

City of Rock Springs     )  
County of Sweetwater    )  
State of Wyoming        )

City Council met in regular session on June 2, 2020. Mayor Timothy A. Kaumo called the meeting to order at 7 p.m. Members present included Councilors David Halter, Keaton West, Rob Zotti, Billy Shalata, Tim Savage, Jeannie Demas, and David Tate. Department Heads present included Matthew L. McBurnett, Dave Lansang, Paul Kauchich, Jim Wamsley, Rick Beckwith, and Dwane Pacheco. The pledge of allegiance was recited.

#### **Approval of Revised Agenda**

Moved by Councilor Shalata, seconded by Councilor Demas to approve the revised agenda. Motion carried unanimously.

#### **Approval of Minutes**

Moved by Councilor Tate, seconded by Councilor Shalata to approve the City Council Meeting Minutes of May 19, 2020. Motion carried unanimously.

### **PRESENTATIONS AND PROCLAMATIONS**

#### **Men's Health Month—June 2020**

Mayor Kaumo proclaimed the month of June to be Men's Health Month in Rock Springs, and encouraged all citizens to pursue preventative health practices and early detection efforts.

### **PETITIONS**

No comments were received.

Mayor Kaumo also welcomed presentations from those wishing to pursue appointment to the vacancy that is being declared this evening for a City Councilmember in Ward III. Ryan Greene, interested candidate, stated that he will wait to present at the June 16 meeting.

### **OFFICER AND STAFF REPORTS**

#### **Summary of City department activities during the COVID-19 shutdown**

Mayor Kaumo stated that he requested departments and facilities which were shut down to keep a list of what has been achieved since City buildings were closed. The public can understand with this list that City employees were kept very busy during shutdowns. Many sanitizing processes were performed throughout City buildings along with necessary maintenance. Parks and Recreation also helped other departments when possible, to get tasks knocked off their lists. Tasks that would normally not have a place in department's regular schedules were done. The golf course opened early, and attendance has increased by 30%. All throughout the City, Parks had a great start on getting ready for spring time, street repairs were done, and lots of trees were planted. The URA and Museum created their own events, such as the Curbside Challenge to help

local businesses get off their feet, and SBA Loan webinars were held to educate downtown business owners on relief loans offered by the SBA. Many events/initiatives took place and were successful. The Museum was closed longer than usual, and it is more difficult than others because its patrons are mostly tourists. Deep cleaning, organization of artifacts, cataloguing, and more was performed at the Museum during the shutdown. The Housing Department remodeled to encourage less contact, applications were processed, 27 annual certifications were completed for the Housing Program, and 15 annual certifications were performed for the Section 8 Housing Program. He encouraged everyone to maintain social distancing, and reminded everyone that Governor's orders of 250 or less have been put into place for outdoor events.

Moved by Councilor West, seconded by Councilor Zotti to approve the Officer and Staff Reports and place them on file. Motion carried unanimously.

## **COUNCIL COMMITTEE AND BOARD REPORTS**

### **Parks & Recreation Advisory Board Meeting Minutes of March 12, 2020**

### **Joint Powers Telecom Board Meeting Minutes of April 16, 2020**

Councilor West stated that Arbor Day was hosted last Friday on the Golf Course. Funding was received from the Forestry Division, as well as Exxon to plant trees. Along with the Parks Department, representatives helped plant around 25 trees to celebrate Arbor Day last Friday as well. Councilor West added that he appreciates all the Dominion Energy volunteers who helped, and the efforts of the Parks Department to regain lost trees on the Golf Course.

Moved by Councilor Halter, seconded by Councilor West to approve the Council Committee and Board Reports and place them on file. Motion carried unanimously.

## **CORRESPONDENCE**

### **Letter from the International Day Committee regarding cancellation of the 2020 International Day event**

### **Letter from the Wyoming Business Council Main Street Advisory Board regarding their efforts to get Wyoming back to work**

### **Gateway South Transmission Line Project Information and Letter from the City of Rock Springs regarding the established Socioeconomic Area for the project**

Moved by Councilor Zotti, seconded by Councilor Tate to approve the Correspondence and place it on file. Motion carried unanimously.

## **BILLS AND CLAIMS**

### **Bills and Claims for June 2, 2020**

VSP of Wyoming	Vision Share Plan	\$2,739.39
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Willis Towers Watson	Health Ins. Consult.	\$10,000.00
3M Company	Sign Supplies	\$2,043.20
ABI Winterhawk Recovery LLC	Housing Assistance	\$597.00
Adamson Police Products	Firearm Magazines	\$1,700.00
Agrono- Tec Seed Co.	Grass Seed	\$2,930.00
Air Filter Solutions	Air Filters	\$73.46
Airgas USA LLC	Gas Rentals & Supplies	\$430.92
Amazon Capital Services	Parts & Supplies	\$3,070.99
Aspen Mountain Plumbing LLC	Service & Supplies	\$375.00
Basin Nursery LLC	Plants	\$2,135.00
Bedrock LLC	EWf for Playgrounds	\$2,700.00
Best Value Rentals LLC	Housing Assistance	\$720.00
Boschetto Apartments	Housing Assistance	\$850.00
Boschetto's	Reception Food	\$232.56
Brokerage Southwest	Utility Refund	\$45.44
Brownells	Parts & Supplies	\$50.84
Café Rio Mexican Grill	Gift Cards	\$350.00
Carrington Pointe Apartments	Housing Assistance	\$5,793.00
Center Street Service	Tow Service	\$75.00
CenturyLink	Telephone Utility	\$402.23
City of Rock Springs	Health Ins. Prem.	\$363,689.30
CJ Signs	Sign Supplies	\$325.00
CML Rentals	Housing Assistance	\$667.00
CollinsFlags.com	Assorted Flags	\$891.55
Communication Technologies	License Renewal	\$950.00
Concept2 INC	Parts & Supplies	\$52.00
Copier & Supply Co INC of RS	Copier Maintenance	\$1,975.00
Darrell Haugen	Utility Refund	\$80.64
DC Frost Associates INC	Parts & Supplies	\$241.96
DeBernardi Construction INC	Concrete Replace.	\$33,990.97
Debi Knezovich	Expo License Refund	\$100.00
Deru's Glass Works, INC	Service & Supplies	\$884.00
Desert View Animal Hospital	Veterinary Services	\$387.02
Dominion Energy	Natural Gas Utility	\$14,931.70
Donald E. or Ellen Wales	Utility Refund	\$130.34
ELifeGuard	Pool Supplies	\$385.02
Elwood Staffing Services INC	Temporary Staff	\$39,576.58
Employers Council	Membership Dues	\$6,000.00
Energy Laboratories INC	Lab Supplies	\$694.00

Escapees INC	Expo License Refund	\$100.00
Faigl, David B.	Housing Assistance	\$429.00
FedEx	Shipping	\$61.03
Foremost Promotions	Police Supplies	\$36.50
Fortuna, John A.	Housing Assistance	\$38.00
Fossen, Michele	Housing Assistance	\$636.00
Galls LLC	Police Supplies	\$996.16
Gifford Sears	Utility Refund	\$65.44
Gladys Jackson	Utility Refund	\$34.91
Grainger INC	Air Filters	\$51.84
Gregory Rentals	Housing Assistance	\$525.00
Hall, Anthony	Reimbursement	\$84.56
Head Rush Technologies LLC	Recertification	\$273.21
Height of Land Publications INC	Magazine Sub.	\$60.00
Honnen Equipment CO	Parts & Supplies	\$174.95
Idemia Identity & Security USA LLC	Annual Maintenance	\$1,804.00
Industrial Supply	Parts & Supplies	\$36.86
Infosend	Printing & Mailing	\$8,068.02
Jack Zancanella	Utility Refund	\$86.59
JC Golf Accessories	Golf Merchandise	\$535.85
JFC Engineers Surveyors	First Sec Bank Project	\$6,905.75
JM Electrical Services	Service & Supplies	\$1,671.55
JME Fire Protection INC	Fire Ext. Inspect.	\$83.50
Johansen, Georgette M.	Housing Assistance	\$10.00
Joint Powers Water Board	Pump Station Project	\$22,314.14
Joseph K. Hruska	Utility Refund	\$55.44
Joshua Dean	Utility Refund	\$60.12
Karl or Barbara Bogataj	Utility Refund	\$32.68
Kelsey Trovillion	Rental Refund	\$400.00
Kimberly Circle Apartments	Housing Assistance	\$581.00
KTM Properties	Housing Assistance	\$805.00
Life Assist INC	Parts & Supplies	\$104.20
Lockhart Rentals	Housing Assistance	\$521.00
Long Building Technologies INC	BAS System Check	\$1,800.00
MES - Rocky Mountains	Parts & Supplies	\$338.89
Michael or Dawn Stanfield	Utility Refund	\$85.44
Mike Wendorf	Utility Refund	\$25.91
Mountaineer Animal Clinic	Veterinary Services	\$710.70
New Studio	Pictures & Frames	\$282.00

Nicholas, Gary	Housing Assistance	\$850.00
NMS Labs	Police Supplies	\$52.00
Notary Officer	Notary Application	\$30.00
O'Farrell, Timothy J.	Housing Assistance	\$339.00
One Beat CPR Learning Center LLC	Fire Supplies	\$342.00
Orkin Exterminating	Pest Control	\$172.41
Patterson Veterinary Supply INC	Veterinary Supplies	\$266.76
Paul or Charlotte Parker	Utility Refund	\$78.64
Pedri Investments LLC	Housing Assistance	\$493.00
Penoff, David	Housing Assistance	\$570.00
Performance Overhead Door INC	Service & Supplies	\$163.48
Ping INC	Golf Merchandise	\$1,453.28
Pitt Stop Signs & Graphix	Custom EE Shirts	\$612.00
Platte River LLC	Utility Refund	\$35.28
PM Auto Glass INC	Service & Supplies	\$195.00
PMS Custom Screen Printing	COVID Masks	\$400.00
Pollardwater.com	Parts & Supplies	\$157.46
Polydyne INC	Parts & Supplies	\$11,807.28
Porter, Doug	Housing Assistance	\$50.00
Power Engineering CO	Chiller Service	\$307.00
Productive Corp	Parts & Supplies	\$1,274.99
Recreational Equipment INC	Police Supplies	\$624.72
Ridge & Valley Roofing/Home Repair	Retainage Release	\$5,625.36
Rock Springs Creekside APTS	Housing Assistance	\$3,363.00
Rock Springs Newspapers	Advertising	\$37.94
Rock Sprngs Pet Hospital	Veterinary Services	\$341.50
Rocky Mountain Climate Control	Service & Supplies	\$1,206.00
Rocky Mountain Comp. Sol. LLC	Copier Maintenance	\$57.93
Rocky Mountain Power	Electric Utility	\$1,178.66
RS Apartments LLC	Housing Assistance	\$544.00
RS Refrigeration	Parts & Supplies	\$411.77
Saltus Technologies LLC	Parts & Supplies	\$4,621.38
Sanchez, Jeremy	Housing Assistance	\$175.00
Schneider Electric	Parts & Supplies	\$4,446.59
Self, Tim	Housing Assistance	\$469.00
Shadow Mountain Water of WY INC	Bottled Water Service	\$28.00
Simplot Partners	Grass Seed	\$1,625.00
Sirchie	Police Supplies	\$185.66
Skillpath Seminars	Training Registration	\$299.00

