



2020
CITY OF ROCK SPRINGS
ZONING CERTIFICATION
REQUEST FORM

Planning & Zoning Division
212 D Street
Rock Springs WY 82901
307.352.1540 (phone)
307.352.1545 (fax)

City Use Only:

Date Received: File Number (if assigned):
Payment Information: Amount Received: Received By:

A. PROPERTY ADDRESS:

EXISTING USE OF PROPERTY:

PROPOSED USE OF PROPERTY (if different):

(NOTE: If the property does not have an existing assigned address, legal documentation of the location must be submitted - i.e. Property Tax ID Number, Legal Description, etc.)

B. CONTACT INFORMATION:

Person Requesting Zoning Certification (Petitioner):

Company:

Mailing Address:

Email Address:

Phone Number: Fax Number:

C. REQUESTED INFORMATION (check all that apply):

Be advised that the City of Rock Springs will not verify compliance with the Rock Springs Zoning Ordinance without the submission of a survey showing all site improvements, structure heights, and square footage of each use located on the property.

- Current Zoning Classification
Open Zoning Code Violations
Adjacent Zoning
Planned Unit Development Status
Floodplain Determination
Other

D. SUBMITTAL REQUIREMENTS:

The following items are required for submitting a complete Zoning Certification Request Application. An incomplete application will not be reviewed and will be returned to the petitioner.

- Request Fee (\$10.00)
Completed Zoning Certification Request Form

Once a complete application is received, the Zoning Certification will be processed and sent, via mail, to the mailing address listed on this form. Please allow a minimum of ten (10) business days for processing. All requests will be processed in the order in which they are received. The City of Rock Springs reserves the right to charge for paper copies.

E. SIGNATURE REQUIRED:

Signature of Petitioner: Date: