



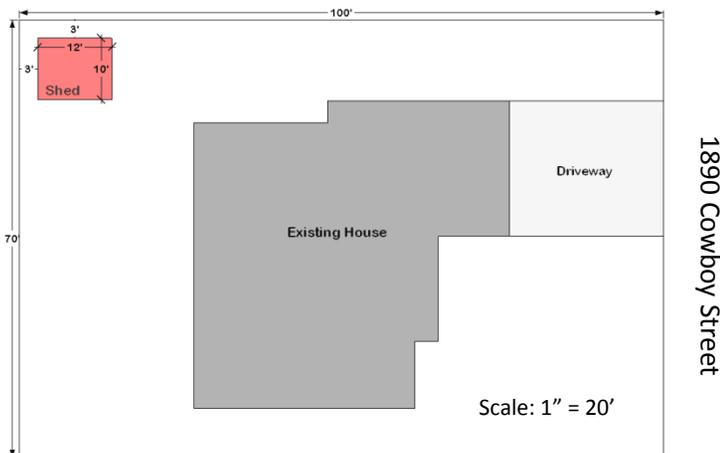
**Shed, Greenhouse, Etc.:** A permit is required to build or install a backyard shed, greenhouse, etc. within the City of Rock Springs. The following gives an overview of what you'll need to know to successfully add a shed to your residential property.

For more information, please contact the Planning & Zoning office at (307) 352-1540.

**To get a shed permit, you will need the following items:**

1. Site plan (drawn to scale) of your entire property, which contains the following:
  - a. The lot dimensions (City planner can help you with this)
  - b. The house and driveway footprint (labeled)
  - c. The house's address
  - d. The proposed shed location (labeled, w/dimensions)
  - e. Distance between eaves of proposed shed and property lines (minimum 3', labeled)
2. Cash or Check (credit or debit cards not accepted)
3. Cost Estimate (written documentation not necessary)

**Sample Site Plan:**



**Keep in mind that your shed...**

- May not be located in the front yard (the front yard begins at the part of the house or attached garage nearest to the street)
- May not be located in any recorded easement.
- May not be taller than your house without a Conditional Use Permit.
- May not be used as a dwelling unit.
- May have special requirements if located in a corner-side yard. If you live on a corner lot please contact a City planner to discuss specifics.
- May require a survey, if deemed necessary by the City planner.

**Tips for making this process easier:**

- If your home was built after 2007, there is a good chance that the Planning Office has a copy of the original site plan for your property. The City planner will most likely be able to provide a copy upon request.
- If you don't have access to an architect/engineer's scale, use graph paper to set the scale e.g. "each square equals 3 feet".

**Disclaimer:** The information provided in this handout is not exhaustive. It is meant to serve as a general overview only. Please speak with a City Planner if you intend to build or install a shed.