Smart Dwellings LLC	Utility Refund	\$67.52
Son Nguyen	Utility Refund	\$236.56
Southwest Real Estate	Housing Assistance	\$3,475.00
Springview Manor APTS	Housing Assistance	\$3,234.00
Standard & Associates INC	Police Supplies	\$622.50
Staples	Office Supplies	\$1,021.16
Starbucks	Gift Cards	\$350.00
State Fire DC Specialties	Fire Ext. Inspect.	\$2,217.14
Sun Life Financial	Life Insurance	\$1,505.49
Sweetwater County Treasurer	Property Tax	\$540.99
Sweetwater Heights	Housing Assistance	\$1,415.00
Sweetwater Trophies	Plaque	\$35.00
Target Specialty Products	Fertilizer	\$10,875.00
Teton Trees	Trees	\$31,778.03
Tolar, Andrew W.	Housing Assistance	\$23.00
Tom Balding Bits & Spurs	Lapel Pins	\$1,902.00
Trujillo, Danny	Housing Assistance	\$125.00
Trusted Network Solutions	Software Maintenance	\$3,892.44
Union Pacific Railroad	Land Lease	\$9,352.99
United Site Services	Portable Restrooms	\$403.24
UPS	Shipping	\$153.36
Verizon Wireless	Telephone Utility	\$5,605.36
Walmart Community BRC	Parts & Supplies	\$1,745.91
Webb, Regina	Housing Assistance	\$175.00
Williams, Penny	Housing Assistance	\$175.00
Willow Street Rentals	Housing Assistance	\$829.00
Wittek Golf Supply Co INC	Golf Merchandise	\$522.27
Wyoming Machinery	Parts & Supplies	\$97.62
	<b>Total:</b>	<b>\$681,417.02</b>

**Report Checks for May 22, 2020**

Employee Garnishments	EE Deductions	\$685.39
Internal Revenue Service	EFT	\$135,256.52
AXA - Equitable	EE Deferred	\$137.50
ICMA	EFT	\$2,640.27
Nationwide Insurance	EE Deferred	\$170.00
Ivy	EE Deferred	\$887.50
Ivy	Section 529 Plan	\$525.00
Great West Retirement	EE Deferred EFT	\$9,276.46

Great West Retirement	Post Tax EFT	\$465.00
Flexible Spending Account/BCBS	EE BCBS Flex	\$7,218.74
Wyoming Child Support	Child Support Pmts.	\$2,825.50
	<b>Total:</b>	<b>\$160,087.88</b>

Moved by Councilor Demas, seconded by Councilor Halter to approve the bills and claims for June 2, 2020. Motion carried unanimously.

**Salaries for May 22, 2020: \$631,356.73**

Moved by Councilor Demas, seconded by Councilor West to approve the salaries for May 22, 2020. Motion carried unanimously.

**NEW BUSINESS**

**Request from the Police Department for permission to apply for the Bulletproof Vest Grant**

Moved by Councilor Halter, seconded by Councilor Zotti to approve the request. Motion carried unanimously.

**Recommendation from the Parks & Recreation Advisory Board for Golf Appreciation Days and incentives to be held on June 13 and July 4, 2020; and to offer a Twilight Golf Fee to golfers who pay a green fee after 6 p.m. on Thursday and Sunday evenings**

Moved by Councilor West, seconded by Councilor Shalata to approve the request. Motion carried unanimously.

**Approval of the Great Divide Economic Development Coalition Comprehensive Economic Development Strategy (CEDS)**

Moved by Councilor Savage, seconded by Councilor Demas to approve the request. Motion carried unanimously.

**Request from Western Wyoming Community College for approval of a 2020 Graduates Procession Route on June 27, 2020, from 2 p.m.—3 p.m.**

Moved by Councilor Zotti, seconded by Councilor Demas to approve the request. Motion carried with Councilor Tate abstaining.

**Tabled 5/19/20: Request from Black Rock, Inc. for a Liquor Catering Permit for the American Legion Poker Run on June 6, 2020, from 9 a.m.—midnight at the Old American Legion Building (Contingent upon approval by the Sweetwater County Public Health Department)**

Moved by Councilor Shalata, seconded by Councilor Zotti to remove the request from the table. Motion carried unanimously.

Moved by Councilor Zotti, seconded by Councilor Shalata to approve the request. Motion failed with all voting nay.

**Tabled 5/19/20: Amended request from the American Legion Riders for a street closure from 501 South Main to the corner of South Main and E Streets for their Poker Run on June 6, 2020, from 8 a.m.—10 p.m.**

Moved by Councilor Shalata, seconded by Councilor Tate to remove the request from the table. Motion carried unanimously.

Moved by Councilor Shalata, seconded by Councilor Zotti to approve the request. Motion failed with all voting nay.

**Request from Jesse's Girl, Inc. for permission to extend their serving area for the Square State Brewing Cornhole Tournament on June 27, 2020 from noon—2 a.m.**

Moved by Councilor Tate, seconded by Councilor Demas to approve the request. Motion carried with Councilor Zotti abstaining.

## **RESOLUTIONS**

**Resolution 2020-87 A RESOLUTION ACCEPTING AND APPROVING A CITY OF ROCK SPRINGS WATER CONNECTION FEE SCHEDULE**, was read by title.

Moved by Councilor West, seconded by Councilor Tate to approve Resolution 2020-87. Upon roll call the following voted in favor: Councilors Halter, West, Zotti, Shalata, Savage, Demas, Tate, and Mayor Kaumo. Motion carried unanimously.

**Resolution 2020-88 A RESOLUTION ACCEPTING THE ASSIGNMENT OF RIGHTS TO AFGHAN PATTERNS FOR AFGHANS SOLD AT THE ROCK SPRINGS HISTORICAL MUSEUM**, was read by title.

Moved by Councilor Tate, seconded by Councilor Zotti to approve Resolution 2020-88. Upon roll call the following voted in favor: Councilors Halter, West, Zotti, Shalata, Savage, Demas, Tate, and Mayor Kaumo. Motion carried unanimously.

**Resolution 2020-89 A RESOLUTION ACCEPTING AND APPROVING AN AUCTION & SALE AGREEMENT BETWEEN VRK AUCTIONS, LLC AND THE CITY OF ROCK SPRINGS, WYOMING, FOR THE SALE OF SURPLUS CITY PROPERTY AND AUTHORIZING TIMOTHY A. KAUMO, AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY**, was read by title.

Moved by Councilor West, seconded by Councilor Shalata to approve Resolution 2020-89. Upon roll call the following voted in favor: Councilors Halter, West, Zotti, Shalata, Savage, Demas, Tate, and Mayor Kaumo. Motion carried unanimously.



**Resolution 2020-90** A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, **FORMALLY DECLARING A VACANCY TO EXIST IN THE OFFICE OF CITY COUNCILMEMBER FOR WARD III OF THE CITY OF ROCK SPRINGS** AND PROVIDING FOR APPOINTMENT TO FILL SAID VACANCY, was read by title.

Moved by Councilor Halter, seconded by Councilor Demas to approve Resolution 2020-90. Upon roll call the following voted in favor: Councilors Halter, West, Zotti, Shalata, Savage, Demas, Tate, and Mayor Kaumo. Motion carried unanimously.

**Resolution 2020-91** A RESOLUTION **ACCEPTING AND APPROVING A STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONSTRUCTION MANAGER AS CONSTRUCTOR WITH HOGAN & ASSOCIATES CONSTRUCTION, INC.,** AND AUTHORIZING TIMOTHY A. KAUMO, AS MAYOR OF THE CITY OF ROCK SPRINGS, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO ACCEPT SAID AGREEMENT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Mayor Kaumo thanked Paul Kauchich, Rick Beckwith, and Matthew L. McBurnett for their help in getting the First Security Bank Project up and running. He looks forward to seeing construction begin on the project.

Moved by Councilor Demas, seconded by Councilor Tate to approve Resolution 2020-91. Upon roll call the following voted in favor: Councilors Halter, West, Zotti, Shalata, Savage, Demas, Tate, and Mayor Kaumo. Motion carried unanimously.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:28 p.m.

By: \_\_\_\_\_  
Council President

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor