

City of Rock Springs)
County of Sweetwater)
State of Wyoming)

City Council met in regular session on May 1, 2018. Mayor Demshar called the meeting to order at 7 p.m. Members present included Councilors Jason Armstrong, Tim Savage, Rose Mosbey, Billy Shalata, David Halter, Rob Zotti, and Glennise Wendorf. Councilor David Tate was absent from the meeting. Department Heads present included Dwane Pacheco, Richard Beckwith, Steve Horton, Jim Wamsley, Paul Kauchich, Dave Lansang, Matt McBurnett, and Kara Beech. The pledge of allegiance was recited.

Approval of Minutes

Moved by Councilor Mosbey, seconded by Councilor Wendorf to approve the City Council Meeting Minutes of April 17, 2018, the City Council Workshop Minutes of April 26, 2018. Motion carried unanimously.

BID OPENINGS

2018 Weed Mitigation

One bid was received from Weed Management Solutions, PO Box 701, Rock Springs, WY 82901, in the amount of \$71,070.00.

APPOINTMENTS

Rock Springs Historical Museum

Moved by Councilor Mosbey, seconded by Councilor Wendorf to appoint Bonnie Cannon to fill an unexpired term for Lynne Shalata. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Armstrong, Wendorf, Zotti, and Halter. Motion carried unanimously.

Sweetwater County 2013 Specific Purpose Tax Joint Powers Board

Moved by Councilor Zotti, seconded by Councilor Mosbey to appoint Billy Shalata to a 1st term on the board. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Armstrong, Wendorf, Zotti, and Halter. Motion carried with Councilor Shalata abstaining.

PRESENTATIONS AND PROCLAMATIONS

Proclamation—Economic Development Week

Mayor Demshar read a proclamation declaring the week of May 7-12, 2018, as Economic Development Week and reminded citizens of the importance of this community celebration which supports expanding career opportunities and improving quality of life.

Rock Springs Fire Department—Smoke Detector Presentation

Fire Chief Jim Wamsley spoke about the importance of smoke detectors and promoted the Red Cross *Sound the Alarm—Save a Life* event happening on May 12, 2018, beginning at 8 a.m. Volunteers will be installing smoke detectors in over 65 homes. The event will begin with a breakfast at Fire District #1 station at 3010 College Drive, and then training and installation of detectors in the community will follow. Volunteers can sign up with the Red Cross or just show up the morning of the event.

Police Chief Dwane Pacheco stated that the Law Enforcement Torch Run for Special Olympics will be held on May 11, 2018, beginning at 11 a.m. at Walnut School, proceeding through part of the downtown area, and ending in Bunning Park at noon, with a picnic for the Special Olympics. This is a fundraising event, and the Police Department has t-shirts on sale for \$12 each.

PETITIONS

No comments were received.

OFFICER AND STAFF REPORTS

Financial Report Summary—March 2018

Moved by Councilor Shalata, seconded by Councilor Halter to approve the Financial Report Summary and place it on file. Motion carried unanimously.

COUNCIL COMMITTEE AND BOARD REPORTS

Mayor Demshar acknowledged the receipt of the Parks and Recreation Advisory Board Meeting Minutes of March 8, 2018.

Councilor Wendorf stated that this year’s City-wide Cleanup will take place on Saturday, May 19. There will be a free lunch at 1 p.m. at the Young at Heart Senior Center. Supplies are available, and she encouraged everyone to sign up and participate in this year’s event.

Councilor Savage stated that there will be a reduced fees clinic for vaccines and checkups for cats and dogs on May 19 from 9 a.m. – noon at Joe’s Pet Depot.

Moved by Councilor Halter, seconded by Councilor Armstrong to approve the Council Committee and Board Reports and place them on file. Motion carried unanimously.

CORRESPONDENCE

The following correspondence was received: Sweetwater County District Board of Health Meeting Agenda for April 25, 2018.

Moved by Councilor Wendorf, seconded by Councilor Zotti to approve the correspondence and place it on file. Motion carried unanimously.

BILLS AND CLAIMS

Bills and Claims for May 1, 2018

Flexshare Benefits	Administration	387.00
Payment Remittance Center	Expenses	5,108.26
ABI Winterhawk Recovery, LLC	Housing assistance	1,116.00
Nelson, Alissa	Utility refund	23.53
Alzheimer’s Association	Sponsorship	500.00
American Red Cross	Certifications	802.00
Amundsen Construction	Utility refund	23.54
Andritz Separation, Inc.	Brushes	775.65
Apparatus Equipment & Service	Boots	3,819.00
Aspen Refrigerants, Inc.	R22	4,910.00
Babcock Laboratories, Inc.	Testing	1,030.00
Badger Daylighting Corp.	Excavation	1,050.00
Beacon Athletics	Paint/chalker	5,145.00
Bedrock, LLC	Wood fiber	2,700.00
Best Value Rentals, LLC	Housing assistance	739.00
Bingham, Heather	Utility reimbursement	38.00
Blue Dragon Maintenance	Excavation	508.00
Bob’s Plumbing	Hot water heater	875.00
Bookcliff Sales, Inc.	Uniforms	154.38
Bowker Construction	Utility refund	77.19
Hyde, Brian	Utility refund	155.98
Brown, Larianna	Council meeting recording	50.00
Callaway Golf	Merchandise	1,239.90
Carrier Corporation	Contract	2,235.00
Carrington Pointe Apartments	Housing assistance	8,848.00
CDW Government	Toner	165.00
Center Street Service	Towing	69.00
Centurylink	Telephone	4,024.11
Chavez, Maria	Housing assistance	220.00
Christy Nielson Communications, Inc.	Services	630.00

City of Rock Spring	Health insurance	325,695.87
CML Rentals	Housing assistance	1,041.00
Cobra Puma Golf, Inc.	Merchandise	120.00
Collinsflags.com	Flags	1,039.00
Communication Technologies	Radios/connector	157.00
Copier & Supply Co., Inc.	Copier/printer	4,570.00
Creative Product Source, Inc.	Promotional items	933.71
Dell	Computers	3,535.50
Desert View Animal Hospital	Services	51.00
Dominion Energy	Utilities	36,018.25
Drive Train Industries	Valves	127.34
ESRI, Inc.	Maintenance	650.00
F.H. Black & Company, Inc.	Accounting software	4,625.00
First Choice Ford	Parts	184.67
First Veterinary Supply	Supplies	49.58
Fossen, Michelle	Housing assistance	686.00
Galls	Badges	89.71
Gamble, April	Utility reimbursement	68.00
GASB	Subscription	640.00
Globe Electric	Services	94.00
Godfrey, Julie	Utility reimbursement	52.00
Guilford, Mercedes	Utility reimbursement	38.00
Harper, Eric	Utility reimbursement	24.00
Homax Oil Sales, Inc.	Oil	4,961.26
Hoxsey, Misty	Housing assistance	31.00
Hunter Family Medical Clinic	Physicals	19,989.70
Identi-tape, Inc.	Tape	223.28
Infinity Power & Controls	Parts	545.00
Infosend	Bulk mailing	4,029.38
Islas De Dios, Rosa	Utility reimbursement	52.00
JM Electrical Services	Services	186.00
FME Fire Protection, Inc.	Maintenance	1,616.80
Vavra, Jody	Utility refund	50.98
Joint Powers Telecom Board	Internet	2,280.00
Dubry, Kevin	Utility refund	80.16
Logiudice, Natalie	Utility reimbursement	52.00
Meredith, Lora	Utility refund	20.98
Loredo, Kathleen	Utility reimbursement	52.00
Luna, Cristy	Utility reimbursement	52.00
M & H Properties, LLC	Housing assistance	161.00
Morgan Valley Polaris KTM	Equipment	1,915.00
Mountaineer Animal Clinic	Services	340.95
Native Sons Contracting	Counter and rail	960.00
Nickerson Company, Inc.	Pump rebuilds	10,874.50
Norco, Inc.	Garbage bags	33.43
Nu-Life Auto Glass, LLC	Windshield	189.40
Jelaca, Olga	Utility refund	20.10
Orkin Exterminating	Pest control	154.56
Overy, Ray	Housing assistance	680.00
Paetec	Telephone	111.24
Parker, LaTiecha	Utility reimbursement	12.00
Penoff, David	Housing assistance	260.00
Perfectpetmatch.com, LLC	Software	384.00
Performance Overhead Door, Inc.	Trolley opener	1,125.00
Pitts, Megan	Utility reimbursement	38.00
Plastic Printers.com	Tags	805.00
Platt Electric Supply	Lighting	702.22
PMS Custom Screen Printing	T-shirts	194.00
Porter, Doug	Resident manager	50.00
Power Engineering Co.	Services	291.67
Precor, Inc.	Motor	230.64

Prestige Flag	Flags	1,269.45
Productive Corp.	Fortinet licensing	42,954.71
Pukka, Inc.	Hats	547.20
Recreation Supply Company	Packs/whistles	212.72
Reyes, Lindsey	Utility reimbursement	31.00
Robertson, Samantha	Utility reimbursement	38.00
RS Chamber of Commerce	Gift certificates	500.00
Rock Springs Creekside Apts.	Housing assistance	3,174.00
Rock Springs IV Center	Supplies	83.08
Rock Springs Pet Hospital, LLC	Spay/vaccinations	786.84
Rock Springs Renewal Fund	Reimbursements	1,732.38
Rocky Mountain Air Solutions	Welding supplies	42.38
Rocky Mountain Power	Utilities – housing	1,281.60
Rocky Mountain Powersports	Trailer	965.00
Rollins, Reina	Utility reimbursement	8.00
RS Apartments, LLC	Housing assistance	233.00
Saavedra, Laura	Utility reimbursement	52.00
Sanchez, Jeremy	Resident manager	175.00
Scott P. Christiansen Estate	Utility refund	54.34
Self, Tim	Housing assistance	476.00
Semedo, Edna	Utility reimbursement	31.00
Shell, Misty	Utility reimbursement	38.00
Sirchie Laboratories	Coveralls/gloves	890.40
Southwest Real Estate	Housing assistance	779.00
Sportsman’s Warehouse	Cooler	69.99
Springview Manor Apts.	Housing assistance	3,373.00
Staples	Supplies	563.39
Staples Advantage	Supplies	131.12
Stephenson, Monica	Utility reimbursement	31.00
Sun Life Financial	Premiums	1,341.03
Sun Mountain Sports	Merchandise	712.17
Susteen, Inc.	Software	1,990.00
Sweetwater County Clerk	Comm. Protecting the Green	75.00
Sweetwater County Scholl District #1	Printing	24.50
Sweetwater Heights	Housing assistance	2,450.00
Taylor Made Golf Co., Inc.	Merchandise	2,045.37
Thomson Reuters	Publications	481.03
Titleist	Merchandise	1,616.76
Travis Mathew Apparel	Merchandise	613.31
Turnkey Properties, Inc.	Housing assistance	1,136.00
TW Enterprises, Inc.	Repairs	1,622.45
Tyler Technologies, Inc.	Maintenance	3,255.00
Uline	Cabinet	1,023.91
United Site Services	Portable restrooms	260.00
UPS	Shipping	196.05
USA Blue Book	Chemicals	6,526.40
Verizon Wireless	Telephone	4,243.31
Vesco, Beulah	Housing assistance	425.00
Kingston, Wade	Utility refund	37.61
Walmart Community	Supplies	2,803.69
Ware, Ted	Housing assistance	1,085.00
Waxie	Supplies	302.01
WDEQ	Permits	1,000.00
Webb, Regina	Resident manager	175.00
Whitaker Construction Co., Inc.	Retainage	143,056.16
William H. Smith & Associates, Inc.	Contract	7,372.50
Williams, Penny	Resident manager	175.00
Willow Street Rentals	Housing assistance	444.00
Wilson Golf Division	Supplies	2,167.20
Woodard, Steven	Housing assistance	90.00
Wostrel, Aaron	Housing assistance	935.00

Wyoming Analytical Labs	Testing	367.00
WY Dept. of Agriculture	License fees	700.00
WY Secretary of State	Notary fee	30.00
	Total	\$732,964.48

Report Checks for April 23, 2018

Employee Garnishments	Employee deductions	345.39
Internal Revenue Service	Electronic fund transfer	135,243.20
AXA-Equitable	Employee deferred	137.50
ICMA	Electronic fund transfer	2,877.36
Nationwide Insurance	Employee deferred	370.00
Waddell and Reed	Employee deferred	925.00
Waddell and Reed	Section 529 plan	775.00
Great West Retirement	Employee deferred	8,087.50
Great West Retirement	Post tax	240.00
Sweetwater Federal Credit Union	Employee deductions	3,050.00
Flexible Spending Account/BCBS	Employee BCBS flexshare	6,794.99
Wyoming Child Support	Child support payments	3,707.50
	Total	\$162,553.44

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve the bills and claims for April 17, 2018. Motion carried unanimously.

Salaries for April 23, 2018: \$639,308.22

Moved by Councilor Wendorf, seconded by Councilor Halter to approve the salaries for April 23, 2018. Motion carried unanimously.

NEW BUSINESS

Request from the Civic Center for permission to fill a vacant Recreation Supervisor position

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve the request. Motion carried unanimously.

Request from the organizers of Walk to End Alzheimer's event for approval of route on June 16, 2018, at 8:30 a.m., beginning at Bunning Park

Moved by Councilor Savage, seconded by Councilor Shalata to approve the route. Motion carried unanimously.

Request from Good Times, Inc., for a liquor catering permit for the Proud Wyoming Woman Retreat on June 1, 2018, from 6:30 p.m. – 8:30 p.m. at the Broadway Theater

Moved by Councilor Armstrong, seconded by Councilor Wendorf to approve the request. Motion carried unanimously.

RESOLUTIONS

Resolution 2018-73 A RESOLUTION ACCEPTING AND APPROVING AN ENFORCING UNDERAGE DRINKING CONTRACT FROM THE WYOMING ASSOCIATION OF SHERIFFS AND CHIEFS OF POLICE (ASSOCIATION), was read by title.

Moved by Councilor Savage, seconded by Councilor Mosbey to approve Resolution 2018-73. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Halter, Wendorf, Armstrong, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-74 A RESOLUTION AUTHORIZING AND DIRECTING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO ACCEPT AND APPROVE AN AMENDED BUDGET REVISION TO THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve Resolution 2018-74. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Halter, Wendorf, Armstrong, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-75 A RESOLUTION ACCEPTING AND APPROVING A CONTRACT WITH R & D SWEEPING AND ASPHALT MAINTENANCE, LC, IN THE AMOUNT OF \$43,492.50, AND AUTHORIZING CARL R. DEMSHAR, JR. AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Armstrong to approve Resolution 2018-75. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Halter, Wendorf, Armstrong, and Mayor Demshar. Motion carried with Councilor Zotti abstaining.

Resolution 2018-76 A RESOLUTION ACCEPTING AND APPROVING A CONTRACT BETWEEN THE CITY OF ROCK SPRINGS, WYOMING, AND DEBERNARDI CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$363,000.00, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Armstrong, seconded by Councilor Mosbey to approve Resolution 2018-76. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Halter, Wendorf, Armstrong, and Mayor Demshar. Motion carried with Councilor Zotti abstaining.

Resolution 2018-77 A RESOLUTION ACCEPTING A QUITCLAIM DEED FROM JUDITH VON REMBOW OF THE COUNTY OF SWEETWATER, AND THE STATE OF WYOMING, TO THE CITY OF ROCK SPRINGS, WYOMING, FOR REAL PROPERTY SITUATE IN THE COUNTY OF SWEETWATER, IN THE STATE OF WYOMING, was read by title.

Moved by Councilor Shalata, seconded by Councilor Armstrong to approve Resolution 2018-77. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Halter, Wendorf, Armstrong, Zotti, and Mayor Demshar. Motion carried unanimously.

Resolution 2018-78 A RESOLUTION APPROVING AND ACCEPTING THE PRELIMINARY PLAT (REVISED) AND PHASE THREE FINAL PLAT FOR THE GUNSIGHT ESTATES SUBDIVISION, A NEW SUBDIVISION WITHIN THE CORPORATE LIMITS OF THE CITY OF ROCK SPRINGS, SWEETWATER COUNTY, WYOMING, SUBMITTED BY JON DOAK, REPRESENTING GUN SIGHT PROPERTIES, AND COVERING A 12.41 ACRE TRACT LOCATED IN SECTION 28, TOWNSHIP 19 NORTH, RANGE 105 WEST OF THE SIXTH PRINCIPAL MERIDIAN, ROCK SPRINGS, SWEETWATER COUNTY, WYOMING, AND APPROVING AND ACCEPTING THE ALTERNATE APPROVAL PROCEDURE SET FORTH IN SECTION 16-503.K OF THE ORDINANCE OF THE CITY OF ROCK SPRINGS, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE A SUBDIVISION IMPROVEMENT AGREEMENT, was read by title.

Moved by Councilor Savage, seconded by Councilor Mosbey to approve Resolution 2018-78. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Halter, Wendorf, Armstrong, and Mayor Demshar. Motion carried with Councilor Zotti abstaining.

ORDINANCES

Ordinance 2018-04 AN ORDINANCE AMENDING SECTION 1-604(c) OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS ENTITLED “ADOPTING THE PERSONNEL POLICIES AND PROCEDURES RELATING TO CITY OF ROCK SPRINGS EMPLOYEES” AND ADOPTING REVISED PERSONNEL POLICIES, was read by title on third reading.

Moved by Councilor Shalata, seconded by Councilor Mosbey to remove Ordinance 2018-04 from the table. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Moved by Councilor Zotti, seconded by Councilor Wendorf to amend *Section 305(g) Selection of Employees*, by replacing it with the following wording: “Elected officials of the City of Rock Springs are not eligible to apply or to be hired for any position within the City until they have left office for a minimum of six months.” Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Moved by Councilor Savage, seconded by Councilor Wendorf to amend *Section 305(c) Selection of Employees*, by inserting a new Section 305(c) before the present one, that reads: “Employees of the City, covered by Civil Service and eligible for retirement in that system, are not eligible to apply for or be hired into other positions in the City (non-Civil Service positions) until they have formally retired from the Civil Service position and have waited for a minimum of six (6) months from the date of retirement.” Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Wendorf, Zotti, and Mayor Demshar. Motion carried with Councilors Armstrong and Halter voting no.

Moved by Councilor Savage, seconded by Councilor Shalata to amend *Section 802 Holidays*, second paragraph, second sentence to read as follows: “Part-time employees employed before (insert policy adoption date), shall be entitled to such holidays with pay as occur during such employment, on a pro-rated basis, but shall not be entitled to any floating holiday pay.” Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Moved by Councilor Savage, seconded by Councilor Mosbey to amend *Section 804(f) Sick Leave*, to correct the reference to Section 817 to read Section 816. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Moved by Councilor Savage, seconded by Councilor Halter to amend *Section 903 Personal Cell Phone Use* to correct all references to “social medial” to read “social media.” Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Moved by Councilor Halter, seconded by Councilor Zotti to table Ordinance 2018-04. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Zotti, and Halter. Motion carried with Councilors Wendorf, Shalata, and Mayor Demshar voting no.

Ordinance 2018-06 AN ORDINANCE AMENDING ARTICLE 13-8 OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, ENTITLED “ZONE DISTRICT REGULATIONS,” was read by title on third reading.

Moved by Councilor Mosbey, seconded by Councilor Armstrong to approve Ordinance 2018-06 on third reading. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Wendorf, Zotti, Halter, and Mayor Demshar. Motion carried unanimously.

Ordinance 2018-07 AN ORDINANCE AMENDING ARTICLE 13-8 OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, ENTITLED “ZONE DISTRICT REGULATIONS,” was read by title on third reading.

Moved by Councilor Wendorf, seconded by Councilor Shalata to approve Ordinance 2018-07 on third reading. Upon roll call the following voted in favor: Councilors Armstrong, Savage, Mosbey, Shalata, Wendorf, Zotti, and Mayor Demshar. Motion carried with Councilor Halter voting no.

Ordinance 2018-08 AN ORDINANCE AMENDING ARTICLE 13-8 OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, ENTITLED “ZONE DISTRICT REGULATIONS,” was read by title on first reading.

Ordinance 2018-09 AN ORDINANCE AMENDING ARTICLE 13-8 OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, ENTITLED “ZONE DISTRICT REGULATIONS,” was read by title on first reading.

Ordinance 2018-10 AN ORDINANCE AMENDING ARTICLE 13-8 OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, ENTITLED “ZONE DISTRICT REGULATIONS,” was read by title on first reading.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:47 p.m.

By: _____
Council President

ATTEST:

City Clerk

Mayor