19-000514	11/06/2018	1	Licensing and implmentation of Executime Advanced Scheduling software	110-11-1107-407415 \$	600.00
— [VENDOR] 22500 : UNITED SITE SERVICES 1931.89	114-7464736	119-001744	19-000643	11/06/2018	1	Yearly portable restroom rental	110-13-1304-404310 \$	197.95
	114-7438421,7438410	119-001832	19-001185	11/06/2018	1	Portable Restroom Service (Century West)	110-14-1401-406130 \$	154.95
	114-7438421,7438410	119-001832	19-001185	11/06/2018	2	Portable Restroom Service (Dog Park)	110-14-1401-406130 \$	126.00
	114-7438421,7438410	119-001832	19-001185	11/06/2018	3	Portable Restroom Service (Blairtown)	110-14-1401-406130 \$	212.00
	114-7467135	119-001910	19-001369	11/06/2018	1	Portable Restroom at Range	110-12-1201-406130 \$	137.95
	114-7438397	119-001911	19-001357	11/06/2018	1	sept port a let	110-14-1402-404310 \$	1,103.04
— [VENDOR] 20380 : UPS 155.43	408, 418, 428	119-001912	19-001309	11/06/2018	1	Shipping Fees	110-12-1201-406101 \$	51.10
	408, 418, 428	119-001912	19-001309	11/06/2018	2	Shipping Fees	110-12-1201-406101 \$	62.62
	408, 418, 428	119-001912	19-001309	11/06/2018	3	Shipping Fees	110-12-1201-406101 \$	41.71
— [VENDOR] 23394 : US AIR CONDITIONING DIST 514.46	3098579	119-001833	19-000248	11/06/2018	1	filters	110-14-1405-406120 \$	483.60
	3098579	119-001833	19-000248	11/06/2018	2	shipping	110-14-1405-406120 \$	30.86
— [VENDOR] 214 : VAUGHN'S PLUMBING	26004	119-001834	19-001301	11/06/2018	1	Furnace Parts	250-35-3502-406120 \$	740.00
— [VENDOR] 623 : VERIZON WIRELESS 4510.59	9816542455	119-001745	19-001240	11/06/2018	1	Animal Control	110-12-1202-405302 \$	118.96
	9816542455	119-001745	19-001240	11/06/2018	2	Cemetery	110-13-1304-405302 \$	97.38
	9816542455	119-001745	19-001240	11/06/2018	3	City Buildings	110-11-1104-405302 \$	36.38
	9816542455	119-001745	19-001240	11/06/2018	4	Civic Center	110-14-1404-405302 \$	227.22
	9816542455	119-001745	19-001240	11/06/2018	5	Engineering	110-13-1301-405302 \$	109.14
	9816542455	119-001745	19-001240	11/06/2018	6	Emergency Mngmt	110-12-1204-405302 \$	36.38
	9816542455	119-001745	19-001240	11/06/2018	7	Fire Department	110-12-1205-405302 \$	154.48
	9816542455	119-001745	19-001240	11/06/2018	8	FRC	110-14-1405-405302 \$	222.95
	9816542455	119-001745	19-001240	11/06/2018	9	Golf	110-14-1402-405302 \$	97.38
	9816542455	119-001745	19-001240	11/06/2018	10	Housing	250-35-3502-405302 \$	97.38
	9816542455	119-001745	19-001240	11/06/2018	11	Parks	110-14-1401-405302 \$	133.76
	9816542455	119-001745	19-001240	11/06/2018	12	Police	110-12-1201-405302 \$	2,611.68
	9816542455	119-001745	19-001240	11/06/2018	13	Public Services	110-19-1901-405302 \$	36.38
	9816542455	119-001745	19-001240	11/06/2018	14	Shop	110-19-1903-405302 \$	32.46
	9816542455	119-001745	19-001240	11/06/2018	15	Streets	110-13-1303-405302 \$	68.84
	9816542455	119-001745	19-001240	11/06/2018	16	Water Ops	150-33-3302-405302 \$	296.06
	9816542455	119-001745	19-001240	11/06/2018	17	WRF	130-16-1601-405302 \$	133.76
— [VENDOR] 24226 : VESCO Beulah	NOV HAP	119-001835	19-001277	11/06/2018	1	MCDONALD NOV HAP	295-35-3508-404010 \$	420.00
— [VENDOR] 24101 : VONAGE BUSINESS 433.46	1727093	119-001836	19-001271	11/06/2018	1	Civic- Telephone Charges 10/25/18	110-14-1404-405301 \$	282.90
	1728419	119-001837	19-001271	11/06/2018	1	Golf Pro Shop- Telephone Charges, 10/25/18	110-14-1402-405301 \$	73.57
	1728416	119-001838	19-001271	11/06/2018	1	URA- Telephone charges 10/25/18	110-11-1106-405301 \$	76.99
— [VENDOR] 24620 : WAKEFIELD & ASSOCIATES, INC.	11677	119-001839	19-001256	11/06/2018	1	Collection Cost- Divas Fashion - Occup Tax	110-11-1103-403120 \$	40.00
— [VENDOR] 553 : WALMART COMMUNITY BRC 3131.17	STMT 10/31/18	119-001913	19-001329	11/06/2018	1	Animal Control- Supplies from Walmart	110-12-1202-406130 \$	1,016.08

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
	STMT 10/31/18	119-001913	19-001329	11/06/2018	2	City Buildings- Supplies from Walmart	110-11-1104-406130	\$ 129.77
	STMT 10/31/18	119-001913	19-001329	11/06/2018	3	Civic Center- Supplies from Walmart	110-14-1404-406130	\$ 141.99
	STMT 10/31/18	119-001913	19-001329	11/06/2018	3	Civic Center- Supplies from Walmart	110-14-1404-406132	\$ 84.00
	STMT 10/31/18	119-001913	19-001329	11/06/2018	4	FRC- Supplies from Walmart	110-14-1405-406120	\$ 223.51
	STMT 10/31/18	119-001913	19-001329	11/06/2018	4	FRC- Supplies from Walmart	110-14-1405-406130	\$ 17.41
	STMT 10/31/18	119-001913	19-001329	11/06/2018	4	FRC- Supplies from Walmart	110-14-1405-406133	\$ 23.60
	STMT 10/31/18	119-001913	19-001329	11/06/2018	5	Fire- Supplies from Walmart	110-12-1205-406113	\$ 94.56
	STMT 10/31/18	119-001913	19-001329	11/06/2018	5	Fire- Supplies from Walmart	110-12-1205-406125	\$ 48.59
	STMT 10/31/18	119-001913	19-001329	11/06/2018	5	Fire- Supplies from Walmart	110-12-1205-406130	\$ 481.74
	STMT 10/31/18	119-001913	19-001329	11/06/2018	6	Housing- Supplies from Walmart	250-35-3501-406001	\$ 94.55
	STMT 10/31/18	119-001913	19-001329	11/06/2018	6	Housing- Supplies from Walmart	250-35-3501-406501	\$ 191.14
	STMT 10/31/18	119-001913	19-001329	11/06/2018	7	Museum- Supplies from Walmart	110-34-3401-406001	\$ 71.80
	STMT 10/31/18	119-001913	19-001329	11/06/2018	8	Police- Supplies from Walmart	110-12-1201-406130	\$ 135.23
	STMT 10/31/18	119-001913	19-001329	11/06/2018	8	Police- Supplies from Walmart	110-12-1201-406131	\$ 236.29
	STMT 10/31/18	119-001913	19-001329	11/06/2018	9	Streets- Supplies from Walmart	110-13-1303-406130	\$ 68.28
	STMT 10/31/18	119-001913	19-001329	11/06/2018	10	URA- Supplies from Walmart	110-11-1106-406130	\$ 24.90
	STMT 10/31/18	119-001913	19-001329	11/06/2018	10	URA- Supplies from Walmart	110-11-1106-406140	\$ 47.73
— [VENDOR] 413 : WAMCO LAB, INC	13705	119-001746	19-001208	11/06/2018	1	Fourth Quarter WET testing	130-16-1601-406130	\$ 2,100.00
— [VENDOR] 22797 : WARE Ted 1142.00	NOV HAP	119-001840	19-001310	11/06/2018	1	DURAN NOV HAP	295-35-3508-404010	\$ 547.00
	NOV HAP	119-001840	19-001310	11/06/2018	2	WELCH NOV HAP	295-35-3508-404010	\$ 595.00
— [VENDOR] 24606 : WARRIOR SPORTS, INC.	1671415	119-001841	19-000895	11/06/2018	1	Hockey sticks, gloves, helmets and bags.	110-14-1405-406133	\$ 5,026.42
— [VENDOR] 21221 : WEBB Regina	RM OCTOBER	119-001842	19-001298	11/06/2018	1	Resident Manager October	250-35-3501-403308	\$ 175.00
— [VENDOR] 23778 : WEED MANAGEMENT SOLUTIONS	Ret/Retainage2018	119-001747	18-003336	11/06/2018	1	Retainage	110-00-0000-206000	\$ 7,107.00
— [VENDOR] 24039 : WHITAKER CONSTRUCTION CO., INC. 203,748.78	Pay App #2	119-001675	19-000106	11/06/2018	1	Blitter Creek Sewer Crossing Project	130-16-1601-508410	\$ 208,973.11
— [VENDOR] 21220 : WILLIAMS Penny	RM OCTOBER	119-001843	19-001297	11/06/2018	1	Resident Manager October	250-35-3501-403308	\$ 175.00
— [VENDOR] 24245 : WILLOW STREET RENTALS 1,036.00	NOV HAP	119-001844	19-001326	11/06/2018	1	WALES-ALLEN NOV HAP	295-35-3508-404010	\$ 548.00
	NOV HAP	119-001844	19-001326	11/06/2018	2	WALKER NOV HAP	295-35-3508-404010	\$ 488.00
— [VENDOR] 22284 : WIRELESS ADVANCED COMM., INC.	2229253	119-001914	19-001320	11/06/2018	1	Replacement LED	110-12-1201-406125	\$ 65.00
— [VENDOR] 19307 : WWQ & PCA	2011-2100A	119-001845	19-001259	11/06/2018	1	Conference registration for Steve and Rick	130-16-1601-403210	\$ 440.00
— [VENDOR] 228 : WYLIE CONSTRUCTION, INC. 13,491.00	Pay App #6	119-001846	18-003757	11/06/2018	1	Bunning Park Rehabilitation Project	110-13-1303-507145	\$ 14,990.00
— [VENDOR] 232 : WYO DEPT TRANSPORTATION	103827	119-001750	13-000003	11/06/2018	1	Move \$\$\$ from PO #13-000004	110-13-1303-507108	\$ 2,658.86
— [VENDOR] 19716 : WYOMING ANALYTICAL LABS	37699R	119-001748	18-000044	11/06/2018	1	Groundwater Testing	150-33-3302-403310	\$ 370.00
— [VENDOR] 22553 : WYOMING ASSOC. OF FIRE MARSHALLS	WAFM MEMBERSHIP	119-001749	19-001125	11/06/2018	1	Membership to Wyoming Association of Fire Marshals	110-12-1205-403220	\$ 35.00



**CITY OF ROCK SPRINGS**  
**October 22, 2018**

EMPLOYEE GARNISHMENTS	Employee deductions	\$	751.67
INTERNAL REVENUE SERVICE	Electronic fund transfer	\$	155,836.62
AXA - EQUITABLE	Employee deferred	\$	137.50
ICMA	Electronic fund transfer	\$	2,941.31
NATIONWIDE INSURANCE	Employee deferred	\$	370.00
WADDELL AND REED	Employee deferred	\$	875.00
WADDELL AND REED	Section 529 Plan	\$	775.00
GREAT WEST RETIREMENT	Employee deferred	\$	8,057.50
GREAT WEST RETIREMENT	Post Tax	\$	225.00
SWEETWATER FEDERAL CREDIT UNION	Employee deductions	\$	3,050.00
FLEXIBLE SPENDING ACCOUNT/BCBS	Employee BCBS flexshare	\$	6,574.16
WYOMING CHILD SUPPORT	Child Support payments	\$	3,695.00
TOTAL CHECKS		\$	183,288.76

# **City of Rock Springs**

Payroll Authorization  
for October 22, 2018

Gross Payroll - \$ 701,602.74



*City Council Agenda*

# *New Business*



TO: City Council Members

FROM: Carl R. Demshar, Jr., Mayor 

DATE: November 6, 2018

RE: Employee Christmas Bonuses 2018

I am requesting the governing body approve employee Christmas bonuses for 2018. The bonuses would be for \$50.00, which is the same value as the gift certificates given in prior years. If approved, the bonus would be added to the gross salaries for all qualified full time and permanent part time employees for the December 7, 2018 payroll.

Thank you for your consideration of this request.





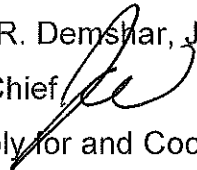
ROCK SPRINGS FIRE DEPARTMENT

Headquarters  
600 College Drive  
Rock Springs, WY 82901  
(307) 352-1475 phone  
(307) 352-1481 fax

October 23, 2018

**MEMO**

To: Honorable Mayor Carl R. Demshar, Jr. and City Councilors

From: Jim Wamsley, Fire Chief 

Subject: Permission to Apply for and Coordinate a Regional Grant

At this time I am writing to ask permission to apply for a grant through the FY 2018 Assistance to Firefighters Grant (AFG) from FEMA for the purpose of purchasing firefighter personal protective equipment and related gear for the Rock Springs Fire Department to comply with current National Fire Protection Association (NFPA) standards.

Your support for this effort is greatly appreciated.

If you have any questions please feel free to contact me.



October 26, 2018

Mayor Demshar and Rock Springs City Council Members:

Lew's Inc. DBA Sands Buddha's Bob's Bar and Liquor Catering requests permission to use our liquor license to cater the following event:

Ciner Mine and Surface Rescue Banquet

Location: Green River, Wyoming Expedition Island Pavilion

Date: Friday, December 14, 2018

Please call with questions.

Thank You

Wing Lew

Lew's Inc

1549 9<sup>th</sup> Street

Rock Springs, Wyoming

82901

[wingsands@yahoo.com](mailto:wingsands@yahoo.com)

307-389-1309

75<sup>00</sup> - cash  
in vault

Chief Pacheco  
for Review  
MC 10/12/18

APPLICATION FOR 24 HR MALT BEVERAGE  
OR LIQUOR CATERING PERMIT

Rock Springs

Permit Time: 5pm - midnight

Name of Event: Luzonich Fundraiser  
Permit Date(s): 11/12/18 to 11/12/18 Times of Event: 5pm to midnight  
No. of Days Permitted: 1 Fee per day: \$75.00 Total Fee: 75.00  
Applicant: Santa Fe Southwest D/B/A: Same  
Contact Person: Chris Scalerhal Phone: ( ) -  
Company Location: 1635 Elk St City: RS State: WY Zip: 82501  
Mailing Address: Same City: State: Zip:  
Business Phone: (307) 362-5427 Email address: santafetrail@live.com  
Location of Event/Sales: Sweetwater Pa Events Complex

Applicants that are receiving anything of value (i.e. money, goods and/or services)  
From any industry representative must answer the following:

As an applicant for a 24 hour malt beverage or catering permit, you are:  
A nonprofit corporation organized under the laws of this state; YES ☐ NO ☒  
Qualified as a tax exempt organization under the Internal Revenue Code: YES ☐ NO ☒  
And have been in continuous operation for not less than two (2) years. YES ☐ NO ☒

FILING AS: ☐ Individual ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP

NOTE: Individual and Partnership filers must be domiciled residents of Wyoming for at least one year and not claimed residence in any other state in the last twelve months.

If a corporation, LLC, or LLP list the full names and residence address of all the officers and directors and of all shareholders owning jointly or severally ten percent (10%) or more of the stock of the corporation, LLC, or LLP. Use back of form if additional space is needed.

For Corp, LLC, LLP Applicants Legal Name	Date of Birth	DO NOT LIST PO BOXES Residence Address St., City, State, Zip	Residence Phone Number	No. of yrs. in Corp. or LLC	% of Stock Held	Have you been convicted of a Felony Violation - YES or NO	Have you been convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages? YES or NO
						Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
						Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
						Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
						Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

By filing this application, I agree to operate in Wyoming under the requirements of W.S.12-4-502 and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for Santa Fe SW Grill (Business Name) that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by an owner, partner, corporate officer, or LLC/LLP member.

#### VERIFICATION OF APPLICATION

(Requires signatures by ALL individuals, ALL Partners, ONW (1) LLC Member, TWO (2) Corporate Officers/Directors, or TWO (2) Club Officers. W.S.12-4-102(b))

Dated this 18 day of October, 2018.

  
Applicant Signature

\_\_\_\_\_  
Applicant Signature

A Temporary Food Permit may be required for your event, by the Department of Agriculture. Please contact the Sweetwater County Health Officer at 333 Broadway, Suite 10, Rock Springs, or call (307) 352-6709 for further information.

\_\_\_\_\_  
Signature of Licensing Authority Official

\_\_\_\_\_  
Date

  
Law Enforcement Review Signature

10/18/18  
Date

Comments: Security Detail was placed.

Malt Beverage/Liquor Catering Permits for events at city facilities are reviewed by the Mayor and may require evidence of security for the event and liquor liability insurance in the amount of \$1,000,000.00 with the city of Rock Springs named as an additional insured.

Security Required? ☐ Yes ☐ No

Liquor Liability Insurance Required? ☐ Yes ☐ No

SANTA FE SOUTHWEST GRILL  
1635 Elk Street  
Rock Springs, Wyoming 82901

October 18, 2018

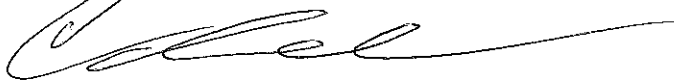
Honorable Mayor Demshar  
Rock Springs City Council Members  
Rock Springs, Wyoming 82901

Re: Liquor Permit for Knezovich Fundraiser

Honorable Mayor Demshar and City Council Members,

The Santa Fe Southwest Grill respectfully requests for a 24 hr Liquor Permit for the Knezovich Fundraiser held in the Sweetwater Events Complex on Monday, November 17, 2018. Chris Soderlund, Jared Gault, Shane Patterson and Cory Gardner will be in charge of security for the event. The hours we will be serving is from 5 pm to midnight.

Thank you.

A handwritten signature in black ink, appearing to read 'Chris Soderlund', with a long, sweeping horizontal line extending to the right.

Chris Soderlund  
General Manager  
307-760-4504



*City Council Agenda*

# *Resolutions*

gm  
10-19-18

**HOUSING RESOLUTION NO. 2018- 164**

**A RESOLUTION AUTHORIZING CARL R. DEMSHAR JR. MAYOR, ACTING IN HIS CAPACITY AS CHAIRMAN OF THE ROCK SPRINGS HOUSING BOARD TO APPROVING A REVISION TO THE AUTHORITY'S FLAT RENT SCHEDULE FOR UNITS IN ITS HUD ASSISTED PUBLIC HOUSING PRORAM.**

**WHEREAS, the Rock Springs Housing Authority maintains a Schedule of Flat Rents for units in its HUD Assisted Public Housing Program; and,**

**WHEREAS, the Rock Springs Housing Authority is required, pursuant to {24 CFR 963.253 (b)}, to annually review flat rents and adjust them if necessary to ensure that flat rents continue to be at or above 80% of the fair market rent set by HUD; and,**

**WHEREAS, the Rock Springs Housing Authority held a Public Hearing on November 6, 2018; and,**

**WHEREAS, the Housing Board has given said Flat Rents careful review and consideration, and it is in the best interest of the City to adopt said policies.**

**NOW, THEREFORE, BE IT RESOLVED BY THE HOUSING BOARD OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING.**

**Section 1. That the attached Flat Rent Schedule, be accepted and approved by the Governing Body, acting in its capacity as the Board for the Housing Authority.**

**PASSED AND APPROVED this 6th day of November 2018.**

\_\_\_\_\_  
**President of the Council/Board**

\_\_\_\_\_  
**Chairman/Mayor**

**Attest:**

\_\_\_\_\_  
**City Clerk**

# 2019 FMR and HAP

	2019 FMR (HUD)	80%	Utility Allowance	Current Flat Rent	New Flat Rent	Increase/ Decrease
1 Bedroom	\$713	\$570	\$0	\$557	\$570	\$13
2 Bedroom	\$849	\$679	\$81	\$602	\$598	-\$4
3 Bedroom	\$1,191	\$953	\$88	\$834	\$865	\$31
4 Bedroom	\$1,491	\$1,193	\$102	\$1,101	\$1,091	-\$10
5 Bedroom	\$1,715	\$1,372	\$118	\$1,266	\$1,254	-\$12



SM  
10-18-18

RESOLUTION NO. 2018-165

A RESOLUTION AUTHORIZING AND DIRECTING CARL R. DEMSHAR, JR., MAYOR, ACTING IN HIS CAPACITY AS CHAIRMAN OF THE HOUSING BOARD TO ACCEPT A BID OF \$35,224.00 FROM TEGELER AND ASSOCIATES, P.O. BOX 1107, ROCK SPRINGS, WY 82902, FOR FIRE AND EXTENDED COVERAGE AND BOILER AND MACHINERY COVERAGE FOR THE ROCK SPRINGS HOUSING AUTHORITY'S PUBLIC HOUSING PROGRAM.

WHEREAS, the Rock Springs Housing Authority advertised for bids for Fire and Extended Coverage and Boiler and Machinery Coverage for its Public Housing Program and the premium bid from Tegeler and Associates was the successful bid; and,

WHEREAS, it is considered in the best interest of said City of Rock Springs to accept the bid from Tegeler and Associates for Fire and Extended Coverage and Boiler and Machinery Coverage for the Rock Springs Housing Authority's Public Housing Program.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the Mayor, acting in his capacity as Chairman of the Housing Board and the City Council, acting in its capacity as the Housing Board is hereby authorized, empowered and directed to accept a bid for Fire and Extended Coverage and Boiler and Machinery Coverage for the Rock Springs Housing Authority's Public Housing Program be, and it is hereby awarded to Tegeler and Associates in the amount of \$35,224.00.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor/Chairman of the Board

Attest:

\_\_\_\_\_  
City Clerk

DUPLICATE

Rock Springs Housing Authority

BID RECAP FORM

	Annual Net Premium
Fire and Extended Coverage (ALL RISK)	\$ <u>30,631.00</u>
Boiler and Machinery Coverage	\$ <u>Included in above premium</u>
GENERAL LIABILITY INSURANCE	\$ <u>4,028.00</u>
Wyoming Employers Liability	\$ <u>Included in GL premium</u>
Hired and Non-Owned Auto Liability	\$ <u>235.00</u>
CYBER LIABILITY/DATA DEFENDER	\$ <u>330.00</u>
Total Bid Proposal	\$ <u>35,224.00**</u>

Tegeler and Associates  
PO Box 1107  
Rock Springs, WY 82802  
Name of Firm

  
Signature

9-19-18  
Date

\*\* \$35,224.00 total quote is for the \$1,000 Property Deductible.

OPTIONAL QUOTE FOR \$5,000 Property Deductible - total quote - \$31,302.00

SCHEDULED PREMIUMS FOR \$5,000-Ded. OPTION

Fire/Property - All Risk	- \$26,709.00
Boiler	- Included
General Liability	- \$ 4,028.00
Employers Liab.	- Included
Hired/Non-owned Auto	- \$ 235.00
Cyber Liab.	- \$ 330.00
	<u>\$31,302.00</u>

## PROPOSAL FOR COMPREHENSIVE GENERAL LIABILITY INSURANCE

We hereby propose to provide Comprehensive General Liability Insurance for a one year term with limits of \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate, covering the Rock Springs Housing Authority.

<u>Gross Premium</u>	<u>Estimated Dividend</u>	<u>Net Premium</u>
<b>\$4,593.00</b>	(Premium includes General Liability; Non-owned & Hired Auto Liability; Hired Physical Damage Coverage; Employers Liability; GL - \$1,000,000/\$2,000,000 Hired & Non-owned Auto - \$1,000,000 Employers Liability - \$1,000,000/\$1,000,000/\$1,000,000 Data Defender/Cybler Liability Included)	
(see below)		
The policy will be written.		

1. With a Mistake in Location Clause as follows: "It is hereby understood and agreed that the coverage afforded by this policy shall not be invalidated or affected by any mistake in the descriptions of premises, or otherwise mentioned in this policy".
2. Providing 60 days written notice prior to cancellation by the company.
3. With the following endorsement: "It is agreed that the company shall not contend, in the event of any claim, that the named insured is not liable by virtue of the fact that it is a governmental instrumentality or public body.
4. Loss Reports. "The company agrees, on a semi-annual basis and 120 days prior to expiration, to provide the named insured the prior three years loss runs (if carrier/agent provided coverage during that time) showing the status of each loss incurred during the policy term. The loss run shall include, as a minimum: Date of loss, location, type of loss, amount paid, amount held in reserve and if the loss has been closed without payment. The loss runs shall continue for the period of 24 months after expiration of the policy."
5. Tort Claims. All rates or premiums quoted should take into consideration any extension of tort or sovereign immunity granted to Housing Authority's in the State of Wyoming. The insurance company is prohibited from defending any tort claim on the grounds of immunity of the Public Housing Authority from suit.

Enclose a statement of 10-year dividend payment record.

### QUALIFYING STATEMENT

WE, the under signed participants in this bid, are collectively authorized to issue or solicit Insurance and fulfill the legal requirements for operating in this state, hereby attest that we have reviewed the specifications and concur with this bid.

The current rating by A.M. Best and Company is A+XV.

The current rating by Demotech, Inc. is \_\_\_\_\_.

This coverage will be placed with the Cincinnati Insurance Company

Submitted by: Tegeler & Associates

\$4,028.00 - General Liability  
\$ Incl. - Employers Liability 12  
\$ 235.00 - Non-owned & Hired Auto Liability  
\$ 330.00 - Cyber Liability  
\$ 500.00 - TOTAL

BID SHEET REAL AND PERSONAL  
PROPERTY INSURANCE

We will provide Blanket Replacement Cost Property Insurance on all properties owned by the Rock Springs Housing Authority under the Public Housing Program in accordance with all specifications and requirements outlined in the Invitation for Bid.

RATES AND PREMIUMS

<u>Blanket Replacement Cost Limit</u>	<u>Composite Rate per \$1000.00 of Replacement Cost</u>	<u>Annual Premium</u>
\$ <u>10,699,300.</u>	x \$ <u>Incl.</u>	= \$ <u>30,631.00</u>

TOTAL PREMIUM BASE BID BASIC PROPERTY COVERAGE

1. Total annual premium	\$ <u>30,631.00</u>
2. Less estimated dividend, if any	\$ <u>-</u>
3. Net Premium	\$ <u>30,631.00</u>

NOTE: The annual premium is based on a \$ 1,000.00 deductible per occurrence. (Use separate bid sheet for each deductible.) Attached is a copy of the coverage which lists the perils insured against. (ATTACH A SEPARATE BID FORM SHEET FOR EACH DEDUCTIBLE).

TOTAL PREMIUM ALTERNATE BID FOR ALL RISK INSURANCE

Alternate Bid #1 for ALL RISK INSURANCE

ABOVE QUOTE IS ALL RISK  
SPECIAL FORM/REPLACEMENT COST  
\$ \$1,000 DEDUCTIBLE

Alternate Bid #2 for ALL RISK INSURANCE

\$ SEE BID RECAP FORM  
FOR OPTIONAL \$5,000 DEDUCTIBLE  
PROPERTY QUOTE

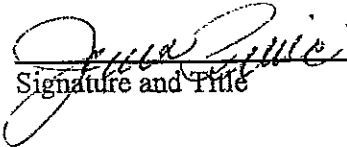
QUALIFYING STATEMENT

We, the undersigned participants in this bid, are collectively authorized to issue or solicit insurance and fulfill the legal requirements for operating in this state, hereby attest that we have reviewed the specifications and concur with this bid.

The current rating by A.M. Best and Company is A+XV.

The current rating by Demotech, Inc. is \_\_\_\_\_ (if known)

Tegeler & Associates  
Firm Name Tegeler and Associates  
PO Box 1107  
Rock Springs, WY 82902

  
Signature and Title

(4) BID SHEET FORMAT - BOILER

(a) Introduction. We will provide \$100,000.00 Blanket Replacement Cost Boiler Coverage on all objects and equipment scheduled in the Invitation for Bid for the Rock Springs Housing Authority and in accordance with all specifications and requirements outlined in the Invitation for Bid.

(b) Rates and Premiums.

(i)	Blanket Replacement <u>Cost Limit</u>	Annual <u>Premium</u>
	\$ <u>10,699,300.00</u>	\$ <u>INCLUDED IN PROPERTY PACKAGE PREMIUM</u>
(ii)	Total Premium Bid for Boiler Coverage	
(1)	Total annual premium	\$ <u>INCLUDED IN PROPERTY PACKAGE PREMIUM</u>
(2)	Surplus Lines Tax/Fees	\$ _____
(3)	Less estimated dividend, if any	\$ _____

NOTE: Total annual premium is based on a \$1,000 deductible per accident.

(c) Qualifying Statement

We, the undersigned participants in this bid, are collectively authorized to issue or solicit insurance and fulfill the legal requirements for operating in this state, hereby attest that we have reviewed the specifications and concur with this bid.

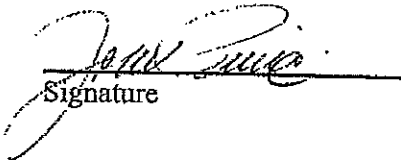
The current rating by A.M. Best Company is A+XV.

The current rating by Demotech, Inc. is \_\_\_\_\_.

Tegeler & Associates

Name of Firm

Tegeler and Associates  
PO Box 1107  
Rock Springs, WY 82902

  
Signature

10/29/18

RESOLUTION NO. 2018-166

A RESOLUTION ACCEPTING AND APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ROCK SPRINGS, THE CITY OF GREEN RIVER, AND SWEETWATER COUNTY, WYOMING, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID MEMORANDUM OF UNDERSTANDING ON BEHALF OF SAID CITY.

WHEREAS, the City of Rock Springs, the City of Green River and Sweetwater County, Wyoming jointly desire to enter into a Memorandum of Understanding to develop a Sweetwater County Industrial Development Plan for the purpose of recruiting industry and developing infrastructure that leads to economic growth and community stability; and,

WHEREAS, the Governing Body of the City of Rock Springs has said Memorandum of Understanding before it and has given it careful consideration and review.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the Memorandum of Understanding between the City of Rock Springs, the City of Green River and Sweetwater County, Wyoming, attached hereto and by this reference made a part hereof, be and it is hereby accepted and approved by the Governing Body of said City.

Section 2. That the Mayor of the City of Rock Springs, be, and he is hereby authorized, empowered and directed to execute said Memorandum of Understanding on behalf of said City; and that the City Clerk of said City, be, and he is hereby, authorized and directed to attest to said Memorandum of Understanding, and to attach to each duplicate original of said Memorandum of Understanding a certified copy of this Resolution.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

# **SWEETWATER COUNTY INDUSTRIAL DEVELOPMENT PLAN PROJECT**

## **MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF GREEN RIVER, THE CITY OF ROCK SPRINGS AND SWEETWATER COUNTY**

**WHEREAS**, the Governing Bodies of Sweetwater County, the City of Green River and the City of Rock Springs equally desire to develop a Sweetwater County Industrial Development Plan for the purpose of recruiting industry and developing infrastructure that leads to economic growth and community stability; and

**WHEREAS**, the specific goal of this Plan is to develop an expansive industrial zone that will lead to economic development in the Airport-Middle Baxter Road area; and measures of success of this project will be an implementation plan consisting of (1) a detailed market analysis that identifies the industries to recruit; and (2) a strategy for infrastructure development; and

**WHEREAS**, Sweetwater County intends on sponsoring and submitting a Business Ready Community Planning Grant Application for a maximum award of \$50,000.00 (Fifty Thousand Dollars) to the Wyoming Business Council to assist in financing the Sweetwater County Industrial Development Plan Project; and

**WHEREAS**, the Business Ready Community Grant Program requires that certain criteria be met, including a 25 percent cash match as described in the Wyoming Business Council's Rules governing the program; and

**WHEREAS**, the local portion of the cost of the project is comprised of: (1) the required grant match, and (2) any expenses in excess of the grant award and grant match; and

**WHEREAS**, the City of Green River and the City of Rock Springs wish to join Sweetwater County by contributing an equal share of the local portion of the cost of the project; and

**NOW, THEREFORE, THE GOVERNING BODIES OF SWEETWATER COUNTY, THE CITY OF GREEN RIVER, AND THE CITY OF ROCK SPRINGS** agree to the following terms:

1. Sweetwater County shall sponsor and oversee a Business Ready Community Planning Grant Application for the Sweetwater County Industrial Development Plan Project.
2. As sponsor of the proposed Project, Sweetwater County shall prepare and advertise a Request for Proposals (RFP) to solicit proposals from firms interested in developing the Plan.
3. The respective Governing Bodies of Sweetwater County, the City of Green River and the City of Rock Springs shall appoint a representative to the Selection Committee to review the proposal(s) and collectively make a recommendation to the

Sweetwater County Board of County Commissioners for award of professional services for the Sweetwater County Industrial Development Plan Project.

4. Sweetwater County, the City of Green River and the City of Rock Springs shall each contribute a maximum of \$33,333.00 (Thirty-Three Thousand Three Hundred Thirty-Three Dollars) for the local portion of the cost of the Project which is based on information received about other studies conducted for similar projects.
5. In the event the local portion of the cost of the Project may exceed \$33,333.00 (Thirty-Three Thousand Three Hundred Thirty-Three Dollars) for each party, the representatives from the Selection Committee shall discuss with their respective Governing Bodies the need for additional funding prior to making a recommendation for award of the Sweetwater County Industrial Development Plan Project.
6. Following award and implementation of the Project, the City of Green River and the City of Rock Springs will pay Sweetwater County their local portion of the cost of the project following receipt of detailed invoices from Sweetwater County.

This Memorandum of Understanding shall become effective beginning on the date the last party executes this Memorandum of Understanding and terminates when the terms of the Business Ready Community Planning Grant are fulfilled.

**SWEETWATER COUNTY**

\_\_\_\_\_  
Reid O. West, Chairman  
Sweetwater County Commission

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Steven Dale Davis  
Sweetwater County Clerk

\_\_\_\_\_  
Date

**SWEETWATER COUNTY ATTORNEY'S OFFICE APPROVAL AS TO FORM**

\_\_\_\_\_  
James P. Schermetzler  
Deputy County and Prosecuting Attorney

\_\_\_\_\_  
Date



**CITY OF GREEN RIVER**

\_\_\_\_\_  
Pete Rust, Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Chris Meats  
Green River Clerk

\_\_\_\_\_  
Date

**CITY OF ROCK SPRINGS**

\_\_\_\_\_  
Carl Demshar, Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Matt McBurnett  
Rock Springs Clerk

\_\_\_\_\_  
Date

10/2/18

RESOLUTION NO. 2018- 167

A RESOLUTION ACCEPTING AND APPROVING A QUOTE FROM MEGGITT TRAINING SYSTEMS, INC., AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING AND MATTHEW L. MCBURNETT AS THE CITY CLERK OF THE CITY OF ROCK SPRINGS TO APPROVE SAID QUOTE ON BEHALF OF SAID CITY.

WHEREAS, the Governing Body of the City of Rock Springs has been given a quote by Meggitt Training Systems, Inc. for upgrades to be done to the four-lane indoor shooting range at the Rock Springs Police Department in the amount of \$72,849.81; and,

WHEREAS, said Quote from Meggitt Training Systems, Inc. is valid for 45 days for the products and services listed as set forth in the Quote, attached hereto and by this reference specifically made a part hereof; and,

WHEREAS, the Governing Body of the City has said Quote before it and have given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the Quote from Meggitt Training Systems, Inc., attached hereto and by this reference made a part hereof, are hereby accepted and approved by the Governing Body of the City of Rock Springs, Wyoming.

Section 2. That the Mayor of the City of Rock Springs, be, and he is hereby authorized, empowered and directed to execute said Quote on behalf of said City; and that the City Clerk of said City, be, and he is hereby, authorized and directed to attest to said Quote, and to attach to each duplicate original of said Quote a certified copy of this Resolution.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



**City of Rock Springs**  
Police Department  
221 C Street  
Rock Springs, WY 82901

Phone 307-352-1581  
Fax 307-352-1580

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October 31, 2018

To: Honorable Mayor Carl Demshar and Members of the Council  
From: Chief Dwane J. Pacheco  
Re: Indoor Range Improvement

Mayor Demshar & Members of the Council:

The police department has a 4 lane indoor firing range for small arms which is currently non-functional. The range has been in use since the building's construction and has been upgraded in hardware and software one time in approximately 2001. The funds for this were approved in the 2018-2019 fiscal year budget.

As the equipment continued to age, the firearms staff had strived to keep it functional using donated parts from the Wyoming Law Enforcement Academy after they closed their indoor range in approximately 2012. Most of the current parts are no longer manufactured.

Attached you will find two quotes which were obtained to upgrade the range. One quote is from Meggitt Training Systems for \$72,849.81. The additional quote was from Shooting Range Industries for \$997,747.10 which included the addition of rifle ready lanes and MILO system. Just to upgrade the four lanes would be \$172,271.09.

I would recommend selecting Meggitt Training Systems for the upgrade and repairs.

I appreciate your time and consideration in this matter.

Respectfully,

Chief Dwane J. Pacheco

Attachments

## Robinson, Clark

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**From:** Hall, Anthony  
**Sent:** Tuesday, September 04, 2018 9:18 AM  
**To:** Pacheco, Dwane; Robinson, Clark; Keslar, Matt  
**Cc:** Register, Mathew  
**Subject:** Indoor Range Improvement Quotes  
**Attachments:** MTS18USL4090 - Rock Springs PD (Tgt Upg)\_30Aug2018.pdf; XWT-GEN4\_Wireless\_Target\_Carrier.pdf; Rock Springs Mike Approved.pdf

To: Chief Pacheco via chain of command  
Subject: Indoor Shooting Range Quotes  
Date: September 4<sup>th</sup>, 2018

I have attached the two quotes that I was able to obtain to upgrade the indoor shooting range.

### Quote #1:

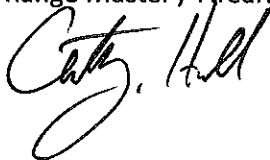
The first quote is from Meggitt Training Systems. The quote was reduced from their previous quote. The quote is with the newest XWT Gen 4 target carrier system. The quote is **\$70,372.03** they also offer a Rubber curtain cover that is placed over the bullet trap to prevent ricochet thus reducing possible injuries for an additional **\$2,477.78** installed.

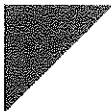
### Quote #2:

The second quote is from Shooting Range Industries. The quote includes 2 rifle ready lanes and a MILO range option which increased the price quite a bit. The total quote from Shooting range Industries was **\$997,747.10**. The quote for just the 4 lanes minus the rifle ready lanes and MILO system is **\$172,271.09**.

The indoor range is in need of both updating and repairs. The Meggitt system is offered at a substantially lower cost and there is a representative for the system in Idaho so any troubleshooting or repairs could be done with minor cost to the Police Department. The bullet blanket is also a must as we have had one injury in the past due to bullet ricochet. My recommendation is that we go with the Meggitt Training Systems option with the rubber bullet curtain.

Respectfully,  
Corporal Tony Hall  
Range Master / Firearms Instructor





# MEGGITT

August 30, 2018

Rock Springs Police Department  
Attn: Mr. Anthony Hall  
220 C Street  
Rock Springs, WY 82901  
307-371-1494  
[anthony\\_hall@rswy.net](mailto:anthony_hall@rswy.net)

MTSI Offer No.: **MTS18USL4090**  
Re: Target System  
Offer Type: Open Market

Dear Mr. Hall,

Meggitt Training Systems, Inc. (MTSI) is pleased to offer a fixed price of **\$70,372.03** (Seventy Thousand, Three Hundred and Seventy-Two US Dollars and Three Cents) for the products and services listed herein, furnished, and delivered CPT jobsite (Rock Springs, WY) in accordance with Incoterms® 2010. In addition to the offer price, the Buyer will be responsible for all Federal, State, and Local Taxes, Licenses, Permits, Bonds and Fees applicable to the sale. This offer is valid for 45 days.

Payment Terms are as defined in the Terms & Conditions Section of this quotation.

Delivery is typically 90-120 days after receipt and acceptance of order and upon return and approval of MTSI Submittal Drawings, whichever occurs last. This offer will be attached to and made part of any forthcoming purchase order. Indication of acceptance shall be by authorized signature in the space provided below. Please also enter the total purchase price, to include any purchased options, if applicable.

Should you have any questions or require additional information, please feel free to contact me. I am personally dedicated to this proposal effort.

Best Regards,

**Elton Steele**  
NW LE Sales Representative  
Meggitt Training Systems, Inc.  
Tel: 612.710.3031  
[elton.steele@meggitt.com](mailto:elton.steele@meggitt.com)

Prepared by:  
Melissa Boltz  
Proposal Manager  
Meggitt Training Systems, Inc.

<b>Accepted for:</b> (Company)	<b>Total Purchase Price:</b> (Include Options where applicable)
<b>Authorized Signature:</b>	<b>Title:</b>
<b>Print Name:</b>	<b>Date:</b>

Meggitt Training Systems Inc.  
296 Brogdon Road, Suwanee, Georgia 30024  
MTSI Ref. Number: MTS18USL4090

Page 1 of 7

(Marketing License: Not Required)

Tel: +1 678 288 1090  
Fax: +1 678 288 1515  
[www.meggitttrainingsystems.com](http://www.meggitttrainingsystems.com)

Use or Disclosure: Any and all information and data contained herein is the property of Meggitt Training Systems, Inc. (MTSI); and shall not for any reason, whether tangible or intangible, be disclosed, duplicated, or used, in whole or in part, for any reason other than to evaluate this proposal. If, however, a contract is awarded to MTSI as a result of, or in connection with, the submission of this proposal, the recipient (Buyer) shall have the right to duplicate, use, or disclose the information and data contained herein to the extent provided in the resulting contract. These restrictions do not limit Buyer's right to use information or if it is obtained from another, legitimate source without restriction.

Destination Control Statement: The enclosed document contains Technical Data that is subject to the Export Administration Regulations. Diversion contrary to U.S. Law is prohibited.

## Base Offer

All products and services offered herein are GSA or Open Market (OPN-MKT) Items as specified.

GSA / OPN-MKT	Part No.	Description	Quantity	Unit
OPN-MKT	XWT-75 GEN4 w/ RMCS2	Generation 4, Random Turning, self-propelled 360 degree Target System. Includes 75' of track, enhanced ICUs and down range crossmembers.	4	EA
OPN-MKT	DEMO	Demo & Clean-up of old CBN target system. <b>Note:</b> Please provide MTSI with your Federal EPA Identification/USEPA Number upon placement of order.	1	LOT
OPN-MKT	SPPT-Full	Complete Unload, Installation, and Training *Prevailing Wage Rates Not Included	1	LOT
OPN-MKT	MANUALS	Operations and Maintenance Manuals	1	LOT
OPN-MKT	WRTY	12-Month Warranty	1	LOT
OPN-MKT	FRT-CPT	Freight & Delivery shall be CPT Jobsite (Rock Springs, WY) in accordance with Incoterms® 2010.	1	LOT
<b>Total Base Offer Price</b>			<b>\$70,372.03</b>	

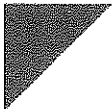
## Options

- All MTSI options include any additional Freight and Full Installation necessary.
- Option pricing is contingent upon being purchased at the same time as the base offer.

☐ **Option 1: Gum Rubber Curtain**

*-Please check the Option box, if you wish to purchase this option.*

GSA / OPN-MKT	Part No.	Description	Quantity	Unit
OPN-MKT	922421-156	GranTrap™- Rubber Curtain Cover (8' & 9' Models)	5	EA
<b>Option 1 Total Price</b> <i>In addition to the Total Base Offer Price</i>			<b>\$2,477.78</b>	



## Important Notes & Assumptions

1. Full Install: Pricing assumes the MTSI Field Service Technician (FST) and labor crew will be onsite over one (1) continuous. All site preparation work must be done prior to the FST's arrival. If additional trips are required due to issues beyond MTSI's control, additional charges will be assessed in the form of a change order.
2. Buyer to verify the ceiling structure within the range is capable of supporting the new range equipment and containing any errant type secondary bullet impacts.
3. All conduit, A.C. wiring, A.C. Electrical Connections, lighting, and any duct work is specifically excluded from this proposal and MTSI scope of work. If conflict with HVAC, Plumbing or Electrical equipment occurs, it will be the owner's/contractor's responsibility to resolve issues in a timely manner. Any delays from these will not extend Tech Assist time and may require a change order for additional Tech Time. Please remember that MTSI wants you to have a successful installation in a safe and timely manner.
4. MTSI FST will provide training on installed systems after installation is complete. FST will perform a QC walk and final acceptance with the owner/contractor.
5. Any / all trademarks mentioned herein are the properties of their respective owners.
6. If MTSI is not authorized by the customer to commence work on the Project within 45 days from the date of the Contract and subject to the economic conditions of metals, MTSI shall be entitled to adjust its prices to account for increased costs to MTSI as a result of said delay.
7. Eyes and Ears Package provided will be the MTSI standard commercial off the shelf (COTS) package. Please check with your MTSI Sales Representative for specific details on features included.



## Terms & Conditions

These Terms and Conditions will be part of any contract, purchase order or signed offer that Meggitt Training Systems, Inc. enters into with you, your department or company.

Meggitt Training Systems, Inc.'s Terms and Conditions are not limited to those provided herein. The MTSI Standard Terms and Conditions [MTSI-dom-001rev4-9-11-2015] incorporated by reference herein and the enclosed offer shall apply and take precedence over all other project documents. Any earlier offer along with those terms and conditions are immediately null and void. Any subsequent purchase order will be subject to Meggitt's Standard Terms & Conditions which can be provided upon request. Please contact [MTSContracts@Meggitt.com](mailto:MTSContracts@Meggitt.com) to request a copy.

### Limitation of Liability:

Nothing in this contract shall exclude or limit the Supplier's liability for death or personal injury caused by the Supplier's negligence or for fraudulent misrepresentation or for any liability that cannot legally be excluded or limited.

EXCEPT AS STATED ABOVE, THE TOTAL AGGREGATE LIABILITY OF THE SUPPLIER ARISING OUT OF OR IN CONNECTION WITH THE PERFORMANCE OF THE CONTRACT, WHETHER FOR NEGLIGENCE OR OTHERWISE, SHALL IN NO EVENT EXCEED 20% OF THE TOTAL CONTRACT VALUE

IN NO EVENT SHALL THE SUPPLIER BE LIABLE FOR LOSS OF PROFIT, LOSS OF USE, LOSS OF BUSINESS, LOSS OF REVENUE OR FOR ANY INCIDENTAL, SPECIAL, INDIRECT, CONSEQUENTIAL LOSS OR DAMAGES, OR PUNITIVE OR EXEMPLARY DAMAGES, HOWSOEVER CAUSED.

These clauses set out the entire liability of the Supplier (including any liability for the acts or omissions of its sub-contractors) in respect of any breach of this contract or orders placed under it and any representation, statement or tortuous act or omission including negligence arising under or in connection with the contract. All warranties, conditions and other terms implied by statute or common law are, to the fullest extent permitted by law, excluded from the contract."

### Force Majeure:

Neither party shall be in default of its obligations under this Agreement by reason of delay or failure to perform if such delay or failure arises out of causes beyond the reasonable control and without the fault or negligence of the party including, but not restricted to, acts of God, acts of governments, fires, floods, epidemics, quarantine restrictions, terrorism, war, labor unrest and unusually severe weather ("Excusable Delay").

The party experiencing the Excusable Delay shall give prompt written notice to the other party upon such party becoming aware of any circumstance or event which may reasonably be anticipated to cause or constitute an Excusable Delay as described herein. Such notice shall contain a description of the delay and of the affected portion of the Work. In the event that MTSI is the party experiencing the Excusable Delay, MTSI, in its discretion, may delay delivery, cancel delivery, make price adjustments and/or allocate delivery among customers as necessary due to such unexpected event and during the period of such Excusable Delay. If the Excusable Delay continues for a period of 30 days, the party not experiencing the Excusable Delay may terminate this Agreement with no cost or liabilities accruing to either party."

Meggitt Training Systems, Inc.'s pricing excludes the following items unless specifically included as a line item at the end of this paragraph.

- A. Line voltage electrical, connections, line or control conduits (empty or full), electrical boxes, receptacles, target or general lights and any other devices generally considered for high voltage.
- B. All temp utilities for construction (including adequate lighting and 115v power for hand-tools) are the responsibility of the owner/contractor.
- C. Bridging, structural supports or any other material that is required as support for MTSI's baffle, safety ceiling, or target systems. Load points to be verified by owner/contractor to support MTSI equipment.
- D. All coordination for baffle, safety ceiling, and bullet trap (and the associated hanging provisions) is the responsibility of the owner/contractor. Meggitt Training Systems, Inc. will provide accurate submittal drawings for this purpose.
- E. **Unloading and/or moving/placement of MTSI's equipment into the range area.**
- F. Removal / disposal of existing equipment.
- G. Removal / disposal of lead or other hazardous waste.
- H. Relocation of existing piping, ventilation ducts, electrical conduit, etc.
- I. Any customer requested special shipping or marking/labeling requirements and any related costs.
- J. Specialty anchors or seismic type hanging devices.
- K. Concrete pads, core cuts and/or masonry patching.

Items listed above that are specifically included with this offer: **E.**

MTSI will not be responsible for payment of the following statutory items unless specifically included as a line item at the end of this paragraph:

- |            |                       |                  |
|------------|-----------------------|------------------|
| A. Taxes   | D. Bonds              | G. Other Charges |
| B. Permits | E. Licenses           |                  |
| C. Fees    | F. Additional Insured |                  |

Statutory items listed above that are specifically included with this offer: **NONE**

**IMPORTANT NOTE:** MTSI is responsible for collecting sales tax in the following states: CA, CT, FL, MN, GA, IL, KY, VA, NJ, SD, and WA. If work is to be performed in any of these states under a Purchase order issued as a result of this proposal, any applicable sales tax will be added to the final invoice. If your organization is federal or state tax exempt, provide a copy of the tax exemption certificate. Otherwise, please include the sales tax value on any resulting purchase order.

MTSI does not claim, assert or guarantee in any way that purchased equipment is compliant with all federal, state, county, city or local "trade" or "building" codes. The owner is responsible for compliance with all local jurisdictions and codes.

MTSI is a non-union manufacturer. MTSI will provide prevailing wages (Davis-Bacon) or pay for union workers only if specifically included as a line item below:

**Not Applicable – Prevailing Wage Rates not Included**

The payment amount included in the attached offer shall be payable to Meggitt Training Systems, Inc. as follows:

- Payment Terms are 25% with placement of order and signed quotation, 25% with returned approved MTSI submittal drawings, and the remaining 50% of the balance is due ten (10) working days before the scheduled ship date. Delay in payment will invalidate the quoted delivery date. Any deviation must be mutually agreed upon in writing.

This (Proposal/Submittal/Document) contains proprietary information and is submitted for evaluation purposes, and shall not be disclosed, duplicated or reproduced, in whole or in part, without prior written consent of an authorized representative of Meggitt Training Systems, Inc.

All drawings, specifications and other design documents prepared by Meggitt Training Systems, Inc. and its consultants in connection with the Project are the property of Meggitt Training Systems, Inc. Meggitt Training Systems, Inc. shall retain all common law, statutory and other rights, including all copyrights, related to said design documents. The General Contractor shall not use the design documents on other projects without the specific written consent of Meggitt Training Systems, Inc.

Note 1: MTSI reserves the right to make modifications in the design of its products without prior notification.

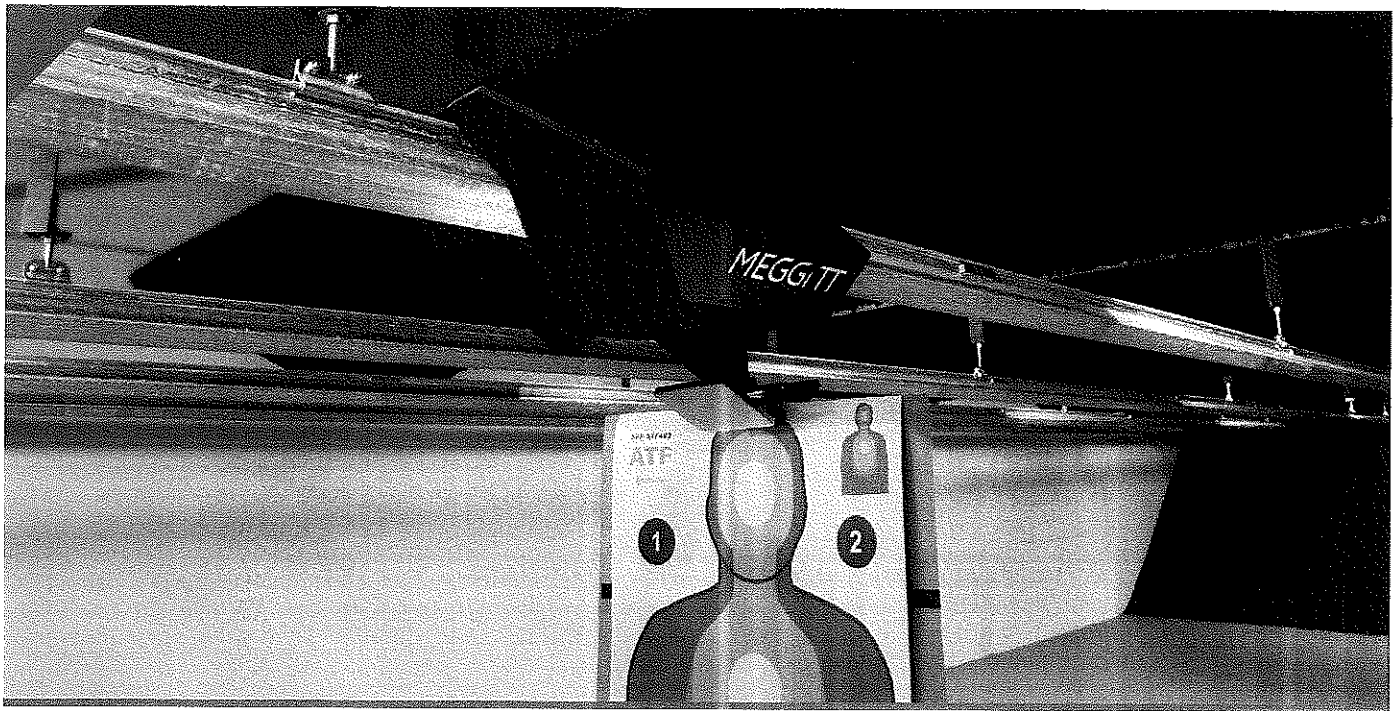
Note 2: If the Seller is awarded the contract/purchase order by the Buyer, the Seller presumes that the buying agency has followed all required competition justification.

**Please submit signed proposal by email, fax, or mail to:**

<b>Email:</b> <a href="mailto:MTSContracts@Meggitt.com">MTSContracts@Meggitt.com</a>	<b>Fax:</b> 678.288.1515 Attn: Contracts Dept.	<b>Mail:</b> Meggitt Training Systems, Inc. Attn: Contracts Dept. 296 Brogdon Road Suwanee, GA 30024-8615
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**Record of Changes**

Revision No.	Date	Description



## XWT GEN4 WIRELESS TARGET CARRIER

Meggitt Training Systems offers the Next Generation Wireless Target System (XWT) GEN4 to meet the need for efficient, reliable and user-friendly training systems.

The XWT was the industry's first wireless, 360° turning target retrieval system, and advancements to the carrier continue. The XWT GEN4 uses a Lithium Ion battery with a positive locking battery connection and ergonomic battery placement/replacement, providing a 50% increase in battery capacity. The new charging/docking system improves contact design for faster and more reliable charging. That means more time using the XWT GEN4 on your range, and less time charging it.

Programmable distraction lighting now integrates red, blue and white LED target lighting with four times the brightness of previous models. The chassis features a new side cover design for wheel overhead protection and the prevention of brass drivetrain damage. The anti-static wheels eliminate the need for grounding hardware and reduces ESD challenges.

Meggitt's XWT GEN4 provides a host of advantages over other carriers on the market:

- Moves along a rail system, powered by an internal direct drive, dual motor system, with anti-static wheels for quieter, smoother operation
- Unique closed track design provides smooth target transportation
- Does not collect lead fragments, casings and other debris
- No drive cables or pulleys to break or replace
- No bulky and noisy drive motors above the shooters head
- No track mounted power feed rails or wires to be impacted and damaged
- Less susceptible to debris in tracks, and reduced need to clean or interfere with target operation
- Speed control options provide "Advance / Retreat" training exercises
- Easily programmable through a wireless controller, allowing uncomplicated intuitive screen operation
- Targets are locally controlled using the Lane Controller (LC) or from a control room area using the Primary Master Control Computer
- Programmable maneuvers and scenarios for skill set development and effective training
- Basic and advanced user interfaces support the operator's preferred courses of fire, whether basic qualifications or more advanced reactive and decision making shooting exercises
- Includes 3/8" AR500 Front Armor Plate Prow

The XWT GEN4 is the next level of innovative range products available from Meggitt Training Systems. The quiet, smooth, low maintenance wireless carrier is easily operated and programmable, essential for successful training and usability.



**SHOOTING RANGE  
INDUSTRIES LLC**  
RANGE DESIGN RANGE EQUIPMENT MODULAR RANGES



3885 Rockbottom Street  
North Las Vegas, NV 89030

Stein Johnsen stein@shootingrangeilc.com

**Rock Springs, WY Police Dept  
4 Lane "Tactical" 120' w/Control Room  
SRI QUOTE # 18SJ0828-02**

Rock Springs, WY Police Dept  
4 Lane "Tactical" 120' w/Control Room  
221 L St  
Rock Springs, WY 82901  
Phone: 307-371-1494  
Email: anthony\_hall@rswy.net

DATE: 8/29/2018

Qty	Category	Product No.	Unit Price	Amount	Description
2	Rifle Rated Ranges	A-TQFT-R-120-C	\$ 373,979.00	\$ 747,958.00	A-TQFT-R-120-C is a expandable, pre-engineered, pre-fabricated, containerized 2 lane Modular Shooting System built to accommodate center firerifle (3600 FPS and/or 3800 ft. lbs) munitions with an overall length of 120 ft. The Model TQFT- is a fully equipped live fire shooting system in the "Tactical Fire Line" configuration Includes ballistic protection, lighting, sound absorption and HVAC systems, etc. Range Includes Matte Black tactical shooting stalls with a fold down shooting tray and a collapsible shooting barricade. Ballistic rubber tile will be applied to ceiling and walls to prevent ricochet during tactical training.
1	MILO Options	A-RR-MILO-001-PRO	\$ 52,500.00	\$ 52,500.00	A-RR-MILO-001-PRO MILO Range Pro Judgment and Marksmanship Simulation Training Suite with Laser & Live Fire Capability-includes low light training module, video authoring capability and trainee action capture.
110	MILO Options	A-RR-MILO-004	\$ 40.00	\$ 4,400.00	A-RR-MILO-004 Modular range integration/preparation (Per additional foot)
1	MILO Options	A-RR-MILO-003-TH	\$ 18,743.00	\$ 18,743.00	A-RR-MILO-003-R Range Live Fire Thermal Unatex Screen (Stationary or Swing Out)
1	MILO Options	A-RR-MILO-006	\$ 1,875.00	\$ 1,875.00	A-RR-MILO-006 MILO Un-tethered Instructor Wireless Touch Screen Remote (includes docking station)
1	Control Room Configurations	A-RRACR-C-001-C	\$ 27,295.00	\$ 27,295.00	A-RRACR-C-001-C Advanced Control Room
1	Control Room Configurations	A-RRCRI2-C-002	\$ 26,700.00	\$ 26,700.00	A-RRCRI2-C-002 Advanced Control II, Ready Room Integration per each additional 2 lane RRP & RRT product
4	Ready Range Optional Targetry	B-XWT-75	\$ 11,319.47	\$ 45,277.89	B-XWT-75 Random Turning, self propelled 360 degree Target System. 75' of track. Includes Individual Control Units (ICU) and down range crossmembers Use Catalog Number "XWT Track" to add price for length over 75' length (300' max).
1	Ready Range Optional Targetry	B-RM10K-LE	\$ 6,451.05	\$ 6,451.05	B-RM10K-LE Master Control Computer - with Touch screen and (1) Tablet Controller
1	Miscellaneous	B-RR-Light-001-C	\$ 7,725.00	\$ 7,725.00	B-RR-Light-001-C Dimmable Lighting option (1 per ea. 2 lanes)
1	Miscellaneous	B-RR-Light-002-C	\$ 5,421.05	\$ 5,421.05	B-RR-Light-002-C Dimmable lighting Master
4	Miscellaneous	B-RR-Light-003-C	\$ 1,301.05	\$ 5,204.20	B-RR-Light-003-C Dimmable Lighting 40' (add for additional downrange modules)
1	Miscellaneous	B-RR-Com-001-C	\$ 3,794.74	\$ 3,794.74	B-RR-Com-001-C Two Way Communication System - Master Control Console
1	Miscellaneous	B-RR-Com-002-C	\$ 813.16	\$ 813.16	B-RR-Com-002-C Two way Communication System, add per module
4	Custom	A-Custom Entry	\$ 500.00	\$ 2,000.00	Swing Out Baricades
1	Installation	A-Installation Package-1-C	\$ 21,789.00	\$ 21,789.00	A-Installation Package-1-C Installation of a 4 lane, Ready Range 120 ft. in length w/Control Room for a 75' shooting distance to include all systems function test, Operation & Maintenance training and commissioning. Customer to provide 120 ton crane and/or heavy duty off-road forkliftsw/boom unless otherwise noted and details provided by SRI. Customer to provide ladders and common hand tools, manpower for unload . Customer to also provide install assistance as well as all site preparations to include strip footer foundation or equal per SRI instructions and local code as well as bringing power service to the range location making final connections at the unit's main disconnect located on the Ready Range.
3960	Shipping	A-Ship / Freight-1-C	\$ 5.00	\$ 19,800.00	A-Ship / Freight-1-C Shipping, Handling: Includes freight to 221 L Street, Rock Springs, WY 82901: 660 Miles from North Las Vegas Facility. This will require six trucks traveling 660 mile each
Sub-Total				\$ 997,747.10	
Tax					
Total				\$ 997,747.10	



3885 Rockbottom Street  
North Las Vegas, NV 89030

Stein Johnsen stein@shootingrangeilc.com

**Rock Springs, WY Police Dept  
4 Lane "Tactical" 120' w/Control Room  
SRI QUOTE # 18SJ0828-02**

Rock Springs, WY Police Dept  
4 Lane "Tactical" 120' w/Control Room  
221 L St  
Rock Springs, WY 82901  
Phone: 307-371-1494  
Email: anthony\_hall@rswy.net

**Note: Customer/Government Responsibilities:**

1. Installation of concrete pad or strip footers for the ReadyRange modules per SRI drawings and written instruction. Inspection of such site preparations to be conducted by SRI representative before ReadyRange product is shipped from factory.
2. Providing 208v or 220v, 3ph, 100amp power needed for ReadyRange to the connection box on each set of modules. SRI will provide detailed power requirements and connection locations.
3. Purchaser to supply a 120 Ton crane and an Off-Road forklift w/ boom extension (includes operators), ladders and hand tools for placement of the modules on the footer / pads and placement of the HVAC system on the roof. Crane tonnage subject to change based on conditions.
4. Providing 115v temporary power to the install site as well as common hand tools, ladders, dumpster and porta-toilets for use during installation.
5. Customer must hook-up of utilities by locally certified service providers, to the ReadyRanges, per the plans and specification during the installation period.
6. Assure coordination with other trades, local agencies to mark underground power and gas lines as well as the Local Power Board related to the surrounding power lines and the supply of suitable power as per SRI detailed project drawings.
7. Note: if project site is shut down by actions of others than that of SRI, an 'idle job fee' of \$1,650.00 for each calendar day that work cannot commence, will be assessed.

**The following Terms and Conditions apply to this quote:**

**1. Payment Terms**

- Products and contracts requires 60% down payment, remaining 40% balance due at time prior to shipping. (Unless other terms are negotiated and approved from SRI executive management). IAW FAR 32.501.
- If the site preparation is not complete when shipment is scheduled a 30 day grace period will be allowed and storage costs may apply.
- After the 30 day grace period, final payment will be required.

**2. Taxes - Prices do not include tax.**

- Any tax that is required to be collected or paid is considered Purchaser's responsibility.
- If Purchaser is exempt from such taxes, Purchaser agrees to provide an applicable exemption certificate.

**3. Delivery Schedules**

- System orders - 90 - 210 days are dependent upon size of the order and production schedule at time of order.
- Equipment must ship 30 days from notification of range completion. Any delay past the 30 day notification will result in a 1% total contract value storage fee per month.

**4. Shipping**

- Shipping will be made to CONUS defined sites IAW JTR CONUS definitions.
- Shipping to OCONUS sites include the cost to ship to the nearest Port of departure (USA).

**5. Acceptance**

- Modular Range orders - "Acceptance" shall be FOB Destination for all CONUS orders and FOB Origin for all OCONUS orders, unless there is a government/purchaser caused delay in the acceptance which will make the acceptance FOB Origin. System acceptance shall be in accordance with test procedures specified in each order.

**6. Warranty- review warranty contract for full details**

- A factory warranty of 12 months from receipt or acceptance is included with all products.

**7. Purchaser's Notifications**

- SRI disclaims any responsibility for any damage, injury, loss, cost or other expense or liability, or the inoperability of the system, other products or site preparations purchased from SRI that relates to or is caused by modification to the systems or other SRI products.

**8. Modifications**

- Where applicable, Purchaser is responsible for any and all site preparations required to meet product installation requirements/specifications.

**9. Release of Liability**

- With the acceptance of this proposed quote the customer agrees to release SRI from all liabilities, causes of action claims and demands that arise in any misuse, ownership, possession, demonstration, testing, and/or operation of the purchased items.

**10. Indemnification**

- Customer promises to indemnify, hold harmless, and defend SRI and applicable manufacturer against any and all claims including claims for the customers' own negligence.

**11. Validity**

- This quote is valid for 30 days for the date of issuance. Pricing and products will be revalidated upon request of the buyer or Government Contracting Officer.



3885 Rockbottom Street  
North Las Vegas, NV 89030

Stein Johnsen [stein@shootingrangeinc.com](mailto:stein@shootingrangeinc.com)

**Rock Springs, WY Police Dept  
4 Lane "Tactical" 120' w/Control Room  
SRI QUOTE # 18SJ0828-02**

Rock Springs, WY Police Dept  
4 Lane "Tactical" 120' w/Control Room  
221 L St  
Rock Springs, WY 82901  
Phone: 307-371-1494  
Email: [anthony\\_hall@rswy.net](mailto:anthony_hall@rswy.net)

Respectfully submitted,  
Stein Johnsen

Law Enforcement Sales  
Shooting Range Industries, LLC

(P)

RESOLUTION NO. 2018-168

A RESOLUTION ACCEPTING AND APPROVING AN ENERGY AUDIT AND RETROFIT GRANT AGREEMENT BETWEEN THE WYOMING BUSINESS COUNCIL, COMMUNITY DEVELOPMENT DIVISION, STATE ENERGY OFFICE AND THE CITY OF ROCK SPRINGS, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID GRANT AGREEMENT ON BEHALF OF THE CITY.

WHEREAS, the City of Rock Springs and the Wyoming Business Council, Community Development Division, State Energy Office desire to enter into a Grant Agreement to set forth the terms and conditions by which the City of Rock Springs shall use Federal Energy Program Funds for energy conservation measure identified in the WyLite Energy Engineering Study at their facilities located at: 501 South Main Street, Rock Springs, Wyoming 82901; and,

WHEREAS, the Governing Body of the City of Rock Springs has said Grant Agreement before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the terms and provisions of the Grant Agreement between the Wyoming Business Council, Community Development Division, State Energy Office and the City of Rock Springs, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

Section 2. That the Mayor of said City be, and he is hereby, authorized, empowered and directed to execute said Grant Agreement on behalf of said City; and that the City Clerk of said City, be and he is hereby, authorized and directed to attach to said Grant Agreement a certified copy of this resolution.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk





214 W. 15th Street  
Cheyenne, WY 82002  
T: 307.777.2800  
F: 307.777.2837

[www.wyomingbusiness.org](http://www.wyomingbusiness.org)

## MEMORANDUM

To: Honorable Carl R. Demshar Jr., Mayor  
From: Sherry K. Hughes, Energy Efficiency Program Manager  
Date: October 26, 2018  
RE: Local Government Energy Improvement Grant Agreement

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Enclosed please find an unsigned grant agreement. Please review, sign and return the grant agreement, in the self-addressed envelope provided, within 30 days of the posted date on letter.

If your facility is 50 years old or older, prior to any retrofits being conducted, identified within the audit, the State Historic Preservation Office (SHPO) must be contacted and approval received. The State Energy Office must be copied in on any correspondence with SHPO.

Once we receive your signed grant agreement, the final two signatures will be applied, at which point the agreement will be fully executed. A copy of the fully executed agreement will be sent to you. You may not incur any costs or enter into any contracts until this agreement is fully executed.

**ENERGY AUDIT AND RETROFIT  
GRANT AGREEMENT BETWEEN THE WYOMING BUSINESS COUNCIL,  
COMMUNITY DEVELOPMENT DIVISION, STATE ENERGY OFFICE  
AND  
CITY OF ROCK SPRINGS**

1. **Parties.** The parties to this Grant Agreement (Agreement) are the Wyoming Business Council, Community Development Division, State Energy Office (Council), whose address is: 214 West 15<sup>th</sup> Street, Cheyenne, WY 82002 and City of Rock Springs (Grantee), whose address is: 212 D Street, Rock Springs, Wyoming 82901 (DUNS# 044652899).
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which the Grantee shall use Federal Energy Program Funds (Grant) (CFDA 81.041) for energy conservation measures identified in the WyLite Energy Engineering Study (Project) at their facilities located at: 501 South Main Street, Rock Springs, Wyoming 82901, as described in Section 5, below and in Attachment A, which is attached to and incorporated into this Agreement by this reference. Performance by Grantee (and any Subgrantee hereunder) of the requirements of this Agreement and compliance with all U.S. Department of Energy (DOE) program rules and regulations is a condition to Grantee's receipt of monies hereunder (Federal Award Identification Number (FAIN) DE-EE0007495, dated June 23, 2017).
3. **Term of Grant.** This Agreement is effective when all parties have executed it (Effective Date). The term of the Agreement is from Effective Date through June 30, 2019. All services shall be completed during this term.
4. **Payment.**
  - A. Council agrees to pay the Grantee for the Project, as invoices are submitted for work done in connection with the Project, and completed in accordance with the requirements of this Agreement. The total Grant amount shall not exceed twenty thousand dollars (\$20,000.00). The Grantee will receive a reimbursement of ninety percent (90%) of retrofit activities as identified in the Energy WyLite Energy Engineering Study. Payment will be made to Grantee upon submission of a completed Taxpayer ID Form, and copies of paid invoices. Payment will be made after sufficient documentation detailing the services performed in connection with the Agreement. Payment shall be made from the Council's State Energy Program, (0196) budget. The monetary proceeds of the Grant are specifically for the program specified in this Agreement and shall not be used for any lobbying efforts. Payment shall be made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Grantee shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Agreement.
  - B. No payment shall be made for work performed before the Effective Date of this Agreement. Should the Grantee fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement

may be withheld until such time as the Grantee performs its duties and responsibilities to the satisfaction of Council.

5. **Responsibilities of Grantee.** Grantee agrees to:

- A. Use the funds for retrofits that were identified in the WyLite Energy Engineering Study at the facility located at: 501 South Main Street, Rock Springs, Wyoming 82901. Eligible retrofits are described in Attachment A.
- B. Return this signed Agreement to Council within thirty (30) days of receipt or will forfeit all claims to monies.
- C. Provide the Council with one (1) year of energy savings data once retrofits are completed.

6. **Responsibilities of Council.** Council agrees to:

- A. Pay Grantee in accordance with section 4 above.

7. **Special Provisions.**

- A. **Administration of Federal Funds.** Grantee agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 CFR Part 200 *et seq.*, any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Council.
- B. **Assumption of Risk.** Grantee shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to Grantee's failure to comply with state or federal requirements. Council shall notify the Grantee of any state or federal determination of noncompliance.
- C. **Copyright License and Patent Rights.** Grantee acknowledges that DOE, the State of Wyoming, and Council reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which Grantee purchases ownership using funds awarded under this Agreement. Grantee must consult with Council regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- D. **Decontamination and/or Decommissioning (D&D) Costs.** Notwithstanding any other provision of this Agreement, the Council and DOE shall not be responsible for or have any obligation to the recipient for D&D of any of the Grantee's facilities, or any costs which may be incurred by the Grantee in connection with the D&D of any of its facilities due to the performance of the work under this Agreement,

whether said work was performed prior to or subsequent to the effective date of this Grant.

- E. Default and Remedies.** In the event Grantee or any Subgrantee of Grantee under this Agreement defaults or is deficient in the performance of any term of the Grant or any requirements of the DOE program rules and regulations, then Council and/or DOE shall have the right to exercise all remedies provided by law or in equity, including without limitation:
- (i) Immediately terminating this Agreement without further liability or obligation of Council;
  - (ii) Issuing a letter or warning advising Grantee of the deficiency and putting the Grantee on notice that additional action will be taken if the deficiency is not corrected or is repeated;
  - (iii) Recommending, or requesting Grantee to submit proposals for corrective actions, including the correction or removal of the causes of the deficiency;
  - (iv) Taking enforcement action as described in 2 CFR Part 200.338.
- F. Environmental Policy Acts.** Grantee agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- G. Federal Audit Requirements.** Grantee agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Grantee agrees to comply with the audit requirements of U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 CFR Part 200, Subpart F. If findings are made which cover any part of this Agreement, Grantee shall provide one (1) copy of the audit report to the Council and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to the Council's records.
- H. Federal Stewardship.** The DOE will exercise normal Federal stewardship in overseeing the project activities performed under this award. Stewardship activities include, but are not limited to, conducting site visits; reviewing performance and financial reports; providing technical assistance and/or temporary intervention in unusual circumstances to correct deficiencies which develop during the project; assuring compliance with terms and conditions; and reviewing technical performance after project completion to ensure that the award objectives have been accomplished.

- I. Historic Preservation.** Grantee will, in connection with its performance of environmental assessments under National Environmental Policy Act (NEPA), comply with Section 106 of the National Historic Preservation Act of 1966, (16 U.S.C. § 470); Executive Order 11593 (Protection and Enhancement of the Cultural Environment), and 36 CFR Part 800 by consulting with the Wyoming State Historic Preservation Office to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects by the proposed activity.
- J. Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:
- (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
  - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
  - (iii) Uses forced labor in the performance of the award or subawards under the award.
- K. Indirect Costs.** There is no indirect cost rate for this Agreement and the Council will not reimburse Grantee for indirect costs.
- L. Kickbacks.** Grantee certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If Grantee breaches or violates this warranty, Council may, at its discretion, terminate this Agreement without liability to the Council, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- M. Labor Standards Requirements.** Grantee will administer and enforce the labor standards requirements set forth in the Davis-Bacon Act (40 U.S.C. § 276a), the Contract Work Hours and Safety Standards Act (40 U.S.C. § 327 et seq.), and regulations issued to implement such requirements, as each may be amended from time to time.
- N. Limitations on Lobbying Activities.** By signing this Agreement, Grantee certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Grantee or its subcontractors in connection with lobbying member(s) of Congress, or any other federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan.

- O. Monitoring Activities.** Council, State, Comptroller General of the United States, the DOE shall have the right to monitor all activities related to this Agreement that are performed by Grantee or its subcontractors. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- P. No Finder's Fees.** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- Q. Nondiscrimination.** The Grantee shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.
- R. Non-Supplanting Certification.** Grantee hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Grantee should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- S. Program Income.** Grantee shall not deposit grant funds in an interest bearing account without prior approval of the Council. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to the Council.
- T. Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for Grantee and related to the services and work to be performed under this Agreement, shall identify the Council and/or DOE as the sponsoring agency and shall not be released without prior written approval of Council.
- U. Purchase of American-Made Equipment and Products.** To the greatest extent practicable, all equipment and products purchased with funds made available under this Agreement should be American-made.
- V. Records Retention.** Grantee agrees to retain all records related to this Agreement for a minimum of three (3) years after all payments have been made and all other pending matters have been closed.

- W. Reporting Requirements.** During the Term of this Agreement, Grantee shall furnish the Council with a monthly written progress report. Each progress report shall set forth, in narrative form; the work accomplished under the Agreement during the month and shall include a financial status report. At the end of the term, Grantee shall furnish the Council with a comprehensive report of the accomplishments pursuant to the Grant. Grantee shall likewise furnish the Council with a cumulative financial statement, reflecting total expenditures pursuant to this Agreement. At the completion of the Project, Grantee will furnish the Council with monthly energy savings reports for a period of one (1) year.
- X. Suspension and Debarment.** By signing this Agreement, Grantee certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or non-financial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension) 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Grantee agrees to notify Council by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.

**8. General Provisions.**

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Grantee shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Council.
- D. Availability of Funds.** Each payment obligation of the Council is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including,

but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Council at the end of the period for which the funds are available. The Council shall notify the Grantee at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Council in the event this provision is exercised, and the Council shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

- E. Award of Related Agreements.** The Council may award supplemental or successor contracts for work related to this Agreement or may award contracts to other contractors for work related to this Agreement. The Grantee shall cooperate fully with other contractors and the Council in all such cases.
- F. Compliance with Laws.** The Grantee shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- G. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Grantee in the performance of this Agreement shall be kept confidential by the Grantee unless written permission is granted by the Council for its release. If and when Grantee receives a request for information subject to this Agreement, Grantee shall notify Council within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Council.
- H. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Grantee of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Council. The Grantee's failure to deliver, either personally or via US Mail, postage prepaid, the originally signed counterpart to the Council within five (5) business days shall be considered a material breach and may result in immediate termination of this Agreement by the Council.
- I. Entirety of Agreement.** This Agreement, consisting of eleven (11) pages; and Attachment A, Energy Efficient Eligible Retrofit Activities, consisting of one (1) page, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.



- J. Ethics.** Grantee shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Grantee's profession.
- K. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein.
- L. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- M. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The Grantee shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Grantee shall be free from control or direction over the details of the performance of services under this Agreement. The Grantee shall assume sole responsibility for any debts or liabilities that may be incurred by the Grantee in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Grantee or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Council or to incur any obligation of any kind on behalf of the State of Wyoming or the Council. The Grantee agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Grantee or the Grantee's agents or employees as a result of this Agreement.
- O. Insurance Requirements.** Grantee is protected by the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, *et seq.*, and certifies that it is a member of the Wyoming Association of Risk Management (WARM) pool or the Local Government Liability Pool (LGLP), Wyo. Stat. § 1-42-201, *et seq.*, and shall provide a letter verifying its participation in the WARM or LGLP to the Council.
- P. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.

- Q. Ownership and Destruction of Documents and Information.** Council owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Grantee in the performance of this Agreement. Upon termination of services, for any reason, Grantee agrees to return all such original and derivative information and documents to the Council in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers. Upon Council's verified receipt of such information, Grantee agrees to physically and electronically destroy any residual Council-owned data, regardless of format, and any other storage media or areas containing such information. Grantee agrees to provide written notice to Council confirming the destruction of any such residual Council-owned data.
- R. Patent or Copyright Protection.** The Grantee recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Grantee or its subcontractors will violate any such restriction. The Grantee shall defend and indemnify the Council for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.
- S. Prior Approval.** This Agreement shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, and approved as to form by the Office of the Attorney General.
- T. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- U. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Council expressly reserve sovereign immunity by entering into this Agreement and the Grantee expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- V. Subgrantee(s).** The grantee shall include the requirements of this Agreement in any such agreement or contract, and shall ensure that Subgrantee(s) complies with the terms hereof as if he or it were the Grantee hereunder.

- W. Taxes.** The Grantee shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- X. Termination of Agreement.** This Agreement may be terminated, without cause, by the Council upon thirty (30) days written notice. This Agreement may be terminated by the Council immediately for cause if the Grantee fails to perform in accordance with the terms of this Agreement.
- Y. Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- Z. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- AA. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- BB. Unused/Misused Funds.** The Council shall be entitled to recover from the Grantee any full or partial payment made under this Agreement for: 1) any payments used for purposes not authorized, or performed outside this Agreement, 2) any payments for services the Grantee is unable to provide, 3) any payments for services the Grantee did not provide but was required to provide under the terms of this Agreement.
- CC. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.**

9. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

**WYOMING BUSINESS COUNCIL**

\_\_\_\_\_  
Shawn Reese, Chief Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Julie Kozlowski, Community Development Director

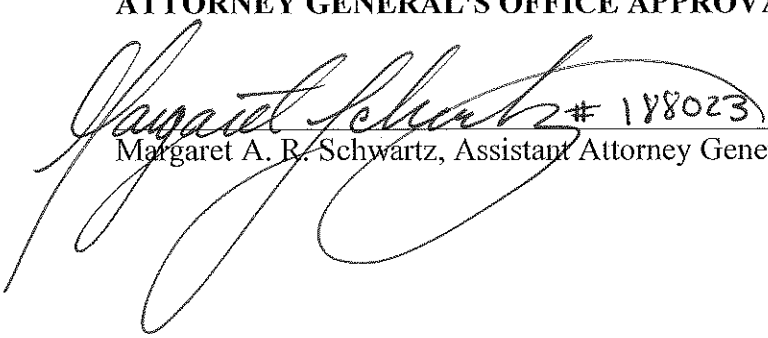
\_\_\_\_\_  
Date

**Grantee  
CITY OF ROCK SPRINGS**

\_\_\_\_\_  
Carl R. Demshar Jr., Mayor

\_\_\_\_\_  
Date

**ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM**

# 188023  
Margaret A. R. Schwartz, Assistant Attorney General

Oct. 24, 2018  
Date

**ATTACHMENT A**  
**ENERGY AUDIT AND RETROFIT GRANT AGREEMENT BETWEEN THE**  
**WYOMING BUSINESS COUNCIL, COMMUNITY DEVELOPMENT DIVISION,**  
**STATE ENERGY OFFICE**  
**AND**  
**CITY OF ROCK SPRINGS**

<b>DESCRIPTION</b>	<b>Retrofit Grant Amount</b>	<b>Match</b>	<b>Project Total</b>
<b>Retrofits</b>	<b>\$20,000.00</b>	<b>\$10,500.00</b>	<b>\$30,500.00</b>
<b>Total Project Cost</b>	<b>\$20,000.00</b>	<b>\$10,500.00</b>	<b>\$30,500.00</b>

The Grantee may receive the maximum sum of twenty thousand dollars (\$20,000.00).

Grantee will use the funds to perform the following retrofit projects covered by this Grant Agreement.

<b>Location</b>	<b>Address</b>	<b>Retrofit</b>
Historic Train Depot	501 South Main Street	Upgrade HVAC

This project is more fully described in the Local Government Energy Improvement Retrofit Grant Application, received by Council dated September 21, 2018.

Invoice reimbursement will be incrementally funded as costs are incurred and invoices are received and approved by the Council. If actual costs of the project are more than the projected budget, Grantee agrees to pay the difference.

11/2/18

RESOLUTION NO. 2018-109

A RESOLUTION ACCEPTING AND APPROVING A CONTRACT WITH JOURNAL COMMUNICATIONS, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS.

WHEREAS, the City of Rock Springs desires to enter into a contract with Journal Communications in the amount of \$3,671.25, for advertising in Sweetwater County, WY - Livability; and,

WHEREAS, the Governing Body of said City has reviewed said contract and has given it careful review and consideration; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the contract with Journal Communications for advertising in Sweetwater County, WY - Livability, which is attached hereto and by this reference made a part hereof, be, and it is hereby, accepted and approved on behalf of the City of Rock Springs.

Section 2. That the Mayor of the City of Rock Springs be, and he is hereby, authorized, empowered and directed to execute said contract on behalf of said City; and that the City Clerk be, and he is hereby, authorized and directed to attest said contract and to attach a certified copy of this Resolution to each duplicate original of said agreement.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



725 Cool Springs Blvd. • Suite 400  
Franklin, Tennessee 37067  
(615) 771-0080 • Fax: (615) 771-0079

Journal Communications Inc  
725 Cool Springs Blvd  
Suite 400  
Franklin, TN 37067

Contract ID : 075411  
Advertiser ID : 10005311  
P.O : NONE

Advertiser (Bill To):  
**Carl Demshar**  
**City of Rock Springs**  
212 D Street  
Rock Springs, WY 82901  
307-352-1510 | Carl\_Demshar@rswy.net

Agency :

Sales Rep(s)  
**(120) DESHAUN GOODRICH**  
dgoodrich@jnlcom.com

**Publication:** SWEETWATER COUNTY, WY - LIVABILITY

**Contract Status:** Rep in Setup - Not Sent

**Contract Description:** Split Billing for Rock Springs Chamber of Commerce BCGF plus facing IBC ad - for City of Rock Springs

#### PRINT

Pub / IO #	Issue	Onsale Date	Position	Description
0754 / 96709	11		BG : Back Gatefold	No Ad Purchased, Split Ad Billing
Ad Close Date : 12/07/2018				
Item : SPLIT ONLINE BILLING DEBIT				
Special Instructions : Will Submit ads with Chamber ad				

#### Special Instructions

#### Total Summary

Space : \$0.00  
ADJ / DISC : \$3,671.25  
Agency DISC : \$0.00  
Sales Tax : \$0.00  
**Contract NET : \$3,671.25**

#### Advertisement Terms

##### TERMS

NET 20 DAYS FROM DATE OF INVOICE. Rates are net unless otherwise indicated. Finance charge at a MONTHLY RATE of 1.5% is added to contracted balance if unpaid for 30 days. This is an annual percentage rate of 18%.

##### CONDITIONS

This is an order and authorization to secure advertising space with Journal Communications Inc.

In the event the Advertiser or Agency needs to cancel the contracted advertising space, the Advertiser or Agency is required to submit written notice of cancellation within 7 days of contract, via certified mail, to Publisher.

*In the event the Advertiser or Agency fails to adhere to the deadline for submitting ad materials as stated, Publisher will run a previous ad or run the Advertiser's name and address in the space committed for.*

Publisher reserves the right to hold the Agency and/or Advertiser jointly and severally responsible for monies due and payable to Publisher. It is further agreed that the Agency and/or Advertiser will pay a reasonable collection/ attorney's fee in the event that it is necessary to place this account in the hands of a collection agency/attorney for collection for any



725 Cool Springs Blvd. • Suite 400  
Franklin, Tennessee 37067  
(615) 771-0080 • Fax: (615) 771-0079

Journal Communications Inc

725 Cool Springs Blvd

Suite 400  
Franklin, TN 37067

Contract ID : 075411

Advertiser ID : 10005311

P.O : NONE

reason. Venue for any disputes arising hereunder shall be at Williamson County, Tennessee. Tennessee Law shall govern all provisions of this contract. The Agency agrees that it is acting for its disclosed principal, the Client, and as such binds itself and the Client to the terms and conditions of this contract. Agency shall be liable for payment of sums due hereunder.

Publisher may look to either Agency or Advertiser for payment. Payment by Advertiser to Agency does not alleviate obligation of Advertiser to Publisher for payment in full. The Publisher is not responsible for any errors in type set by the Publisher for advertisements that have been proofed and approved by the Advertiser or its Agency.

#### PROOFING POLICY

A black-and-white proof will be faxed for approval prior to publication for all original ads. Changes requested by the Advertiser and/or Agency on this proof will be provided at no charge, and a second proof will be faxed if requested. **Any changes requested by the Advertiser subsequent to the second proof will be billed for production time at an hourly rate (minimum \$50).**

Journal Communications Inc. does not provide a proof for ads submitted digitally or as film. Ad content subject to Publisher's approval. It is understood the Advertiser and/or Agency has approved the material prior to its receipt. Publisher will conclude that the files are set up as Advertiser and/or Agency intends them to be produced and we will output the ad as supplied. Publisher is not responsible for the final quality of the ad. If there is a pre-press problem with the submitted digital file, any extra charges incurred will be billed to the Advertiser and/or Agency with a detailed explanation of the problem.

**FORMATTED ADS?** All ads produced by the publisher are formatted in the style approved by the magazine client. Visit [ads.jnlcom.com](http://ads.jnlcom.com) for specifications and submission guidelines. A low res color PDF proof will be emailed prior to publication. Custom production work available at an hourly rate of \$75/hour

*Please note: All charges/rates listed are subject to change.*

#### ONLINE ADS

Visit [ads.jnlcom.com](http://ads.jnlcom.com) for submission guidelines

#### LISTING ENHANCEMENTS

For enhancements that include a logo, new logos must be submitted by the materials deadline on the contract. Logos that are not received by the deadline will receive a standard logo to be determined by the Publisher.

I, \_\_\_\_\_, hereby authorize, and agree to all terms and conditions of, this contract.



RESOLUTION NO. 2018-170

A RESOLUTION ACCEPTING AND APPROVING A HIGHWAY SAFETY FY-2019 GRANT AGREEMENT (HS-3) WITH THE WYOMING DEPARTMENT OF TRANSPORTATION, HIGHWAY SAFETY GRANT PROGRAM, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY.

WHEREAS, the City of Rock Springs has received approval for a Highway Safety FY-2019 Grant Agreement (HS-3) from the Wyoming Department of Transportation for the purpose of funding Selective Traffic Enforcement; and,

WHEREAS, a Highway Safety Grant Agreement has been submitted to the City of Rock Springs for acceptance and approval of said grant; and,

WHEREAS, the Governing Body of the City of Rock Springs has said Agreement before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the terms and provisions of the Highway Safety FY-2019 Grant Agreement (HS-3) with the Wyoming Department of Transportation for Selective Traffic Enforcement, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

Section 2. That the Chief of Police of the City of Rock Springs, be, and they are hereby, authorized, empowered and directed to execute said agreement on behalf of said City; and that the City Clerk of said City, be and he is hereby, authorized and directed to attach to said agreement a certified copy of this resolution.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



## FY- 2019 GRANT AGREEMENT (HS-3)

Selective Traffic Enforcement Grant Program

### APPLICANT AGENCY (Name & Address)

Department Name Rock Springs Police Dept  
Department Address  
City, State Zip

### FUNDING PERIOD

From: 10/1/2018  
To: 9/30/2019

### REPORT PERIOD

From: 10/1/2018  
To: 9/30/2019

TOTAL FUNDS APPROVED: \$21,250.00

405d FUNDS: DUI \$12,250.00

405b FUNDS: OP HVE \$9,000.00

\$0.00

\$0.00

TOTAL FUNDS: \$21,250.00

PROJECT NO. DUI - 405d - 20.616

OP HVE - 405b - 20.616

TITLE: Selective Traffic Enforcement  
Grant Program

Start / or Revised Date:

Non-Major Equipment: Description of equipment

Major Equipment: Description of equipment

Acceptance of Conditions: It is understood and agreed by the undersigned that a grant received as a result of this Agreement is subject to the regulations governing Grants under Section 402 and other applicable sections of the Highway Safety Act, as well as the attached document which is also located on the WASCOP project site in the Highway Safety Grants Network section in the "Certifications and Assurances" section. NHTSA and FHWA Order as issued (e.g. NHTSA 460-6) and the rules and regulations set forth in the "Contract Management Manual". It is also understood and agreed that the undersigned will conduct the grant in a manner that meets the project description and performs the objectives in the HS-2 grant agreement and within the budgeted amount allowed. The audit responsibility shall be addressed in this agreement. The sub-grantee must comply with applicable portions of OMB circular A-133 and any other federal documents that apply. The Highway Safety Program in conjunction with the WYDOT Internal Review staff will be available to assist the sub-grantee in determining if an A-133 audit is required.

### PROJECT DIRECTOR:

TITLE: Commander PHONE: 307-352-1582

matt\_keslar@rswy.net

E-MAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

### AUTHORIZING OFFICIAL:

TITLE: Mayor PHONE: 307-352-1510

Carl\_Demshar@rswy.net

E-MAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

APPROVAL: Lori Emmert

DATE: 10/30/18

WASCOP/WYDOT - HIGHWAY SAFETY GRANTS PROGRAM

PO Box 990, DOUGLAS, WY 82633 PHONE (307) 351-6994

# HIGHWAY SAFETY



Rock Springs PD

Event #	Dates Of Events	Event Name	Safety Focus	Funding Source	405d Budget	O.T. Hrs Hrs Worked	405d Expended	405d Remaining	405B Budget	405B Hrs Worked	405B Expended	405B Remaining	Total Remaining Funds
N1	October 21-27, 2018	National Teen Driver Week	OP	405B	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
N2	Oct 27 - November 1, 2018	Halloween	DUI	405d	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
N3	November 22-30, 2018	Thanksgiving	OP	405B	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
N4	November 23 - Dec 12, 2018	Pre-Holiday	DUI	405d	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
N5	Dec 13 - January 1, 2019	Holiday	DUI	405d	\$ 1,500.00	-	\$ -	\$ 1,500.00	\$ -		\$ -	\$ -	\$ 1,500.00
N6	February 1-3, 2019	Superbowl	DUI	405d				\$ -	\$ -		\$ -	\$ -	\$ -
N7	March 15-17, 2019	St. Patrick's Day	DUI	405d				\$ -	\$ -		\$ -	\$ -	\$ -
N8	May 1-13, 2019	Occupant Protection	OP	405B				\$ -	\$ -		\$ -	\$ -	\$ -
N9	May 14 - June 2, 2019	National Enforcement Mobilization	OP	405B				\$ -	\$ 1,500.00	-	\$ -	\$ 1,500.00	\$ 1,500.00
N10	July 2-7, 2019	Fourth of July	DUI	405d				\$ -				\$ -	\$ -
N11	Aug 15-31, 2019	National Crackdown	DUI	405d	\$ 1,500.00	-	\$ -	\$ 1,500.00				\$ -	\$ 1,500.00
L1	October-18	Local Activity October 2018	DUI/OP	405d/405B	\$ -			\$ -	\$ -			\$ -	\$ -
L2	November-18	Local Activity November 2018	DUI/OP	405d/405B	\$ 750.00			\$ 750.00	\$ 500.00			\$ 500.00	\$ 1,250.00
L3	December-18	Local Activity December 2018	OP	405B				\$ -	\$ 500.00	-	\$ -	\$ 500.00	\$ 500.00
L4	January-19	Local Activity January 2019	DUI/OP	405d/405B	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 500.00	-	\$ -	\$ 500.00	\$ 1,500.00
L5	February-19	Local Activity February 2019	DUI/OP	405d/405B	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 2,000.00
L6	March-19	Local Activity March 2019	DUI/OP	405d/405B	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 2,000.00
L7	April-19	Local Activity April 2019	DUI/OP	405d/405B	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 2,000.00
L8	May-19	Local Activity May 2019	DUI/OP	405d/405B	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ -			\$ -	\$ 1,000.00
L9	June-19	Local Activity June 2019	DUI/OP	405d/405B	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 2,000.00
L10	July-19	Local Activity July 2019	DUI/OP	405d/405B	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 2,000.00
L11	August 1-5, 2019	Sweetwater Co Fair	DUI	405d	\$ 1,500.00	-	\$ -	\$ 1,500.00					\$ 1,500.00
L12	August-19	Local Activity August 2019	DUI/OP	405d/405B	\$ -	-	\$ -	\$ -	\$ 1,000.00	-	\$ -	\$ 1,000.00	\$ 1,000.00
					\$ 12,250.00	-	\$ -	\$ 12,250.00	\$ 9,000.00	-	\$ -	\$ 9,000.00	\$ 21,250.00

\$ 21,250.00

EQUIPMENT				405d Budgeted	Units	405d Expended	405d Remaining	402 Budgeted	Units	402 Expended	402 Remaining	Total Remaining
Video								\$ -		\$ -	\$ -	\$ -
Radar								\$ -		\$ -	\$ -	\$ -
				\$ -	-	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -

\$ 12,250.00

\$ 9,000.00

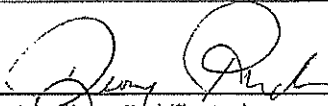
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**FY-2019 GRANT APPLICATION (HS-1)**  
Selective Traffic Enforcement Grant Program/Department Allocation

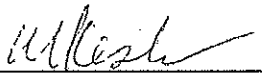
**Agency Requesting Funds:**

	Date	National/Local Activities	SOURCE	For J&A Use Only	DUI Overtime	OP Overtime	
N1	October 21-27, 2018	National Teen Driver Week - Teen Driving Issues	OP				
N2	Oct 27 - November 1, 2018	Buzzed Driving - Impaired Driving	DUI				
N3	Nov 22 - 30, 2018	Thanksgiving - Occupant Protection	OP				
N4	Nov 23 - Dec 12, 2018	Pre-Holiday - Impaired Driving	DUI				
N5	Dec 13 - January 1, 2019	Holiday Season - Impaired Driving	DUI		\$ 1,500.00		
N6	February 1-3, 2019	Superbowl - Impaired Driving	DUI				
N7	March 15-17, 2019	St. Patrick's Day - Impaired Driving	DUI				
N8	May 1-19, 2019	Occupant Protection	OP				
N9	May 14 - June 2, 2019	May Mobilization - Occupant Protection	OP			\$ 1,500.00	
N10	July 2 - 7, 2019	Fourth of July - Impaired Driving	DUI				
N11	Aug 15-31 2019	National Crackdown - Impaired Driving	DUI		\$ 1,500.00		
L1	Oct-18	Local Event October 2018			\$ 750.00	\$ 500.00	
L2	Nov-18	Local Event November 2018			\$ 750.00	\$ 500.00	
L3	Dec-18	Local Event December 2018				\$ 500.00	
L4	Jan-19	Local Event January 2019			\$ 1,000.00	\$ 500.00	
L5	Feb-19	Local Event February 2019			\$ 1,000.00	\$ 1,000.00	
L6	Mar-19	Local Event March 2019			\$ 1,000.00	\$ 1,000.00	
L7	Apr-19	Local Event April 2019			\$ 1,000.00	\$ 1,000.00	
L8	May-19	Local Event May 2019			\$ 1,000.00		
L9	Jun-19	Local Event June 2019			\$ 1,000.00	\$ 1,000.00	
L10	Jul-19	Local Event July 2019			\$ 1,000.00	\$ 1,000.00	
L11	July 29-Aug 5, 19	Sweetwater Co. Fair			\$ 1,500.00		
L12	Aug-19	Local Event August 2019				\$ 1,000.00	
TOTAL					\$ 13,000.00	\$ 9,500.00	\$ 22,500.00

  
Department/Agency Head (Signature)  
Chief Dwane Pacheco

Phone: 307-352-1581

Email: dwane.pacheco@rswy.net

 3-13-19  
Project Director (Signature)  
Commander Matt Keslar

Phone: 307-352-1581

Email: matt.keslar@rswy.net

LOAD YOUR APPLICATION TO YOUR AGENCY PROJECT SITE

### **Non Discrimination**

The State sub-recipient will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- THE UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- FEDERAL-AID HIGHWAY ACT OF 1973, (23 U.S.C. 324 *et seq.*), AND TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- SECTION 504 OF THE REHABILITATION ACT OF 1973, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- THE AGE DISCRIMINATION ACT OF 1975, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- THE CIVIL RIGHTS RESTORATION ACT OF 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);
- TITLES II AND III OF THE AMERICANS WITH DISABILITIES ACT (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- EXECUTIVE ORDER 12898, FEDERAL ACTIONS TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY POPULATIONS AND LOW-INCOME POPULATIONS (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- EXECUTIVE ORDER 13166, IMPROVING ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take

reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The sub-recipient –

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted.
- Will administer the program in a manner that reasonably ensures that any of its sub-recipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require any of its sub-recipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Insert in all contracts and funding agreements with other State or private entities the following clause:

“During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

- a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
- c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway

safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and

- e. To insert this clause, including paragraphs a through e, in every subcontract and sub-agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

#### **Political Activities (Hatch Act)**

The sub-recipient will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

#### **Certification Regarding Federal Lobbying**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, sub-grants, and contracts under grant, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Restriction on State Lobbying**

None of the funds under this program shall be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect e.g., "grassroots" lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with state or local legislative officials, in accordance with customary state practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

### **Debarment and Suspension**

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1300.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *debarment*, *suspension*, *ineligible*, *lower tier*, *participant*, *person*, *primary tier*, *principal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 2 CFR part 180. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.



6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1300.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

*Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Covered Transactions*

1. The prospective primary participant certifies to the best of its knowledge and belief, that its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
  - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State

or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

- c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

- 1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1300.
- 2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- 3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- 4. The terms covered transaction, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definition and Coverage sections of 2 CFR part 180. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
- 5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1300.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency with which this transaction originated may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

*Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions*

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**Buy American Act**

The State and each sub-recipient will comply with the Buy America requirement (Executive order dated April 18, 2017) when purchasing items using Federal funds. Buy America requires a State, or sub-recipient, to purchase only steel, iron and manufactured products produced in the

United States with Federal funds, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

**Prohibition on Using Grant Funds to Check for Helmet Usage**

The State and each sub-recipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

If you have any questions or concerns, please contact your grant manager

11/2/18

RESOLUTION NO. 2018- 171

A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF PARKING AND NUISANCE CONTROL OFFICER FOR THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, the City of Rock Springs wishes to create and update a job description for the Parking and Nuisance Control Officer; and,

WHEREAS, the Governing Body of the City of Rock Springs has said job description before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the updated job description for the Parking and Nuisance Control Officer position, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

## **City of Rock Springs Job Description**

**POSITION TITLE:** Parking and Nuisance Control Officer

**DEPARTMENT:** Police

**SUPERVISOR:** Police Sergeant

### **GENERAL:**

The employee will support the City of Rock Springs mission "To provide all individuals, through the combined efforts of city government and the people it serves, an effective, efficient, and productive form of government, while promoting an enhanced quality of life, open communications, and economic growth."

The employee will demonstrate the ability to manage time, maintain a safe and clean environment; practice confidentiality; treat all persons with respect and professional courtesy; accept change; accept and provide constructive feedback; and work as a team player. The employee must also demonstrate the competencies for their position, and adhere to policies and procedures of their department and the City of Rock Springs.

### **JOB SUMMARY:**

Under general supervision, to patrol City areas to enforce parking laws; and to assist and perform other related traffic control.

### **SUPERVISION EXERCISED:**

Exercises no supervision.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Performs a variety of duties including, but not limited to:

1. Determine route; patrol City areas; issue parking citations for overtime parking, double parking, and parking in red zone, bus zones, loading zones, handicapped zones, and other restricted parking areas; inspect, investigate, and take action for the enforcement of nuisance laws.
2. Operate a vehicle; ensure equipment is in proper working order; maintain supplies including chalk, cards, envelopes, citation books, and tags.
3. Identify noxious weeds as defined by city ordinance.
4. Route citations to proper locations; file citations; prepare reports, including quarterly nuisance reports to the Mayor and City Council.
5. Serve as courier between Police Department and various locations; transport legal papers to and from County Attorney's Office, County Sheriff's Office, and County Court; perform general errands for Police personnel.
6. Escort funeral processions from local funeral homes to churches and cemetery.
7. Assist the public by giving directions, helping with stalled vehicles, and other means; provide the public with information regarding citations; respond to complaints.

8. Make court appearances when necessary.
9. Direct traffic; serve as crossing guard.
10. Utilize computer equipment for data entry or information retrieval.
11. Perform a variety of clerical support duties as needed.
12. Perform related duties and responsibilities as assigned.

**ABILITIES AND REQUIREMENTS**

Has the knowledge, skills and ability to:

1. Understand and interpret parking and traffic laws and nuisance regulations and apply enforcement.
2. Work independently and effectively in the enforcement of parking laws and nuisance laws.
3. Learn police radio codes and procedures.
4. Learn the geography of the City.
5. Apply principles and practices used in dealing with the public effectively and courteously.
6. Utilize modern office procedures, methods, and computer equipment.
7. Apply the principles of record keeping and reporting.
8. Apply safe driving principles and practices.
9. Operate modern office equipment including computer equipment in an efficient manner necessary for successful job performance.
10. Act effectively in emergency situations.
11. Maintain records and prepare reports.
12. Communicate clearly and concisely, both orally and in writing.
13. Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

**EXPERIENCE AND TRAINING**

*Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

**Experience:**

One year of experience involving substantial public contact or in a police clerical position.

**Education:**

Equivalent to a high school diploma.

**License or Certificate:**

Possession of, or ability to obtain, an appropriate, valid driver's license.

Possession of CPR and First Aid Certificates.

**PHYSICAL DEMANDS**

*Essential duties require the following physical skills and work environment:*

Ability to sit, stand, walk, and kneel; exposure to heat, cold, noise, outdoors, traffic, and exhaust fumes; ability to travel to different sites and locations.

**ACKNOWLEDGEMENT:**

I certify I have received, read, and understand my job description and am aware that my performance evaluation is based on carrying out the requirements of this job description.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Date

Effective Date: November 1, 2000  
Revised: May 20, 2003 (Res. 03-077)



RESOLUTION NO. 2018- 172

A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF ANIMAL CONTROL SUPERVISOR FOR THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, the City of Rock Springs wishes to create and update a job description for the Animal Control Supervisor; and,

WHEREAS, the Governing Body of the City of Rock Springs has said job description before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the updated job description for the Animal Control Supervisor position, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

## **City of Rock Springs Job Description**

**POSITION TITLE:** Animal Control Supervisor

**DEPARTMENT:** Animal Control

**SUPERVISOR:** Police Commander

### **GENERAL:**

*The employee will support the City of Rock Springs mission "To provide all individuals, through the combined efforts of city government and the people it serves, an effective, efficient and productive form of government, while promoting an enhanced quality of life, open communications and economic growth."*

The employee will demonstrate the ability to manage time, maintain a safe and clean environment; practice confidentiality; treat all persons with respect and professional courtesy; accept change; accept and provide constructive feedback; and work as a team player. The employee must also demonstrate the competencies for their position, and adhere to policies and procedures of their department and the City of Rock Springs.

### **JOB SUMMARY:**

Under direction, to manage, supervise, organize, and coordinate field and animal control shelter activities that provide a full range of animal control services related to impounding, treatment, and disposal of animals.

### **SUPERVISION EXERCISED:**

Exercises direct supervision over technical and clerical staff.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Performs a variety of duties including, but not limited to:

1. Participates in the development and implementation of goals, objectives, policies, and priorities for Animal Control; identify resource needs; recommend and implement policies and procedures.
2. Organizes and coordinates the work flow of the animal shelter; monitor activities to ensure timely dispatching and completion of duties.
3. Selects, trains, motivates, and evaluates animal control personnel; provides or coordinates staff training; works with employees to correct deficiencies; responds to concerns and questions from animal control personnel.
4. Identifies opportunities for improving service delivery methods and procedures; reviews with appropriate management staff; implements improvements.
5. Prepares and maintain a variety of records and reports, including payroll, budgets, and schedules; reviews current operating procedures and submits recommendations for improvement.
6. Investigates complaints regarding animals and takes appropriate action when animals are creating nuisances and/or there is animal abuse.

7. Explains ordinances relating to the care and keeping of animals to the public.
8. Enforces City animal control licensing laws and City codes as assigned; issues citations for violations of animal control licensing ordinances and City codes as needed; appears in court and testify on violations.
9. Patrols City streets and roads in assigned vehicle; searches for stray dogs and other domestic animals and livestock; catches and impounds wild and domestic animals, birds, and reptiles.
10. Transports animals to veterinarian for observation or treatment.
11. Uses tranquilizer rifle and pistol; trains personnel in proper tranquilization techniques including proper amounts of controlled drugs.
12. Quarantines and disposes of animals as needed.
13. Cleans and performs minor repairs to the shelter, yard, vehicle, and equipment.
14. Conducts tours of the shelter.
15. Attends meetings and responds to related questions and complaints; provides public education regarding animal control.
16. Performs related duties and responsibilities as assigned.

#### **ABILITIES AND REQUIREMENTS**

Has the knowledge, skills, and ability to:

1. Oversee operations, services, and activities of a comprehensive animal control program.
2. Apply principles of supervision, training, and performance evaluation.
3. Identify various breeds of domestic pets.
4. Utilize modern and complex principles and practices of animal care and disease treatment and prevention.
5. Use the basic practices of law enforcement.
6. Apply pertinent federal, state, and local laws, codes and regulations.
7. Utilize modern office practices and methods, and operate computer equipment, and a cash register.
8. Apply the principles and procedures of record keeping and reporting for accurate and complete records and reports.

9. Apply the principles of budget preparation and administration.
10. Utilize word processing methods, techniques, and programs including spreadsheet applications.
11. Apply safe driving principles and practices.
12. Operate a variety of animal control tools and equipment.
13. Select, Supervise, train, organize, and evaluate the work of technical and clerical personnel.
14. Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
15. Interpret, explain, and ensure compliance with City animal control policies and procedures.
16. Interact effectively and sensitively with individuals from diverse backgrounds.
17. Exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.
18. Communicate clearly and concisely, both orally and in writing.
19. Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work including, but not limited to employees, vendors, and the general public.

**EXPERIENCE AND TRAINING:**

*Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities may be:*

**Experience:**

Five years of responsible experience performing the equivalent duties of an Animal Control Officer including two years of supervisory experience.

**Education:**

Equivalent to a high school diploma supplemented by college level course work in animal science, zoology, or a related field.

**License or Certificate:**

Possession of an Animal Control Certification from the National Animal Care and Control Association.

Possession of, or ability to obtain within one year, a Euthanasia Certificate, DEA License, Wyoming Pharmaceutical License, a CRP/First Aid Certificate, ASP Baton Certificate, and TASER Certificate.

Possession of, or ability to obtain, an appropriate, valid driver's license.

**PHYSICAL DEMANDS**

*Essential duties require the following physical skills and work environment:*

Ability to sit, stand, walk, run, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 100 lbs.; exposure to heat, cold, noise, outdoors, chemicals, syringes, and needles; ability to travel to different sites and locations.

**ACKNOWLEDGEMENT:**

I certify I have received, read, and understand my job description and am aware that my performance evaluation is based on carrying out the requirements of this job description.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Date

Effective Date: November 1, 2000

RESOLUTION NO. 2018- 173

A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF ANIMAL CONTROL OFFICER I FOR THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, the City of Rock Springs wishes to create and update a job description for the Animal Control Officer I; and,

WHEREAS, the Governing Body of the City of Rock Springs has said job description before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the updated job description for the Animal Control Officer I position, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

## **City of Rock Springs Job Description**

**POSITION TITLE:** Animal Control Officer I

**DEPARTMENT:** Animal Control

**SUPERVISOR:** Animal Control Supervisor

### **GENERAL:**

*The employee will support the City of Rock Springs mission "To provide all individuals, through the combined efforts of city government and the people it serves, an effective, efficient and productive form of government, while promoting an enhanced quality of life, open communications and economic growth."*

The employee will demonstrate the ability to manage time, maintain a safe and clean environment; practice confidentiality; treat all persons with respect and professional courtesy; accept change; accept and provide constructive feedback; and work as a team player. The employee must also demonstrate the competencies for their position, and adhere to policies and procedures of their department and the City of Rock Springs.

### **JOB SUMMARY:**

Under direction, to perform a variety of duties involved in the collection, impoundment, care, treatment, and euthanasia of dogs, cats, birds, reptiles, and all other animals wild and domestic; to enforce laws, ordinances, and regulations relating to control of animals, disease control, public safety, and education; and to keep detailed records of all animal control functions.

### **SUPERVISION EXERCISED:**

Exercises no supervision.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Performs a variety of duties including, but not limited to:

1. Investigate reports or complaints of dogs, cats, or other animals creating nuisances and take appropriate action; investigate reports of animal abuse.
2. Enforce City animal control and licensing laws; issue citations for violations of animal control and licensing ordinances.
3. Explain to the public ordinances relating to the care and keeping of animals.
4. Patrol City streets and roads in assigned vehicle; search for stray dogs and other domestic animals and livestock; catch and impound wild and domestic animals, birds, and reptiles.
5. Quarantine and dispose of animals as appropriate.
6. Attend meetings and respond to related questions and complaints; provide public education regarding animal control.
7. Clean and perform minor repairs to the shelter, yard, vehicle, and equipment.
8. Maintain detailed records of daily activities, impounds, animals released, sold or destroyed,

and fee collections.

9. Prepare news releases.
10. Assist Police Officers when search warrants are being served while vicious dogs, venomous snakes, and other dangerous or hazardous animals are present.
11. Use tranquilizer rifle and pistol; train personnel in proper tranquilization techniques including proper amounts of controlled drugs.
12. Perform related duties and responsibilities as assigned.

### **ABILITIES AND REQUIREMENTS**

Has the knowledge, skills, and ability to:

1. Utilize basic principles of law enforcement.
2. Understand general principles of animal care and disease treatment and prevention.
3. Understand occupational hazards and standard safety practices necessary in the area of animal control.
4. Apply basic mathematical principles.
5. Apply proper use of English, spelling, grammar, and punctuation.
6. Utilize modern office practices, methods, and computer equipment.
7. Apply principles and procedures of record keeping and reporting to ensure accurate and complete reports.
8. Practice safe driving principles and practices.
9. Learn to operate a variety of animal control equipment and tools in a safe and effective manner.
10. Learn methods and techniques of licensing, controlling and disposing of animals.
11. Learn methods and procedures of animal collection and impoundment.
12. Learn operational characteristics of animal control equipment and tools.
13. Learn, interpret, apply and enforce pertinent Federal, State, and local laws, codes and regulations related to animal control.
14. Identify breed and gender of animals.
15. Respond to requests and inquiries from the general public.



16. Understand, communicate clearly and concisely, and follow oral and written instructions.
17. Exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.
18. Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

**EXPERIENCE AND TRAINING:**

*Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

**Experience:**

One year of animal control experience is desirable.

**Education:**

Equivalent to a high school diploma supplemented by training in animal care and control.

**License or Certificate:**

Possession of, or ability to obtain within eighteen months, Animal Control Certification from the National Animal Care and Control Association.

Possession of, or ability to obtain within one year, a Euthanasia Certificate, a CRP/First Aid Certificate, ASP Baton Certificate, and TASER Certificate.

Possession of, or ability to obtain, an appropriate, valid driver's license.

**PHYSICAL DEMANDS:**

*Essential duties require the following physical skills and work environment:*

Ability to sit, stand, walk, run, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 100 lbs.; exposure to heat, cold, noise, outdoors, chemicals, syringes, and needles; ability to travel to different sites and locations.

**ACKNOWLEDGEMENT:**

I certify I have received, read, and understand my job description and am aware that my performance evaluation is based on carrying out the requirements of this job description.

---

Signature of Employee

---

Date

---

Signature of Supervisor

---

Date

Effective Date: November 1, 2000

11/2/18

RESOLUTION NO. 2018- 174

A RESOLUTION ACCEPTING AND APPROVING A JOB DESCRIPTION FOR THE POSITION OF ANIMAL CONTROL OFFICER II FOR THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, the City of Rock Springs wishes to create and update a job description for the Animal Control Officer II; and,

WHEREAS, the Governing Body of the City of Rock Springs has said job description before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the updated job description for the Animal Control Officer II position, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

## **City of Rock Springs Job Description**

**POSITION TITLE:** Animal Control Officer II

**DEPARTMENT:** Animal Control

**SUPERVISOR:** Animal Control Supervisor

### **GENERAL:**

*The employee will support the City of Rock Springs mission "To provide all individuals, through the combined efforts of city government and the people it serves, an effective, efficient and productive form of government, while promoting an enhanced quality of life, open communications and economic growth."*

The employee will demonstrate the ability to manage time, maintain a safe and clean environment; practice confidentiality; treat all persons with respect and professional courtesy; accept change; accept and provide constructive feedback; and work as a team player. The employee must also demonstrate the competencies for their position, and adhere to policies and procedures of their department and the City of Rock Springs.

### **JOB SUMMARY:**

Under direction, to perform a variety of duties involved in the collection, impoundment, care, treatment, and euthanasia of dogs, cats, birds, reptiles, and all other animals wild and domestic; to enforce laws, ordinances, and regulations relating to control of animals, disease control, public safety, and education; and to keep detailed records of all animal control functions.

### **SUPERVISION EXERCISED:**

May exercise technical and functional supervision over lower level staff.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Performs a variety of duties including, but not limited to:

1. Investigate reports or complaints of dogs, cats, or other animals creating nuisances and take appropriate action; investigate reports of animal abuse.
2. Enforce City animal control and licensing laws; issue citations for violations of animal control and licensing ordinances.
3. Explain to the public ordinances relating to the care and keeping of animals.
4. Patrol City streets and roads in assigned vehicle; search for stray dogs and other domestic animals and livestock; catch and impound wild and domestic animals, birds, and reptiles.
5. Quarantine and dispose of animals as appropriate.
6. Attend meetings and respond to related questions and complaints; provide public education regarding animal control.
7. Clean and perform minor repairs to the shelter, yard, vehicle, and equipment.
8. Maintain detailed records of daily activities, impounds, animals released, sold or destroyed,

and fee collections.

9. Prepare news releases.
10. Assist Police Officers when search warrants are being served while vicious dogs, venomous snakes, and other dangerous or hazardous animals are present.
11. Use tranquilizer rifle and pistol; train personnel in proper tranquilization techniques including proper amounts of controlled drugs.
12. Perform related duties and responsibilities as assigned.

**ABILITIES AND REQUIREMENTS**

Has the knowledge, skills, and ability to:

1. Utilize basic principles of law enforcement.
2. Understand general principles of animal care and disease treatment and prevention.
3. Understand occupational hazards and standard safety practices necessary in the area of animal control.
4. Apply basic mathematical principles.
5. Apply proper use of English, spelling, grammar, and punctuation.
6. Utilize modern office practices, methods, and computer equipment.
7. Apply principles and procedures of record keeping and reporting to ensure accurate and complete reports.
8. Practice safe driving principles and practices.
9. Learn to operate a variety of animal control equipment and tools in a safe and effective manner.
10. Perform methods and techniques of licensing, controlling and disposing of animals.
11. Perform methods and procedures of animal collection and impoundment.
12. Operate a variety of animal control equipment and tools in a safe and effective manner.
13. Interpret, apply and enforce pertinent Federal, State, and local laws, codes and regulations related to animal control.
14. Identify breed and gender of animals.
15. Respond to requests and inquiries from the general public.

16. Understand, communicate clearly and concisely, and follow oral and written instructions.
17. Exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.
18. Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

**EXPERIENCE AND TRAINING:**

*Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

**Experience:**

Two years of experience as an Animal Control Officer.

**Education:**

Equivalent to a high school diploma supplemented by training in animal care and control.

**License or Certificate:**

Possession of an Animal Control Certification from the National Animal Care and Control Association.

Possession of, or ability to obtain within one year, a Euthanasia Certificate, DEA License, Wyoming Pharmaceutical License, a CRP/First Aid Certificate, ASP Baton Certificate, and TASER Certificate.

Possession of, or ability to obtain, an appropriate, valid driver's license.

**PHYSICAL DEMANDS:**

*Essential duties require the following physical skills and work environment:*

Ability to sit, stand, walk, run, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 100 lbs.; exposure to heat, cold, noise, outdoors, chemicals, syringes, and needles; ability to travel to different sites and locations.

**ACKNOWLEDGEMENT:**

I certify I have received, read, and understand my job description and am aware that my performance evaluation is based on carrying out the requirements of this job description.

---

Signature of Employee

---

Date

---

Signature of Supervisor

---

Date

Effective Date: November 1, 2000



*City Council Agenda*

# *Ordinances*

---

ORDINANCE NO. 2018- 13

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ROCK SPRINGS FROM I-2 (HEAVY INDUSTRIAL) TO R-6 (MANUFACTURED HOME RESIDENTIAL) FOR A PARCEL TOTALING 0.356 ACRES AND LOCATED AS HEREBY DESCRIBED IN SECTION 22, RESURVEY TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN IN THE CITY OF ROCK SPRINGS, COUNTY OF SWEETWATER, STATE OF WYOMING.

WHEREAS, after a due and proper public hearing held before the Planning and Zoning Commission of the City of Rock Springs, Sweetwater County, Wyoming on September 12, 2018, the Commission recommended to the Governing Body approval of the request to amend the official Zoning Map of the City of Rock Springs for the following property:

A PARCEL OF LAND Situate in the NE  $\frac{1}{4}$  of Section 22, Resurvey, T.19N., R. 105W. of the 6<sup>th</sup> P.M., Sweetwater County, Wyoming, also being located in a Tract of Land, (Recorded in Book 0870, Page 80), and being more particularly described as follows:  
Commencing at the NE Corner of Said Section 22;  
Thence S 17°34'29" W, 2,226.52 feet (Tie) to the Southwest Corner of the Rancho Bridger MHC, LLC Parcel, (Recorded in Book 1119, Page 309), also being the TRUE POINT OF BEGINNING;  
Thence N 87°23'11" W, 15.02 feet;  
Thence N 00°10'01" W, 1,039.49 feet running parallel and 15.00 feet west of the Westerly Property Boundary Line of said Rancho Bridger MHC, LLC Parcel;  
Thence S 50°09'49" E, 19.58 feet to the Northwest Corner of said Rancho Bridger MHC, LLC Parcel;  
Thence S 00°10'01" E, 1,027.63 feet along the Westerly Property Boundary Line of said Rancho Bridger MHC, LLC Parcel to the TRUE POINT OF BEGINNING.  
And contains 0.356 Acres, more or less.

WHEREAS, after notice given as prescribed by law, a hearing on the Zoning Map Amendment request was held before the Governing Body of the City of Rock Springs on October 2, 2018, and;

WHEREAS, the Governing Body of the City of Rock Springs has determined to accept the Planning and Zoning Commission's recommendation and approve said Zoning Map Amendment to amend the Official Zoning Map of the City of Rock Springs from I-2 (Heavy Industrial) to R-6 (Manufactured Home Residential) for the above-described property.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the Official Zoning Map of the City of Rock Springs be, and the same is hereby amended, by rezoning the following described tract from I-2 (Heavy Industrial) to R-6 (Manufactured Home Residential):

A PARCEL OF LAND Situate in the NE ¼ of Section 22, Resurvey, T.19N., R. 105W. of the 6<sup>th</sup> P.M., Sweetwater County, Wyoming, also being located in a Tract of Land, (Recorded in Book 0870, Page 80), and being more particularly described as follows: Commencing at the NE Corner of Said Section 22;  
Thence S 17°34'29" W, 2,226.52 feet (Tie) to the Southwest Corner of the Rancho Bridger MHC, LLC Parcel, (Recorded in Book 1119, Page 309), also being the TRUE POINT OF BEGINNING;  
Thence N 87°23'11" W, 15.02 feet;  
Thence N 00°10'01" W, 1,039.49 feet running parallel and 15.00 feet west of the Westerly Property Boundary Line of said Rancho Bridger MHC, LLC Parcel;  
Thence S 50°09'49" E, 19.58 feet to the Northwest Corner of said Rancho Bridger MHC, LLC Parcel;  
Thence S 00°10'01" E, 1,027.63 feet along the Westerly Property Boundary Line of said Rancho Bridger MHC, LLC Parcel to the TRUE POINT OF BEGINNING.  
And contains 0.356 Acres, more or less.

Section 2. That the City Engineer be, and is hereby, directed to forthwith amend the Zoning Map of the City of Rock Springs accordingly.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

1<sup>st</sup> Reading: \_\_\_\_\_

2<sup>nd</sup> Reading: \_\_\_\_\_

3<sup>rd</sup> Reading: \_\_\_\_\_





## Planning & Zoning Commission Staff Report

**Project Name:** Marko Vukovich Rezone from I-2 to R-6  
**Project Number:** PZ-18-00143  
**Report Date:** August 30, 2018  
**Meeting Date:** September 12, 2018

### Applicant / Property Owner

Marko Vukovich  
Rancho Bridger MHC, LLC  
2 West Dry Creek Circle, Ste 200  
Littleton, CO 80120

### Project Location

5020 Springs Drive

### Current Zoning

I-2 (Heavy Industrial)

### Proposed Zoning

R-6 (Manufactured Home Residential)

### Public Notification

- Public Hearing Notice published in the Rocket Miner on August 25, 2018
- Property owner notice (200' radius) mailed 8-16-18

### Ordinance References

§13-811, §13-801

### Staff Representative

Steve Horton, AICP  
City Planner

### Attachments

- Rezone Application
- Public Hearing Notice
- Property Owner Notification Letter and Mailing List\
- Utility Review Comments
- Property Map

### 1. Petition

Petition for Rezone from I-2 (Heavy Industrial) to R-6 (Manufacture Home Residential) for property adjacent to Rancho Bridger Mobile Home Park

### 2. Background Information

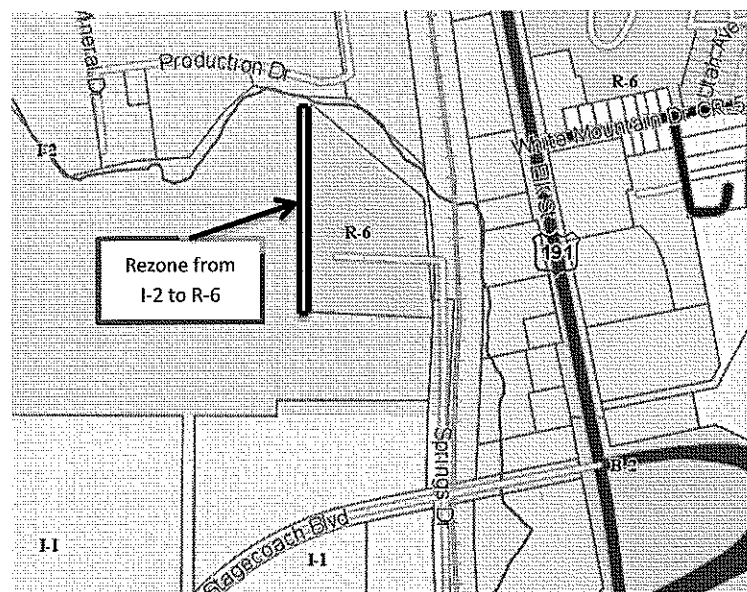
On May 31, 2018 a Lot Line Adjustment filed by Lance Neeff was approved which conveyed to Rancho-Bridger MHP a narrow rectangular parcel adjacent to the west side. The parcel that was conveyed was zoned I-2. This parcel is now combined with the Mobile Home Park and a Zone Change to R-6 is necessary.

### 3. Existing Zoning I-2

Generally, this is the least restrictive Zoning District, Permitted Uses include Principally Permitted Uses of the B-1, B-2, and I-1 Districts, including those uses of the I-2 District which includes exterior storage of goods and materials, motor freight terminals, railroad switching and classification yards, welding and fabrication.

### 4. Proposed Zoning R-6

Principally Permitted Uses include manufactured home and mobile homes, with modular homes and single-family detached homes permitted if within a Manufactured Home Subdivision.



#### **5. Size and Location**

A PARCEL OF LAND Situate in the NE ¼ of Section 22, Resurvey, T.19N., R. 105W. of the 6<sup>th</sup> P.M., Sweetwater County, Wyoming, also being located in a Tract of Land, (Recorded in Book 0870, Page 80), and being more particularly described as follows:

Commencing at the NE Corner of Said Section 22;

Thence S 17°34'29" W, 2,226.52 feet (Tie) to the Southwest Corner of the Rancho Bridger MHC, LLC Parcel, (Recorded in Book 1119, Page 309), also being the TRUE POINT OF BEGINNING;

Thence N 87°23'11" W, 15.02 feet;

Thence N 00°10'01" W, 1,039.49 feet running parallel and 15.00 feet west of the Westerly Property Boundary Line of said Ranch Bridger MHC, LLC Parcel;

Thence S 50°09'49" E, 19.58 feet to the Northwest Corner of said Rancho Bridger MHC, LLC Parcel;

Thence S 00°10'01" E, 1,027.63 feet along the Westerly Property Boundary Line of said Rancho Bridger MHC, LLC Parcel to the TRUE POINT OF BEGINNING.

And contains 0.356 Acres, more or less.

#### **6. Surrounding Zoning and Land Use**

North – I-2 (Heavy Industrial)

South - I-2 (Heavy Industrial)

West- I-2 (Heavy Industrial)

East – B-2 (Community Business)

Please refer to the zoning map excerpt above.

#### **7. Analysis**

The 2012 Master Plan designates this property as High Density Residential Use. Applicable Zone Districts are R-4, R-5, R-6, and B-1. The Rancho Bridger Mobile Home Park is 10.29 acres in size.

#### **8. Legal Description**

A PARCEL OF LAND Situate in the NE ¼ of Section 22, Resurvey, T.19N., R. 105W. of the 6<sup>th</sup> P.M., Sweetwater County, Wyoming, also being located in a Tract of Land, (Recorded in Book 0870, Page 80), and being more particularly described as follows:

Commencing at the NE Corner of Said Section 22;

Thence S 17°34'29" W, 2,226.52 feet (Tie) to the Southwest Corner of the Rancho Bridger MHC, LLC Parcel, (Recorded in Book 1119, Page 309), also being the TRUE POINT OF BEGINNING;

Thence N 87°23'11" W, 15.02 feet;

Thence N 00°10'01" W, 1,039.49 feet running parallel and 15.00 feet west of the Westerly Property Boundary Line of said Ranch Bridger MHC, LLC Parcel;

Thence S 50°09'49" E, 19.58 feet to the Northwest Corner of said Rancho Bridger MHC, LLC Parcel;

Thence S 00°10'01" E, 1,027.63 feet along the Westerly Property Boundary Line of said Rancho Bridger MHC, LLC Parcel to the TRUE POINT OF BEGINNING.

And contains 0.356 Acres, more or less.

#### **9. Utility Review Group Comments**

Attached

**10.     Public Comment**

At the time of this report, staff has not received any comments. Comments submitted following distribution of this report shall be submitted to the Planning and Zoning Commission at the time of the scheduled hearing.

**11.     Staff & Planning and Zoning Commission Recommendation**

City Planner Steve Horton recommended approval for the Rezone from I-2 to R-6 as requested by Marko Vukovich. It was moved by Commissioner Schoenfeld and seconded by Commissioner West to recommend approval of the Rezone from I-2 to R-6. Motion carried unanimously.

**12.**



2018  
CITY OF ROCK SPRINGS  
ZONING MAP  
AMENDMENT APPLICATION

Planning & Zoning Division  
212 D Street  
Rock Springs WY 82901  
307.352.1540 (phone)  
307.352.1545 (fax)

City Use Only:

Date Received 8-1-2018 File Number: PZ-18-00143  
Payment Information:  
Amount Received: \$300.00 Received by: Steve Horton  
Cash or Check Number: 2459 Receipt Number: R-2018-08-01-00296  
Date Certified as Complete Application: 8-1-2018 By: Steve Horton

A. PROPERTY ADDRESS: 0 Elk Street, Rock Springs, WY 82901

(NOTE: IF THE PROPERTY DOES NOT HAVE AN EXISTING ASSIGNED ADDRESS, LEGAL DOCUMENTATION OF THE LOCATION MUST BE SUBMITTED - i.e. Property Tax ID Number, Legal Description, etc.)

B. CONTACT INFORMATION:

NOTE: The City of Rock Springs will only send correspondence to the names and mailing addresses provided on this application. Attach a separate sheet if necessary.

Petitioner Information: Petitioner Name: Marko Vukovich  
Company Name: Rancho Bridger MHC, LLC  
Street Address: 2 West Dry Creek Circle, Suite 200  
City: Littleton State: CO Zip Code: 80120  
Email Address: markov@ascentia.us  
Phone Number: 303-730-2000 Fax Number: 303-730-8950  
(including area code) (including area code)

Attorney for Petitioner Information: Name: Stephen L. Brown  
Company Name: Brown & Taylor, P.C.  
Street Address: 19590 E. Mainstreet, Suite 107  
City: Parker State: CO Zip Code: 80138  
Email Address: steve@brownandtaylor.com  
Phone Number: 303-841-2458 Fax Number: 720-367-5447  
(including area code) (including area code)

Property Owner Information: Company Name: Rancho Bridger MHC, LLC  
Street Address: 2 West Dry Creek Circle, Suite 200  
City: Littleton State: CO Zip Code: 80120  
Email Address: markov@ascentia.us  
Phone Number: 303-730-2000 Fax Number: 303-730-8950  
(including area code) (including area code)

Engineer / Surveyor Information: Name: Dave Fehringer

Company Name: WHS

Street Address: 189 N 1<sup>st</sup> W, STE A

City: Lander State: WY Zip Code: 82520

Email Address: dfehringer@whsmithpc.com

Phone Number: 307-335-5646 Fax Number: 307-349-0840  
(including area code) (including area code)

**C. PLEASE ANSWER THE FOLLOWING ON THE SPACE PROVIDED:**

1. Existing Master Plan Land Use Map Designation: High Density Residential
2. Existing Zoning Map Designation: I-2
3. Requested Zoning Map Designation: R-6
4. Square footage and/or acreage of property to be rezoned: .356 acres  
(if rezoning to multiple zoning districts, provide acreage of each proposed new zoning district)
5. Current Use of Land: vacant land
6. Proposed Use of Land: mobile home park
7. Reason for requested Zoning Map Amendment:  
To have property be of same zoning as mobile home park property.

**D. SUBMITTAL REQUIREMENTS:**

**NOTE:** The following items are required for submitting a complete Zoning Map Amendment (Zone Change) Application and must be submitted in accordance with the submittal deadlines listed on Page 3 of this application. Applications submitted after the submittal deadlines as listed will be postponed until the following month.

An incomplete application will not be reviewed and will be returned to the petitioner.

- ☐ Filing Fee (\$300.00).
- ☐ 20 copies of an accurately drawn map of property requested for rezoning. If the full-size scaled drawing is on a size larger than 11" x 17", then in addition to the 20 full size copies, one reduced copy no larger than 11" x 17" must also be submitted. A survey may be required.
- ☐ Electronic version of Zoning Map amendment provided in PDF format either on thumb drive or emailed to: city\_planner@rswy.net
- ☐ Legal description of the property provided on a typed sheet and also supplied electronically in Word format or emailed to: city\_planner@rswy.net.
- ☐ Petitioner shall post the property within 10 days of the first public hearing. Sign shall state the nature of the request and time and date of the public hearing. (See Diagram 3 for suggested posting language.)

## E. SAMPLE PROPERTY POSTING NOTICE

(Lettering should be sufficiently sized so as to be visible from the adjacent public street.)

### NOTICE OF PROPOSED ZONING MAP AMENDMENT

Please take notice that this property owned by \_\_\_\_\_ and totaling \_\_\_\_\_ acres is proposed for Zoning Map Amendment from \_\_\_\_\_ to \_\_\_\_\_ and that a Public Hearing will be held before the City of Rock Springs Planning & Zoning Commission on \_\_\_\_\_ at 7 p.m. in the City Council Chambers to consider said action. Interested parties may obtain more information by attending the meeting or contacting:

## F. SUBMITTAL SCHEDULE:

**NOTE:** Applications that are not received by **Noon** on the Application Deadline will be postponed until the following month's meeting. If a deadline falls near a City holiday, please contact the Planning Department to verify the days City Hall will be closed to ensure that your application is submitted on time.

	January Meeting	February Meeting	March Meeting	April Meeting	May Meeting	June Meeting	July Meeting	August Meeting	September Meeting	October Meeting	November Meeting	December Meeting
Application Deadline	12/6/2017*	1/22/2018	2/19/2018	3/19/2018	4/16/2018	5/21/2018	6/18/2018	7/16/2018	8/20/2018	9/17/2018	10/22/2018	11/19/2018
Public Hearing Ad	A Public Hearing Notice is prepared by the City of Rock Springs and published in the Rock Springs <i>Rocket Miner</i> Newspaper a minimum of fifteen (15) days prior to the Planning and Zoning Commission Public Hearing.											
Property Posted by Petitioner	12/31/2017	2/4/2018	3/4/2018	4/1/2018	4/29/2018	6/3/2018	7/1/2018	7/29/2018	9/2/2018	9/30/2018	11/4/2018	12/2/2018
Adjacent Owner Notice	Property Owner Notices are prepared by the City of Rock Springs and are mailed to property owners within 200' of the effected property a minimum of ten (10) days prior to the Planning and Zoning Commission Public Hearing.											
P&Z Public Hearing	1/10/2018	2/14/2018	3/14/2018	4/11/2018	5/9/2018	6/13/2018	7/11/2018	8/8/2018	9/12/2018	10/10/2018	11/14/2018	12/12/2018
City Council Hearing Ad	After the Planning and Zoning Commission Public Hearing, a second Public Hearing Notice is prepared by the City of Rock Springs and published in the Rock Springs <i>Rocket Miner</i> Newspaper a minimum of fifteen (15) days prior to the City Council Public Hearing.											
**Council Public Hearing	2/6/2018	3/6/2018	4/3/2018	5/1/2018	6/5/2018	7/3/2018	8/7/2018	9/4/2018	10/2/2018	11/6/2018	12/4/2018	1/8/2019

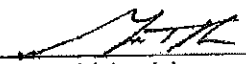
\* Deadline moved due to Holiday.

**\*\* BE ADVISED: Ordinances amending the Rock Springs Zoning Map must be read at three consecutive meetings of City Council prior to being accepted. The above-listed dates represent the anticipated first reading only. \*\***

**G. SIGNATURE(S) REQUIRED:**

I acknowledge that I have read and understand this application and the pertinent Zoning Map Amendment regulations (Section 13-902 of the Rock Springs City Ordinances). I further agree if the Zoning Map Amendment is approved, I will comply with all pertinent regulations and conditions as set forth by the City of Rock Springs. I certify that the information provided with this application is true and correct.

**All petitioners and property owners must sign this application. Attach a separate sheet if necessary.**

Signature of Applicant  Date July 3 2018  
Marko Vukovich

Signature of Owner:

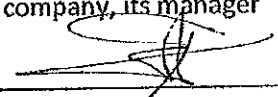
**RANCHO BRIDGER MHC, LLC,**  
a Delaware limited liability company

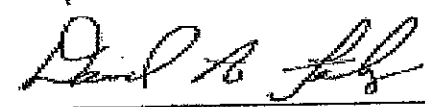
MEMBER:

**TWENTY EIGHT PROPERTIES, LLC,**  
a Delaware limited liability company

By: **ASCENTIA REAL ESTATE HOLDING COMPANY, LLC,**  
a Delaware limited liability company, its manager

By: **Ascentia Management, LLC, a Colorado limited**  
liability company, its manager

By:  Date: July 3, 2018  
Boris B Vukovich, Manager

Signature of Surveyor  Date 7/17/18

**"EXHIBIT A"**

**LEGAL DESCRIPTION:**

A PARCEL OF LAND Situate in the NE¼ of Section 22, Resurvey, T. 19 N., R. 105 W. of the 6th P.M., Sweetwater County, Wyoming, also being located in a Tract of Land, (Recorded in Book 0870, Page 80), and being more particularly described as follows:

Commencing at the NE Corner of Said Section 22;

Thence S 17° 34' 29" W, 2,226.52 feet (Tie) to the Southwest Corner of the Rancho Bridger MHC, LLC Parcel, (Recorded in Book 1119, Page 309), also being the TRUE POINT OF BEGINNING;

Thence N 87° 23' 11" W, 15.02 feet;

Thence N 00° 10' 01" W, 1,039.49 feet running parallel and 15.00 feet west of the Westerly Property Boundary Line of said Rancho Bridger MHC, LLC Parcel;

Thence S 50° 09' 49" E, 19.58 feet to the Northwest Corner of said Rancho Bridger MHC, LLC Parcel;

Thence S 00° 10' 01" E, 1,027.63 feet along the Westerly Property Boundary Line of said Rancho Bridger MHC, LLC Parcel to the TRUE POINT OF BEGINNING;

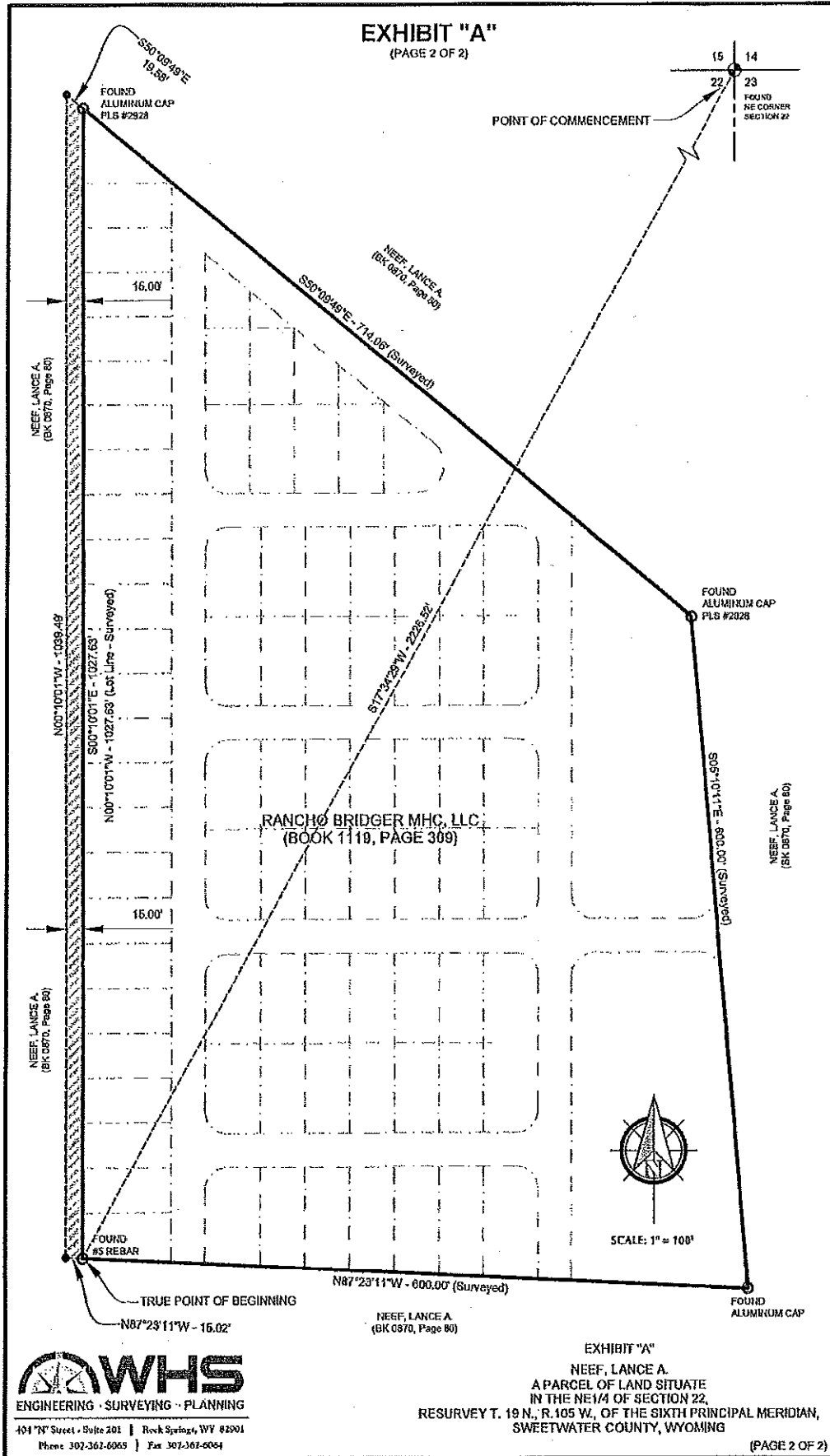
And contains 0.356 Acres, more or less.

See exhibit "A" (Page 2 of 2) attached hereto and made a part hereof.



# EXHIBIT "A"

(PAGE 2 OF 2)



**WHS**  
ENGINEERING · SURVEYING · PLANNING

404 W. Street • Suite 201 | Rock Springs, WY 82901  
Phone: 307-362-6065 | Fax: 307-362-6064

EXHIBIT "A"  
NEEF, LANCE A  
A PARCEL OF LAND SITUATE  
IN THE NE 1/4 OF SECTION 22,  
RESURVEY T. 19 N., R. 105 W., OF THE SIXTH PRINCIPAL MERIDIAN,  
SWEETWATER COUNTY, WYOMING

(PAGE 2 OF 2)



**Department of Public Services**

212 D Street, Rock Springs, WY 82901

Tel: 307-352-1540 Fax: 307-352-1545

www.rswy.net

August 16, 2018

Dear Property Owner or Interested Party:

This letter is to inform you that a petition has been filed with the City of Rock Springs by Marko Vukovich requesting that the Official Zoning Map of the City of Rock Springs be amended from I-2 (Heavy Industrial) to R-6 (Manufactured Home Residential) for the following property:

A PARCEL OF LAND Situate in the NE ¼ of Section 22, Resurvey, T.19N., R. 105W. of the 6<sup>th</sup> P.M., Sweetwater County, Wyoming, also being located in a Tract of Land, (Recorded in Book 0870, Page 80), and being more particularly described as follows:

Commencing at the NE Corner of Said Section 22;

Thence S 17°34'29" W, 2,226.52 feet (Tie) to the Southwest Corner of the Rancho Bridger MHC, LLC Parcel, (Recorded in Book 1119, Page 309), also being the TRUE POINT OF BEGINNING;

Thence N 87°23'11" W, 15.02 feet;

Thence N 00°10'01" W, 1,039.49 feet running parallel and 15.00 feet west of the Westerly Property Boundary Line of said Ranch Bridger MHC, LLC Parcel;

Thence S 50°09'49" E, 19.58 feet to the Northwest Corner of said Rancho Bridger MHC, LLC Parcel;

Thence S 00°10'01" E, 1,027.63 feet along the Westerly Property Boundary Line of said Rancho Bridger MHC, LLC Parcel to the TRUE POINT OF BEGINNING.

And contains 0.356 Acres, more or less.

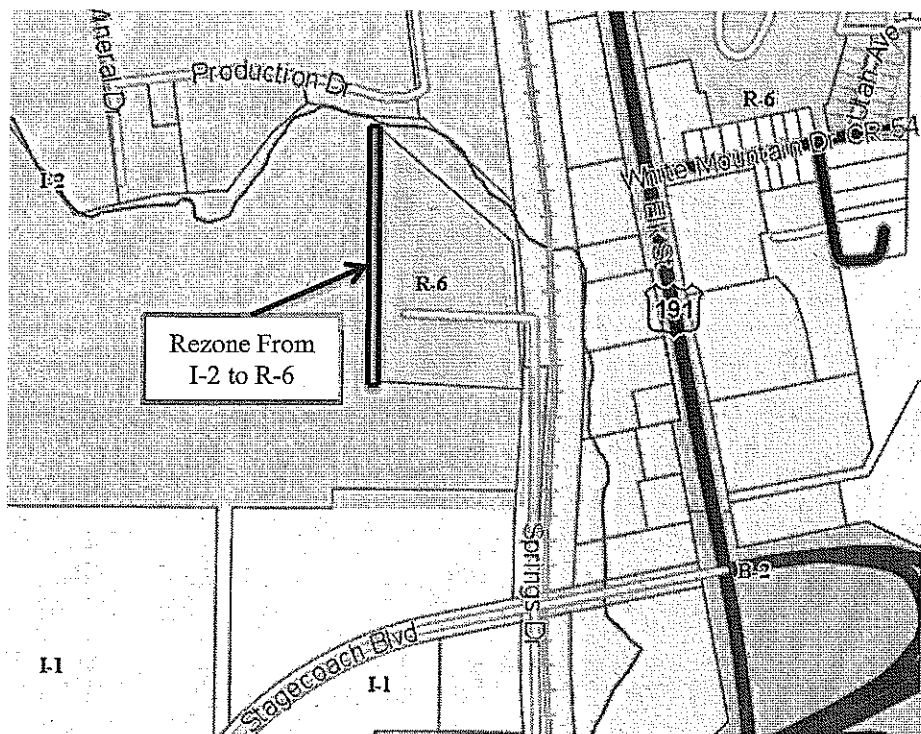
**Records show that this property is adjacent to or near property you own (please refer to the attached map).**

The Rock Springs Planning and Zoning Commission will consider this request at a public hearing to be held on **Wednesday, September 12, 2018 at 7:00 p.m.** in the Rock Springs City Hall Council Chambers, 212 'D' Street. Should you have any comments regarding this application, please attend the meeting or submit written comments no later than Noon on September 12, 2018. For further information, please contact the Rock Springs Planning Division at (307) 352-1540.

Sincerely,

Stephen A. Horton, AICP  
City Planner

Enc.



RANCHO BRIDGER MHC LLC C/O ASCENTIA  
1412 MAIN ST STE 1500  
DALLAS, TX 75202-4801

CITY OF ROCK SPRINGS  
212 D ST  
ROCK SPRINGS, WY 82901-6235

NEEFF LANCE A  
HC 67 BOX 7  
LONETREE, WY 82936-9600

UNION PACIFIC RAILROAD CO  
ATTN MICHAEL BATKO PROPERTY TAXES  
1400 DOUGLAS STOP 1640  
OMAHA, NE 68179-1001

PROVIDENCE PROPERTIES LLC  
101 E 2ND ST  
CASPER, WY 82602

ELK RENTALS LLC  
2071 FIR DR  
ROCK SPRINGS, WY 82901-4143



Department of Public Services / Planning

212 'D' Street  
Rock Springs, WY 82901  
Phone: 307-352-1540  
Fax: 307-352-1545  
Email: [steve\\_horton@rswy.net](mailto:steve_horton@rswy.net)

Proposed Development: Marko Vukovich Rezone  
Utility Review Meeting: August 21, 2018

Utility Review Committee Comments:

City of Rock Springs Engineering Department (Meghan Jackson)

1. Drainage shall not affect adjacent properties.

City of Rock Springs Wastewater Department (Nick Seals)

1. Plans Approved, city sewer not affected

City of Rock Springs Fire Department (Rick Cozad)

1. Plans approved

Dominion Energy (Josh Sargent)

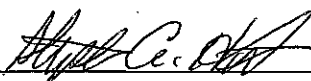
1. Approved

CColorado Interstate Gas (Stephen Bacon)

1. Approved

State of Wyoming Abandoned Mine Lands (Ryan Reed)

1. Property is undermined by abandoned mine workings at an approximate depth of 80 ft.
2. No remediation action is necessary at this time.

  
\_\_\_\_\_  
Stephen A. Horton, AICP, City Planner

8-21-18  
\_\_\_\_\_  
Date

ORDINANCE NO. 2018- 14

AN ORDINANCE AMENDING ARTICLE 4-2, ENTITLED "GARBAGE COLLECTION", OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, the Governing Body of the City of Rock Springs desires to amend Article 4-2, entitled "Garbage Collection", by amending Section 4-200-5(6) Fees of the Ordinances of the City of Rock Springs.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That Article 4-2, entitled "Garbage Collection", Section 4-200-5(6) Fees, of the Ordinances of the City of Rock Springs, Wyoming, is hereby amended to read as follows:

**4-200-5 Fees.**

(6) Fees - Residential. Each one family residential unit, each kitchen unit in an apartment building, and each individual trailer shall be charged a fee not to exceed ~~nineteen (\$19.00)~~ twenty dollars (\$20.00) per month during the 2019 calendar year, twenty one dollars (\$21.00) per month during the 2020 calendar year, twenty two dollars (\$22.00) per month during the 2021 calendar year, twenty three dollars (\$23.00) per month during the 2022 calendar year, twenty four dollars (\$24.00) per month during the 2023 calendar year, and twenty five dollars (\$25.00) per month during the 2024 calendar year, and twenty five dollars (\$25.00) during each and every year thereafter, for the collection, hauling and disposal of garbage originating in said unit, unless arranged for under a commercial fee, or a dumping permit, and each unit shall be billed up to a maximum of three months in advance of said service. (Ord. No. 75-8, 2-18-75, Ord. No. 77-7, 4-5-77, Ord. No. 79-12, 5-15-79, Rev. Ord. 1979, Ord. No. 86-06, 6-4-86; Ord No. 94-17, 7-7-94; Ord. No. 2006-29, 12-5-06; Ord. 2011-14, 1/3/12).

This ordinance shall take effect immediately after it has been posted or published as required by law.

PASSED AND APPROVED this \_\_\_\_\_ of \_\_\_\_\_, 2018.

\_\_\_\_\_  
President of the Council

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

1st Reading\_\_\_\_\_

2nd Reading\_\_\_\_\_

3rd Reading\_\_\_\_\_



*City Council Agenda*

# *Executive Session*

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