City Council Meeting Agenda Packet

January 2, 2019

7 p.m.

City Council Meeting Agenda
January 2, 2019 7 p.m.

1. Pledge of Allegiance
2. Roll Call

p. 4 3. Approval of Minutes: City Council Meeting of December 18, 2018

PRESENTATIONS AND PROCLAMATIONS

1. Presentation: Matt Stevens, Hope House Ministries

PUBLIC HEARINGS

p. 16 1. A Public Hearing on an application submitted by Bruce Macy to rezone a 1.383 tract located in Lot 8 of Section 22, Resurvey Township 19 North, more generally known as located abutting the rear of Macy's Truck Repair, 925 Stagecoach Blvd, Rock Springs *(Ordinance 2019-01)*

PETITIONS

OFFICER AND STAFF REPORTS

p. 19 1. Animal Control Monthly Report—November 2018

COUNCIL COMMITTEE AND BOARD REPORTS

p. 21 1. Parks & Recreation Advisory Board Meeting Minutes of October 11, 2018

BILLS AND CLAIMS

p. 24 1. Bills and Claims for January 2, 2019

p. 36 2. Salaries for December 21, 2018

NEW BUSINESS

p. 38 1. Request from the Department of Engineering & Operations for permission to bid the Water Reclamation Facility Tank Lining Project

RESOLUTIONS

p. 40 1. 2019-01 A Resolution accepting and approving a Grant Agreement with the Sweetwater County Joint Travel & Tourism Board in the amount of $3,500 for the 2019 Wind & Mud Hockey Tournament

p. 48 2. 2019-02 A Resolution accepting and approving a Grant Agreement with the Sweetwater County Joint Travel & Tourism Board in the amount of $3,500 for the 2019 Drop-In Hockey Tournament

ORDINANCES

p. 57 1. 2018-16 *3rd Reading:* An Ordinance Amending Articles 13-9, 16-8, and 16-9 of the Ordinances of the City of Rock Springs, WY, entitled "Zoning Administrative Procedures", "Subdivision Improvements", and "Subdivision Design Criteria"

p. 75 2. 2019-01 *1st Reading:* An Ordinance Amending the Official Zoning Map of the City of Rock Springs from I-2 (Heavy Industrial) to I-1 (Light Industrial for a parcel totaling 1.383 acres and located hereby described in Lot 8 of Section 22.

ADJOURNMENT

City Council Agenda

Minutes

City of Rock Springs)
County of Sweetwater)
State of Wyoming)

City Council met in regular session on December 18, 2018. Mayor Carl Demshar called the meeting to order at 7 p.m. Members present included Councilors Tim Savage, Rose Mosbey, Billy Shalata, David Tate, Glennise Wendorf, and Rob Zotti. Councilors Jason Armstrong and David Halter were absent from the meeting. Department Heads present included Rick Beckwith, Steve Horton, Jim Wamsley, Paul Kauchich, Dave Lansang, Matthew L. McBurnett, Kara Beech, and Dwane Pacheco. The pledge of allegiance was recited.

Approval of Minutes

Moved by Councilor Shalata, seconded by Councilor Wendorf to approve the City Council Meeting Minutes of December 4, 2018. Motion carried unanimously.

PRESENTATIONS AND PROCLAMATIONS

Proclamation: National Slavery and Human Trafficking Awareness Month

Mayor Demshar proclaimed January, 2019, as National Slavery and Human Trafficking Awareness Month, and called upon businesses, community organizations, families, and all citizens to recognize the vital role we must play in ending all forms of slavery and to observe this month with appropriate programs and activities.

Christal Martin, Founder and Executive Director of the Sweetwater Against Trafficking organization, addressed the Governing Body and informed them that they will be featuring videos during the month of January to bring awareness to this important community issue. They will be on January 8, 10, and 18, 2019, at 6:30 p.m. at the Western Wyoming Community College Green River campus.

PUBLIC HEARINGS

A Public Hearing on a request from the City of Rock Springs to vacate a section of Blair Avenue in the Northeast Quarter of Section 35 within the Union Pacific Railway Company's Second Addition (Resolution 2018-191)

No comments were received.

PETITIONS

Shirley Cukale—Starting a New Business

Mayor Demshar announced that Shirley Cukale called and was unable to attend.

No other comments were received.

OFFICER AND STAFF REPORTS

Financial Report Summary—November 2018

Health Insurance Fund Recap—November 2018

Rock Springs Renewal Fund Financial Statements—October 2018

Moved by Councilor Tate, seconded by Councilor Mosbey to approve the Officer and Staff Reports and place them on file. Motion carried unanimously.

COUNCIL COMMITTEE AND BOARD REPORTS

Main Street Board Meeting Minutes of November 13, 2018

Rock Springs Historical Museum Board Meeting Minutes of November 14, 2018

Councilor Savage included that Rock Springs Police and Fire Departments raised over $10,000 for various community causes, and collected 540 pounds of food for the Rock Springs Food Bank at the Guns n' Hoses basketball game. The Rock Springs Police Department won the game by one point. He added that the Rock Springs Fire Department handed out toys to 250 kids for the Toys for Kids program, and the Boys and Girls Club of Sweetwater County served over 400 kids with their Tree of Sharing program. Sage View and the Young-at-Heart are partnering to host the Adopt-a-Grandparent program, which will end this Friday.

Moved by Councilor Mosbey, seconded by Councilor Tate to approve the Council Committee and Board Reports and place them on file. Motion carried unanimously.

BILLS AND CLAIMS

Bills & Claims for December 18, 2018

Wyo Dept. of Revenue & Tax	Sales Tax Collections	$275.78
Ace Hardware	Supplies	$1,899.13
Advanced Tele Systems	Telephone	$40.00
Airgas Intermountain	Equipment Rental	$513.43
All West Communications	TV Service	$100.02
Alpine Pure Bottled Water	Water Cooler	$50.00
Alsco-American Linen	Linen Service	$2,178.23
Amazon Capital Services	Supplies	$338.83
Aspen Properties Inc.	Utility Refund	$80.50
Auto Parts Unlimited	Parts	$901.98
Autozone	Parts	$645.23
Bennett Paint and Glass	Paint	$314.21
Bi-Rite #1	Wheel Chair	$320.00
Bingham, Heather	Housing Assistance	$38.00

Bloedorn Lumber Company-RS	Supplies	$868.19
Blueline Rental	Equipment Rental	$3,000.35
Bulla, Michaela	Housing Assistance	$38.00
C.E.M. Aquatics	Parts	$1,310.67
Cardio Partners Inc.	Supplies	$460.00
Castle Cleaning	Services	$150.00
Century Equipment Company Inc.	Parts	$149.31
Centurylink	Telephone	$1,596.24
City Auto DBA Carquest	Parts	$893.93
CJ Signs	Signage	$20.00
Control Temperature Specialists Inc	Repairs	$2,172.00
Copier & Supply Co. Inc. of RS	Services	$243.82
Crum Electric Supply Co Inc.	Supplies	$808.01
Cummins Rocky Mountain LLC	Parts	$272.00
D&L Supply Co., Inc.	Manhole Lids	$1,989.00
Daniel Pacheco	Utility Refund	$77.98
Dave Swann	Utility Refund	$30.00
David Arambel	Utility Refund	$124.85
Davila, Josefina	Housing Assistance	$52.00
Davis, Kenneth	Reimbursement	$60.00
DC Frost Associates, Inc.	Supplies	$670.63
DeBernardi Construction	Utility Refund	$1,517.77
Dell	Supplies	$281.19
Desert View Animal Hospital	Services	$123.50
Dominion Energy	Utilities	$8,504.38
Dustbusters Enterprises, Inc.	Road Salt	$1,122.92
Elwood Staffing Services, Inc.	Wages	$5,190.20
Energy Laboratories, Inc.	Testing	$2,318.00
Equifax Credit Information Serv., LLC	Membership	$80.00
Eric F Phillips Law Office	Legal Fees	$475.00
Fastenal Company	Parts	$204.54
Fire Engineering Company, Inc.	Inspections	$839.00
First Choice Ford	Parts	$691.28
Foremost Promotions	Suplies	$1,886.23
Freedom Oil Field, Inc.	Utility Refund	$306.08
Godfrey, Julie	Housing Assistance	$52.00
Grainger, Inc	Supplies	$423.30
Green River Star	Advertising	$90.00
Gregory Hedges	Utility Refund	$31.47

Harper, Eric	Housing Assistance	$24.00
Hayward Baker Inc.	Utility Refund	$1,343.71
High Security Lock & Alarm	Services	$605.00
Holiday Inn	Room and Board	$195.00
Homax Oil Sales, Inc.	Fuel	$20,569.46
Home Depot Credit Services	Supplies	$4,395.73
Hose & Rubber Supply	Parts	$55.52
Howard Supply Co LLC	Gloves	$90.00
Hunt, Danasia	Housing Assistance	$52.00
IDHL Technology LLC	Supplies	$816.46
Inland Truck Parts Company	Parts	$2,838.82
Islas De Dios, Rosa	Housing Assistance	$52.00
Jack's Truck & Equipment	Parts	$128.75
Jeff Wangsgard	Utility Refund	$27.64
Jeffrey M. McCurtain	Utility Refund	$30.00
Jim's Upholstery	Upholstery	$160.00
JME Fire Protection, Inc.	Inspections	$817.20
John or Stacy Pivic	Utility Refund	$7.88
Joint Powers Telecom Board	Internet	$2,280.00
Joint Powers Water Board	Water	$141,736.95
Kiefer Aquatic	Goggles	$251.85
Lacal Equipment Inc.	Parts	$699.46
Layland, Sara N.	Housing Assistance	$31.00
Lewis & Lewis Inc	Project	$29,687.30
Life Assist, Inc.	Supplies	$900.21
Lopez, Josie	Housing Assistance	$38.00
Loredo, Kathleen	Housing Assistance	$52.00
Luna, Cristy	Housing Assistance	$52.00
Lynn Card Company	Cards	$182.00
Macy's Truck Repair Inc	Parts	$316.10
Matthew Bender	Subscription	$278.89
McCormick, William	Housing Assistance	$38.00
McFadden Wholesale Co Inc	Supplies	$2,444.43
Morcon Specialty Inc	Gauges	$29.94
Mountainaire Animal Clinic	Services	$91.80
MRI Software LLC	Services	$48.00
My Educational Resources Inc	Training	$266.00
Nathan or Jennifer Uhrig	Utility Refund	$41.45
Nelson Engineering	Change Order	$31,564.48

Neopost USA Inc	Meter Rental	$14.00
New Studio	Photos	$55.00
Newegg Business Inc	Parts	$156.28
Nickerson Company Inc	Repairs	$9,774.26
Nu-Tech Specialties, Inc.	Supplies	$265.48
O'Reilly Auto Parts	Parts	$1,427.14
Original Watermen, Inc.	Shirts	$694.00
Orkin Exterminating	Services	$499.61
Pacific Steel & Recycling	Metal	$53.35
Payment Remittance Center	Expenses	$2,175.62
Performance Overhead Door Inc	Repairs	$2,482.46
Photography by Paul Ng	Note Cards	$40.00
Pineda, Atty at Law	Legal Fees	$1,520.00
Pinnacle Solutions LLC	Gutter Cleaning	$3,000.00
Pitts, Megan	Housing Assistance	$38.00
Plan One/Architects	Services	$3,500.00
Polydyne Inc.	Supplies	$5,903.64
Post and Associates	Testing	$1,400.00
Power Systems, Inc.	Equipment	$315.18
Quartz Lamps Inc	UV Lamps	$10,278.20
R&D Sweeping & Asphalt	Retainage	$4,652.64
R&M Welding, Inc.	Ladders	$4,866.00
R.A.D. Systems	License Renewal	$150.00
Real Kleen Inc.	Supplies	$1,015.40
Respond First Aid Systems	Supplies	$639.76
Richards, Danielle	Housing Assistance	$31.00
Rock Springs Municipal Utility	Utilities	$24,780.85
Rock Springs Newspapers	Advertising	$3,724.71
Rock Springs Pet Hospital, LLC	Services	$768.90
Rock Springs Renewal Fund	Events	$287.68
Rock Springs Winnelson Co	Parts	$7,294.06
Rocky Mountain Power	Utilities	$109,059.93
Rocky Road Asphalt	Patching	$3,080.00
Rollins, Reina	Housing Assistance	$31.00
Ron's Ace Rental & Equip. Sales Inc.	Parts	$321.65
Rost, Marlene	Housing Assistance	$10.00
Royal Flush Advertising	Advertising	$486.00
RS/GR/SW County Communications JPB	Appropriation	$303,436.17
Ryan or YuanYuan Loveless	Utility Refund	$50.45

Sanden, Danielle	Housing Assistance	$31.00
Shell, Misty	Housing Assistance	$38.00
Sherwin Williams	Paint	$330.18
Sirchie Laboratories	Supplies	$462.30
Skaggs Companies	Uniforms	$387.00
Skaggs Public Safety Uniforms	Uniforms	$114.00
Skips Tire	Repairs	$82.00
Smyth Printing Inc	Shipping	$81.51
Sports Turf Managers Assoc	Membership	$295.00
SST Testing +, Inc.	Testing	$240.00
Standard Methods	Subscription	$149.00
Staples Advantage	Supplies	$3,062.50
Stericycle Environmental Solutions Inc	Disposal	$10,354.75
Stotz Equipment	Parts	$658.44
Super Vacuum Manufacturing Co.	Repairs	$27,956.41
Sweetwater County Health Dept.	Flu Shots	$136.88
Sweetwater County School Dist #1	Printing	$47.28
Sweetwater County Sheriffs Office	Prisoner Boarding	$4,335.00
Sweetwater Events Complex Foundation	Sponsorship	$2,500.00
Sweetwater Now LLC	Advertising	$600.00
Sweetwater Plumbing & Heating LLC	Parts	$3,549.20
Symbolarts Inc	Plaque	$90.00
Talco Trucking Inc.	Services	$1,800.00
Team Laboratory Chemical Corp	Road Patch	$1,795.00
Thatcher Company	Chemicals	$4,082.82
The Radio Network	Advertising	$334.00
Thomson Reuters-West Pmnt Center	Subscription	$2,885.70
Tire Den Inc	Parts	$3,771.15
Topp Publishing	Advertising	$235.00
Tuck, Megan	Housing Assistance	$31.00
Turf Equipment and Irrigation	Parts	$83.21
United Site Services	Portable Restroom	$1,833.94
UPS	Shipping	$99.44
USA Blue Book	Parts	$2,130.69
Vaughn's Plumbing	Repairs	$1,369.02
Waxie	Supplies	$95.04
Webb, Regina	Housing Assistance	$31.00
Western Wyoming Beverage	Chemicals	$26.00
Whisler Chevrolet Co	Parts	$192.63

William H. Smith and Associates, Inc.	Project	$442.50
WWQ & PCA	Membership	$300.00
Wylie Construction Inc.	Retainage	$18,601.00
Wyo Dept. Transportation	Transfer	$2,309.38
Wyoming Machinery	Parts	$1,129.72
Wyoming Waste Systems-Rock	Solid Waste	$5,070.16
Wyoming Work Warehouse	Boots	$764.05
WyoRadio Group	Advertising	$456.75
	Total:	**$903,706.28**

Report Checks for December 7, 2018

Internal Revenue Service	Electronic fund transfer	$138,609.23
ICMA Retirement Corp (Wire)	Employee Deferred	$2,741.16
496 & 872-Ncpers Group Life/Prudential	Group Life emp deduct	$976.00
Aflac Insurance New Group	Employee Premiums	$5,894.84
AXA-Equitable Life	Employee Deferred	$137.50
Child Support-California	Child Support pmt	$0.00
Child Support-Idaho	Child Support pmt	$0.00
Sweetwater County Circuit Court (RS)	Employee garnishments	$876.54
Flexshare-Blue Cross Blue Shield	Employee BCBS Flex	$6,574.16
Great-West Life & Annuity	Employee Deferred	$8,067.50
Great-West Life & Annuity	Post Tax	$225.00
Misc Reimbursement	Post Tax	$562.50
Nationwide Retirement Solutions	Employee Deferred	$170.00
RS Police Protective Assoc	Employee dues	$495.00
RS City Treasurer	Employee BCBS reim	$62,150.50
RS Firefighter Assn #1499	Employee dues	$2,224.80
Sun Life Assurance Co	Employee Premiums	$1,800.00
Sweetwater County Circuit Court (GR)	Employee garnishments	$421.52
Sweetwater Federal Credit Union	Employee deductions	$2,585.00
UMWA/OAW Local #4893	Employee dues	$2,123.10
UMWA/OAW Local #4893	COMPAC Assessment	$0.00
UMWA/OAW Local #4894	Emp annual assessment	$0.00
United Way of Sw Wyoming	Employee deductions	$754.38
Waddell & Reed Financial Services	Employee Deferred	$925.00
Waddell & Reed Financial Services	Section 529 Plan	$575.00
Wyoming Child Support Enforcement	Child Support pmt	$3,870.00
WY Department of Employment	Quarterly Unempl	$0.00
Wyoming Retirement System	Employee benefits	$125,318.61

Wyoming Retirement System	Law Enforcement	$53,923.78
Wyoming Retirement System	Fire benefit city/empl	$58,059.42
Wyoming Workers Comp	Employee benefits	$26,317.32
Wyoming Workers Comp	Work Rest. Workers	$23.33
	Total:	**$506,401.19**

Moved by Councilor Wendorf, seconded by Councilor Tate to approve the bills and claims for December 18, 2018. Motion carried unanimously.

Salaries for December 7, 2018: $705,587.13

Moved by Councilor Wendorf, seconded by Councilor Zotti to approve the salaries for December 7, 2018. Motion carried unanimously.

NEW BUSINESS

Request from the Police Department for permission to bid 3 replacement vehicles
Moved by Councilor Mosbey, seconded by Councilor Shalata to approve the request. Motion carried unanimously.

Request for approval of the following Bingo and Pull Tab License applications for 2019: 1) American Legion Archie Hay Post 24; 2) Young at Heart Senior Center; 3) Fraternal Order of Eagles #151

Moved by Councilor Wendorf, seconded by Councilor Zotti to approve the request. Motion carried unanimously.

RESOLUTIONS

Resolution 2018-187 A RESOLUTION **ACCEPTING AND APPROVING A SITE LEASE AGREEMENT WITH T-MOBILE WEST LLC, A DELAWARE LIMITED LIABILITY COMPANY,** AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID SITE LEASE AGREEMENT ON BEHALF OF THE CITY, was read by title.

Moved by Councilor Savage, seconded by Councilor Wendorf to approve Resolution 2018-187. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-188 A RESOLUTION **ACCEPTING AND APPROVING AN ADDENDUM TO THE REVOCABLE AND NON-EXCLUSIVE FRANCHISE FOR GARBAGE COLLECTION AND DISPOSAL BETWEEN THE CITY OF ROCK SPRINGS AND WYOMING ENVIRONMENTAL SYSTEMS, INC.,** AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS,

WYOMING, TO EXECUTE SAID ADDENDUM ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Tate to approve Resolution 2018-188. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-189 A RESOLUTION **ACCEPTING AND APPROVING A BUSINESS ASSOCIATE AGREEMENT BETWEEN WILLIS TOWERS WATSON OF COLORADO, INC. AND THE CITY OF ROCK SPRINGS, WYOMING,** AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Shalata, seconded by Councilor Mosbey to approve Resolution 2018-189. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-190 A RESOLUTION **ACCEPTING AND APPROVING A LEASE AGREEMENT WITH SWEETWATER RC RACERS,** AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID LEASE AGREEMENT ON BEHALF OF THE CITY, was read by title.

Moved by Councilor Savage, seconded by Councilor Mosbey to approve Resolution 2018-190. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-191 A RESOLUTION **TO VACATE A PORTION OF BLAIR AVENUE AND TRANSFER SAID VACATED PARCEL IN EQUAL PROPORTIONS TO THE BOARD OF DIRECTORS OF THE CARNEGIE PUBLIC LIBRARY OF SWEETWATER COUNTY, AND THE CITY OF ROCK SPRINGS, WYOMING**, was read by title.

Moved by Councilor Zotti, seconded by Mosbey to approve Resolution 2018-191. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-192 A RESOLUTION **APPROVING A PUBLIC PARKING SPACE LEASE AGREEMENT WITH BITTER CREEK BREWING TO PROVIDE FOR THE PLACEMENT OF A DINING DECK IN THE PARKING SPACE LOCATED ADJACENT TO RESTAURANT**, was read by title.

Mayor Demshar clarified with staff that this is the Lease Agreement that does not include a bond requirement. Staff confirmed this information.

Moved by Councilor Mosbey, seconded by Councilor Tate to approve Resolution 2018-192. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

ORDINANCES

Ordinance 2018-15 AN ORDINANCE **AMENDING ARTICLE 13-6 OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, ENTITLED "DEFINITIONS",** was read by title on third reading.

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve Ordinance 2018-15. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

Ordinance 2018-16 AN ORDINANCE **AMENDING ARTICLES 13-9, ENTITLED "ADMINISTRATIVE PROCEDURES", 16-8 ENTITLED "IMPROVEMENTS" AND 16-9, ENTITLED "DESIGN CRITERIA" OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING,** was read by title on second reading.

Mayor Demshar announced that with New Year's Day falling on the next regularly scheduled City Council Meeting, January 1, 2019, the meeting will be rescheduled to Wednesday, January 2, 2019 and the current Council will preside over this meeting.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:21 p.m.

By: _____
Council President

ATTEST:

_____
City Clerk

_____
Mayor

City Council Agenda

Presentations and Proclamations

City Council Agenda

Public Hearings

PUBLIC HEARING NOTICE

TAKE NOTICE that the Rock Springs City Council will hold a public hearing in the Rock Springs City Hall Council Chambers at 7:00 p.m. on Wednesday, January 2, 2018, where all interested parties will have the opportunity to appear and be heard regarding the following application:

- An application submitted by Bruce Macy to rezone a 1.383 tract located in Lot 8 of Section 22, Resurvey Township 19 North, Range 105 West of the 6th Principal Meridian, Sweetwater County, Wyoming, and more generally known as located abutting the rear of Macy's Truck Repair, 925 Stagecoach Blvd, Rock Springs.

You may view a copy of the application at the Rock Springs Planning Department Office, 212 'D' Street, Rock Springs, Wyoming or on the City's website at: www.rswy.net.

Dated this 15th day of December, 2018.

/s/ Stephen A. Horton, AICP
Secretary, Planning and Zoning Commission

Publish: *December 15, 2018*
Bill To: *City of Rock Springs*

City Council Agenda

Petitions

City Council Agenda

Officer and Staff Reports

Rock Springs
Animal Control
Monthly Report

November 2018

Rock Springs

TOTAL IMPOUNDS	
DOGS	34
PUPPIES	1
CATS	15
KITTENS	22
MISC.	0
TOTAL	72

RECLAIMED BY OWNER	
DOGS	11
PUPPIES	0
CATS	1
KITTENS	0
MISC.	0
TOTAL	12

ADOPTIONS	
DOGS	22
PUPPIES	1
CATS	8
KITTENS	10
MISC.	0
TOTAL	41

EUTHANASIA	
DOGS	1
PUPPIES	0
CATS	6
KITTENS	5
FERAL CATS	0
FERAL KITTENS	0
MISC.	0
TOTAL	12

ANIMAL BITES	
TOTAL	1

CITATIONS	
KIGGINS	0
PICKRELL	0
TOTAL	0

Sweetwater County

TOTAL IMPOUNDS	
DOGS	6
PUPPIES	0
CATS	1
KITTENS	2
MISC	0
TOTAL	9

RECLAIMED BY OWNER	
DOGS	2
PUPPIES	0
CATS	0
KITTENS	0
MISC	0
TOTAL	2

ADOPTIONS	
DOGS	4
PUPPIES	0
CATS	1
KITTENS	2
MISC	0
TOTAL	7

EUTHANASIA	
DOGS	0
PUPPIES	0
CATS	0
KITTENS	0
FERAL CATS	0
FERAL KITTENS	0
MISC	0
TOTAL	0

VOLUNTEER HOURS	156

RESPECTFULLY SUBMITTED

X

Animal Control Supervisor, Mike Kiggins

City Council Agenda

Council Committee and Board Reports

City of Rock Springs Parks & Recreation Advisory Board
Meeting Minutes for October 11, 2018
7 PM – City Hall Council Chambers

I. Call to Order
   a. The meeting was called to order at 7 pm.

II. Roll Call
   a. Sydney Shannon was absent; all other members were present.

III. Approval of Minutes From September 13, 2018 Meeting
   a. The minutes were approved.

IV. Correspondence

   a. Attendance Numbers for Recent Events
      i. Board members were given attendance numbers for these events:
         1. Youth Developmental Football – Average of 54 each time
         2. Little Squirts Football – 1,047
         3. Family Golf Night – September 21 – 5 people

   b. A request from the Wyoming State Golf Association was presented to the Board. They would like White Mountain Golf Course to host the 2019 State Four-Ball event in August 2019.
      i. The request was approved.

V. Petitions
   a. None

VI. Committee Reports
   a. None

VII. Outdoor Recreation
   a. New Business
   b. Old Business
      i. The work at the Small Dog Park is complete.

VIII. Indoor Recreation
   a. New Business
      i. Discussion about modifying summer hours.
         1. JJ Syvrud & Mike Evans were present for the discussion. No action was taken.
   b. Old Business
      i. The work on the slide and locker rooms at the FRC is complete.

IX. Miscellaneous Business
   a. Upcoming Events
      i. October 18 – Wibit at Civic Center
      ii. October 27 – Halloween Carnival at Civic Center

b. August 2018 Attendance & Revenue Reports
    i. Board members reviewed the reports.

X. Adjournment
a. The meeting was adjourned at 7:55 pm.

City Council Agenda

Bills and Claims

City of Rock Springs
Open Item Listing

Run Date: 12/28/2018 User: sam_michel

Status: POSTED Due Date: 01/02/2019
Bank Account: RSNB Bank-Health Insurance Checking
Invoice Type: All Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
[VENDOR] 22557 : FLEXSHARE BENEFITS	DECEMBER-2018	I19-002777	19-001933	01/02/2019	1	FlexShare benefits- December 2018	113-18-1801-403135	$	387.00
GRAND TOTAL :								**$**	**387.00**

City of Rock Springs
Open Item Listing

Run Date: 12/28/2018 User: sam_michel

Status: POSTED Due Date: 01/02/2019
Bank Account: RSNB Bank-General Fund Checking
Invoice Type: All Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
[VENDOR] 24631 : 1448 PROPERTIES	JAN 2019 HAP	I19-002655	19-001899	01/02/2019	1	CARROLL JAN HAP	295-35-3508-404010	$	671.00
[VENDOR] 23808 : ABI WINTERHAWK RECOVERY LLC	JAN 2019 HAP	I19-002656	19-001898	01/02/2019	1	HAWORTH JAN HAP	295-35-3508-404010	$	300.00
620.00	JAN 2019 HAP	I19-002656	19-001898	01/02/2019	2	SHAW JAN HAP	295-35-3508-404010	$	320.00
[VENDOR] 24446 : ALL WEST COMMUNICATIONS	12/25/18 2534100	I19-002726	19-001500	01/02/2019	1	Monthly cable service	110-14-1404-404101	$	69.95
[VENDOR] 24627 : AMAZON CAPITAL SERVICES	1CHC-WD-WW7X	I19-002727	19-001918	01/02/2019	1	Clutch Drum, Inv. #1CHC-WDLL-WW7X	110-14-1402-406120	$	10.95
954.25	17RY-FMFV-6QT1	I19-002728	19-001918	01/02/2019	1	Volleyballs, Inv. #17RY-FMFV-6QT1	110-14-1404-406132	$	67.96
	17PK-GLXL-3HH1	I19-002729	19-001918	01/02/2019	1	Hard Drive/Garage Door Openers, Inv. #17PK-GJXL-3HH1	130-16-1601-406120	$	70.86
	1WYH-VJH4-31MG	I19-002730	19-001918	01/02/2019	1	Power Converters, Inv. #1WYH-VJH4-31MG	110-12-1205-406130	$	208.00
	1FD1CYC3PKWH/1PXT6XV	I19-002731	19-001918	01/02/2019	1	Dvd's, Inv. #1FD1-CYC3-PKWH, #1PXT-6XV4-W1QJ	110-11-1106-406140	$	50.93
	1WLJF4C99TVF1P6DMYMJ	I19-002732	19-001918	01/02/2019	1	Soccer Balls, Inv. #1QLJ-F4C9-9TVF, #1P6D-MTMJ-JJLN, #1MD4-PPCT-HQ4Q	110-14-1404-406132	$	545.55
[VENDOR] 24151 : AMERIGAS	641701436	I19-002733	19-001929	01/02/2019	1	WRF- Propane	130-16-1601-406120	$	80.43
155.16	641662186	I19-002734	19-001929	01/02/2019	1	WRF- Propane	130-16-1601-406120	$	74.73
[VENDOR] 24323 : ARROW INTERNATIONAL, INC.	9500790645	I19-002657	19-001566	01/02/2019	1	EZ IO Power Driver	110-12-1205-406130	$	852.83
[VENDOR] 24446 : BEST VALUE RENTALS, LLC	JAN 2019 HAP	I19-002658	19-001889	01/02/2019	1	VELASQUEZ JAN HAP	295-35-3508-404010	$	735.00
[VENDOR] 18746 : BSN SPORTS	903853966	I19-002735	19-001688	01/02/2019	1	BSN Pop Up Soccer Goal - 72" W SKU: 1393446	110-14-1404-406132	$	611.94
715.97	903853966	I19-002735	19-001688	01/02/2019	2	Shipping fees	110-14-1404-406132	$	104.03
[VENDOR] 22708 : CARRINGTON POINTE APARTMENTS	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	1	TOLAR JAN HAP	295-35-3508-404010	$	577.00
3,089.00	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	2	BROWNING JAN HAP	295-35-3508-404010	$	480.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	3	BATTY JAN HAP	295-35-3508-404010	$	585.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	4	MARTIN JAN HAP VASH	295-35-3508-404009	$	-3,056.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	5	BENNETT JAN HAP	295-35-3508-404010	$	463.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	6	WILLITS JAN HAP	295-35-3508-404010	$	664.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	7	HUNT JAN HAP	295-35-3508-404010	$	433.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	8	MILLER JAN HAP	295-35-3508-404010	$	464.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	9	POLITI JAN HAP	295-35-3508-404010	$	422.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	10	JACKSON JAN HAP	295-35-3508-404010	$	494.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	11	QUESADA JAN HAP	295-35-3508-404010	$	446.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	12	MILLS JAN HAP	295-35-3508-404010	$	453.00
	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	13	HYMAN JAN HAP	295-35-3508-404010	$	301.00

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	JAN 2019 HAP	I19-002659	19-001883	01/02/2019	14	HANSON JAN HAP	295-35-3508-404010	$	363.00
[VENDOR] 24626 : CASCADE FIRE EQUIPMENT COMPANY	096285	I19-002660	19-001422	01/02/2019	1	Hose Roller W/Bracket	110-12-1205-407401	$	695.00
915.00	096285	I19-002660	19-001422	01/02/2019	2	Vehicle Hitch Bracket	110-12-1205-407401	$	145.00
	096285	I19-002660	19-001422	01/02/2019	3	Freight	110-12-1205-407401	$	75.00
[VENDOR] 21101 : CDW GOVERNMENT	QGJ0473/QGS2878	I19-002661	19-001658	01/02/2019	1	Surface Pro, warranty and accessories	110-11-1107-407415	$	5,064.99
[VENDOR] 23060 : CENTURYLINK	12/27/18	I19-002736	19-001935	01/02/2019	1	WWTP	130-16-1601-405301	$	46.45
177.58	12/27/18	I19-002736	19-001935	01/02/2019	2	URA	110-11-1106-405301	$	131.13
[VENDOR] 3487 : CITY OF ROCK SPRINGS	01/01/2019	I19-002737	19-001917	01/02/2019	1	MAYOR/COUNCIL	110-11-1101-402011	$	1,572.63
325,631.12	01/01/2019	I19-002737	19-001917	01/02/2019	2	ATTORNEY	110-11-1102-402011	$	4,330.09
	01/01/2019	I19-002737	19-001917	01/02/2019	3	FINANCE/ADMIN	110-11-1103-402011	$	10,706.75
	01/01/2019	I19-002737	19-001917	01/02/2019	4	CITY BUILDINGS	110-11-1104-402011	$	2,929.81
	01/01/2019	I19-002737	19-001917	01/02/2019	5	MUNICIPAL COURT	110-11-1105-402011	$	3,705.34
	01/01/2019	I19-002737	19-001917	01/02/2019	6	URA	110-11-1106-402011	$	1,378.73
	01/01/2019	I19-002737	19-001917	01/02/2019	7	IT	110-11-1107-402011	$	3,705.34
	01/01/2019	I19-002737	19-001917	01/02/2019	8	SEWER ADMIN	130-16-1108-402011	$	387.77
	01/01/2019	I19-002737	19-001917	01/02/2019	9	WATER ADMIN	150-33-1108-402011	$	387.76
	01/01/2019	I19-002737	19-001917	01/02/2019	10	POLICE DEPT	110-12-1201-402011	$	76,541.39
	01/01/2019	I19-002737	19-001917	01/02/2019	11	ANIMAL CONTROL	110-12-1202-402011	$	3,123.69
	01/01/2019	I19-002737	19-001917	01/02/2019	12	FIRE DEPARTMENT	110-12-1205-402011	$	59,716.57
	01/01/2019	I19-002737	19-001917	01/02/2019	13	ENGINEERING	110-13-1301-402011	$	6,462.84
	01/01/2019	I19-002737	19-001917	01/02/2019	14	STREETS	110-13-1303-402011	$	16,458.68
	01/01/2019	I19-002737	19-001917	01/02/2019	15	CEMETERY	110-13-1304-402011	$	2,929.81
	01/01/2019	I19-002737	19-001917	01/02/2019	16	PARKS	110-14-1401-402011	$	7,453.82
	01/01/2019	I19-002737	19-001917	01/02/2019	17	GOLF COURSE	110-14-1402-402011	$	13,119.56
	01/01/2019	I19-002737	19-001917	01/02/2019	18	CIVIC CENTER	110-14-1404-402011	$	13,119.52
	01/01/2019	I19-002737	19-001917	01/02/2019	19	FAMILY REC CNTR	110-14-1405-402011	$	20,142.45
	01/01/2019	I19-002737	19-001917	01/02/2019	20	WRF	130-16-1601-402011	$	21,952.07
	01/01/2019	I19-002737	19-001917	01/02/2019	21	PUBLIC SERVICES	110-19-1901-402011	$	3,726.89
	01/01/2019	I19-002737	19-001917	01/02/2019	22	BUILDING INSP	110-19-1902-402011	$	6,462.84
	01/01/2019	I19-002737	19-001917	01/02/2019	23	VEHICLE MAINTENANCE	110-19-1903-402011	$	9,995.85
	01/01/2019	I19-002737	19-001917	01/02/2019	24	WATER OPS	150-33-3302-402011	$	13,722.72
	01/01/2019	I19-002737	19-001917	01/02/2019	25	MUSEUM	110-34-3401-402011	$	2,154.28
	01/01/2019	I19-002737	19-001917	01/02/2019	26	PUBLIC HOUSING	250-35-3501-402011	$	3,031.08
	01/01/2019	I19-002737	19-001917	01/02/2019	27	PUBLIC HSG MNTC	250-35-3502-402011	$	3,726.89
	01/01/2019	I19-002737	19-001917	01/02/2019	28	SECTION 8	295-35-3508-402011	$	157.26
	01/01/2019	I19-002737	19-001917	01/02/2019	29	NON-DEPT	110-15-1501-402011	$	12,528.69
[VENDOR] 22710 : CML RENTALS	JAN 2019 HAP/VASH	I19-002662	19-001890	01/02/2019	1	GOLD JAN HAP VASH	295-35-3508-404009	$	667.00
1,060.00	JAN 2019 HAP/VASH	I19-002662	19-001890	01/02/2019	2	GARCIA JAN HAP	295-35-3508-404010	$	393.00
[VENDOR] 22467 : CODALE ELECTRIC SUPPLY INC	S6540176.001	I19-002663	19-001272	01/02/2019	1	parking lot lights	110-14-1405-406120	$	1,683.24
1890.25	S6522124.001	I19-002664	19-001435	01/02/2019	1	Berko 240V unit heater for upper camp reliance. CREDIT MEMO	150-33-3302-406130	$	207.01
[VENDOR] 20198 : COMMUNICATION TECHNOLOGIES	84397	I19-002738	19-001862	01/02/2019	1	Irrigation Controller Antennas	110-14-1401-406130	$	206.70

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[VENDOR] 45 : COPIER & SUPPLY CO. INC. OF RS	AR20132	I19-002665	19-001872	01/02/2019	1	Toner for check printer	110-11-1103-406130	$	200.00
[VENDOR] 23023 : DISCOUNT FILING	67661	I19-002666	19-001865	01/02/2019	1	Miscellaneous filing labels. Inv. 67661.	110-11-1102-406001	$	82.60
[VENDOR] 24402 : DOMINION ENERGY 23,191.68	12/27/2018	I19-002739	19-001936	01/02/2019	1	Animal Control	110-12-1202-406201	$	627.99
	12/27/2018	I19-002739	19-001936	01/02/2019	2	Cemetery	110-13-1304-406201	$	251.78
	12/27/2018	I19-002739	19-001936	01/02/2019	3	City Buildings	110-11-1104-406201	$	2,141.23
	12/27/2018	I19-002739	19-001936	01/02/2019	4	Civic Center	110-14-1404-406201	$	15.88
	12/27/2018	I19-002739	19-001936	01/02/2019	5	Fire Department	110-12-1205-406201	$	219.64
	12/27/2018	I19-002739	19-001936	01/02/2019	6	Family Rec Center	110-14-1405-406201	$	10,618.61
	12/27/2018	I19-002739	19-001936	01/02/2019	7	Golf Course	110-14-1402-406201	$	1,628.17
	12/27/2018	I19-002739	19-001936	01/02/2019	8	Public Housing	250-35-3501-406201	$	1,125.08
	12/27/2018	I19-002739	19-001936	01/02/2019	9	Museum	110-34-3401-406201	$	1,091.76
	12/27/2018	I19-002739	19-001936	01/02/2019	10	Parks Department	110-14-1401-406201	$	44.95
	12/27/2018	I19-002739	19-001936	01/02/2019	11	Senior Citizens	110-15-1501-404801	$	523.33
	12/27/2018	I19-002739	19-001936	01/02/2019	12	Water Operations	150-33-3302-406201	$	648.81
	12/27/2018	I19-002739	19-001936	01/02/2019	13	Waste Water	130-16-1601-406201	$	2,862.97
	12/27/2018	I19-002739	19-001936	01/02/2019	14	URA	110-11-1106-406201	$	1,391.48
[VENDOR] 23468 : DONALDSON MEDICAL CLINIC	61278	I19-002667	19-001905	01/02/2019	1	Physical for New Officer	110-12-1201-403201	$	275.00
[VENDOR] 24424 : DUSTBUSTERS ENTERPRISES, INC.	57320	I19-002668	19-001194	01/02/2019	1	Calcium Chloride 30%	110-13-1303-406130	$	3,445.00
[VENDOR] 24614 : EGBERT, CRYSTAL	JAN 2019 HAP	I19-002669	19-001894	01/02/2019	1	VILLA JAN HAP	295-35-3508-404010	$	515.00
[VENDOR] 24554 : ELWOOD STAFFING SERVICES, INC. 2465.29	1919855	I19-002740	19-001932	01/02/2019	1	Mayor- N. Stotts, Week ending 12/9/18	110-11-1101-403310	$	825.20
	1923860	I19-002741	19-001932	01/02/2019	1	Mayor- N. Stotts, Week ending 12/16/18	110-11-1101-403310	$	814.89
	1930424	I19-002742	19-001932	01/02/2019	1	Mayor- N. Stotts, Week ending 12/23/18	110-11-1101-403310	$	825.20
[VENDOR] 21328 : ENVIRONMENTAL EXPRESS INC	1000535808	I19-002670	19-001777	01/02/2019	1	F92447MM TSS filters & SHIPPING	130-16-1601-406130	$	247.27
[VENDOR] 23459 : ERIC F PHILLIPS LAW OFFICE	D. SACKETT 12/12/18	I19-002671	19-001851	01/02/2019	1	Court Appointed Legal Fees for Dakota Sackett CT-2018-2444-2445	110-11-1105-403302	$	100.00
[VENDOR] 61 : FEDEX	6-405-87972	I19-002672	19-001846	01/02/2019	1	Mailing Overnight to the WBC	110-13-1301-406101	$	6.64
[VENDOR] 24559 : FORTUNA, JOHN A.	JAN 2019 HAP	I19-002673	19-001893	01/02/2019	1	HERBIN JAN HAP	295-35-3508-404010	$	28.00
[VENDOR] 24298 : FOSSEN Michele	JAN 2019 HAP	I19-002674	19-001892	01/02/2019	1	CRUZ JAN HAP	295-35-3508-404010	$	688.00
[VENDOR] 22257 : HARRINGTON & COMPANY	RS00418800-001	I19-002675	19-001868	01/02/2019	1	Ice Melt Invoice #RS00418800	110-14-1404-404310	$	54.90
[VENDOR] 82 : HIGH SECURITY LOCK & ALARM 984.21	24335	I19-002743	19-001876	01/02/2019	1	Fire- Service lock for station 2	110-12-1205-404310	$	379.21
	11628	I19-002744	19-001876	01/02/2019	1	Water- Annual alarm monitoring	150-33-3302-406120	$	605.00
[VENDOR] 24647 : HOLLINGSHEAD Nicholas	COMPLIANCE 12/2018	I19-002676	19-001906	01/02/2019	1	Compliance Checks	110-12-1201-406130	$	480.00

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[VENDOR] 21253 : HONNEN EQUIPMENT CO.	998465-1	I19-002677	19-001841	01/02/2019	1	man lift inspection	110-14-1405-404310	$	454.94
4938.79	998465-2	I19-002745	19-001839	01/02/2019	1	Man Lift Repairs	110-14-1401-406120	$	4,483.85
[VENDOR] 53 : HOWARD SUPPLY CO LLC	STMT 12/1/18	I19-002746	19-001922	01/02/2019	1	Streets- spa shackle & sling	110-13-1303-406130	$	90.24
[VENDOR] 21974 : I/O SOLUTIONS, INC.	C43990A	I19-002678	19-001907	01/02/2019	1	Promotional Testing	110-12-1201-403201	$	285.00
[VENDOR] 19603 : IN THE SWIM	5126624	I19-002747	19-001732	01/02/2019	1	ZPEN0281 JCZ JCA MAN AIR RELIEF VALVE	110-14-1404-406120	$	59.73
69.72	5126624	I19-002747	19-001732	01/02/2019	2	Shipping	110-14-1404-406120	$	9.99
[VENDOR] 21252 : INFINITY POWER & CONTROLS	37018	I19-002679	19-001858	01/02/2019	1	Ballast repair	130-16-1601-507018	$	1,980.00
[VENDOR] 24343 : INFOSEND	145682	I19-002680	19-001869	01/02/2019	1	December Utility Billing Mailing	130-16-1108-406101	$	2,030.54
4061.08	145682	I19-002680	19-001869	01/02/2019	1	December Utility Billing Mailing	150-33-1108-406101	$	2,030.54
[VENDOR] 9000.2410 : JIM OR SHARI MCKEE	8432012	I19-002778		01/02/2019	1	UB CR REFUND-97197	170-00-0000-202000	$	20.38
[VENDOR] 23643 : JME FIRE PROTECTION, INC.	10203	I19-002748	19-001840	01/02/2019	1	Fire Extinguisher Inspection	110-14-1401-404310	$	281.55
[VENDOR] 9000.2409 : JOANN R. DAYTON	8396809	I19-002634		01/02/2019	1	UB CR REFUND-101835	170-00-0000-202000	$	22.04
[VENDOR] 109 : LEWIS & LEWIS INC	3100096-4	I19-002681	19-001915	01/02/2019	1	1/2 of the asphalt patch on Edgar and Agate	110-13-1303-404310	$	5,835.63
11,671.26	3100096-4	I19-002681	19-001915	01/02/2019	2	1/2 of the asphalt patch on Edgar and Agate	130-16-1601-404310	$	5,835.63
[VENDOR] 22297 : LITTLE AMERICA	256210 12/17/18	I19-002682	19-001864	01/02/2019	1	Three Nights	110-13-1301-405801	$	282.00
[VENDOR] 22713 : LOCKHART RENTALS	JAN 2019 HAP	I19-002683	19-001887	01/02/2019	1	BEEN JAN HAP	295-35-3508-404010	$	507.00
[VENDOR] 115 : MEMORIAL HOSP OF SW CTY	NOV 2018 DRAWS	I19-002684	19-001908	01/02/2019	1	Legal Draws	110-12-1201-403401	$	268.00
877.00	NOV 2018 DRAWS	I19-002684	19-001908	01/02/2019	2	Evidence Collection	110-12-1201-403401	$	609.00
[VENDOR] 9000.2408 : MICHAEL OR CRISTINE CALVERT	8396808	I19-002633		01/02/2019	1	UB CR REFUND-98714	170-00-0000-202000	$	11.05
[VENDOR] 23974 : MOBILE WIRELESS LLC	3036	I19-002749	19-001863	01/02/2019	1	Netmotion Mobility and Diagnostics Maintenance 3/16/19 - 3/15/2020	110-11-1107-404301	$	5,062.00
[VENDOR] 23573 : MOUNTAINLAND SUPPLY COMPANY	S102851747.002	I19-002750	19-001928	01/02/2019	1	Golf- Return on PVC tee's & bushings	110-14-1402-406120	$	-140.09
2,277.76	S102851747.001	I19-002751	19-001928	01/02/2019	1	Golf- Return on PVC tee (special ordered)	110-14-1402-406120	$	-50.37
	S102857375.001	I19-002752	19-001928	01/02/2019	1	Parks- Couplings & tees	110-14-1401-406130	$	350.23
	S102855837.001	I19-002753	19-001928	01/02/2019	1	Parks- sawz-all blades	110-14-1401-406130	$	24.65
	S102844571.001	I19-002754	19-001928	01/02/2019	1	Water- Special ordered PVC blue pipe	150-33-3302-406120	$	1,601.95
	S102898132.001	I19-002755	19-001928	01/02/2019	1	Water- 6" Macro	150-33-3302-406120	$	491.39
[VENDOR] 23790 : MUNIZ Kristyn	REIMB FALL 2018	I19-002685	19-001873	01/02/2019	1	Education Reimbursement- Fall 2018: Principals of Accounting I & Public speaking	110-11-1101-403210	$	498.38
605.00	REIMB FALL 2018	I19-002685	19-001873	01/02/2019	2	Education Reimbursement- Textbooks for Fall 2018	110-11-1101-403210	$	107.22
[VENDOR] 24596 : NICHOLAS, GARY	JAN 2019 HAP/VASH	I19-002686	19-001886	01/02/2019	1	SCARBROUGH JAN HAP VASH	295-35-3508-404009	$	422.00

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[VENDOR] 22696 : NOTARY OFFICER	MD NOTARY 2019	I19-002687	19-001909	01/02/2019	1	Notary Renewal for Matt Durrant	110-12-1201-403220	$	30.00
[VENDOR] 22967 : OFFICE PRODUCTS DEALER	804456-0	I19-002688	19-001857	01/02/2019	1	28 Calendars for FRC Staff.	110-14-1405-406001	$	345.02
[VENDOR] 21356 : ORKIN EXTERMINATING	178278108	I19-002756	19-001497	01/02/2019	1	Pest Control Services	110-14-1404-404301	$	161.13
[VENDOR] 24399 : OVERY Ray	JAN 2019 HAP/VASH	I19-002689	19-001885	01/02/2019	1	CISNEROS JAN HAP VASH	295-35-3508-404009	$	680.00
[VENDOR] 3461 : PAETEC	70808504	I19-002690	19-001850	01/02/2019	1	Animal Control	110-12-1202-405301	$	0.43
130.59	70808504	I19-002690	19-001850	01/02/2019	2	Attorney	110-11-1102-405301	$	5.15
	70808504	I19-002690	19-001850	01/02/2019	3	Building Dept.	110-19-1902-405301	$	2.47
	70808504	I19-002690	19-001850	01/02/2019	4	Cemetery	110-13-1304-405301	$	1.31
	70808504	I19-002690	19-001850	01/02/2019	5	Civic Center	110-14-1404-405301	$	0.68
	70808504	I19-002690	19-001850	01/02/2019	6	Court	110-11-1105-405301	$	4.03
	70808504	I19-002690	19-001850	01/02/2019	7	Engineering	110-13-1301-405301	$	5.21
	70808504	I19-002690	19-001850	01/02/2019	8	Finance	110-11-1103-405301	$	64.72
	70808504	I19-002690	19-001850	01/02/2019	9	Fire	110-12-1205-405301	$	2.53
	70808504	I19-002690	19-001850	01/02/2019	10	FRC	110-14-1405-405301	$	4.38
	70808504	I19-002690	19-001850	01/02/2019	11	Housing	250-35-3501-405301	$	4.43
	70808504	I19-002690	19-001850	01/02/2019	12	H.R.	110-11-1109-405301	$	3.70
	70808504	I19-002690	19-001850	01/02/2019	13	I.T.	110-11-1107-405301	$	0.43
	70808504	I19-002690	19-001850	01/02/2019	14	Mayor	110-11-1101-405301	$	2.15
	70808504	I19-002690	19-001850	01/02/2019	15	Museum	110-34-3401-405301	$	0.45
	70808504	I19-002690	19-001850	01/02/2019	16	Police	110-12-1201-405301	$	21.07
	70808504	I19-002690	19-001850	01/02/2019	17	Public Services	110-19-1901-405301	$	1.04
	70808504	I19-002690	19-001850	01/02/2019	18	Vehicle Maint.	110-19-1903-405301	$	0.22
	70808504	I19-002690	19-001850	01/02/2019	19	Water Admin	150-33-1108-405301	$	2.04
	70808504	I19-002690	19-001850	01/02/2019	20	Sewer Admin	130-16-1108-405301	$	2.03
	70808504	I19-002690	19-001850	01/02/2019	21	Water Ops.	150-33-3302-405301	$	0.85
	70808504	I19-002690	19-001850	01/02/2019	22	WRF	130-16-1601-405301	$	1.27
[VENDOR] 24260 : PENOFF David	JAN 2019 HAP	I19-002691	19-001884	01/02/2019	1	CORDOVA JAN HAP	295-35-3508-404010	$	570.00
[VENDOR] 24302 : PILOT BUTTE BROADCASTING LLC	1761	I19-002757	19-001860	01/02/2019	1	morning radio ads - November	110-11-1106-405402	$	200.00
[VENDOR] 23425 : PORTER Doug	RM DEC 2018	I19-002692	19-001903	01/02/2019	1	RESIDENT MANAGER DEC	250-35-3501-403308	$	50.00
[VENDOR] 23918 : POWER ENGINEERING CO.	0213838-IN	I19-002693	19-000127	01/02/2019	1	chiller service	110-14-1405-406120	$	291.67
[VENDOR] 22433 : PRO FORCE LAW ENFORCEMENT	363481	I19-002694	19-001754	01/02/2019	1	Taser Holsters	110-12-1201-406130	$	305.00
[VENDOR] 23337 : RAIN DROP PRODUCTS	0021172-IN	I19-002758	19-000974	01/02/2019	1	ZPD-NOZ1-001-.250 NOZZLE 1"X 1/4" BALL	110-14-1404-406120	$	250.00
273.00	0021172-IN	I19-002758	19-000974	01/02/2019	2	ZPP-GSK2-002 GASKET-2" X 15/16" X 3/16" SPONGE	110-14-1404-406120	$	5.00
	0021172-IN	I19-002758	19-000974	01/02/2019	3	Freight	110-14-1404-406120	$	18.00
[VENDOR] 24385 : RAY LOVATO RECYCLING CENTER	#3	I19-002695	19-000075	01/02/2019	1	Service Agreement - FY 2019	110-15-1501-404807	$	21,250.00

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[VENDOR] 158 : ROCK SPRINGS CHAMBER OF COMMERCE	13737	I19-002696	19-000370	01/02/2019	1	Business Development Agreement - FY2019	110-15-1501-404804	$	10,000.00
19,875.69	13738	I19-002697	19-000362	01/02/2019	1	Service Agreement - FY2019 Appropriation	110-15-1501-404808	$	9,875.69
[VENDOR] 23637 : ROCK SPRINGS CREEKSIDE APTS.	JAN 2019 HAP	I19-002698	19-001896	01/02/2019	1	MCKEEVER JAN HAP	295-35-3508-404010	$	294.00
3,594.00	JAN 2019 HAP	I19-002698	19-001896	01/02/2019	2	CREA JAN HAP	295-35-3508-404010	$	293.00
	JAN 2019 HAP	I19-002698	19-001896	01/02/2019	3	PRATER JAN HAP	295-35-3508-404010	$	458.00
	JAN 2019 HAP	I19-002698	19-001896	01/02/2019	4	HORNER JAN HAP	295-35-3508-404010	$	611.00
	JAN 2019 HAP	I19-002698	19-001896	01/02/2019	5	GARDNER JAN HAP	295-35-3508-404010	$	545.00
	JAN 2019 HAP	I19-002698	19-001896	01/02/2019	6	BERTOT JAN HAP	295-35-3508-404010	$	426.00
	JAN 2019 HAP	I19-002698	19-001896	01/02/2019	7	CORSO JAN HAP	295-35-3508-404010	$	425.00
	JAN 2019 HAP	I19-002698	19-001896	01/02/2019	8	GUNYAN JAN HAP	295-35-3508-404010	$	542.00
[VENDOR] 305 : ROCK SPRINGS WINLECTRIC	04331402	I19-002759	19-001921	01/02/2019	1	Parks- Conduit parts & heaters	110-14-1401-404310	$	382.94
590.80	04347501	I19-002760	19-001921	01/02/2019	1	WRF- FLUOR LMPHLDER TERM	130-16-1601-406120	$	68.67
	04402901	I19-002761	19-001921	01/02/2019	1	WRF- Mini lamp supplies	130-16-1601-406120	$	45.16
	04377101	I19-002762	19-001921	01/02/2019	1	WRF- Fuses & supplies	130-16-1601-406120	$	94.03
[VENDOR] 137 : ROCKY MOUNTAIN POWER	12/27/18	I19-002763	19-001934	01/02/2019	1	Streets	110-13-1303-406202	$	939.68
37,176.10	12/27/18	I19-002763	19-001934	01/02/2019	2	Shop	110-19-1903-406202	$	267.24
	12/27/18	I19-002763	19-001934	01/02/2019	3	Parks	110-14-1401-406202	$	1,431.34
	12/27/18	I19-002763	19-001934	01/02/2019	4	Golf Course	110-14-1402-406202	$	103.06
	12/27/18	I19-002763	19-001934	01/02/2019	5	Civic Center	110-14-1404-406202	$	3,709.20
	12/27/18	I19-002763	19-001934	01/02/2019	6	Fire Department	110-12-1205-406202	$	254.75
	12/27/18	I19-002763	19-001934	01/02/2019	7	City Buildings	110-11-1104-406202	$	123.61
	12/27/18	I19-002763	19-001934	01/02/2019	8	Civil Defense	110-12-1204-406202	$	29.46
	12/27/18	I19-002763	19-001934	01/02/2019	9	Street Lighting	110-13-1303-406204	$	28,940.65
	12/27/18	I19-002763	19-001934	01/02/2019	10	Water Department	150-33-3302-406202	$	248.25
	12/27/18	I19-002763	19-001934	01/02/2019	11	Housing	250-35-3501-406202	$	1,128.86
[VENDOR] 22724 : ROCKY MOUNTAIN SURVEY INC.	1806	I19-002764	17-002978	01/02/2019	1	Change Order per Resolution 2017-37	110-19-1901-403310	$	900.00
[VENDOR] 22714 : RS APARTMENTS LLC	JAN 2019 HAP	I19-002699	19-001897	01/02/2019	1	LANDEROZ JAN HAP	295-35-3508-404010	$	229.00
[VENDOR] 22046 : RS REFRIGERATION	SR29859	I19-002765	19-001919	01/02/2019	1	Street- Ignition gas valve	110-13-1303-404310	$	159.83
766.53	SR29864	I19-002766	19-001919	01/02/2019	1	Street- Ignition control unit	110-13-1303-404310	$	177.93
	SR29720	I19-002767	19-001919	01/02/2019	1	Water- Heater for College pipe shed	150-33-3302-406120	$	312.23
	SR29604	I19-002768	19-001919	01/02/2019	1	WRF- Steep pitch fan blade	130-16-1601-406120	$	83.11
	SR29653	I19-002769	19-001919	01/02/2019	1	WRF- Pressure switch	130-16-1601-406120	$	33.43
[VENDOR] 24115 : SANCHEZ Jeremy	RM DEC 2018	I19-002700	19-001902	01/02/2019	1	RESIDENT MANAGER DEC	250-35-3501-403308	$	175.00
[VENDOR] 3541 : SEALS Nick	REIMB FALL 2018	I19-002770	19-001924	01/02/2019	1	tuition reimbursement	130-16-1601-403210	$	428.25
[VENDOR] 23602 : SELF Tim	JAN 2019 HAP	I19-002701	19-001882	01/02/2019	1	STROZZI JAN HAP	295-35-3508-404010	$	469.00
[VENDOR] 23284 : SIG SAUER	3178522	I19-002702	19-001441	01/02/2019	1	Rangefinders	110-12-1201-407401	$	719.98

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[VENDOR] 177 : SIX STATES DISTRIBUTORS/TRUCKPRO	05-173683	I19-002771	19-001927	01/02/2019	1	LED Beacon	110-12-1205-406125	$	201.95
[VENDOR] 20540 : SKAGGS COMPANIES, INC.	3123341RI	I19-002703	19-001912	01/02/2019	1	Coat for Austin Porter	110-12-1201-402101	$	215.00
[VENDOR] 24643 : SKYVIEW TESTING, INC.	2449A	I19-002704	19-001804	01/02/2019	1	Full API Testing of Water Tank	130-16-1601-404310	$	6,080.36
[VENDOR] 22717 : SOUTHWEST REAL ESTATE	JAN 2019 HAP	I19-002705	19-001888	01/02/2019	1	REYNOLDS JAN HAP VASH	295-35-3508-404009	$	779.00
[VENDOR] 23298 : SPRINGVIEW MANOR APTS	JAN 2019 HAP	I19-002706	19-001881	01/02/2019	1	HANSON JAN HAP VASH	295-35-3508-404009	$	710.00
3,166.00	JAN 2019 HAP	I19-002706	19-001881	01/02/2019	2	MACE JAN HAP TPT	295-35-3508-404008	$	430.00
	JAN 2019 HAP	I19-002706	19-001881	01/02/2019	3	SUTPHIN JAN HAP TPT	295-35-3508-404008	$	83.00
	JAN 2019 HAP	I19-002706	19-001881	01/02/2019	4	CRANFORD JAN HAP	295-35-3508-404010	$	209.00
	JAN 2019 HAP	I19-002706	19-001881	01/02/2019	5	MARCINEK JAN HAP VASH	295-35-3508-404009	$	192.00
	JAN 2019 HAP	I19-002706	19-001881	01/02/2019	6	FLETCHER JAN HAP	295-35-3508-404010	$	272.00
	JAN 2019 HAP	I19-002706	19-001881	01/02/2019	7	MOREY JAN HAP VASH	295-35-3508-404009	$	422.00
	JAN 2019 HAP	I19-002706	19-001881	01/02/2019	8	PETERSON JAN HAP VASH	295-35-3508-404009	$	315.00
	JAN 2019 HAP	I19-002706	19-001881	01/02/2019	9	MEI JAN HAP	295-35-3508-404010	$	533.00
[VENDOR] 3533 : SUN LIFE FINANCIAL	01/01/2019	I19-002773	19-001916	01/02/2019	1	MAYOR/COUNCIL	110-11-1101-402010	$	56.64
1,540.28	01/01/2019	I19-002773	19-001916	01/02/2019	2	ATTORNEY	110-11-1102-402010	$	22.17
	01/01/2019	I19-002773	19-001916	01/02/2019	3	FINANCE/ADMIN	110-11-1103-402010	$	51.12
	01/01/2019	I19-002773	19-001916	01/02/2019	4	CITY BUILDINGS	110-11-1104-402010	$	14.78
	01/01/2019	I19-002773	19-001916	01/02/2019	5	MUNICIPAL COURT	110-11-1105-402010	$	20.94
	01/01/2019	I19-002773	19-001916	01/02/2019	6	URA	110-11-1106-402010	$	7.39
	01/01/2019	I19-002773	19-001916	01/02/2019	7	IT	110-11-1107-402010	$	20.94
	01/01/2019	I19-002773	19-001916	01/02/2019	8	HUMAN RESOURCES	110-11-1109-402010	$	7.39
	01/01/2019	I19-002773	19-001916	01/02/2019	9	POLICE	110-12-1201-402010	$	363.36
	01/01/2019	I19-002773	19-001916	01/02/2019	10	ANIMAL CONTROL	110-12-1202-402010	$	20.94
	01/01/2019	I19-002773	19-001916	01/02/2019	11	FIRE DEPARTMENT	110-12-1205-402010	$	258.66
	01/01/2019	I19-002773	19-001916	01/02/2019	12	ENGINEERING	110-13-1301-402010	$	22.17
	01/01/2019	I19-002773	19-001916	01/02/2019	13	STREETS	110-13-1303-402010	$	84.06
	01/01/2019	I19-002773	19-001916	01/02/2019	14	CEMETERY	110-13-1304-402010	$	20.94
	01/01/2019	I19-002773	19-001916	01/02/2019	15	PARKS	110-14-1401-402010	$	29.56
	01/01/2019	I19-002773	19-001916	01/02/2019	16	GOLF COURSE	110-14-1402-402010	$	50.50
	01/01/2019	I19-002773	19-001916	01/02/2019	17	CIVIC CENTER	110-14-1404-402010	$	60.09
	01/01/2019	I19-002773	19-001916	01/02/2019	18	FAMILY REC CNTR	110-14-1405-402010	$	114.86
	01/01/2019	I19-002773	19-001916	01/02/2019	19	WRF	130-16-1601-402010	$	99.77
	01/01/2019	I19-002773	19-001916	01/02/2019	20	PUBLIC SERVICES	110-19-1901-402010	$	20.01
	01/01/2019	I19-002773	19-001916	01/02/2019	21	BLDG INSP	110-19-1902-402010	$	22.17
	01/01/2019	I19-002773	19-001916	01/02/2019	22	SHOP	110-19-1903-402010	$	36.95
	01/01/2019	I19-002773	19-001916	01/02/2019	23	SEWER ADMIN	130-16-1108-402010	$	10.47
	01/01/2019	I19-002773	19-001916	01/02/2019	24	WATER ADMIN	150-33-1108-402010	$	10.47
	01/01/2019	I19-002773	19-001916	01/02/2019	25	WATER OPS	150-33-3302-402010	$	65.28
	01/01/2019	I19-002773	19-001916	01/02/2019	26	MUSEUM	110-34-3401-402010	$	7.39
	01/01/2019	I19-002773	19-001916	01/02/2019	27	PUBLIC HOUSING	250-35-3501-402010	$	16.99
	01/01/2019	I19-002773	19-001916	01/02/2019	28	PUB HSG MNTC	250-35-3502-402010	$	20.94
	01/01/2019	I19-002773	19-001916	01/02/2019	29	SECTION 8	295-35-3508-402010	$	3.33

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[VENDOR] 191 : SWEETWATER COUNTY CLERK	1896	I19-002707	19-001855	01/02/2019	1	Primary Expenses- Held August 21, 2018	110-15-1501-403101	$	7,219.00
13,230.00	1896	I19-002707	19-001855	01/02/2019	2	General Expenses, Held November 6, 2018	110-15-1501-403101	$	6,011.00
[VENDOR] 21331 : SWEETWATER COUNTY HEALTH DEPT	2019-65	I19-002708	19-001852	01/02/2019	1	Flu Shots for Employees, December 5th thru December 14th 2018	110-11-1109-402201	$	50.00
[VENDOR] 19120 : SWEETWATER COUNTY SOLID WASTE	496438/496430	I19-002772	19-001926	01/02/2019	1	Tire disposal	110-19-1903-406130	$	116.80
[VENDOR] 3434 : SWEETWATER HEIGHTS	JAN 2019 HAP/VASH	I19-002709	19-001891	01/02/2019	1	BOSCH JAN HAP VASH	295-35-3508-404009	$	621.00
1,242.00	JAN 2019 HAP/VASH	I19-002709	19-001891	01/02/2019	2	BOLING JAN HAP VASH	295-35-3508-404009	$	621.00
[VENDOR] 24644 : SWTR CNTY CHILD DEVELOPMENTAL CNTR	MOONLIGHT 2019	I19-002710	19-001845	01/02/2019	1	2019 Art Gala Benefit Dinner - Table Sponsorship	110-11-1101-405410	$	600.00
[VENDOR] 21055 : SYMBOLARTS INC	0321487-IN	I19-002711	19-001913	01/02/2019	1	Plaque for Mi Hye Robinson-Kim	110-12-1201-406130	$	75.00
90.00	0321487-IN	I19-002711	19-001913	01/02/2019	2	Shipping	110-12-1201-406101	$	15.00
[VENDOR] 24615 : TRUJILLO, DANNY	JAN 2019 HAP	I19-002712	19-001880	01/02/2019	1	BARR JAN HAP	295-35-3508-404010	$	94.00
[VENDOR] 22746 : TURNKEY PROPERTIES INC.	JAN 2019 HAP	I19-002713	19-001879	01/02/2019	1	ELESPURU JAN HAP	295-35-3508-404010	$	557.00
851.00	JAN 2019 HAP	I19-002713	19-001879	01/02/2019	2	SHERWOOD JAN HAP	295-35-3508-404010	$	294.00
[VENDOR] 24229 : TYLER TECHNOLOGIES, INC.	045-244659	I19-002714	19-001849	01/02/2019	1	Time clock repair	110-11-1107-407415	$	221.65
1,861.65	045-245787	I19-002715	19-000514	01/02/2019	1	Licensing and implentation of Executime Advanced Scheduling software	110-11-1107-407415	$	1,640.00
[VENDOR] 19365 : UNION PACIFIC RAILROAD	297532449	I19-002716	19-001853	01/02/2019	1	Land Lease-Booker Park. Beautification/Parks 1/1/19-12/31/19	110-15-1501-404410	$	100.00
[VENDOR] 20380 : UPS	498, 508	I19-002717	19-001914	01/02/2019	1	Shipping Fees	110-12-1201-406101	$	65.98
150.39	498, 508	I19-002717	19-001914	01/02/2019	2	Shipping Fees	110-12-1201-406101	$	84.41
[VENDOR] 214 : VAUGHN'S PLUMBING	26316	I19-002774	19-001859	01/02/2019	1	replace & refit plumbing for 3/4" check valve on domestic hot water recirculater	110-15-1501-404801	$	257.75
[VENDOR] 623 : VERIZON WIRELESS	9820346516	I19-002775	19-001930	01/02/2019	1	Animal Control	110-12-1202-405302	$	95.06
4,711.45	9820346516	I19-002775	19-001930	01/02/2019	2	Cemetery	110-13-1304-405302	$	74.67
	9820346516	I19-002775	19-001930	01/02/2019	3	City Buildings	110-11-1104-405302	$	42.53
	9820346516	I19-002775	19-001930	01/02/2019	4	Civic Center	110-14-1404-405302	$	174.23
	9820346516	I19-002775	19-001930	01/02/2019	5	Engineering	110-13-1301-405302	$	127.59
	9820346516	I19-002775	19-001930	01/02/2019	6	Emergency Mngmt	110-12-1204-405302	$	42.53
	9820346516	I19-002775	19-001930	01/02/2019	7	Fire Department	110-12-1205-405302	$	212.65
	9820346516	I19-002775	19-001930	01/02/2019	8	FRC	110-14-1405-405302	$	184.62
	9820346516	I19-002775	19-001930	01/02/2019	9	Golf	110-14-1402-405302	$	74.67
	9820346516	I19-002775	19-001930	01/02/2019	10	Housing	250-35-3502-405302	$	121.37
	9820346516	I19-002775	19-001930	01/02/2019	11	Housing Maint.	250-35-3502-406120	$	654.94
	9820346516	I19-002775	19-001930	01/02/2019	12	Parks	110-14-1401-405302	$	117.20
	9820346516	I19-002775	19-001930	01/02/2019	13	Police	110-12-1201-405302	$	2,295.70
	9820346516	I19-002775	19-001930	01/02/2019	14	Public Services	110-19-1901-405302	$	42.53
	9820346516	I19-002775	19-001930	01/02/2019	15	Shop	110-19-1903-405302	$	24.89

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	9820346516	I19-002775	19-001930	01/02/2019	16	Streets	110-13-1303-405302	$	67.42
	9820346516	I19-002775	19-001930	01/02/2019	17	Water Ops	150-33-3302-405302	$	241.65
	9820346516	I19-002775	19-001930	01/02/2019	18	WRF	130-16-1601-405302	$	117.20
[VENDOR] 24226 : VESCO Beulah	JAN 2019 HAP	I19-002718	19-001878	01/02/2019	1	MCDONALD JAN HAP	295-35-3508-404010	$	420.00
[VENDOR] 24620 : WAKEFIELD & ASSOCIATES, INC.	60291 11/30/18	I19-002719	19-001871	01/02/2019	1	Nov Collection Costs	250-35-3501-403120	$	43.50
[VENDOR] 553 : WALMART COMMUNITY BRC	STMT 12/16/18	I19-002776	19-001904	01/02/2019	1	Animal Control- Animal food, cleaning supplies, thermometers	110-12-1202-406130	$	891.58
3,131.98	STMT 12/16/18	I19-002776	19-001904	01/02/2019	2	Cemetery- Chain tighteners	110-13-1304-406130	$	13.94
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	3	City Buildings- Cleaning supplies, coffee supplies, batteries	110-11-1104-406130	$	316.59
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	4	Civic- Cake, sheets, candy, supply for holiday fun fest	110-14-1404-406132	$	370.29
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	5	Civic- Towels, Christmas decorations	110-14-1404-406130	$	63.84
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	6	Civic- Toys, office supplies, replacement speakers for water aerobics	110-14-1404-404310	$	119.90
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	6	Civic- Toys, office supplies, replacement speakers for water aerobics	110-14-1404-406120	$	62.52
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	7	FRC- Gym supplies, cleaning supplies, childcare supplies, Christmas decorations	110-14-1405-406120	$	238.06
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	7	FRC- Gym supplies, cleaning supplies, childcare supplies, Christmas decorations	110-14-1405-406130	$	83.62
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	8	Fire- shelf, curtain rod, station & kitchen supplies	110-12-1205-406130	$	312.30
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	9	Fire- TV Monitor, wall mount, glass shelf	110-12-1205-406130	$	143.92
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	10	Museum- hot chocolate, hangers, hooks, trash bags, batteries & napkins	110-34-3401-406120	$	31.52
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	10	Museum- hot chocolate, hangers, hooks, trash bags, batteries & napkins	110-34-3401-406139	$	87.87
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	11	Police- Kitchen supplies	110-12-1201-406130	$	116.85
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	12	Public Services- Cookies for P&Z meeting	110-19-1901-406130	$	26.10
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	13	Building Inspec- Thermometer	110-19-1902-406130	$	26.31
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	14	URA- Snacks for small business revolution	110-11-1106-406130	$	31.32
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	15	URA- Snacks for band: barefoot	110-11-1106-406140	$	37.74
	STMT 12/16/18	I19-002776	19-001904	01/02/2019	16	Streets- Cleaning supplies, kitchen supplies, coffee	110-13-1303-406130	$	157.71
[VENDOR] 22797 : WARE Ted	JAN 2019 HAP	I19-002720	19-001877	01/02/2019	1	DURAN JAN HAP	295-35-3508-404010	$	547.00
1,142.00	JAN 2019 HAP	I19-002720	19-001877	01/02/2019	2	WELCH JAN HAP	295-35-3508-404010	$	595.00
[VENDOR] 21221 : WEBB Regina	RM DEC 2018	I19-002721	19-001901	01/02/2019	1	RESIDENT MANAGER DEC	250-35-3501-403308	$	175.00
[VENDOR] 21220 : WILLIAMS Penny	RM DEC 2018	I19-002722	19-001900	01/02/2019	1	RESIDENT MANAGER DEC	250-35-3501-403308	$	175.00
[VENDOR] 24245 : WILLOW STREET RENTALS	JAN 2019 HAP	I19-002723	19-001895	01/02/2019	1	WALES-ALLEN JAN HAP	295-35-3508-404010	$	548.00
1,036.00	JAN 2019 HAP	I19-002723	19-001895	01/02/2019	2	WALKER JAN HAP	295-35-3508-404010	$	488.00
[VENDOR] 20877 : WYOMING DEPT OF AGRICULTURE	1176E4D9	I19-002724	19-001867	01/02/2019	1	Kitchen License for Facility ID: 4361	110-14-1404-406130	$	50.00
[VENDOR] 19460 : WYOMING TAXPAYERS ASSOC	00255	I19-002725	19-001874	01/02/2019	1	WTA 2019 Membership- Government &	110-11-1103-403220	$	195.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number	Amount
						Legislator		
GRAND TOTAL :								$ 539,953.73

CITY OF ROCK SPRINGS
December 21, 2018

EMPLOYEE GARNISHMENTS	Employee deductions	$	918.91
INTERNAL REVENUE SERVICE	Electronic fund transfer	$	129,626.90
AXA - EQUITABLE	Employee deferred	$	137.50
ICMA	Electronic fund transfer	$	2,680.07
NATIONWIDE INSURANCE	Employee deferred	$	170.00
WADDELL AND REED	Employee deferred	$	925.00
WADDELL AND REED	Section 529 Plan	$	575.00
GREAT WEST RETIREMENT	Employee deferred	$	8,067.50
GREAT WEST RETIREMENT	Post Tax	$	225.00
SWEETWATER FEDERAL CREDIT UNION	Employee deductions	$	2,585.00
FLEXIBLE SPENDING ACCOUNT/BCBS	Employee BCBS flexshare	$	6,465.83
WYOMING CHILD SUPPORT	Child Support payments	$	3,870.00
TOTAL CHECKS		$	156,246.71

City of Rock Springs

Payroll Authorization
for December 21, 2018

Gross Payroll - $610,855.56

City Council Agenda

New Business

Rock Springs
WYOMING

December 17, 2018

Honorable Mayor Carl R. Demshar, Jr. & City Council
212 D Street
Rock Springs, WY 82901

RE: Request Permission to Bid WRF Tank Lining Project

The Department of Engineering & Operations respectfully requests permission to bid the Water Reclamation Facility Tertiary Water Tank Lining Project. It was noticed during the summer season that the holding tank for the Tertiary (reclaimed) water was leaking. After the irrigation season was over, the tank was drained and inspected. Through this testing and inspection, we have determined that the tank needs to be repaired (plated) in various areas and then re-coated. This is the original tank and has never been rehabilitated since its installation more than 30 years ago.

Any Questions regarding this request should be directed to the Department of Engineering & Operations. Thank you for your consideration of this request.

Sincerely,

Paul D. Kauchich

Paul D. Kauchich, PE
Director of Engineering & Operations

City Council Agenda

Resolutions

RESOLUTION NO. 2019- 01

A RESOLUTION AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE AN AGREEMENT FOR DISBURSEMENT, RECEIPT AND USE OF GRANT FUNDS WITH THE SWEETWATER COUNTY JOINT TRAVEL AND TOURISM BOARD.

WHEREAS, the Sweetwater County Joint Travel and Tourism Board authorized a grant in the amount of $3,500.00 to the Rock Springs Family Recreation Center for the purpose of promoting tourism to Sweetwater County by hosting the 2019 Wind & Mud Hockey Tournament; and,

WHEREAS, an Agreement for Disbursement, Receipt and Use of Grant Funds with the Sweetwater County Joint Travel and Tourism Board has been submitted for execution by the City; and,

WHEREAS, the Governing Body of the City of Rock Springs has said agreement before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, WYOMING:

Section 1. That the Agreement for Disbursement, Receipt and Use of Grant Funds with the Sweetwater County Joint Travel and Tourism Board to the Rock Springs Family Recreation Center for the purpose of promoting tourism to Sweetwater County by hosting the 2019 Wind & Mud Hockey Tournament, attached hereto and by this reference made a part hereof, is hereby approved and accepted by the City of Rock Springs, Wyoming.

Section 1. That the Mayor of the City of Rock Springs be, and he is hereby authorized, empowered and directed to execute said agreement on behalf of said City; and that the City Clerk of said City, be and he is hereby authorized to attest said agreement and to attach to each duplicate original of said agreement a certified copy of this Resolution.

PASSED AND APPROVED this _____ day of _____, 2019.

_____
President of the Council

_____
Mayor

Attest:

_____
City Clerk

Sweetwater County
WYOMING
Travel and Tourism Board

December 13th, 2018

Dear RS Family Rec Center Ice Arena – Allison Volcic,

Congratulations on your Grant award of $3,500.00 from the Sweetwater County Joint Travel and Tourism board for the Wind & Mud Hockey Tournament. The board is pleased to see you get involved in promoting Sweetwater County as a destination point for your event.

Your grant funding has been determined by the board to assist your organization in these areas only!

- See the attached Itemized List of Expenditures for a detailed list of your qualifying items. **Note; payment reimbursement is based on the approved items from the attached list.**

Your organization must provide the backup per the agreement presented to you today in these contracts and letters. Please read them carefully, you have **120 days** from the last date of your event to apply for your Grant funds.

We have determined that the last day of your event is March 17, 2019. Your last day to submit your Grant payment is July 17, 2019.

Please read, sign and return this document and one copy of your notarized contract within 10 business days. The Request for Payment form and the material required are not due until the time of the Grant payment request. Please remember to include canceled checks or certified copies of checks along with receipts and invoices for items that you have been approved to be reimbursed for.

If you have any questions, please feel free to call me at 307.382.2538.

Sincerely,

Jenissa Meredith

Jenissa Meredith
Executive Director
Sweetwater County Joint Travel and Tourism Board

SIGN AND RETURN TO T&T OFFICE

Grantee: RS Family Rec. Center Ice Arena – Allison Volcic
3900 Sweetwater Drive
Rock Springs, WY 82901

Program Director Allison Volcic
(Print)

Program Director Allison Volcic
(Signature)

Sweetwater County
WYOMING
Travel & Tourism Board

SIGN AND RETURN TO T&T OFFICE
GRANT # 18-12-06
GRANTEE'S TAX ID NUMBER (If applicable): _____

AGREEMENT FOR DISBURSEMENT, RECEIPT AND USE OF GRANT FUNDS

THIS AGREEMENT made the 13th day of December 2018, by and between the Sweetwater County Joint Travel and Tourism Board, hereinafter referred to as the Grantor, RS Family Rec. Center Ice Arena, hereinafter referred to as the Grantee, for the purpose of governing the disbursement by the Grantor of certain Grant Funds as well as the receipt and use of said grant amounts by the Grantee,

WITNESSETH:

WHEREAS, Grantee has previously submitted an application to the Grantor for the purpose of promoting tourism to Sweetwater County by hosting the Wind & Mud Hockey Tournament and,

WHEREAS, the Grantor did approve said proposal for Grant Funds in the amount of $3,500.00; and,

WHEREAS, the Grantor and the Grantee are mutually desirous of funding Grantee's project in the amount previously approved by the Grantor;

NOW, THEREFORE, Grantor and Grantee mutually and expressly agree as follows:

1. CONTRACT AND GOVERNING DOCUMENTS

The Contract Documents pertaining to the disbursement, receipt and use of Grant Funds shall include this Agreement, Grantee's Application for Grant Funds as approved by the Grantor, the Grant Application Guidelines as promulgated by the Grantor, the Grantor's policies and procedures as promulgated by the Grantor, as well as any amendments to such guidelines, policies and procedures as may be in force at the time of the award of any such grant. All of the aforementioned documents and materials are considered material parts of the Contract Documents and, by this reference, are incorporated herein and made a part hereof as though the same were fully set forth.

2. GOVERNING LAW

This Agreement is subject to the Wyoming Joint Powers Act, §16-1-102, *et seq*, Wyoming Statutes Annotated (LexisNexis 2004); §39-15-204 Wyoming Statutes Annotated (LexisNexis 2004); §39-15-211(a)(ii), Wyoming Statutes Annotated (LexisNexis 2004); Uniform Municipal Fiscal Procedures Act, §§ 16-4-101 through 16-4-123, Wyoming Statutes Annotated (LexisNexis

2004); and, any and all other applicable Statutes of the State of Wyoming; and, the Sweetwater County Joint Powers Agreement; and, the Joint Travel and Tourism Board and the Sweetwater County Joint Travel and Tourism Board By-Laws; and, the Sweetwater County Joint Travel and Tourism Board Policies and Procedures. Grantee is charged with full knowledge and understanding of the governing law as well as all terms and provisions of the Contract Documents and agrees to act and conduct its activities in full compliance therewith.

3. FUNDING

(A) Grantor agrees to fund Grantee's promotional project up to and including the amount of $3,500.00, but under no circumstances shall the amount of funding exceed said amount. The parties mutually and expressly agree that any cost overruns shall be the sole and exclusive responsibility of the Grantee, and the Grantee shall indemnify and hold harmless the Grantor from any liability of whatsoever kind or character relating to the same.

(B) Funding shall be in the form of reimbursement only. The parties mutually and expressly agree that no funds shall be disbursed by the Grantor until after Grantee's project shall have completed and, further, that no funds shall be disbursed until such time as the Grantee has submitted to the Board, a voucher with all necessary attachments and requisite details on or in such form as may be required by Grantor. **Grantee agrees that any funds paid by the Grantor will be applied directly to the credit card account the items were charged on.** Any request for payment or claim against Grant Funds allocated to the Grantee by the Grantor must be submitted within one hundred and twenty (120) days of completion of Grantee's project or the same shall be deemed to be waived and barred. All responsibility and liability for the completion or non-completion of any documentation required by the Contract Documents shall rest solely with the Grantee.

(C) The parties hereto further mutually and expressly agree that the Grantee shall not request payment for, nor will the Grantor approve, any non-itemized expenditure or an expenditure which is inconsistent with, or which deviated from, Grantee's original Application for Grant Funds or the Award of Grant and under no circumstances shall any disbursement be made in excess of the itemized amount approved in conjunction with the Award of Grant.

(D) To the extent that Grantee's project includes the production of promotional materials which is funded in whole or in part by Grant Funds, said promotional materials shall include a credit worded substantially as follows:

"PRODUCED IN COOPERATION WITH THE SWEETWATER COUNTY JOINT TRAVEL AND TOURISM BOARD"

(E) The parties expressly understand, agree, and acknowledge that no obligation of Grantor's Board shall continue beyond its existence or become the obligation of any of the parties to the Sweetwater County Travel & Tourism Board Joint Powers Agreement. The parties further expressly understand, agree, and acknowledge that in the event of an unforeseen economic emergency, or other exigent or cogent reason, the Grantor shall have the sole authority to cancel, rescind, and hold null and void this Agreement for Disbursement, Receipt and Use of Grant Funds by providing to Grantee written notice of its intent to do so at any time, without incurring any liability whatsoever therefore to Grantee or any other person or entity claiming any benefit herefrom.

4. EVALUATIONS, REVIEW AND TERMINATION OF FUNDING

Grantor reserves the right to periodically review, inspect and evaluate the progress of Grantee's project or any components thereof to determine compliance or noncompliance with the stipulations of the Grant Award or conditions imposed by the Contract Documents. In the event it is determined that the Grantee is in noncompliance or is deviating from the Grant as approved; Grantor reserves the right, in its sole discretion, to terminate and cancel all or a portion of its funding commitment without incurring any liability to the Grantee. In addition, the Board reserves the right, in its sole discretion, to amend any Grant or Award at any time prior to Grantee's actual expenditure of funds in reliance thereon. It is mutually and expressly agreed that Grantee shall expend no funds in reliance upon any Grant Award nor shall request for payment or claims for reimbursement be made for any expense incurred prior to the execution of the Agreement.

5. INDEMNIFICATION

(A) Notwithstanding and without limiting the generalities of the obligations and covenants contained in this Agreement and the Contract Documents, the parties mutually and expressly agree that the Grantor's involvement in any of Grantee's projects is that of a funding agency only and that the responsibility for the conduct or supervision of Grantee's project or activities, rests solely with the Grantee. Grantee agrees to indemnify and hold harmless the Grantor from and against any claims and/or damages of whatsoever kind and character including, but not limited to, costs, attorney's fees and expenses, with or without court action, and irrespective of whether the same be to property or person, including injury or death, which costs, claims or damages may result from the conduct by Grantee or of Grantee's project or activity.

(B) Except as specifically directed or authorized herein, the Grantee is not permitted to, and Grantee shall not, use the name of the Grantor for the purposes of inducing any third party to enter into any contract or to incur any liability or exposure to the Grantee. Furthermore, the Grantee shall conduct all its affairs to avoid creating an impression or appearance that Grantor's involvement with any project or activity of Grantee is any more than that specified in the Contract Documents.

6. COMPLIANCE WITH GOVERNING LAW

In addition with the provisions of governing set forth in Paragraph 2 hereinabove, the Grantee shall also comply with all any and all applicable Federal, State, Local Laws, Ordinances, or Codes.

7. BOOKS AND RECORDS

Grantee shall maintain books and accounts of its project and activities and related costs and expenses in accordance with generally accepted accounting principals and practices; which books and records shall be available to the Grantor during Grantee's normal business hours for the duration of Grantee's project or activity. Grantee shall timely furnish to Grantor any and all information, documents, receipts, invoices, and the like which Grantor, its accountants, auditors, or legal counsel, may request.

8. NOTICE

All notices required, or other official correspondence relating to Grantee's project or activity, shall be made by U.S. Postal Service first class mail to the following:

For the Grantor:

Jenissa Meredith
SWEETWATER COUNTY JOINT TRAVEL AND TOURISM BOARD
404 N Street, STE 304
Rock Springs, WY 82901

For the Grantee:

Rock Springs Family Rec. Center Ice Arena – AllisonVolcic
3900 Sweetwater Drive
Rock Springs, WY 82901

The undersigned represent and warrant that they have full authority and are empowered to execute this Agreement on behalf of the Grantor and Grantee.

SWEETWATER COUNTY JOINT TRAVEL AND TOURISM BOARD, GRANTOR

By:_____
Board Member

By:_____
Board Member

PLEASE COMPLETE THE FOLLOWING:

_____, GRANTEE

By: _____
(Title:_____)

Attest: _____
(Title:_____)

THE STATE OF _____)
) ss:
COUNTY OF _____)

The foregoing instrument was acknowledged before me by _____ and _____, the _____ and _____ respectively of _____, this _____ day of _____, 201___.

Witness my hand and official seal.

_____
Notary Public

My Commission expires:

RESOLUTION NO. 2019- D2

A RESOLUTION AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE AN AGREEMENT FOR DISBURSEMENT, RECEIPT AND USE OF GRANT FUNDS WITH THE SWEETWATER COUNTY JOINT TRAVEL AND TOURISM BOARD.

WHEREAS, the Sweetwater County Joint Travel and Tourism Board authorized a grant in the amount of $3,500.00 to the Rock Springs Family Recreation Center for the purpose of promoting tourism to Sweetwater County by hosting the 2019 Drop In Hockey Tournament; and,

WHEREAS, an Agreement for Disbursement, Receipt and Use of Grant Funds with the Sweetwater County Joint Travel and Tourism Board has been submitted for execution by the City; and,

WHEREAS, the Governing Body of the City of Rock Springs has said agreement before it and has given it careful review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, WYOMING:

Section 1. That the Agreement for Disbursement, Receipt and Use of Grant Funds with the Sweetwater County Joint Travel and Tourism Board to the Rock Springs Family Recreation Center for the purpose of promoting tourism to Sweetwater County by hosting the 2019 Drop In Hockey Tournament, attached hereto and by this reference made a part hereof, is hereby approved and accepted by the City of Rock Springs, Wyoming.

Section 1. That the Mayor of the City of Rock Springs be, and he is hereby authorized, empowered and directed to execute said agreement on behalf of said City; and that the City Clerk of said City, be and he is hereby authorized to attest said agreement and to attach to each duplicate original of said agreement a certified copy of this Resolution.

PASSED AND APPROVED this _____ day of _____, 2019.

_____
President of the Council

_____
Mayor

Attest:

_____
City Clerk

Sweetwater County
WYOMING
Travel and Tourism Board

December 13th, 2018

Dear RS Family Rec Center Ice Arena – Allison Volcic,

Congratulations on your Grant award of $3,500.00 from the Sweetwater County Joint Travel and Tourism board for the Drop In Hockey Tournament. The board is pleased to see you get involved in promoting Sweetwater County as a destination point for your event.

Your grant funding has been determined by the board to assist your organization in these areas only!

- See the attached Itemized List of Expenditures for a detailed list of your qualifying items. **Note; payment reimbursement is based on the approved items from the attached list.**

Your organization must provide the backup per the agreement presented to you today in these contracts and letters. Please read them carefully, you have **120 days** from the last date of your event to apply for your Grant funds.

We have determined that the last day of your event is April 28, 2019. Your last day to submit your Grant payment is August 28, 2019.

Please read, sign and return this document and one copy of your notarized contract within 10 business days. The Request for Payment form and the material required are not due until the time of the Grant payment request. Please remember to include canceled checks or certified copies of checks along with receipts and invoices for items that you have been approved to be reimbursed for.

If you have any questions, please feel free to call me at 307.382.2538.

Sincerely,

Jenissa Meredith

Jenissa Meredith
Executive Director
Sweetwater County Joint Travel and Tourism Board

SIGN AND RETURN TO T&T OFFICE

Grantee: RS Family Rec. Center Ice Arena – Allison Volcic
3900 Sweetwater Drive
Rock Springs, WY 82901

Program Director Allison Volcic
(Print)

Program Director Allison Volcic
(Signature)

Sweetwater County
WYOMING
Travel & Tourism Board

SIGN AND RETURN TO T&T OFFICE
GRANT # 18-12-07
GRANTEE'S TAX ID NUMBER (If applicable): _____

AGREEMENT FOR DISBURSEMENT, RECEIPT AND USE OF GRANT FUNDS

THIS AGREEMENT made the 18th day of December 2017, by and between the Sweetwater County Joint Travel and Tourism Board, hereinafter referred to as the Grantor, RS Family Rec. Center hereinafter referred to as the Grantee, for the purpose of governing the disbursement by the Grantor of certain Grant Funds as well as the receipt and use of said grant amounts by the Grantee,

WITNESSETH:

WHEREAS, Grantee has previously submitted an application to the Grantor for the purpose of promoting tourism to Sweetwater County by hosting the Drop In Hockey Tournament and,

WHEREAS, the Grantor did approve said proposal for Grant Funds in the amount of $3,500.00; and,

WHEREAS, the Grantor and the Grantee are mutually desirous of funding Grantee's project in the amount previously approved by the Grantor;

NOW, THEREFORE, Grantor and Grantee mutually and expressly agree as follows:

1. CONTRACT AND GOVERNING DOCUMENTS

The Contract Documents pertaining to the disbursement, receipt and use of Grant Funds shall include this Agreement, Grantee's Application for Grant Funds as approved by the Grantor, the Grant Application Guidelines as promulgated by the Grantor, the Grantor's policies and procedures as promulgated by the Grantor, as well as any amendments to such guidelines, policies and procedures as may be in force at the time of the award of any such grant. All of the aforementioned documents and materials are considered material parts of the Contract Documents and, by this reference, are incorporated herein and made a part hereof as though the same were fully set forth.

2. GOVERNING LAW

This Agreement is subject to the Wyoming Joint Powers Act, §16-1-102, *et seq*, Wyoming Statutes Annotated (LexisNexis 2004); §39-15-204 Wyoming Statutes Annotated (LexisNexis 2004); §39-15-211(a)(ii), Wyoming Statutes Annotated (LexisNexis 2004); Uniform Municipal Fiscal Procedures Act, §§ 16-4-101 through 16-4-123, Wyoming Statutes Annotated (LexisNexis

2004); and, any and all other applicable Statutes of the State of Wyoming; and, the Sweetwater County Joint Powers Agreement; and, the Joint Travel and Tourism Board and the Sweetwater County Joint Travel and Tourism Board By-Laws; and, the Sweetwater County Joint Travel and Tourism Board Policies and Procedures. Grantee is charged with full knowledge and understanding of the governing law as well as all terms and provisions of the Contract Documents and agrees to act and conduct its activities in full compliance therewith.

3. FUNDING

(A) Grantor agrees to fund Grantee's promotional project up to and including the amount of $3,500.00, but under no circumstances shall the amount of funding exceed said amount. The parties mutually and expressly agree that any cost overruns shall be the sole and exclusive responsibility of the Grantee, and the Grantee shall indemnify and hold harmless the Grantor from any liability of whatsoever kind or character relating to the same.

(B) Funding shall be in the form of reimbursement only. The parties mutually and expressly agree that no funds shall be disbursed by the Grantor until after Grantee's project shall have completed and, further, that no funds shall be disbursed until such time as the Grantee has submitted to the Board, a voucher with all necessary attachments and requisite details on or in such form as may be required by Grantor. **Grantee agrees that any funds paid by the Grantor will be applied directly to the credit card account the items were charged on.** Any request for payment or claim against Grant Funds allocated to the Grantee by the Grantor must be submitted within one hundred and twenty (120) days of completion of Grantee's project or the same shall be deemed to be waived and barred. All responsibility and liability for the completion or non-completion of any documentation required by the Contract Documents shall rest solely with the Grantee.

(C) The parties hereto further mutually and expressly agree that the Grantee shall not request payment for, nor will the Grantor approve, any non-itemized expenditure or an expenditure which is inconsistent with, or which deviated from, Grantee's original Application for Grant Funds or the Award of Grant and under no circumstances shall any disbursement be made in excess of the itemized amount approved in conjunction with the Award of Grant.

(D) To the extent that Grantee's project includes the production of promotional materials which is funded in whole or in part by Grant Funds, said promotional materials shall include a credit worded substantially as follows:

"PRODUCED IN COOPERATION WITH THE SWEETWATER COUNTY JOINT TRAVEL AND TOURISM BOARD"

(E) The parties expressly understand, agree, and acknowledge that no obligation of Grantor's Board shall continue beyond its existence or become the obligation of any of the parties to the Sweetwater County Travel & Tourism Board Joint Powers Agreement. The parties further expressly understand, agree, and acknowledge that in the event of an unforeseen economic emergency, or other exigent or cogent reason, the Grantor shall have the sole authority to cancel, rescind, and hold null and void this Agreement for Disbursement, Receipt and Use of Grant Funds by providing to Grantee written notice of its intent to do so at any time, without incurring any liability whatsoever therefore to Grantee or any other person or entity claiming any benefit herefrom.

4. EVALUATIONS, REVIEW AND TERMINATION OF FUNDING

Grantor reserves the right to periodically review, inspect and evaluate the progress of Grantee's project or any components thereof to determine compliance or noncompliance with the stipulations of the Grant Award or conditions imposed by the Contract Documents. In the event it is determined that the Grantee is in noncompliance or is deviating from the Grant as approved; Grantor reserves the right, in its sole discretion, to terminate and cancel all or a portion of its funding commitment without incurring any liability to the Grantee. In addition, the Board reserves the right, in its sole discretion, to amend any Grant or Award at any time prior to Grantee's actual expenditure of funds in reliance thereon. It is mutually and expressly agreed that Grantee shall expend no funds in reliance upon any Grant Award nor shall request for payment or claims for reimbursement be made for any expense incurred prior to the execution of the Agreement.

5. INDEMNIFICATION

(A) Notwithstanding and without limiting the generalities of the obligations and covenants contained in this Agreement and the Contract Documents, the parties mutually and expressly agree that the Grantor's involvement in any of Grantee's projects is that of a funding agency only and that the responsibility for the conduct or supervision of Grantee's project or activities, rests solely with the Grantee. Grantee agrees to indemnify and hold harmless the Grantor from and against any claims and/or damages of whatsoever kind and character including, but not limited to, costs, attorney's fees and expenses, with or without court action, and irrespective of whether the same be to property or person, including injury or death, which costs, claims or damages may result from the conduct by Grantee or of Grantee's project or activity.

(B) Except as specifically directed or authorized herein, the Grantee is not permitted to, and Grantee shall not, use the name of the Grantor for the purposes of inducing any third party to enter into any contract or to incur any liability or exposure to the Grantee. Furthermore, the Grantee shall conduct all its affairs to avoid creating an impression or appearance that Grantor's involvement with any project or activity of Grantee is any more than that specified in the Contract Documents.

6. COMPLIANCE WITH GOVERNING LAW

In addition with the provisions of governing set forth in Paragraph 2 hereinabove, the Grantee shall also comply with all any and all applicable Federal, State, Local Laws, Ordinances, or Codes.

7. BOOKS AND RECORDS

Grantee shall maintain books and accounts of its project and activities and related costs and expenses in accordance with generally accepted accounting principals and practices; which books and records shall be available to the Grantor during Grantee's normal business hours for the duration of Grantee's project or activity. Grantee shall timely furnish to Grantor any and all information, documents, receipts, invoices, and the like which Grantor, its accountants, auditors, or legal counsel, may request.

8. NOTICE

All notices required, or other official correspondence relating to Grantee's project or activity, shall be made by U.S. Postal Service first class mail to the following:

For the Grantor:

Jenissa Meredith
SWEETWATER COUNTY JOINT TRAVEL AND TOURISM BOARD
404 N Street, STE 304
Rock Springs, WY 82901

For the Grantee:

RS Family Rec. Center – Allison Volcic
3900 Sweetwater Drive
Rock Springs, WY 82901

The undersigned represent and warrant that they have full authority and are empowered to execute this Agreement on behalf of the Grantor and Grantee.

SWEETWATER COUNTY JOINT TRAVEL AND TOURISM BOARD, GRANTOR

By:_____
Board Member

By:_____
Board Member

PLEASE COMPLETE THE FOLLOWING:

_____, GRANTEE

By: _____
(Title:_____)

Attest: _____
(Title:_____)

THE STATE OF _____)
) ss:
COUNTY OF _____)

The foregoing instrument was acknowledged before me by _____ and _____, the _____ and _____ respectively of _____, this _____ day of _____, 201___.

Witness my hand and official seal.

_____
Notary Public

My Commission expires:

City Council Agenda

Ordinances

ORDINANCE NO. 2018-16

AN ORDINANCE AMENDING ARTICLES 13-9, ENTITLED "ADMINISTRATIVE PROCEDURES", 16-8 ENTITLED "IMPROVEMENTS" AND 16-9, ENTITLED "DESIGN CRITERIA" OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING.

WHEREAS, after notice given in the manner and for the time required by law, the Planning and Zoning Commission of the City of Rock Springs held a public hearing on November 14, 2018, on proposed amendments to Articles 13-9, 16-8 and 16-9 of the Ordinances of the City of Rock Springs; and,

WHEREAS, the Planning and Zoning Commission of the City of Rock Springs, Wyoming, voted to recommend approval of the proposed amendments to Articles 13-9, 16-8 and 16-9 of the Ordinances of the City of Rock Springs; and,

WHEREAS, Notice of Hearing before the Governing Body of the City of Rock Springs, Wyoming, has been given as required by law, and the Governing Body has determined that said amendments should be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That Articles 13-9, 16-8, and 16-9 of the Ordinances of the City of Rock Springs be amended as follows:

Amendment 1. That Section 13-904 A. of the Ordinances of the City of Rock Springs be amended by adding the following sub-section as follows, (deletions are denoted by ~~strikethrough~~ and additions are denoted by underline):

13-904 Procedure for Site Plan Approval.

A. General Requirements.

Site Plan Approval shall be required for all new residential, commercial, or industrial construction or uses, or expansions or additions to existing residential, commercial, or industrial uses. Site Plan approval shall be obtained prior to commencement of use or issuance of Building Permit. The design of public street improvements shall comply with Articles 16-8 and 16-9 of the subdivision ordinances. Site developments impacting transportation plan streets shall comply with Section 16-805. The owner, tenant, or lessee shall cause to be filed a Site Plan according to the requirements of this section. For purposes of this Ordinance, site plans shall be classified as Major Site Plans, Minor Site Plans, or Single Family Residential Site Plans. All phases of a proposed phased development shall be considered as a single project for the purposes of determining whether a project is a Major or Minor Site Plan.

Amendment 2. That **Section 13-906 E.(1)b.** of the Ordinances of the City of Rock Springs be amended as follows, (deletions are denoted by ~~strikethrough~~ and additions are denoted by underline):

b. The design and construction specifications for all utilities and street improvements have complied with Articles 16-8 and 16-9 of the subdivision ordinances and have been approved by the Director of Engineering and Operations. Any impacted transportation plan streets have been addressed per section 16-805.

Amendment 3. That **Section 16-805** of the Ordinances of the City of Rock Springs be amended by deleting and adding as follows, (deletions are denoted by ~~strikethrough~~ and additions are denoted by underline):

16-805 Installation of Improvements.

The subdivider shall install the following improvements in a timely manner and in accordance with plans, specifications, and data as approved by the City Engineer.

At the subdivider's expense, the subdivider shall provide inspection of all subdivision improvements. (Reference 16-904(b)) Inspection shall be full time during the installation of water, sanitary sewer, and storm sewer systems.

Prior to acceptance of subdivision improvements, final inspections of the subdivision improvements shall be requested by the subdivider. The final inspections shall be coordinated by the Department of Engineering & Operations and performed by the appropriate City Department.

The subdivider shall make every effort to ensure that the subdivision improvements are complete prior to scheduling final inspections with the Department of Engineering & Operations. Should excessive re-inspections by the City be necessary, the subdivider may be required to pay a reasonable charge for the re-inspection services.

(A) Sanitary Sewer System.

There shall be constructed at the owner and subdivider's expense, a sanitary sewer system including all necessary pumping stations,* pumping equipment,* manholes and all other necessary or desirable appurtenances to provide for the discharge of sanitary sewage from all lots or parcels of land within the platted area to a connection with the City's sanitary sewers. The sanitary sewer system shall be constructed in accordance with the plans and specifications of the City and at the sewer grades approved by the City. ~~The installation of the sewers shall be under the supervision and inspection of the Department of Public Works, and the subdivider may be required to pay a reasonable charge for the engineering and inspection service.~~ The above mentioned facilities for the collection and disposal of sanitary sewage from the platted area shall, upon final approval and acceptance by the City, become the property of the City.

Under some circumstances the City may require, as a condition for approval of the plat, installation of a sanitary sewer that is larger than necessary to meet the needs of the platted area or the area being subdivided as shown by the Preliminary Plat or Site Plan but necessary to complete the City sanitary system as it relates to both the area being platted and other areas.

*Pumping stations and pumping equipment will not be permitted by the City unless all means of gravity flow are unavailable or undue hardship would result; increased costs, unless they constitute an undue and prohibitively excessive financial burden as determined by the City, will not constitute a hardship.

(B) Storm Drainage System.

There shall be constructed, at the owner and subdivider's expense, a storm drainage system adequate to serve the area, including anticipated extension of use to serve additional areas. The

storm drainage system shall be constructed in accordance with plans and specifications of the City and at sewer grades approved by the City. ~~The installation of storm sewers shall be under the supervision and inspection of the Director of Public Works, and the owner may be required to pay a reasonable charge for the engineering and inspection service~~. The sewers, shall, upon inspection, approval and acceptance by the City, become the property of the City. Temporary sediment control measures implemented by the developer, which in the opinion of the City Engineer significantly impact the capacity of the storm drainage system, will not be allowed. In the storm sewer design phase, consideration shall be given to alternatives and principles of storm water management.

Under some circumstances the City may require, as a condition for approval of the plat, installation of a storm sewer that is larger than necessary to meet the needs of the platted area or the area being subdivided as shown by the Preliminary Plat or Site Plan, but necessary to complete the City storm sewer system as it relates to both the area being platted and other areas. ~~In such event, the City will pay the subdivider the difference in cost of pipe and installation between the large sewer and the diameter of sewer reasonable to meet the foreseeable needs of the area shown on the Preliminary Plat or Site Plan.~~

(C) Water Main System.

There shall be constructed, at the owner and subdivider's expense, a water main system to adequately serve all lots or parcels of land within the platted area, with due regard to the present and reasonably foreseeable needs of the entire area shown in the Preliminary Plat or Site Plan, and shall connect the same to existing water mains. The water main system shall be constructed in accordance with plans and specifications of the City and ~~Pacific Power and Light~~ Joint Power Water Board.

(D) Streets, Street Grading and Surfacing.

The owner of land being platted shall, at his expense, provide the grading of the entire street right-of-way, alley or public place, and provide appropriate paving including curb and gutter on all streets. The street improvements shall be constructed in accordance with the plans and specifications of the City and shall adequately reflect the classification of the street, its location and anticipated volume of traffic. ~~The installation of the streets is under the supervision of the Director of Public Works, and the owner may be required to pay a reasonable charge for the engineering and inspection service.~~ All streets or roads shall be of such width and shall be so constructed as to meet the standards of the public body responsible for the maintenance thereof as outlined in section 16-901 of these regulations. (Ord. No. 91-11, 10-15-91).

(E) Street Lights, Street Name Signs and Traffic Control Signs.

The owner shall, at his expense, install all street lights, street name signs and traffic control signs. ~~The lights and signs shall be installed under the supervision of the Director of Public Works, and the owner may be required to pay a reasonable charge for the inspection service.~~ All lights and signs shall be installed so as to meet the standards outlined in Section 16-905 of these regulations. Street lights, street signs and traffic control signs shall be installed prior to acceptance of subdivision improvement or any occupancy permit being issued for any building, in any subdivision.

(F) Fire Hydrants.

The owner and subdivider shall, at his expense, install all fire hydrants. ~~The fire hydrants shall be installed under the supervision of the Director of Public Works, and the owner may be required to pay a reasonable charge for the inspection service.~~ All fire hydrants shall be

designed and installed so as to meet the specifications outlined in 16-905 of these regulations.
(G) Utilities: Gas, Electricity and Telephone, Etc.

It shall be the responsibility of the owner or subdivider to install all other necessary utilities. ~~Said utilities shall be installed under the supervision of the Director of Public Works and the agency responsible for the particular utility.~~ All utilities shall be installed underground, except that major overhead power lines may be located along arterial streets or other specifically designed streets.

(H) Other Facilities or Improvements.

The owner or subdivider shall, at his expense, install any other facility or improvement as may be specified on the Preliminary Plat, Site Plan, or in a Contract and agreed to by the subdivider. ~~All such additional facilities and improvements shall be installed under the supervision and inspection of the Director of Public Works, and the owner may be required to pay a reasonable charge for the engineering and inspection service.~~ All such facilities and improvements shall be designed, located and/or installed to City specifications as designated by these regulations on the Preliminary Plat, Site Plan, or in a Contract.

(I) Monuments.

The owner and subdivider shall, at his expense, install monuments at all subdivision boundary corners which shall be marked with two (2) inch diameter brass caps. These caps may be set in concrete or be affixed to thirty (30) inch lengths of galvanized pipe and shall be properly marked for identification as to location, shall carry the true elevation, shall be reference if subject to destruction, and again shall show the proper identification and license of the certifying surveyor.

Perimeter ties shall be shown to all Section, Quarter Section and Sixteenth Section Lines.

Block and lot corners, Points of Tangency and Points of Curve of all curves shall be marked by a distinctive survey corner marker. Where section lines and quarter section lines intersect the center line of any street, reference shall be given to the nearest section corner or quarter corner.

~~The placement of all monuments shall be under the supervision of the Director of Public Works, and the owner may be required to pay a reasonable charge for the inspection service.~~

(J) Supplemental On-Site Off-Site Street Construction.

1. For purposes of this section, the following definitions shall apply:
   a. Develop: to plat or create lots, or to construct one or more building(s) on one lot, or establish a use on a lot, or expand a use on a lot.
   b. Developer: a person, firm, corporation, or association that develops land.
   c. Transportation Plan-Map: an official map contained within the Rock Springs Master Plan that establishes the location and designation for arterial and collector streets within the City of Rock Springs.
   d. Transportation Plan-Street: an arterial or collector street shown on the Transportation Plan Map.
   e. Impacted Transportation Plan Street: a transportation plan street which, if constructed, (1) would traverse or abut the developed property, or (2) would benefit the developed property, although it does not traverse or abut the developed property. The determination of a benefit or the degree of benefit shall be made by the City Engineer, engineering staff or a qualified consultant, employing generally accepted engineering principles and practices.
2. The Transportation Plan-Map, which is part of the Rock Springs Master Plan,

establishes the street plan for the City of Rock Springs. More specifically, the Transportation Plan-Map identifies the location and designation of existing and proposed arterial and collector streets within the City.

3. Construction of Transportation Plan-Streets shall occur in an orderly manner as development occurs within the City of Rock Springs.

4. The Transportation Plan-Map shall be consulted to determine if property will impact a Transportation Plan Street.

5. A developer who develops property which impacts a Transportation Plan-Street, shall be required to construct or improve said street as required by this Section.

6. Property traversed or abutting a Transportation Plan Street.

a. If the developed property is traversed or abutted by a Transportation Plan-Street, the developer shall dedicate or cause to be dedicated to the City of Rock Springs, property comprising the full width of the street right-of-way as shown for the Transportation Plan-Street, and a length measured by the distance the property is traversed or abutted by the Transportation Plan-Street.

b. A developer who develops property which is traversed or abutted by a Transportation Plan-Street shall construct or improve the Transportation Plan-Street in accordance with the following:

(i) For residential development, except as provided under subsection (iii), the developer, at a minimum, shall construct a street to the residential standard for the length of the developed property, in accordance with Chapter 16, Article 9, of the Rock Springs Municipal Ordinances. For non-residential development, except as provided under subsection (iii), the developer, shall construct the street to the full street improvements designated by the Transportation Plan Map. The obligation to construct sidewalks as required by Chapter 16, Article 9, may be waived on one side of the street if deemed unnecessary by the Planning and Zoning Commission and the Governing Body after considering public health, safety and welfare.

(ii) The Planning and Zoning Commission and Governing Body, after being advised by the City Engineer shall require street improvements deemed necessary for public health, safety, and welfare. The Planning and Zoning Commission and Governing Body shall consider such issues as, but not limited to, access for emergency vehicles, existing and proposed traffic counts, and access required to permit orderly development of adjacent areas.

(iii) If the Planning and Zoning Commission and Governing Body, after being advised by the City Engineer, have determined that construction of the Transportation Plan Street is not necessary at the time of development, the developer shall pay a fee in lieu of the street construction as required under subsection (ii). Said fee shall be credited to a special fund, maintained and administered by the City of Rock Springs. The fund shall be applied exclusively to any future expenses incurred by the City of Rock Springs in constructing and/or upgrading any streets which traverse or are contiguous to the developed property.

7. Impact Fees for Impacted Transportation Plan Streets.

a. If determined by the Planning and Zoning Commission and Governing Body, after being advised by the City Engineer, that the developed property is impacting a Transportation Plan-Street, an impact fee shall be required. Said impact fee shall be assessed at ~~$.15~~ $0.20 per square foot of lot area and shall be placed in a fund designated for future improvement of the Transportation Plan-Street.

b. The impact fees assessed in accordance herewith shall not be due until the issuance of

a building permit for the lot or property parcel for which impact fees have been assessed.
8. The Planning and Zoning Commission and Governing Body shall review and approve, by Resolution, all Impacted Transportation Plan Street construction or improvement and impact fees. This Section shall be applicable to Chapter 16 and Chapter 13.
(Ord. No. 91-11, 10-15-91; Ord. No. 92-12, 12-1-92).
(95-14, Amended, 02/20/1996)

Amendment 4. That Section **16-806. As Built Plans** of the Ordinances of the City of Rock Springs be amended by deleting and adding as follows, (deletions are denoted by ~~strikethrough~~ and additions are denoted by underline):

16-806 As-Built Plans.
(A) Prior to the approval and acceptance of any completed improvements, as-built plans must be submitted to the City Engineer. ~~The~~ Five sets of the plans shall be submitted on 24" x 36" ~~mylar~~ bond paper ~~and accompanied by two sets of prints~~. The plan submittal shall contain:
(1) A cover sheet.
(2) The subdivision plat.
(3) The overall grading plan.
(4) The overall street plan.
(5) The overall water system and profiles.
(6) The overall sanitary sewer system and profiles.
(7) The overall drainage plan.
(8) If constructed, the overall storm sewer system and profiles.
~~(8)~~ (9) Additional detail sheets as necessary at 1" = 50' scale, with title block and sheet numbers in the lower right hand corner of each page and showing the detailed location of all utilities to include service lines to lots. A permanent benchmark shall be described on each sheet.
(B) The following certification by the project engineer shall appear on the face of the plans:
I certify that these plans were prepared under my direct supervision and control, that they accurately represent the referred to improvements as they have been constructed in the field, and that the improvements, to the best of my knowledge, conform to the requirements of the Department of Environmental Quality, the State Highway Department, the City Engineer and other applicable agencies.

Engineer
Wyoming P.E. Number

Amendment 5. That Section **16-807. Acceptance of Improvements** of the Ordinances of the City of Rock Springs be amended by deleting and adding as follows, (deletions are denoted by ~~strikethrough~~ and additions are denoted by underline):

16-807 Acceptance of Improvements.
At any time after the completion of construction of public streets and their inspection by the Director of ~~Public Works~~ Engineering & Operations, the subdivider may request that the City accept maintenance of the streets. The City Council may accept maintenance of streets, sewers, and rights-of-way if all work is in compliance with City specifications and requirements at the time of acceptance providing the developer presents to the City a ~~one~~ two year warranty on the

construction.

Amendment 6. That Sections **16-901 Street Standards, 16-902 Curb and Gutter, 16-903 Sidewalks, 16-904 Construction Standards, 16-905 Miscellaneous Standards** of the Ordinances of the City of Rock Springs be amended by deleting and adding as follows, (deletions are denoted by ~~strikethrough~~ and additions are denoted by underline):

16-901 Street Standards.

(A) Official Street Map.

The arrangement, character, extent, width, grade, and location of all streets shall be in conformity with the Official Map of the City of Rock Springs, these regulations and any further plans adopted by the City.

(B) Rights-of-Way Widths.

For all rights-of-way, the widths shall not be less than the following minimum design standards:

Street Classification	Right-of-Way Width
Arterial	100 feet
Major Collector	80 feet
Minor Collector	80 feet
Minor and Residential	60 feet
Cul-de-sacs, Residential	~~60~~ 122 feet ~~60~~ 61 foot radius

(C) Roadway Widths.

The minimum travel lane widths and number of travel lanes, and the minimum parking lane widths and number of parking lanes shall be as follows:

	Travel Lane Width	No. Lanes	Parking Lane Width	No. Lanes
Arterial	12	5	5-1/2*	2
Major Collector	12	3	8	2
Minor Collector	12	3	8	2
Minor and Residential	11	2	8	2
Cul-de-sacs	11	2	8	2

*Emergency Lanes Only

(Ord. No. 92-18, 8-4-92).

16-902 Curb and Gutter.

The following design criteria for curbs and gutters shall be required:

	Curb & Gutter Width	Type
Arterial	2.5	"L"
Major Collector	2.5	"L"
Minor Collector	N/A	N/A
Minor Residential	2.5	Rolled Curb
Cul-de-sac, Residential	2.5	Rolled Curb

(Ord. No. 92-18, 8-4-92).

16-903 Sidewalks.

The following design criteria for sidewalks shall be required:

	Width	Side	Location
Arterial	5	As directed by Engineer	
Major Collector	4	Both	Adjacent
Minor Collector	N/A	N/A	N/A
Residential & Minor	4	Both	Adjacent To Curb
Cul-de-sac	4	Both	Adjacent To Curb

Public sidewalks intersecting public roadways or non-residential roadway accesses, where pedestrians are intended to cross the roadway or access, shall be transitioned to meet the roadway with an ADA compliant sidewalk ramp. Construction of the ADA ramp shall comply with the USDOT ADA standards and City of Rock Springs requirements.

(Ord. No. 92-18, 8-4-92).

16-904 Construction Standards.

All construction shall conform to the Wyoming Public Works Standard Specifications and the City of Rock Springs ~~test~~ requirements.

All existing broken, damaged, or deficient public infrastructure (i.e., curb & gutter, sidewalk, and ADA ramps) bordering or within the subdivision shall be replaced at the subdivider's expense.

The following pavement section standards only represent the minimum acceptable pavement sections for each street classification. Additional construction requirements may be necessary due to specific site conditions.

	Asphalt	Base Course	Sub-base	Sub-grade Prep
Residential Streets	~~2 ½"~~ 3"	6"	---	6"
Collector Streets	~~2 ½"~~ 4"	8"	---	6"
Arterial Streets	~~3"~~ 4"	~~10"~~ 12"	---	6"
Industrial Streets	3"	10"	8"	6"

(B) Inspections and Test Requirements.

The subdivider shall provide an Engineering Inspector to conduct inspections and Field Tests for all construction and improvements included and required by this Section. The Engineering Inspector shall work under the direction of a Professional Engineer, licensed in the State of Wyoming. All reports shall be certified by the Professional Engineer. All inspections and tests shall be conducted and noted in an orderly manner as construction occurs.

Following completion of asphalt paving operations, the Engineering Inspector shall conduct pavement cores at locations determined by the City Engineer. Following completion of the improvements, the subdivider shall provide to the City Engineer a report certified by the Professional Engineer. The report shall certify the following criteria:

1. The test results required by Section 16-904(B) of this Ordinance. All test results must meet requirements of the Ordinance.
2. Size, location, and slope of sanitary sewer lines.
3. Location and elevation of manholes.
4. Size, ~~and~~ location, tie-in elevations, and slope of storm drainage lines and catch basins.
5. Size and location of water lines, valves, and fire hydrants.
6. Construction of all streets, including sub-grade preparation, road base, asphalt paving, concrete curb-gutter-sidewalk, and street grades.

(C) Dust Control.

A dust control plan must be submitted to the City Engineer for approval before any construction begins.

(D) Manholes.

The maximum allowable distance between manholes is 350 feet. (Ord. No. 84-9, 7-84) (97-01, Amended, 02/04/1997)

16-905 Miscellaneous Standards.

(A) Street name signs.

Height: 7.0' mounting height

Corner: NE corner, sign clearance - two feet behind sidewalk, or as directed by City Engineer. Sign sheeting material shall be at a minimum Type IV 3M Series 3930 or approved equal. Design of sign shall comply with City of Rock Springs Streets Department and MUTCD standards.

(B) Street traffic signs.

Height: 7.0' mounting height

Sign sheeting material shall be at a minimum Type IV 3M Series 3930 or approved equal.

Signs shall comply with MUTCD standards.

(C) Fire Hydrants.

Height: Center of pumper outlet, 16"-20" above grade facing the roadway.

Etc.: (2) 2 1/2" outlets; (1) 4 1/2" pumper outlet; with National Standard threads. Fire hydrant brand and model shall comply with City of Rock Springs and Joint Powers Water Board standards.

(D) Street Light Standards.

All street light standards shall be of wood or steel construction. (Ord. No. 92-18, 8-4-92).

(E) Discouraging Residential Through Traffic. Minor residential streets shall be arranged so that their use by through traffic will be discouraged.

(F) Block Depths.

No block shall be less than twice the normal lot depth unless it abuts a railroad right-of-way, a limited access highway, an arterial or collector street, a river, a creek, a park, or an exterior boundary line of a subdivision.

(G) Block Lengths.

(1) Blocks shall be approximately four hundred (400) feet in length or increments thereof.

(2) In blocks exceeding eight hundred (800) feet in length a twenty (20) foot wide easement throughout the block to provide for utilities and pedestrian traffic. A five foot wide paved sidewalk may also be required.

(H) Street Alignment, Center Lines.

(1) Street jogs shall have a minimum centerline off-set of one hundred seventy-five (175) feet when applied to minor residential streets, in all other cases they shall be prohibited.

(2) All streets shall join each other so that for a distance of at least one hundred (100) feet the street is approximately at right angles to the street it joins.

(3) When connecting street center lines deflect from each other at any one point by more than ten (10) degrees, they shall be connected by a curve with a radius of not less than one hundred fifty (150) feet.

(I) Access Requirements for Subdivisions.

Subdivisions shall be required to provide adequate street access to ensure the health, safety, and welfare of the residents and/or the public. In addition, subdivisions shall be required to provide adequate street access to allow development of adjacent property. When 20 lots or more are served by a single access, a second access should be considered.

(J) Dead End Streets.

(1) The creation of dead-end or loop residential streets will be encouraged wherever the Commission finds that such type of development will not interfere with normal traffic circulation in the area. In the case of dead-end streets, where needed or desirable, the Commission may require the reservations of a twenty (20) foot wide easement to provide for continuation of pedestrian traffic and utilities to the next street.

(2) Where dead-end streets are designed they shall not exceed eight hundred (800) feet in length or contain more than twenty (20) lots, whichever creates the shorter street, and shall terminate in a circular turn-around having a minimum right-of-way radius of ~~sixty (60)~~ sixty one (61) feet and a pavement radius of fifty (50) feet (Cul-de-sac). Corners at the entrances to the turn-around portions of cul-de-sacs shall have a radius of not less than fifteen (15) feet.

(K) Treatment Along Major Streets.

When a subdivision abuts or contains an existing or proposed arterial or collector street, the Commission shall require marginal access streets, reverse frontage with screen planting contained in a non-access reservation along the rear property line, deep lots with rear service alleys, or such

other treatment as may be necessary for adequate protection of residential properties and to afford separation of through and local traffic. ~~The same may be required on collector streets where deemed in the best interest of the community.~~

(L) Service Streets.

Where a subdivision borders on or contains a railroad right-of-way or limited access highway right-of-way, existing or planned, the Commission may require a street approximately parallel to and on each side of such right-of-way, at a distance suitable for the appropriate use of the intervening land. Service streets shall intersect other streets in such a way that sufficient intersection stacking distance is provided without interfering with through traffic.

(M) Street Grades.

Grades of all streets shall conform in general to the terrain and shall not be less than 0.5 percent nor more than five (5) percent for arterial or major streets, or seven (7) percent for collector streets, or eight (8) percent for minor streets in residential zones, eight (8) percent for access streets, but in no case more than three (3) percent within fifty (50) feet of any intersection.

(N) Street Visibility.

A combination of steep grades and curves shall be avoided. In order to provide visibility for traffic safety, that portion of any corner lot (whether at an intersection entirely within the subdivision or of a new street with an existing street) shall be cleared of all growth (except isolated trees) and obstructions above the level three (3) feet higher than the center line of the street for a distance of at least thirty (30) feet from the right-of-way line. If directed, ground shall be excavated to achieve visibility. Trees and hedges over four (4) feet high shall not be permitted within six (6) feet of the street right-of-way.

(O) Street Radii.

(1) Curves: Street lines within a block, deflecting from each other at any one point by more than ten (10) degrees, shall be connected with a curve, the radius of which for the centerline of street shall not be less than four hundred (400) feet on arterial and major streets, two hundred (200) feet on minor streets, and in no case shall the connecting tangent of two curves be less than one hundred (100) feet.

(2) Corners: All roadways at intersections shall be rounded by curves of at least twenty (20) feet radius. Roadways of alley-street intersections shall be rounded by a radius of not less than six (6) feet. The center line of the intersecting streets shall be as near to ninety (90) degrees as possible and in no case shall the intersection be less than seventy-five (75) degrees.

(P) Commercial Areas.

In front of areas designed for commercial use, or where a change of zoning to a zone which permits commercial use is contemplated, the street width shall be increased by such amount on each side as may be deemed necessary by the Commission to assure the free flow of through traffic without interference by parked or parking vehicles, and to provide adequate and safe parking space for such commercial or business districts.

(Q) Street Names.

All street names shall be approved by the Commission and shall conform to an established numbering and naming system if such a system exists.

Proposed street names shall be substantially different so as not to be confused in sound or spelling with present names except that streets that join or are in alignment with streets of an abutting or neighboring subdivision shall bear the same name.

No street shall change direction by more than ninety (90) degrees without a change in street name.

The subdivider shall install street signs as required and approved by the Engineer.

(R) Prohibited Plans.

The following are prohibited and shall not be approved:

Half Streets:

1. Private streets unless part of an approved Planned Unit Development, in which case the streets shall conform to the approved design criteria of the City.

2. Reserve strips controlling access to streets.

3. Intersections with more than four (4) corners.

(S) Public Land Dedication, Parks, Open-Space.

1. Where a proposed park, playground, or open-space shown on the Comprehensive Plan is located in whole or in part in a subdivision, the Commission shall require that such area or areas be shown on plats in accordance with the requirements specified in this Section. Such area or areas shall be dedicated to the City by the subdivider if the City Council approves such dedication.

2. The Commission shall require that plats show sites of a character, extent and location suitable for the development of a park, playground, or other recreation purposes.

3. In all new residential subdivisions, seven (7) percent of the gross area shall be dedicated for public recreation space, school sites or other public use with such percentage being in addition to property dedicated for streets, alleys, easements, or other public ways. When a subdivision is too small for the practical dedication of public land, when no land in the subdivision is suitable for such use, or when the proposed park for the area is not to be located within the proposed subdivision, the subdivider shall be required to pay a fee of ten (10) percent of the land value prior to its subdivision (the market value shall be determined by utilization of assessment records and formulas that apply thereto).

(T) Easements.

1. Easements centered on rear and other lot lines as required shall be provided for utilities where and of the size necessary.

2. Easements shall be provided along each side of the center line of any water course or drainage channel whether or not shown in the Comprehensive Plan, to a sufficient width to provide proper maintenance and protection and to provide for water run-off and installation and maintenance of storm sewer.

3. Where a subdivision is traversed by a water course, drainageway, channel or stream, there shall be provided a storm water easement or drainage right-of-way as required by the Engineer.

4. Easements shall be dedicated for the required use.

(U) Lots, Design, and Location.

1. The lot arrangement shall be such that in constructing a building in compliance with the Zoning Ordinance, there will be no foreseeable difficulties for reasons of topography or other natural conditions. Lots should not be of such depth as to encourage the later creation of a second building lot at the front or rear.

2. All side lines of a lot shall be at right angles to straight street lines and radial to curved street lines, unless a variance from this rule will give a better street or lot plan.

3. The lot dimensions shall not be less than the minimum required to secure the minimum lot area specified in the Zoning Ordinance. Through lots, when permitted, shall have additional depth of ten (10) feet for screen planting along the rear line. Remnants of lots below the minimum required size shall not be allowed but must be added to adjacent lots.

4. Lots abutting upon a watercourse, drainageway, channel, stream or water body shall have additional depth or width, as required to assure that house sites are not located in the one hundred

(100) year floodplain.

5. In the subdividing of any land, regard shall be shown for all natural features, such as trees, watercourses and bodies, which, if preserved, will add attractiveness to the proposed development.

6. Where a proposed residential lot is adjacent to a limited access highway, major highway, ~~or~~ arterial street, or collector street, there shall be no direct vehicular access from individual lots to such roads. A temporary entrance may be granted for single tracts until neighboring land is subdivided and the required access can be feasibly provided. (Ord. No. 1980, 1-17-72; Rev. Ord. 1979; Ord. No. 83-6, 4-19-83).

V. Street Improvements To Be Designated. No subdivision plat shall be approved unless the subdivider has designated street improvements for the entire front of all interior lots, and the entire front and side of all corner lots. (Ord. No. 93-10, 7-20-93).
(97-01, Amended, 02/04/1997)

Section 2. That this ordinance shall be in full force and effect upon its approval and publication.

PASSED AND APPROVED this _____ of _____, 2018.

_____
President of the Council

_____
Mayor

Attest:

_____
City Clerk

1st Reading_____

2nd Reading_____

3rd Reading_____

Planning & Zoning Commission Staff Report

Project Name: Zoning & Subdivision Ordinance Language Amendments
Project Number: PZ-18-00173
Report Date: October 25, 2018
Meeting Date: November 14, 2018

Applicant
City of Rock Springs

Property Owner
N/A

Project Location
N/A

Zoning
N/A

Public Notification
- Public Hearing Notice Published 10/27/18 – *Rocket Miner*

Previous P&Z Action
None

Ordinance References
Articles 13-9, 16-8, 16-9

Staff Representative
Steve Horton, City Planner

Attachments
- Application
- Proposed language for Ordinance Amendment
- Public Notice

Request

Petition for Zoning and Subdivision Ordinance Language Amendment to amend Article 13-9 Zoning Administrative Procedures, Article 16-8 Subdivision Improvements, and Article 16-9 Subdivision Design Criteria.

Background

The City of Rock Springs Engineering Department has conducted a detailed review of the Subdivision Regulations. Updates and changes are needed to address problems areas in the regulations. There is one section of the Zoning Ordinance included in the amendments.

Analysis

Specific sections for amendment are:

13-904 Procedure for Site Plan Approval; A. General Requirements

13-906 Procedure for Planned Unit Development (PUD) Approval; E. Final Development Plan (1) Approval

16-805 Installation of Improvements; A. Sanitary Sewer System; (B) Storm Drainage System; (C) Water Main System; (D) Streets, Street Grading and Surfacing; (E) Street Lights; (F) Fire Hydrants; (G) Utilities: Gas, Electricity and Telephone, Etc; (H) Other Facilities or Improvements; (I) Monuments

16-806 As-Built Plans (A)

16-807 Acceptance of Improvements

16-901 Street Standards (B) Rights-of Way Widths

16-903 Sidewalks

16-904 Construction Standards (A) General; (B) Inspections and Test Requirements

16-905 Miscellaneous Standards (A) Street Name Signs; (B) Street Traffic Signs; (C) Fire Hydrants; (J) Dead End Streets; (K) Treatment Along Major Streets; (L) Service Streets; (U) Lots, Design, and Location

The amendments are necessary to make adjustments in construction standards and administration mechanisms for staff to use in administering the subdivision regulations. Input has been provided by the Engineering Department and those changes are included in these amendments. Good Subdivision Regulations ensure higher quality construction which includes streets, curb-gutter-sidewalk, water and sanitary sewer lines, storm drain lines, surface drainage, fire hydrants, street lights, street signs, pedestrian issues, utilities including power, gas, communication lines, and the need for Transportation Plan Streets including arterial and collector streets. All of these issues were taken into account with this review.

Utility Review Comments

Utility Review Comments are attached.

Public Hearing Notification

A Public Hearing Notice was duly published in the Rock Springs Rocket Miner on October 27, 2018.

Public Comment

Staff will advise the Commission of any further comments received at the meeting.

Staff and Planning & Zoning Commission Recommendation

City Planner Steve Horton recommended approval for the Subdivision Ordinance Language Amendments. It was moved by Commissioner Schoenfeld and seconded by Commissioner West to recommend approval of the Subdivision Ordinance Language Amendments. Motion carried unanimously.

2018
CITY OF ROCK SPRINGS LANGUAGE AMENDMENT APPLICATION

Planning & Zoning Division
212 D Street
Rock Springs WY 82901
307.352.1540 (phone)
307.352.1545 (fax)

Staff Use Only:

Date Received 8-14-18 **File Number:** A2-18-00173

Payment Information:

Amount Received: N/A **Received by:** N/A

Cash or Check Number: N/A **Receipt Number:** N/A

Date Certified as Complete Application: 8-14-18 **By:** Steve Horton

A. CONTACT INFORMATION:

NOTE: The City of Rock Springs will only send correspondence to the names and mailing addresses provided on this application. Attach a separate sheet if necessary.

Petitioner(s) Information:

Name: Steve Horton - City of Rock Springs
Mailing Address: 212 D Street
Rock Springs, WY 82901

Email Address:
Phone Number: 352-1540 **Fax Number:**

Name: Mayor Carl R. Demshar, Jr.
Mailing Address: City of Rock Springs
212 D Street
Rock Springs WY 82901

Email Address:
Phone Number: 352-1510 **Fax Number:**

B. PLEASE ANSWER THE FOLLOWING ON THE SPACES PROVIDED:

1. Article and Section Number to be amended (The Rock Springs Ordinances are available online at www.rswy.net):
13-9, 16-8, 16-9

2. Proposed Amendment (attached a separate sheet if necessary):
see attached

3. Describe the need for and purpose of the Proposed Amendment:
Update of regulations

C. SUBMITTAL REQUIREMENTS:

The following shall be submitted with the application at the time of filing in order for the petition to be complete and scheduled for public hearing with the Planning and Zoning Commission. An incomplete application will not be scheduled for hearing and shall be returned to the applicant.

☐ Filing Fee ($200.00) N/A

☒ Completed application, including graphic material if it will assist in understanding the benefits of the amendment.

D. SUBMITTAL DEADLINES:

NOTE: Applications that are not **RECEIVED by 3:00 p.m.** on the Application Deadline will be postponed until the following month's meeting. If a deadline falls near a City holiday, please contact the Planning Department to verify the days City Hall will be closed to ensure that your application is submitted on time.

	January Meeting	February Meeting	March Meeting	April Meeting	May Meeting	June Meeting	July Meeting	August Meeting	September Meeting	October Meeting	November Meeting	December Meeting
Application Deadline	12/6/2017*	1/22/2018	2/19/2018	3/19/2018	4/16/2018	5/21/2018	6/18/2018	7/16/2018	8/20/2018	9/17/2018	10/22/2018	11/19/2018
Public Hearing Ad	A Public Hearing Notice is prepared by the City of Rock Springs and published in the Rock Springs Rocket Miner Newspaper a minimum of fifteen (15) days prior to the Planning and Zoning Commission Public Hearing.											
P&Z Public Hearing	1/10/2018	2/14/2018	3/14/2018	4/11/2018	5/9/2018	6/13/2018	7/11/2018	8/8/2018	9/12/2018	10/10/2018	11/14/2018	12/12/2018
City Council Hearing Ad	After the Planning and Zoning Commission Public Hearing, a second Public Hearing Notice is prepared by the City of Rock Springs and published in the Rock Springs Rocket Miner Newspaper a minimum of fifteen (15) days prior to the City Council Public Hearing.											
****Council Public Hearing**	2/6/2018	3/6/2018	4/3/2018	5/1/2018	6/5/2018	7/3/2018	8/7/2018	9/4/2018	10/2/2018	11/6/2018	12/4/2018	1/8/2019

* Deadline moved due to holiday.

**An Ordinance to amend the Rock Springs Ordinances must be read at three consecutive City Council meetings prior to being accepted.

E. SIGNATURE(S) REQUIRED:

I acknowledge that I have read and understand this application and the pertinent Zoning Ordinance amendment regulations (Sections 13-901 of the Rock Springs City Ordinances).

Signature of Petitioner _____ **Date** 8-14-18

Signature of Petitioner _____ **Date** _____

(If the petition includes multiple petitioners, all petitioners must sign the application. Attach a separate sheet if necessary.)

Department of Public Services / Planning
212 'D' Street
Rock Springs, WY 82901
Phone: 307-352-1540
Fax: 307-352-1545
Email: steve_horton@rswy.net

Proposed Development: Subdivision Ordinance Language Amendments
Utility Review Meeting: August 7, 2018

Utility Review Committee Comments:

City of Rock Springs Engineering Department (Meghan Jackson)

1. Full time inspection required during the all public utility installments, shall be provided by the developer
2. Strike out Section B of 16-805: "In such event, the City will pay the subdivider the difference in cost of pipe and installation between the large sewer diameter and the diameter of sewer reasonable to meet the forseeable needs of the area shown on the Preliminary Plat or the Site Plan
3. Design and construction in accordance with City of Rock Springs Ordinances

City of Rock Springs Wastewater Department (Nick Seals)

1. Recommended language changes to clarify full time inspection on new installation of sewer

City of Rock Springs Building Inspections (Jeff Tuttle)

1. No issues

City of Rock Springs Water Department (Clint Zambai)

2. No issues

City of Rock Springs Fire Department (Rick Cozad)

1. No issues

Dominion Energy (Josh Sargent)

1. No issues

Stephen A. Horton, AICP, City Planner

Date

ORDINANCE NO. 2019- 01

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ROCK SPRINGS FROM I-2 (HEAVY INDUSTRIAL) TO I-1 (LIGHT INDUSTRIAL) FOR A PARCEL TOTALING 1.383 ACRES AND LOCATED AS HEREBY DESCRIBED IN LOT 8 OF SECTION 22, RESURVEY TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN IN THE CITY OF ROCK SPRINGS, COUNTY OF SWEETWATER, STATE OF WYOMING.

WHEREAS, after a due and proper public hearing held before the Planning and Zoning Commission of the City of Rock Springs, Sweetwater County, Wyoming on December 12, 2018, the Commission recommended to the Governing Body approval of the request to amend the official Zoning Map of the City of Rock Springs for the following property:

A PIECE, PARCEL OR TRACT OF LAND LOCATED IN LOT 8 OF SECTION 22, RESURVEY TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY, WYOMING AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER (E1/4) OF SAID SECTION 22; THENCE NORTH 89° 43' 10" WEST ALONG THE EAST-WEST CENTERLINE OF SAID SECTION 22 A DISTANCE OF 48.75 FEET MORE OR LESS, TO A POINT THAT IS 100.00 FEET WESTERLY MEASURED AT RIGHT ANGLES FROM THE CENTERLINE OF THE UNION PACIFIC RAILROAD SOUTH PASS BRANCH SPUR TRACK AS NOW CONSTRUCTED AND OPERATED, SAID POINT ALSO BEING THE **TRUE POINT OF BEGINNING;**

THENCE CONTINUING NORTH 89° 43' 10" WEST ALONG SAID EAST-WEST CENTERLINE FOR A DISTANCE OF 751.25 FEET; THENCE NORTH 00° 16' 50" EAST FOR A DISTANCE OF 80.00 FEET; THENCE SOUTH 89° 43' 10" EAST FOR A DISTANCE OF 754.56 FEET MORE OR LESS, TO A POINT THAT IS 100.00 FEET WESTERLY MEASURED AT RIGHT ANGLES FROM THE CENTERLINE OF THE UNION PACIFIC RAILROAD SOUTH PASS BRANCH SPUR TRACK AS NOW CONSTRUCTED AND OPERATED; THENCE SOUTH 02° 38' 58" WEST PARALLEL TO SAID CENTERLINE FOR A DISTANCE OF 80.07 FEET TO THE **TRUE POINT OF BEGINNING**.

THE ABOVE DESCRIBED TRACT CONTAINS AN AREA OR 1.383 ACRES, MORE OR LESS AND IS SUBJECT TO ANY RIGHTS-OF-WAY AND/OR EASEMENTS WHICH HAVE BEEN LEGALLY ACQUIRED. THE BASIS OF BEARING FOR SAID PARCEL IS NORTH 00° 14' 57" EAST FROM THE SOUTHEAST CORNER TO THE EAST QUARTER CORNER OF SECTION 22, T19N, R105W.

WHEREAS, after notice given as prescribed by law, a hearing on the Zoning Map Amendment request was held before the Governing Body of the City of Rock Springs on January 2, 2019, and;

WHEREAS, the Governing Body of the City of Rock Springs has determined to accept the Planning and Zoning Commission's recommendation and approve said Zoning Map Amendment to amend the Official Zoning Map of the City of Rock Springs from I-2 (Heavy Industrial) to I-1 (Light Industrial) for the above-described property.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, STATE OF WYOMING:

Section 1. That the Official Zoning Map of the City of Rock Springs be, and the same is hereby amended, by rezoning the following described tract from I-2 (Heavy Industrial) to I-1 (Light Industrial):

A PIECE, PARCEL OR TRACT OF LAND LOCATED IN LOT 8 OF SECTION 22, RESURVEY TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY, WYOMING AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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THENCE CONTINUING NORTH 89° 43' 10" WEST ALONG SAID EAST-WEST CENTERLINE FOR A DISTANCE OF 751.25 FEET; THENCE NORTH 00° 16' 50" EAST FOR A DISTANCE OF 80.00 FEET; THENCE SOUTH 89° 43' 10" EAST FOR A DISTANCE OF 754.56 FEET MORE OR LESS, TO A POINT THAT IS 100.00 FEET WESTERLY MEASURED AT RIGHT ANGLES FROM THE CENTERLINE OF THE UNION PACIFIC RAILROAD SOUTH PASS BRANCH SPUR TRACK AS NOW CONSTRUCTED AND OPERATED; THENCE SOUTH 02° 38' 58" WEST PARALLEL TO SAID CENTERLINE FOR A DISTANCE OF 80.07 FEET TO THE **TRUE POINT OF BEGINNING.**

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Section 2. That the City Engineer be, and is hereby, directed to forthwith amend the Zoning Map of the City of Rock Springs accordingly.

PASSED AND APPROVED this _____ day of _____, 2019.

_____
President of the Council

_____
Mayor

ATTEST:

_____
City Clerk

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Planning & Zoning Commission Staff Report

Project Name: Bruce Macy Rezone from I-2 to I-1
Project Number: PZ-18-00207
Report Date: December 3, 2018
Meeting Date: December 12, 2018

Applicant / Property Owner
Bruce Macy
925 Stagecoach Blvd
Rock Springs, WY 82901

Project Location
925 Stagecoach Blvd

Current Zoning
I-2 (Heavy Industrial)

Proposed Zoning
I-1 (Light Industrial)

Public Notification
- Public Hearing Notice published in the Rocket Miner on November 24, 2018
- Property owner notice (200' radius) mailed 11-27-18

Ordinance References
§13-810, §13-902

Staff Representative
Steve Horton, AICP
City Planner

Attachments
- Rezone Application
- Public Hearing Notice
- Property Owner Notification Letter and Mailing List
- Utility Review Comments
- Property Map

1. Petition

Petition for Rezone from I-2 (Heavy Industrial) to I-1 (Light Industrial) for property abutting to the rear of Macy's Truck Repair at 925 Stagecoach Blvd

2. Background Information

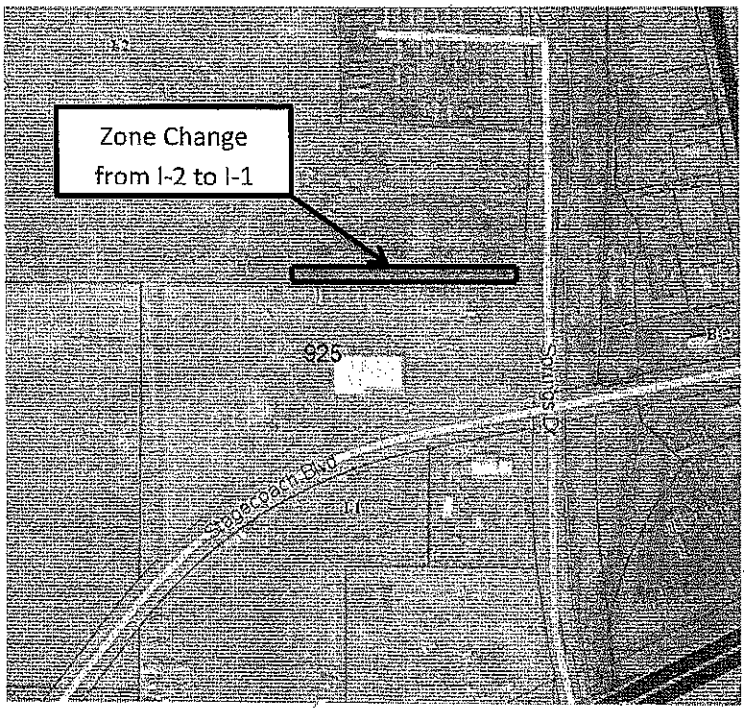
The Macy's Truck Repair was constructed in 2001 on a large tract on Stagecoach Blvd, Zoned I-1. Bruce Macy owns a smaller track, 1.383 acres in size and zoned I-2, abutting the rear of the Macy's Truck Repair parcel. Bruce Macy now has submitted a Lot Line Adjustment to include the rear parcel into the main parcel. This parcel is being combined and a Zone Change to I-1 is necessary.

3. Existing Zoning I-2

Generally, this is the least restrictive Zoning District, Permitted Uses include Principally Permitted Uses of the B-1, B-2, and I-1 Districts, including those uses of the I-2 District which includes exterior storage of goods and materials, motor freight terminals, railroad switching and classification yards, welding and fabrication.

4. Proposed Zoning I-1

Principally Permitted Uses include Permitted Uses of B-1 and B-2, including contractors offices, automotive and truck repair, outside storage of materials.



5. Size and Location

A PIECE, PARCEL OR TRACT OF LAND LOCATED IN LOT 8 OF SECTION 22, RESURVEY TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY, WYOMING AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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THENCE CONTINUING NORTH 89° 43' 10" WEST ALONG SAID EAST-WEST CENTERLINE FOR A DISTANCE OF 751.25 FEET;
THENCE NORTH 00° 16' 50" EAST FOR A DISTANCE OF 80.00 FEET;
THENCE SOUTH 89° 43' 10" EAST FOR A DISTANCE OF 754.56 FEET MORE OR LESS, TO A POINT THAT IS 100.00 FEET WESTERLY MEASURED AT RIGHT ANGLES FROM THE CENTERLINE OF THE UNION PACIFIC RAILROAD SOUTH PASS BRANCH SPUR TRACK AS NOW CONSTRUCTED AND OPERATED;
THENCE SOUTH 02° 38' 58" WEST PARALLEL TO SAID CENTERLINE FOR A DISTANCE OF 80.07 FEET TO THE **TRUE POINT OF BEGINNING**.
THE ABOVE DESCRIBED TRACT CONTAINS AN AREA OR 1.383 ACRES, MORE OR LESS AND IS SUBJECT TO ANY RIGHTS-OF-WAY AND/OR EASEMENTS WHICH HAVE BEEN LEGALLY ACQUIRED. THE BASIS OF BEARING FOR SAID PARCEL IS NORTH 00° 14' 57" EAST FROM THE SOUTHEAST CORNER TO THE EAST QUARTER CORNER OF SECTION 22, T19N, R105W.

AND CONTAINS 1.383 ACRES, MORE OR LESS.

6. Surrounding Zoning and Land Use

North –	I-2 (Heavy Industrial)
South -	I-1 (Light Industrial)
West-	I-2 (Heavy Industrial)
East –	B-2 (Community Business)

Please refer to the zoning map excerpt above.

7. Analysis

The 2012 Master Plan designates this property as Industrial Use. Applicable Zone Districts are I-1 and I-2.

8. Legal Description

A PIECE, PARCEL OR TRACT OF LAND LOCATED IN LOT 8 OF SECTION 22, RESURVEY TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY, WYOMING AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER (E1/4) OF SAID SECTION 22;
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Project Name:
Bruce Macy
Project Number:
PZ-18-00207

THENCE CONTINUING NORTH 89° 43' 10" WEST ALONG SAID EAST-WEST CENTERLINE FOR A DISTANCE OF 751.25 FEET;
THENCE NORTH 00° 16' 50" EAST FOR A DISTANCE OF 80.00 FEET;
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AND CONTAINS 1.383 ACRES, MORE OR LESS.

9. Utility Review Group Comments

Attached

10. Public Comment

At the time of this report, staff has not received any comments. Comments submitted following distribution of this report shall be submitted to the Planning and Zoning Commission at the time of the scheduled hearing.

11. Staff Recommendation

City Planner Steve Horton recommended approval for the Rezone from I-2 to I-1 as requested by Bruce Macy. It was moved by Commissioner Jackman and seconded by Commissioner West to recommend approval of the Rezone from I-2 to I-1. Motion carried unanimously.

2018
CITY OF ROCK SPRINGS
ZONING MAP
AMENDMENT APPLICATION

Planning & Zoning Division
212 D Street
Rock Springs WY 82901
307.352.1540 (phone)
307.352.1545 (fax)

City Use Only:

Date Received 11-7-18 File Number: PZ-18-00207

Payment Information:

Amount Received: $ 300.00 Received by: Steve Holton

Cash or Check Number: 43639 Receipt Number:

Date Certified as Complete Application: 11-8-18 By: Steve Holton

A. PROPERTY ADDRESS: Tract described in Book 1014, Page 1701 (attached)

(NOTE: IF THE PROPERTY DOES NOT HAVE AN EXISTING ASSIGNED ADDRESS, LEGAL DOCUMENTATION OF THE LOCATION MUST BE SUBMITTED – i.e. Property Tax ID Number, Legal Description, etc.)

B. CONTACT INFORMATION:

NOTE: The City of Rock Springs will only send correspondence to the names and mailing addresses provided on this application. Attach a separate sheet if necessary.

Petitioner Information:

Petitioner Name: Bruce A. Macy
Company Name: Stagecoach, LLC
Street Address: 925 Stagecoach Boulevard
City: Rock Springs State: WY Zip Code: 82901
Email Address: bmacy@wyoming.com
Phone Number: 307-362-6794 (including area code) Fax Number: (including area code)

Property Owner Information:

Name: Bruce A. Macy
Company Name: Stagecoach, LLC
Street Address: 925 Stagecoach Boulevard
City: Rock Springs State: WY Zip Code: 82901
Email Address: bmacy@wyoming.com
Phone Number: 307-362-6794 (including area code) Fax Number: (including area code)

Engineer / Surveyor Information:

Name: Craig A. Shauers
Company Name: JFC Engineers & Surveyors
Street Address: 1682 Sunset Drive / PO Box 2026
City: Rock Springs State: WY Zip Code: 82901
Email Address: ashauers@jfc-wyo.com
Phone Number: 307-362-7519 (including area code) Fax Number: 307-362-7569 (including area code)

C. PLEASE ANSWER THE FOLLOWING ON THE SPACE PROVIDED:

1. Existing Master Plan Land Use Map Designation: Commercial
2. Existing Zoning Map Designation: I-2 (Heavy Industrial)
3. Requested Zoning Map Designation: I-1 (Light Industrial)
4. Square footage and/or acreage of property to be rezoned: 1.383 acres

   (if rezoning to multiple zoning districts, provide acreage of each proposed new zoning district)
5. Current Use of Land: Vacant
6. Proposed Use of Land: Light industrial as part of Macy's Truck Repair site.
7. Reason for requested Zoning Map Amendment:
   Petitioner owns the small tract zoned I-2 and a larger tract zoned I-1. Zone change is required in order to make a lot line adjustment of the two tracts.

D. SUBMITTAL REQUIREMENTS:

NOTE: The following items are required for submitting a complete Zoning Map Amendment (Zone Change) Application and must be submitted in accordance with the submittal deadlines listed on Page 3 of this application. Applications submitted after the submittal deadlines as listed will be postponed until the following month.

An incomplete application will not be reviewed and will be returned to the petitioner.

- ☒ Filing Fee ($300.00).
- ☒ 20 copies of an accurately drawn map of property requested for rezoning. If the full-size scaled drawing is on a size larger than 11" x 17", then in addition to the 20 full size copies, one reduced copy no larger than 11" x 17" must also be submitted. A survey may be required.
- ☒ Electronic version of Zoning Map amendment provided in PDF format either on thumb drive or emailed to: city_planner@rswy.net
- ☒ Legal description of the property provided on a typed sheet and also supplied electronically in Word format or emailed to: city_planner@rswy.net.
- ☒ Petitioner shall post the property within 10 days of the first public hearing. Sign shall state the nature of the request and time and date of the public hearing. (*See Diagram 3 for suggested posting language.*)

E. SAMPLE PROPERTY POSTING NOTICE

(Lettering should be sufficiently sized so as to be visible from the adjacent public street.)

NOTICE OF PROPOSED ZONING MAP AMENDMENT

Please take notice that this property owned by _____ and totaling _____ acres is proposed for Zoning Map Amendment from _____ to _____ and that a Public Hearing will be held before the City of Rock Springs Planning & Zoning Commission on _____ at 7 p.m. in the City Council Chambers to consider said action. Interested parties may obtain more information by attending the meeting or contacting:

_____

F. SUBMITTAL SCHEDULE:

NOTE: Applications that are not received by Noon on the Application Deadline will be postponed until the following month's meeting. If a deadline falls near a City holiday, please contact the Planning Department to verify the days City Hall will be closed to ensure that your application is submitted on time.

	January Meeting	February Meeting	March Meeting	April Meeting	May Meeting	June Meeting	July Meeting	August Meeting	September Meeting	October Meeting	November Meeting	December Meeting
Application Deadline	12/6/2017*	1/22/2018	2/19/2018	3/19/2018	4/16/2018	5/21/2018	6/18/2018	7/16/2018	8/20/2018	9/17/2018	10/22/2018	11/19/2018
Public Hearing Ad	A Public Hearing Notice is prepared by the City of Rock Springs and published in the Rock Springs *Rocket Miner* Newspaper a minimum of fifteen (15) days prior to the Planning and Zoning Commission Public Hearing.											
Property Posted by Petitioner	12/31/2017	2/4/2018	3/4/2018	4/1/2018	4/29/2018	6/3/2018	7/1/2018	7/29/2018	9/2/2018	9/30/2018	11/4/2018	12/2/2018
Adjacent Owner Notice	Property Owner Notices are prepared by the City of Rock Springs and are mailed to property owners within 200' of the effected property a minimum of ten (10) days prior to the Planning and Zoning Commission Public Hearing.											
P&Z Public Hearing	1/10/2018	2/14/2018	3/14/2018	4/11/2018	5/9/2018	6/13/2018	7/11/2018	8/8/2018	9/12/2018	10/10/2018	11/14/2018	12/12/2018
City Council Hearing Ad	After the Planning and Zoning Commission Public Hearing, a second Public Hearing Notice is prepared by the City of Rock Springs and published in the Rock Springs *Rocket Miner* Newspaper a minimum of fifteen (15) days prior to the City Council Public Hearing.											
**Council Public Hearing	2/6/2018	3/6/2018	4/3/2018	5/1/2018	6/5/2018	7/3/2018	8/7/2018	9/4/2018	10/2/2018	11/6/2018	12/4/2018	1/8/2019

* Deadline moved due to Holiday.

**** BE ADVISED: Ordinances amending the Rock Springs Zoning Map must be read at three consecutive meetings of City Council prior to being accepted. The above-listed dates represent the anticipated first reading only. ****

G. SIGNATURE(S) REQUIRED:

I acknowledge that I have read and understand this application and the pertinent Zoning Map Amendment regulations (Section 13-902 of the Rock Springs City Ordinances). I further agree if the Zoning Map Amendment is approved, I will comply with all pertinent regulations and conditions as set forth by the City of Rock Springs. I certify that the information provided with this application is true and correct.

All petitioners and property owners must sign this application. Attach a separate sheet if necessary.

Signature of Applicant Brian A May Date 11-7-2018

Signature of Owner Brian A May Date 11-7-2018

Signature of Engineer/Surveyor G A Shaw Date 11/7/2018

RECORDED 12/10/2004 AT 10:40 AM REC# 1420496 BK# 1014 PG# 1701
LORETTA BAILIFF, CLERK of SWEETWATER COUNTY, WY Page 1 of 1

QUITCLAIM DEED

LANCE A. NEEFF, Grantor, of the County of Sweetwater, State of Wyoming, for the consideration of Ten Dollars ($10.00) and other good and valuable consideration in hand paid, receipt of which is hereby acknowledged, hereby CONVEYS and QUITCLAIMS to STAGECOACH, LLC, a Wyoming limited liability company, Grantee, whose mailing address is 925 Stagecoach, Rock Springs, Wyoming 82901, all interest in the following described real property, situated in the County of Sweetwater, in the State of Wyoming, to-wit:

A PIECE, PARCEL OR TRACT OF LAND LOCATED IN LOT 8 OF SECTION 22, RESURVEY TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY, WYOMING AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER (E1/4) OF SAID SECTION 22;

THENCE NORTH 89°43'10" WEST ALONG THE EAST-WEST CENTERLINE OF SAID SECTION 22 A DISTANCE OF 48.75 FEET MORE OR LESS, TO A POINT THAT IS 100.00 FEET WESTERLY MEASURED AT RIGHT ANGLES FROM THE CENTERLINE OF THE UNION PACIFIC RAILROAD SOUTH PASS BRANCH SPUR TRACK AS NOW CONSTRUCTED AND OPERATED, SAID POINT ALSO BEING THE TRUE POINT OF BEGINNING;

THENCE CONTINUING NORTH 89°43'10" WEST ALONG SAID EAST-WEST CENTERLINE FOR A DISTANCE OF 751.25 FEET;

THENCE NORTH 00°16'50" EAST FOR A DISTANCE OF 80.00 FEET;

THENCE SOUTH 89°43'10" EAST FOR A DISTANCE OF 754.56 FEET MORE OR LESS, TO A POINT THAT IS 100.00 FEET WESTERLY MEASURED AT RIGHT ANGLES FROM THE CENTERLINE OF THE UNION PACIFIC RAILROAD SOUTH PASS BRANCH SPUR TRACK AS NOW CONSTRUCTED AND OPERATED;

THENCE SOUTH 02°38'58" WEST PARALLEL TO SAID CENTERLINE FOR A DISTANCE OF 80.07 FEET TO THE TRUE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT CONTAINS AN AREA OF 1.383 ACRES, MORE OR LESS AND IS SUBJECT TO ANY RIGHTS-OF-WAY AND/OR EASEMENTS WHICH HAVE BEEN LEGALLY ACQUIRED. THE BASIS OF BEARING FOR SAID PARCEL IS NORTH 00°14'57" EAST FROM THE SOUTHEAST CORNER TO THE EAST QUARTER CORNER OF SECTION 22, T19N, R105W.

Hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State of Wyoming.

WITNESS my hand this 13th day of September 2004.

LANCE A. NEEFF

The State of Wyoming)
: ss.
County of Sweetwater)

The foregoing Quitclaim Deed was acknowledged before me by Lance A. Neeff this 13th day of September 2004.

Witness my hand and official seal.

RHONDA ROOD - NOTARY PUBLIC
COUNTY OF SWEETWATER
STATE OF WYOMING
MY COMMISSION EXPIRES MARCH 2 2005

Rhonda Rood
Notary Public

My Commission Expires: 3-02-05

A PIECE, PARCEL OR TRACT OF LAND LOCATED IN LOT 8 OF SECTION 22, RESURVEY TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY, WYOMING AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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THENCE SOUTH 02° 38' 58" WEST PARALLEL TO SAID CENTERLINE FOR A DISTANCE OF 80.07 FEET TO THE **TRUE POINT OF BEGINNING.**

THE ABOVE DESCRIBED TRACT CONTAINS AN AREA OR 1.383 ACRES, MORE OR LESS AND IS SUBJECT TO ANY RIGHTS-OF-WAY AND/OR EASEMENTS WHICH HAVE BEEN LEGALLY ACQUIRED. THE BASIS OF BEARING FOR SAID PARCEL IS NORTH 00° 14' 57" EAST FROM THE SOUTHEAST CORNER TO THE EAST QUARTER CORNER OF SECTION 22, T19N, R105W.

Rock Springs
WYOMING

Department of Public Services
212 D Street, Rock Springs, WY 82901
Tel: 307-352-1540 Fax: 307-352-1545
www.rswy.net

November 27, 2018

Dear Property Owner or Interested Party:

This letter is to inform you that a petition has been filed with the City of Rock Springs by Bruce Macy requesting that the Official Zoning Map of the City of Rock Springs be amended from I-2 (Heavy Industrial) to I-1 (Light Industrial) for the following property:

A PIECE, PARCEL OR TRACT OF LAND LOCATED IN LOT 8 OF SECTION 22, RESURVEY TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN, SWEETWATER COUNTY, WYOMING AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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THE ABOVE DESCRIBED TRACT CONTAINS AN AREA OR 1.383 ACRES, MORE OR LESS AND IS SUBJECT TO ANY RIGHTS-OF-WAY AND/OR EASEMENTS WHICH HAVE BEEN LEGALLY ACQUIRED. THE BASIS OF BEARING FOR SAID PARCEL IS NORTH 00° 14' 57" EAST FROM THE SOUTHEAST CORNER TO THE EAST QUARTER CORNER OF SECTION 22, T19N, R105W.

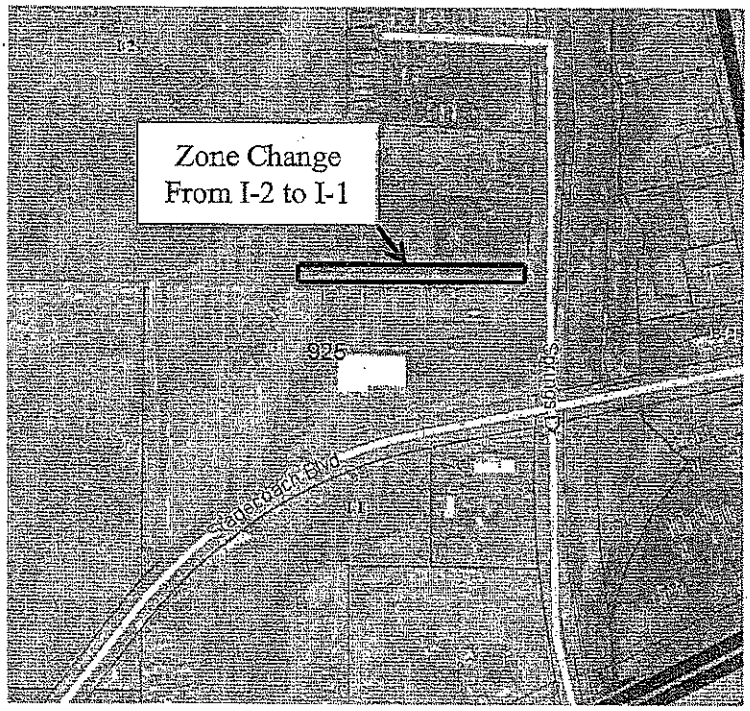
Records show that this property is adjacent to or near property you own (please refer to the attached map).

The Rock Springs Planning and Zoning Commission will consider this request at a public hearing to be held on **Wednesday, December 12, 2018 at 7:00 p.m.** in the Rock Springs City Hall Council Chambers, 212 'D' Street. Should you have any comments regarding this application, please attend the meeting or submit written comments no later than Noon on December 12, 2018. For further information, please contact the Rock Springs Planning Division at (307) 352-1540.

Sincerely,

Stephen A. Horton, AICP
City Planner

Enc.



A & R REAL ESTATE HOLDINGS LLC
PO BOX 543
ROCK SPRINGS, WY 82902-0543

A & R REAL ESTATE HOLDINGS LLC
& WIRE CORDELIA A
PO BOX 543
ROCK SPRINGS, WY 82902-0543

CITY OF ROCK SPRINGS
212 D ST
ROCK SPRINGS, WY 82901-6235

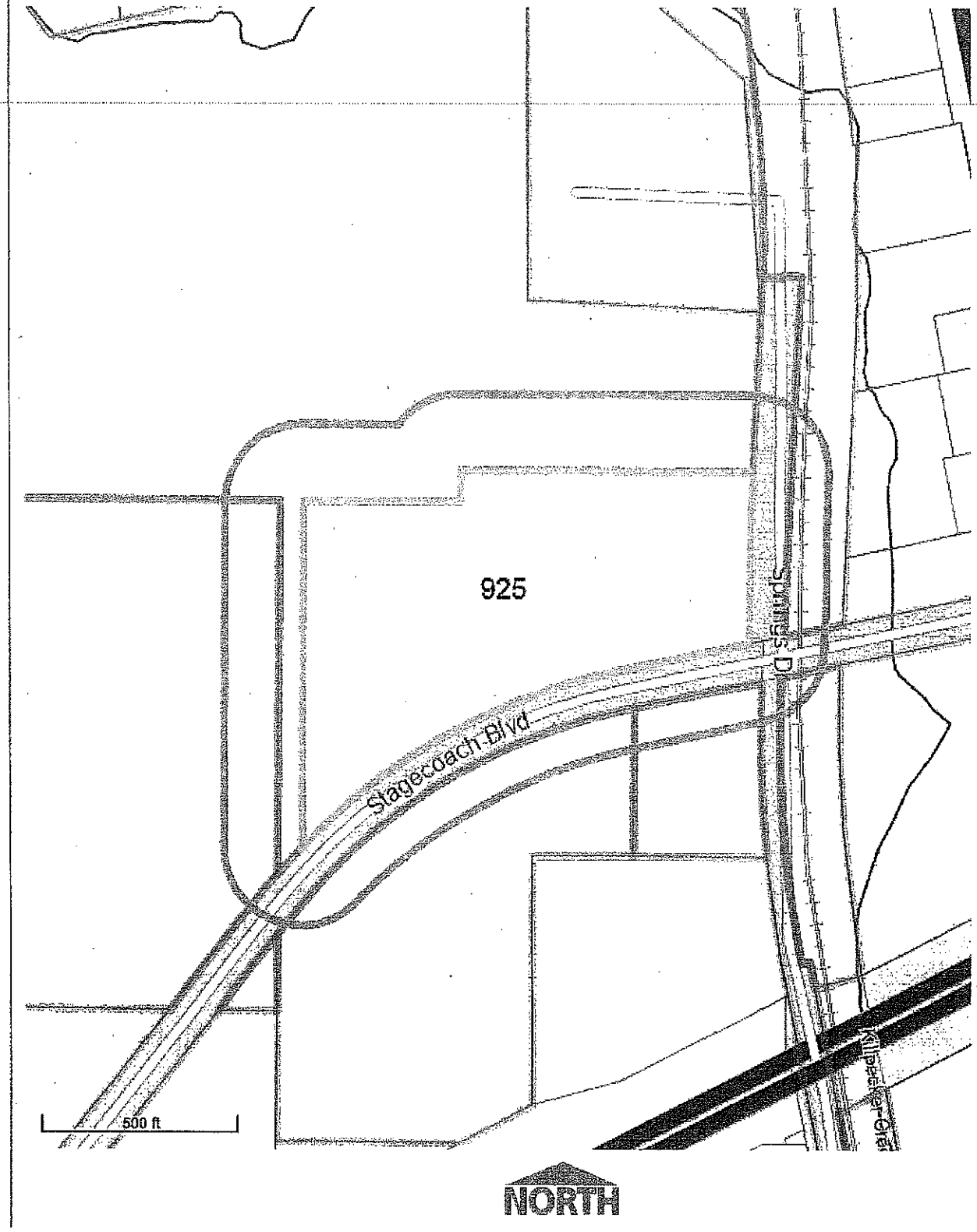
LCI INC
6905 S 1300 E # 277
MIDVALE, UT 84047-1817

NEEFF LANCE A
HC 67 BOX 7
LONETREE, WY 82936-9600

STAGECOACH LLC
925 STAGECOACH BLVD
ROCK SPRINGS, WY 82901-4056

UNION PACIFIC RAILROAD CO
ATTN MICHAEL BATKO PROPERTY TAXES
1400 DOUGLAS STOP 1640
OMAHA, NE 68179-1001

Sweetwater County Wyoming MapServer



Department of Public Services / Planning
212 'D' Street
Rock Springs, WY 82901
Phone: 307-352-1540
Fax: 307-352-1545
Email: steve_horton@rswy.net

Proposed Development: Bruce Macy Rezone
Utility Review Meeting: November 20, 2018

Utility Review Committee Comments:

City of Rock Springs Engineering Department (Meghan Jackson)
1. Approved

City of Rock Springs Building Inspections (Jeff Tuttle)
1. Approved

City of Rock Springs Planning Department (Cindy Sheehan)
1. Approved

City of Rock Springs Water Department (Clint Zambai)
1. Approved

City of Rock Springs Fire Department (Rick Cozad)
1. Approved

Dominion Energy (Josh Sargent)
1. Approved

Colorado Interstate Gas (Stephen Bacon)
1. Approved

All West Communications (Marty Carollo)
1. Approved

Stephen A. Horton, AICP, City Planner

11-20-18
Date