

City of Rock Springs )  
County of Sweetwater )  
State of Wyoming )

City Council met in regular session on December 18, 2018. Mayor Carl Demshar called the meeting to order at 7 p.m. Members present included Councilors Tim Savage, Rose Mosbey, Billy Shalata, David Tate, Glennise Wendorf, and Rob Zotti. Councilors Jason Armstrong and David Halter were absent from the meeting. Department Heads present included Rick Beckwith, Steve Horton, Jim Wamsley, Paul Kauchich, Dave Lansang, Matthew L. McBurnett, Kara Beech, and Dwane Pacheco. The pledge of allegiance was recited.

### **Approval of Minutes**

Moved by Councilor Shalata, seconded by Councilor Wendorf to approve the City Council Meeting Minutes of December 4, 2018. Motion carried unanimously.

## **PRESENTATIONS AND PROCLAMATIONS**

### **Proclamation: National Slavery and Human Trafficking Awareness Month**

Mayor Demshar proclaimed January, 2019, as National Slavery and Human Trafficking Awareness Month, and called upon businesses, community organizations, families, and all citizens to recognize the vital role we must play in ending all forms of slavery and to observe this month with appropriate programs and activities.

Christal Martin, Founder and Executive Director of the Sweetwater Against Trafficking organization, addressed the Governing Body and informed them that they will be featuring videos during the month of January to bring awareness to this important community issue. They will be on January 8, 10, and 18, 2019, at 6:30 p.m. at the Western Wyoming Community College Green River campus.

## **PUBLIC HEARINGS**

### **A Public Hearing on a request from the City of Rock Springs to vacate a section of Blair Avenue in the Northeast Quarter of Section 35 within the Union Pacific Railway Company's Second Addition (Resolution 2018-191)**

No comments were received.

## **PETITIONS**

### **Shirley Cukale—Starting a New Business**

Mayor Demshar announced that Shirley Cukale called and was unable to attend.

No other comments were received.

## **OFFICER AND STAFF REPORTS**

**Financial Report Summary—November 2018**

**Health Insurance Fund Recap—November 2018**

**Rock Springs Renewal Fund Financial Statements—October 2018**

Moved by Councilor Tate, seconded by Councilor Mosbey to approve the Officer and Staff Reports and place them on file. Motion carried unanimously.

**COUNCIL COMMITTEE AND BOARD REPORTS**

**Main Street Board Meeting Minutes of November 13, 2018**

**Rock Springs Historical Museum Board Meeting Minutes of November 14, 2018**

Councilor Savage included that Rock Springs Police and Fire Departments raised over \$10,000 for various community causes, and collected 540 pounds of food for the Rock Springs Food Bank at the Guns n’ Hoses basketball game. The Rock Springs Police Department won the game by one point. He added that the Rock Springs Fire Department handed out toys to 250 kids for the Toys for Kids program, and the Boys and Girls Club of Sweetwater County served over 400 kids with their Tree of Sharing program. Sage View and the Young-at-Heart are partnering to host the Adopt-a-Grandparent program, which will end this Friday.

Moved by Councilor Mosbey, seconded by Councilor Tate to approve the Council Committee and Board Reports and place them on file. Motion carried unanimously.

**BILLS AND CLAIMS**

**Bills & Claims for December 18, 2018**

Wyo Dept. of Revenue & Tax	Sales Tax Collections	\$275.78
Ace Hardware	Supplies	\$1,899.13
Advanced Tele Systems	Telephone	\$40.00
Airgas Intermountain	Equipment Rental	\$513.43
All West Communications	TV Service	\$100.02
Alpine Pure Bottled Water	Water Cooler	\$50.00
Alsco-American Linen	Linen Service	\$2,178.23
Amazon Capital Services	Supplies	\$338.83
Aspen Properties Inc.	Utility Refund	\$80.50
Auto Parts Unlimited	Parts	\$901.98
Autozone	Parts	\$645.23
Bennett Paint and Glass	Paint	\$314.21
Bi-Rite #1	Wheel Chair	\$320.00
Bingham, Heather	Housing Assistance	\$38.00

Bloedorn Lumber Company-RS	Supplies	\$868.19
Blueline Rental	Equipment Rental	\$3,000.35
Bulla, Michaela	Housing Assistance	\$38.00
C.E.M. Aquatics	Parts	\$1,310.67
Cardio Partners Inc.	Supplies	\$460.00
Castle Cleaning	Services	\$150.00
Century Equipment Company Inc.	Parts	\$149.31
Centurylink	Telephone	\$1,596.24
City Auto DBA Carquest	Parts	\$893.93
CJ Signs	Signage	\$20.00
Control Temperature Specialists Inc	Repairs	\$2,172.00
Copier & Supply Co. Inc. of RS	Services	\$243.82
Crum Electric Supply Co Inc.	Supplies	\$808.01
Cummins Rocky Mountain LLC	Parts	\$272.00
D&L Supply Co., Inc.	Manhole Lids	\$1,989.00
Daniel Pacheco	Utility Refund	\$77.98
Dave Swann	Utility Refund	\$30.00
David Arambel	Utility Refund	\$124.85
Davila, Josefina	Housing Assistance	\$52.00
Davis, Kenneth	Reimbursement	\$60.00
DC Frost Associates, Inc.	Supplies	\$670.63
DeBernardi Construction	Utility Refund	\$1,517.77
Dell	Supplies	\$281.19
Desert View Animal Hospital	Services	\$123.50
Dominion Energy	Utilities	\$8,504.38
Dustbusters Enterprises, Inc.	Road Salt	\$1,122.92
Elwood Staffing Services, Inc.	Wages	\$5,190.20
Energy Laboratories, Inc.	Testing	\$2,318.00
Equifax Credit Information Serv., LLC	Membership	\$80.00
Eric F Phillips Law Office	Legal Fees	\$475.00
Fastenal Company	Parts	\$204.54
Fire Engineering Company, Inc.	Inspections	\$839.00
First Choice Ford	Parts	\$691.28
Foremost Promotions	Supplies	\$1,886.23
Freedom Oil Field, Inc.	Utility Refund	\$306.08
Godfrey, Julie	Housing Assistance	\$52.00
Grainger, Inc	Supplies	\$423.30
Green River Star	Advertising	\$90.00
Gregory Hedges	Utility Refund	\$31.47

Harper, Eric	Housing Assistance	\$24.00
Hayward Baker Inc.	Utility Refund	\$1,343.71
High Security Lock & Alarm	Services	\$605.00
Holiday Inn	Room and Board	\$195.00
Homax Oil Sales, Inc.	Fuel	\$20,569.46
Home Depot Credit Services	Supplies	\$4,395.73
Hose & Rubber Supply	Parts	\$55.52
Howard Supply Co LLC	Gloves	\$90.00
Hunt, Danasia	Housing Assistance	\$52.00
IDHL Technology LLC	Supplies	\$816.46
Inland Truck Parts Company	Parts	\$2,838.82
Islas De Dios, Rosa	Housing Assistance	\$52.00
Jack's Truck & Equipment	Parts	\$128.75
Jeff Wangsgard	Utility Refund	\$27.64
Jeffrey M. McCurtain	Utility Refund	\$30.00
Jim's Upholstery	Upholstery	\$160.00
JME Fire Protection, Inc.	Inspections	\$817.20
John or Stacy Pivic	Utility Refund	\$7.88
Joint Powers Telecom Board	Internet	\$2,280.00
Joint Powers Water Board	Water	\$141,736.95
Kiefer Aquatic	Goggles	\$251.85
Lacal Equipment Inc.	Parts	\$699.46
Layland, Sara N.	Housing Assistance	\$31.00
Lewis & Lewis Inc	Project	\$29,687.30
Life Assist, Inc.	Supplies	\$900.21
Lopez, Josie	Housing Assistance	\$38.00
Loredo, Kathleen	Housing Assistance	\$52.00
Luna, Cristy	Housing Assistance	\$52.00
Lynn Card Company	Cards	\$182.00
Macy's Truck Repair Inc	Parts	\$316.10
Matthew Bender	Subscription	\$278.89
McCormick, William	Housing Assistance	\$38.00
McFadden Wholesale Co Inc	Supplies	\$2,444.43
Morcon Specialty Inc	Gauges	\$29.94
Mountaineer Animal Clinic	Services	\$91.80
MRI Software LLC	Services	\$48.00
My Educational Resources Inc	Training	\$266.00
Nathan or Jennifer Uhrig	Utility Refund	\$41.45
Nelson Engineering	Change Order	\$31,564.48

Neopost USA Inc	Meter Rental	\$14.00
New Studio	Photos	\$55.00
Newegg Business Inc	Parts	\$156.28
Nickerson Company Inc	Repairs	\$9,774.26
Nu-Tech Specialties, Inc.	Supplies	\$265.48
O'Reilly Auto Parts	Parts	\$1,427.14
Original Watermen, Inc.	Shirts	\$694.00
Orkin Exterminating	Services	\$499.61
Pacific Steel & Recycling	Metal	\$53.35
Payment Remittance Center	Expenses	\$2,175.62
Performance Overhead Door Inc	Repairs	\$2,482.46
Photography by Paul Ng	Note Cards	\$40.00
Pineda, Atty at Law	Legal Fees	\$1,520.00
Pinnacle Solutions LLC	Gutter Cleaning	\$3,000.00
Pitts, Megan	Housing Assistance	\$38.00
Plan One/Architects	Services	\$3,500.00
Polydyne Inc.	Supplies	\$5,903.64
Post and Associates	Testing	\$1,400.00
Power Systems, Inc.	Equipment	\$315.18
Quartz Lamps Inc	UV Lamps	\$10,278.20
R&D Sweeping & Asphalt	Retainage	\$4,652.64
R&M Welding, Inc.	Ladders	\$4,866.00
R.A.D. Systems	License Renewal	\$150.00
Real Kleen Inc.	Supplies	\$1,015.40
Respond First Aid Systems	Supplies	\$639.76
Richards, Danielle	Housing Assistance	\$31.00
Rock Springs Municipal Utility	Utilities	\$24,780.85
Rock Springs Newspapers	Advertising	\$3,724.71
Rock Springs Pet Hospital, LLC	Services	\$768.90
Rock Springs Renewal Fund	Events	\$287.68
Rock Springs Winnelson Co	Parts	\$7,294.06
Rocky Mountain Power	Utilities	\$109,059.93
Rocky Road Asphalt	Patching	\$3,080.00
Rollins, Reina	Housing Assistance	\$31.00
Ron's Ace Rental & Equip. Sales Inc.	Parts	\$321.65
Rost, Marlene	Housing Assistance	\$10.00
Royal Flush Advertising	Advertising	\$486.00
RS/GR/SW County Communications JPB	Appropriation	\$303,436.17
Ryan or YuanYuan Loveless	Utility Refund	\$50.45

Sanden, Danielle	Housing Assistance	\$31.00
Shell, Misty	Housing Assistance	\$38.00
Sherwin Williams	Paint	\$330.18
Sirchie Laboratories	Supplies	\$462.30
Skaggs Companies	Uniforms	\$387.00
Skaggs Public Safety Uniforms	Uniforms	\$114.00
Skips Tire	Repairs	\$82.00
Smyth Printing Inc	Shipping	\$81.51
Sports Turf Managers Assoc	Membership	\$295.00
SST Testing +, Inc.	Testing	\$240.00
Standard Methods	Subscription	\$149.00
Staples Advantage	Supplies	\$3,062.50
Stericycle Environmental Solutions Inc	Disposal	\$10,354.75
Stotz Equipment	Parts	\$658.44
Super Vacuum Manufacturing Co.	Repairs	\$27,956.41
Sweetwater County Health Dept.	Flu Shots	\$136.88
Sweetwater County School Dist #1	Printing	\$47.28
Sweetwater County Sheriffs Office	Prisoner Boarding	\$4,335.00
Sweetwater Events Complex Foundation	Sponsorship	\$2,500.00
Sweetwater Now LLC	Advertising	\$600.00
Sweetwater Plumbing & Heating LLC	Parts	\$3,549.20
Symbolarts Inc	Plaque	\$90.00
Talco Trucking Inc.	Services	\$1,800.00
Team Laboratory Chemical Corp	Road Patch	\$1,795.00
Thatcher Company	Chemicals	\$4,082.82
The Radio Network	Advertising	\$334.00
Thomson Reuters-West Pmnt Center	Subscription	\$2,885.70
Tire Den Inc	Parts	\$3,771.15
Topp Publishing	Advertising	\$235.00
Tuck, Megan	Housing Assistance	\$31.00
Turf Equipment and Irrigation	Parts	\$83.21
United Site Services	Portable Restroom	\$1,833.94
UPS	Shipping	\$99.44
USA Blue Book	Parts	\$2,130.69
Vaughn's Plumbing	Repairs	\$1,369.02
Waxie	Supplies	\$95.04
Webb, Regina	Housing Assistance	\$31.00
Western Wyoming Beverage	Chemicals	\$26.00
Whisler Chevrolet Co	Parts	\$192.63

William H. Smith and Associates, Inc.	Project	\$442.50
WWQ & PCA	Membership	\$300.00
Wylie Construction Inc.	Retainage	\$18,601.00
Wyo Dept. Transportation	Transfer	\$2,309.38
Wyoming Machinery	Parts	\$1,129.72
Wyoming Waste Systems-Rock	Solid Waste	\$5,070.16
Wyoming Work Warehouse	Boots	\$764.05
WyoRadio Group	Advertising	\$456.75
	<b>Total:</b>	<b>\$903,706.28</b>

**Report Checks for December 7, 2018**

Internal Revenue Service	Electronic fund transfer	\$138,609.23
ICMA Retirement Corp (Wire)	Employee Deferred	\$2,741.16
496 & 872-Ncpers Group Life/Prudential	Group Life emp deduct	\$976.00
Aflac Insurance New Group	Employee Premiums	\$5,894.84
AXA-Equitable Life	Employee Deferred	\$137.50
Child Support-California	Child Support pmt	\$0.00
Child Support-Idaho	Child Support pmt	\$0.00
Sweetwater County Circuit Court (RS)	Employee garnishments	\$876.54
Flexshare-Blue Cross Blue Shield	Employee BCBS Flex	\$6,574.16
Great-West Life & Annuity	Employee Deferred	\$8,067.50
Great-West Life & Annuity	Post Tax	\$225.00
Misc Reimbursement	Post Tax	\$562.50
Nationwide Retirement Solutions	Employee Deferred	\$170.00
RS Police Protective Assoc	Employee dues	\$495.00
RS City Treasurer	Employee BCBS reim	\$62,150.50
RS Firefighter Assn #1499	Employee dues	\$2,224.80
Sun Life Assurance Co	Employee Premiums	\$1,800.00
Sweetwater County Circuit Court (GR)	Employee garnishments	\$421.52
Sweetwater Federal Credit Union	Employee deductions	\$2,585.00
UMWA/OAW Local #4893	Employee dues	\$2,123.10
UMWA/OAW Local #4893	COMPAC Assessment	\$0.00
UMWA/OAW Local #4894	Emp annual assessment	\$0.00
United Way of Sw Wyoming	Employee deductions	\$754.38
Waddell & Reed Financial Services	Employee Deferred	\$925.00
Waddell & Reed Financial Services	Section 529 Plan	\$575.00
Wyoming Child Support Enforcement	Child Support pmt	\$3,870.00
WY Department of Employment	Quarterly Unempl	\$0.00
Wyoming Retirement System	Employee benefits	\$125,318.61

Wyoming Retirement System	Law Enforcement	\$53,923.78
Wyoming Retirement System	Fire benefit city/empl	\$58,059.42
Wyoming Workers Comp	Employee benefits	\$26,317.32
Wyoming Workers Comp	Work Rest. Workers	\$23.33
	<b>Total:</b>	<b>\$506,401.19</b>

Moved by Councilor Wendorf, seconded by Councilor Tate to approve the bills and claims for December 18, 2018. Motion carried unanimously.

**Salaries for December 7, 2018: \$705,587.13**

Moved by Councilor Wendorf, seconded by Councilor Zotti to approve the salaries for December 7, 2018. Motion carried unanimously.

**NEW BUSINESS**

**Request from the Police Department for permission to bid 3 replacement vehicles**

Moved by Councilor Mosbey, seconded by Councilor Shalata to approve the request. Motion carried unanimously.

**Request for approval of the following Bingo and Pull Tab License applications for 2019: 1) American Legion Archie Hay Post 24; 2) Young at Heart Senior Center; 3) Fraternal Order of Eagles #151**

Moved by Councilor Wendorf, seconded by Councilor Zotti to approve the request. Motion carried unanimously.

**RESOLUTIONS**

**Resolution 2018-187 A RESOLUTION ACCEPTING AND APPROVING A SITE LEASE AGREEMENT WITH T-MOBILE WEST LLC, A DELAWARE LIMITED LIABILITY COMPANY, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID SITE LEASE AGREEMENT ON BEHALF OF THE CITY, was read by title.**

Moved by Councilor Savage, seconded by Councilor Wendorf to approve Resolution 2018-187. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

**Resolution 2018-188 A RESOLUTION ACCEPTING AND APPROVING AN ADDENDUM TO THE REVOCABLE AND NON-EXCLUSIVE FRANCHISE FOR GARBAGE COLLECTION AND DISPOSAL BETWEEN THE CITY OF ROCK SPRINGS AND WYOMING ENVIRONMENTAL SYSTEMS, INC., AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS,**



WYOMING, TO EXECUTE SAID ADDENDUM ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Wendorf, seconded by Councilor Tate to approve Resolution 2018-188. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

**Resolution 2018-189** A RESOLUTION ACCEPTING AND APPROVING A BUSINESS ASSOCIATE AGREEMENT BETWEEN WILLIS TOWERS WATSON OF COLORADO, INC. AND THE CITY OF ROCK SPRINGS, WYOMING, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Shalata, seconded by Councilor Mosbey to approve Resolution 2018-189. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

**Resolution 2018-190** A RESOLUTION ACCEPTING AND APPROVING A LEASE AGREEMENT WITH SWEETWATER RC RACERS, AND AUTHORIZING CARL R. DEMSHAR, JR., AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, WYOMING, TO EXECUTE SAID LEASE AGREEMENT ON BEHALF OF THE CITY, was read by title.

Moved by Councilor Savage, seconded by Councilor Mosbey to approve Resolution 2018-190. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

**Resolution 2018-191** A RESOLUTION TO VACATE A PORTION OF BLAIR AVENUE AND TRANSFER SAID VACATED PARCEL IN EQUAL PROPORTIONS TO THE BOARD OF DIRECTORS OF THE CARNEGIE PUBLIC LIBRARY OF SWEETWATER COUNTY, AND THE CITY OF ROCK SPRINGS, WYOMING, was read by title.

Moved by Councilor Zotti, seconded by Mosbey to approve Resolution 2018-191. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

**Resolution 2018-192** A RESOLUTION APPROVING A PUBLIC PARKING SPACE LEASE AGREEMENT WITH BITTER CREEK BREWING TO PROVIDE FOR THE PLACEMENT OF A DINING DECK IN THE PARKING SPACE LOCATED ADJACENT TO RESTAURANT, was read by title.

Mayor Demshar clarified with staff that this is the Lease Agreement that does not include a bond requirement. Staff confirmed this information.

Moved by Councilor Mosbey, seconded by Councilor Tate to approve Resolution 2018-192. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

**ORDINANCES**

**Ordinance 2018-15 AN ORDINANCE AMENDING ARTICLE 13-6 OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING, ENTITLED “DEFINITIONS”,** was read by title on third reading.

Moved by Councilor Wendorf, seconded by Councilor Mosbey to approve Ordinance 2018-15. Upon roll call the following voted in favor: Councilors Savage, Mosbey, Shalata, Tate, Wendorf, Zotti, and Mayor Demshar. Motion carried unanimously.

**Ordinance 2018-16 AN ORDINANCE AMENDING ARTICLES 13-9, ENTITLED “ADMINISTRATIVE PROCEDURES”, 16-8 ENTITLED “IMPROVEMENTS” AND 16-9, ENTITLED “DESIGN CRITERIA” OF THE ORDINANCES OF THE CITY OF ROCK SPRINGS, WYOMING,** was read by title on second reading.

Mayor Demshar announced that with New Year’s Day falling on the next regularly scheduled City Council Meeting, January 1, 2019, the meeting will be rescheduled to Wednesday, January 2, 2019 and the current Council will preside over this meeting.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 7:21 p.m.

By: \_\_\_\_\_  
Council President

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor