

City of Rock Springs )  
County of Sweetwater )  
State of Wyoming )

City Council met in regular session on December 1, 2020. Mayor Timothy A. Kaumo called the meeting to order at 7 p.m. Members present included Councilors Keaton West, Tim Savage, Jeannie Demas, David Halter, Rob Zotti, Ryan Greene, and Billy Shalata. Councilor David Tate was absent from the meeting. Department Heads present included Dwane Pacheco, Jim Wamsley, Paul Kauchich, Dave Lansang, Matthew L. McBurnett, and Rick Beckwith. The pledge of allegiance was recited.

**Approval of Minutes**

Moved by Councilor Shalata, seconded by Councilor Demas to approve the City Council Meeting Minutes of November 17, 2020. Motion carried unanimously.

**PETITIONS**

No comments were received.

**COUNCIL COMMITTEE AND BOARD REPORTS**

**Joint Powers Telecom Board Meeting Minutes—October 22, 2020**

**Joint Powers Combined Communication Board Meeting Minutes—October 26, 2020**

Moved by Councilor Zotti, seconded by Councilor Shalata to approve the Council Committee and Board Reports and place them on file. Motion carried unanimously.

**BILLS AND CLAIMS**

**Bills and Claims for December 1, 2020**

Cardmember Service	Credit Card Charges	\$7,400.34
ABI Winterhawk Recovery LLC	Housing Assistance	\$282.00
Aerzen	Air Filters	\$1,704.75
Airgas USA, LLC	Cylinder Rentals	\$214.91
Amazon Capital Services	Parts & Supplies	\$1,530.00
Ambiente H2O INC	Sewer Supplies	\$1,854.94
Amundsen Construction	Utility Refund	\$11.28
Animal Clinic of Green River	Veterinary Services	\$137.00
Best Value Rentals, LLC	Housing Assistance	\$382.00
Betty Jane Leosco	Utility Refund	\$55.15
Bookcliff Sales INC	Safety Clothing	\$222.07
Brock Lancaster	Utility Refund	\$45.15

Caleb Williamson	Utility Refund	\$56.83
Carrington Pointe Apartments	Housing Assistance	\$5,409.00
Castle Rock Microwave LLC	Computer Equip.	\$7,499.00
CenturyLink	Telephone Utility	\$1,103.39
City Auto DBA Carquest	Parts & Supplies	\$1,227.09
Commercial Refrigeration	Repair Services	\$174.89
Daigle Law Group LLC	Education	\$790.00
DeBernardi Const. Co INC	Repair Services	\$7,311.00
Desert View Animal Hospital	Veterinary Services	\$2,189.98
Dominion Energy	Gas Utility	\$22,483.05
Dustbusters Enterprises, INC	Road Salt	\$2,399.04
Dwayne or Teri Witt	Utility Refund	\$63.73
E-470 Public Hwy. Authority	Toll Charge	\$4.30
Elwood Staffing Services INC	Temp Staff	\$22,564.46
Energy Laboratories, INC	Sewer Supplies	\$492.00
Faigl, David B.	Housing Assistance	\$429.00
Fastenal Company	Parts & Supplies	\$305.97
FedEx	Shipping	\$30.90
First Veterinary Supply	Veterinary Supplies	\$965.87
Fortuna, John A.	Housing Assistance	\$38.00
Fossen, Michele	Housing Assistance	\$587.00
Galls LLC	Police Supplies	\$2,677.63
Gregory Rentals	Housing Assistance	\$525.00
Harry W Wales	Utility Refund	\$35.77
Hose & Rubber Supply	Parts & Supplies	\$1,012.86
Housing Insurance Svcs. INC	Property Insurance	\$27,055.00
Howard Supply Co LLC	Parts & Supplies	\$223.89
J. Wilcox Sales company	Boiler Maintenance	\$833.00
Johansen, Georgette M.	Housing Assistance	\$10.00
Joint Powers Water Board	Loan Payments	\$255,085.53
Kenneth or Amanda Keen	Utility Refund	\$85.15
Kiefer Aquatic	Goggles	\$440.73
Kimberly circle Apts	Housing Assistance	\$581.00
KnowBe4 INC	Extended Subscription	\$6,737.85
KTM Properties	Housing Assistance	\$797.00
Lew's INC	Permit Refund	\$50.00
Life Assist, INC	Fire Supplies	\$52.42
Luis Perez	Deposit Refund	\$400.00
M&J Const. Oilfield Serv INC	Concrete Replacement	\$8,460.00

Maria Chavez	Utility Refund	\$37.13
Marler, Lindsey	Housing Assistance	\$1,250.00
Matt or Cindy Schaffner	Utility Refund	\$99.06
Matthew Bender	Library Charges	\$307.75
Matthew or Mary Peckler	Utility Refund	\$21.06
McGee, Hearne & Paiz, LLP	Audit Expense	\$30,000.00
Michael or Geannie Berg	Utility Refund	\$47.69
Michael Sawyer	Utility Refund	\$28.62
MNT Investments LLC	Housing Assistance	\$569.00
NCM Holdings, LLC	Utility Refund	\$27.77
Nicholas, Gary	Housing Assistance	\$1,690.00
Nu-Art Memorial, CO	Colum. Inscription	\$153.00
Nu-Tech Specialties INC	Janitorial Supplies	\$551.63
O'Farrell, Timothy J.	Housing Assistance	\$338.00
Orelie's Refrigeration & Heat	Repair Services	\$10,691.71
Paetec	Telephone	\$85.98
Pedri Investments LLC	Housing Assistance	\$493.00
Penoff, David	Housing Assistance	\$379.00
Perf. Overhead Door INC	Repair Services	\$300.00
Personnel Evaluation INC	Police Testing	\$100.00
Peterbilt of Wyoming	Parts & Supplies	\$308.00
Pitney Bowes INC	Subscription Renewal	\$70.98
Porter, Doug	Housing Assistance	\$50.00
Prather, Mary	Deposit Refund	\$333.00
Promotional Concepts INC	Giveaway Pens	\$156.37
R & M Welding INC	Services & Labor	\$2,440.00
RE POOL 1, LLC	Utility Refund	\$76.28
Real Kleen Janitorial	Janitorial Supplies	\$1,828.74
Reeves Co INC	Police Supplies	\$16.46
Robert M Hubler JR	Utility Refund	\$16.83
Rock Springs Auto Body	Repair Services	\$5,417.63
RS Chamber of Commerce	Downtown Giveaways	\$306.00
RS Creekside Apts	Housing Assistance	\$2,529.00
Rock Springs Newspapers	Legal Advertising	\$3,108.86
Rock Springs Pet Hospital LLC	Veterinary Services	\$1,410.00
Rock Springs Winnelson CO	Parts & Supplies	\$12,496.18
Rocky Mtn. Comp. Sol. LLC	Copier Maintenance	\$120.91
Rocky Mountain Power	Electric Utility	\$63,352.64
RS Apartments LLC	Housing Assistance	\$378.00

Safe Life Defense	Police Supplies	\$80.10
Safety Supply & Sign CO	Stop Signs	\$577.20
Sanchez, Jeremy	Housing Assistance	\$175.00
Self, Tim	Housing Assistance	\$451.00
Shane Welster	Reimbursement	\$492.96
Sirchie	Police Supplies	\$260.01
Skips Tire	Services & Labor	\$65.00
Smart Dwellings, LLC	Utility Refund	\$6.33
Southwest Real Estate	Housing Assistance	\$3,461.00
Springview Manor Apts	Housing Assistance	\$3,219.00
SST Testing +, INC	Drug & Alcohol Scrn.	\$1,460.00
Stan or Margret Reay	Utility Refund	\$16.83
Staples	Office Supplies	\$331.50
Staples Advantage	Office Supplies	\$741.44
State of Wyoming - DFS	Background Checks	\$40.00
Store Supply Warehouse	Display Cases	\$180.20
Supply Cache, INC	Fire Supplies	\$1,439.35
Surfaces INC	Parts & Supplies	\$105.92
Sweetwater Heights	Housing Assistance	\$1,809.00
SW Plumbing & Heating LLC	Plumbing Supplies	\$2,122.80
Sweetwater Trophies	Give Away Pins	\$650.00
Tolar, Andrew W.	Housing Assistance	\$23.00
Trujillo, Danny	Housing Assistance	\$80.00
TW Enterprises	Sewer Supplies	\$318.58
Unique Signs & Design	Graphics	\$2,692.62
United Site Services	Portable Restroom	\$1,708.53
UPS	Shipping	\$154.03
USA Blue Book	Sewer Supplies	\$5,977.74
Verizon Wireless	Wireless Utility	\$7,639.93
Wakefield & Associates INC	Collections	\$643.81
Walmart Community BRC	Parts & Supplies	\$3,354.20
WatchGuard Video	Computer Equipment	\$195.00
Webb, Regina	Housing Assistance	\$175.00
Wesley or Leslie Lancaster	Utility Refund	\$95.76
William H. Smith & Assoc. INC	Professional Services	\$13,562.50
Williams, Penny	Housing Assistance	\$175.00
Willow Street Rentals	Housing Assistance	\$759.00
Wyolectric	Alarm System	\$4,988.79
WY First Aid & Safety Supply	First Aid Supplies	\$662.29

Wyoming Machinery	Parts & Supplies	\$171.75
ZetX INC	Subscription	\$2,300.00
	<b>Total:</b>	<b>\$599,975.37</b>

**Report Checks for November 23, 2020**

EE Garnishments	EE Deductions	\$636.15
Internal Revenue Service	EFT	\$130,019.53
AXA - Equitable	EE Deferred	\$137.50
ICMA	EFT	\$2,969.26
Nationwide Insurance	EE Deferred	\$170.00
Ivy	EE Deferred	\$887.50
Ivy	Section 529 Plan	\$525.00
Great West Retirement	EE Deferred EFT	\$465.00
Great West Retirement	Post Tax EFT	\$9,286.46
Flex. Spending Account/BCBS	EE BCBS Flex	\$6,677.08
Wyoming Child Support	Child Support Pmts.	\$1,994.00
	<b>Total:</b>	<b>\$153,767.48</b>

Moved by Councilor Demas, seconded by Councilor West to approve the bills and claims for December 1, 2020. Motion carried unanimously.

**Salaries for November 23, 2020: \$628,786.79**

Moved by Councilor Demas, seconded by Councilor Halter to approve the salaries for November 23, 2020. Motion carried unanimously.

**RESOLUTIONS**

**Resolution 2020-181** A RESOLUTION AUTHORIZING TIMOTHY A. KAUMO, ACTING IN HIS CAPACITY AS CHAIRMAN OF THE BOARD FOR THE ROCK SPRINGS HOUSING AUTHORITY, TO EXECUTE A REVISED RENEWAL PROPOSAL FOR THE ROCK SPRINGS HOUSING AND COMMUNITY DEVELOPMENT AGENCY, WYOMING, PROVIDED BY THE HAI GROUP, was read by title.

Moved by Councilor West, seconded by Councilor Demas to approve Resolution 2020-181. Upon roll call the following voted in favor: Councilors West, Savage, Zotti, Demas, Greene, Halter, Shalata, and Mayor Kaumo. Motion carried unanimously.

**Resolution 2020-182** A RESOLUTION ACCEPTING AND APPROVING A PURCHASING ENTITY AGREEMENT BETWEEN THE CITY OF ROCK SPRINGS AND CELLCO PARTNERSHIP, D/B/A VERIZON WIRELESS, AND AUTHORIZING TIMOTHY A. KAUMO, AS MAYOR, AND MATTHEW L. MCBURNET, AS CITY CLERK, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Halter, seconded by Councilor Demas to approve Resolution 2020-182. Upon roll call the following voted in favor: Councilors West, Savage, Zotti, Demas, Greene, Halter, Shalata, and Mayor Kaumo. Motion carried unanimously.

**Resolution 2020-183** A RESOLUTION ACCEPTING AND APPROVING AN ENGAGEMENT LETTER BETWEEN GABRIEL, ROEDER, SMITH & COMPANY, AND THE CITY OF ROCK SPRINGS, WYOMING, AND AUTHORIZING TIMOTHY A. KAUMO, AS MAYOR OF THE CITY OF ROCK SPRINGS, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID ENGAGEMENT LETTER ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor West, seconded by Councilor Zotti to approve Resolution 2020-183. Upon roll call the following voted in favor Councilors West, Savage, Zotti, Demas, Greene, Halter, Shalata, and Mayor Kaumo. Motion carried unanimously.

**Resolution 2020-184** A RESOLUTION ACCEPTING AND APPROVING A CONTRACT WITH STOTZ EQUIPMENT, IN THE AMOUNT OF \$55,600.00, AND AUTHORIZING TIMOTHY A. KAUMO, AS MAYOR, AND MATTHEW L. MCBURNETT, AS CITY CLERK, TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF ROCK SPRINGS, was read by title.

Moved by Councilor Demas, seconded by Councilor Shalata to approve Resolution 2020-184. Upon roll call the following voted in favor Councilors West, Savage, Zotti, Demas, Greene, Halter, Shalata, and Mayor Kaumo. Motion carried unanimously.

**Resolution 2020-185** A RESOLUTION AUTHORIZING THE SUBMISSION OF A REVISED CORONAVIRUS RELIEF GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE CITY OF ROCK SPRINGS, WYOMING FOR THE PURPOSE OF RECEIVING RELIEF FUNDING FOR EXPENSES RELATED TO THE CITY'S RESPONSE TO THE COVID-19 PANDEMIC, was read by title.

Moved by Councilor Shalata, seconded by Councilor Demas to approve Resolution 2020-185. Upon roll call the following voted in favor Councilors West, Savage, Zotti, Demas, Greene, Halter, Shalata, and Mayor Kaumo. Motion carried unanimously.

**Resolution 2020-186** A RESOLUTION ACCEPTING AND APPROVING A GRANT AWARD AGREEMENT BETWEEN WYOMING OFFICE OF HOMELAND SECURITY AND CITY OF ROCK SPRINGS, AND AUTHORIZING TIMOTHY A. KAUMO, AS MAYOR OF THE CITY OF ROCK SPRINGS, WYOMING, AND MATTHEW L. MCBURNETT, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID GRANT AWARD ON BEHALF OF SAID CITY, was read by title.

Moved by Councilor Demas, seconded by Councilor Halter to approve Resolution 2020-186. Upon roll call the following voted in favor Councilors West, Savage, Zotti, Demas, Greene, Halter, Shalata, and Mayor Kaumo. Motion carried unanimously.

Mayor Kaumo reminded the community that the Christmas tree lighting will be on December 5 at 5 p.m. followed by the lighted parade at 5:30 p.m. Also, on December 16 from 9:30 a.m. to noon, there will be a Zoom meeting in preparation for the upcoming Legislative Session to include the City of Rock Springs, City of Green River, Sweetwater Board of County Commissioners, the Rock Springs and Green River Chambers, and several legislature members, along with economic development and industry representatives. The first half of the meeting will be geared toward economic development discussion in relation to the Legislative Session, and the second half will be focusing on cities and towns in Wyoming and what we would like to express to the legislature on behalf of our cities. There has been discussion that the Legislative Session will happen later this coming year. Mayor Kaumo would like to pull the Council's Legislative Committee together to review the possible new taxes being proposed, as well as budget cuts being implemented by the State as we speak and how that will affect the City. It is important that everyone get on the same page and begin discussing these issues. He is hoping that discussions begin very soon regarding the cities of Rock Springs and Green River, along with the Sweetwater Board of County Commissioners, to make efforts to become more efficient, combine resources and work together more effectively by utilizing Joint Powers Boards, combining inventory, and more.

Mayor Kaumo also encouraged the community to continue to be safe and responsible. We will get through this if everyone continues to do their part to take care of each other by wearing masks and social distancing. He strongly urged everyone to do everything possible in order to keep each other safe.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 7:14 p.m.

By: \_\_\_\_\_  
Council President

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor